

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
MAY 9, 2018**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Kevin Young – Young Sommer	Jim Gillespie – Lamont Engineering
Tom Matthews	Glenn Vandenburg
Jim Stangel – Planning Board	Brent Gotsch - ZBA
Jamie Dymond Brooks – Parks & Rec	Tom Mitchell
Walt Zeitschel	Cher Woehl

- **Jamie Dymond Brooks**, Parks and Recreation Director, gave a **Parks and Recreation update** on upcoming and completed events. Jamie is going to be receiving grant money again this year from the County. Jamie asked about the possibility of getting an additional tent to use for future events.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr. to purchase an additional tent of similar size for use at Town functions and events, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

- **Kevin Young** of Young/Sommer and **Jim Gillespie** of Lamont Engineering reviewed with the Town Board the Engineering Report including the terms and conditions of the Sewer Use Law and a proposed Negative Declaration in reference to the Neversink Septic Maintenance District. The following resolution was introduced:

**TOWN OF NEVERSINK
RESOLUTION NO. 9 OF 2018**

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF NEVERSINK
DETERMINING THAT THERE ARE NO ADVERSE IMPACTS ON THE
ENVIRONMENT FROM THE DESIGN, CONSTRUCTION AND OPERATION OF THE**

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**WASTEWATER MANAGEMENT PROJECT IN THE HAMLET OF CLARYVILLE,
TOWN OF NEVERSINK**

WHEREAS, the Town Board of the Town of Neversink previously entered into an agreement (the Agreement) with the Catskill Watershed Corporation (CWC) to participate in the Community Wastewater Management Program, which program will provide for the design and construction of a wastewater management project in the Hamlet of Claryville, Town of Neversink; and

WHEREAS, the CWC through the Program, will provide full funding for the wastewater management project through a block grant; and

WHEREAS, CWC's consultant for the Program, Lamont Engineers, has prepared a Preliminary Engineer's Report for the Hamlet of Claryville, Final Issue dated May 2017, evaluating various alternative methods for managing the wastewater needs of the Hamlet of Claryville, such report marking the end of the Study Phase of the project; and

WHEREAS, the Town has reviewed the Preliminary Engineer's Report prepared by Lamont Engineers; and

WHEREAS, the Town Board of the Town of Neversink sought and obtained lead agency status and commenced coordinated review of this action pursuant to the requirements of the State Environmental Quality Review Act, 6 NYCRR Part 617; and

WHEREAS, the Town of Neversink, pursuant to 6 NYCRR Part 617, conducted coordinated review and sought input from various involved and interested agencies on its designation as lead agency.

WHEREAS, the Town Board has had meetings with the public and other agencies on this project and reviewed the extensive documentation prepared by the engineers and others for this project and have taken a hard look at all of the potential environmental impacts;
NOW THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF NEVERSINK, SULLIVAN COUNTY, NEW YORK:

The Town Board of the Town of Neversink, as lead agency, for purposes of compliance with SEQRA, 6 NYCRR Part 617, adopts the Negative Declaration attached hereto for the above-referenced project including, but not limited to, the formation and implementation of the septic maintenance district, the adoption of local laws related thereto, the acquisition of property and easements related thereto, the execution of construction agreements related thereto for the Hamlet of Claryville in the Town of Neversink.

The Town Board hereby authorizes the Town Supervisor to execute any and all documents for the Hamlet of Claryville on behalf of the Town as may be necessary to complete the SEQRA process.

WHEREUPON, the Resolution was put to a vote and recorded as follows:

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Moved by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, and was duly put to a vote on roll call, resulting as follows:

		YEA	NAY	ABSTAIN
Supervisor Chris Mathews	Voting	X		
Councilman Keith Zanetti	Voting	X		
Councilman Michael Brooks	Voting	X		
Councilman Scott Grey	Voting	X		
Councilman Richard Coombe Jr.	Voting	X		

Signed this 9th day of May, 2018

Lisa Garigliano

Lisa Garigliano, Town Clerk

- **Brent Gotsch, ZBA** Chairman, no business to report.
- **Jim Stangel, Planning Board** Chairman, two subdivisions, one on Mutton Hill Road and one on Forest Road. Both were approved by the Planning Board.
- **Tom Mitchell** asked about contacting the Health Department for a site visit at the Route 42 Community Park concerning the approval of the water.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on April 11, 2018 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of April 2018 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of April 2018 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of April 2018/May 2018
No expenditures made.

TOWN ATTORNEY

The closure of the Claryville Covered Bridge to foot traffic was discussed. The County will be contacted to see if a definitive answer for the reason why the closure

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was made can be gotten. Supervisor Mathews will also reach out to Legislator McCarthy.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of April 2018 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 378 Miles and took in \$3,613.20
- 8 Building Permits, total 23 for year
- 0 Building Permit Renewal, total 0 for year
- 2 Cert of Occupancy/Compliance for the month, total 20 for year
- 0 Complaints, total 0 for year
- 0 Violations, total 2 for year
- 3 Municipal Searches, total 15 for year
- 0 Fire Inspections, total 1 for year
- 1 Junk Yard Permit, total 1 for year
- 2 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 19 CEO Training Hours, total 31 for year

HIGHWAY SUPERINTENDENT

1. The new roller and paver were delivered.
2. Highway Superintendent Preston Kelly reported that the **bids for Highway Products were opened on Monday, May 7, 2018 at 2:00 pm.** It is his recommendation to **award the bid for gasoline, diesel fuel, heating fuels, sand and stones to the lowest bidders to meet specs.**

A motion was made by Councilman Scott Grey, seconded by Councilman Keith Zanetti to take Highway Superintendent Preston Kelly's recommendation and award bids for gasoline, diesel fuel, heating fuels, sand and stones to the lowest bidders to meet spec as per the following: (Bid summaries to follow)

- The bids for gasoline, diesel fuel, heating fuel for Town Hall and Town Barn were awarded to Resnick Energy, lowest bidder to meet spec.
- The bid for sand delivered was awarded to Ellenville Sand & Gravel, lowest bidder to meet spec.
- The bid for sand picked up was awarded to 209 Sand and Gravel, lowest bidder to meet spec.
- The bid for 1A ¼ Inch stone delivered was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The Bid for 1A ¼ Inch stone picked up was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for #1 ½ Inch stone delivered to highway barn was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The bid for #1 ½ Inch stone picked up was awarded to Callanan Industries, lowest bidder to meet spec.

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- The bid for #2 stone delivered to highway barn was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The bid for #2 stone picked up was awarded to Callanan Industries, lowest bidders to meet spec.
- The bid for fine dry screenings delivered to highway barn and picked up was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for crusher run fine and crusher run course delivered to highway barn and picked up was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for gravel crusher run fine and gravel crusher run course delivered to highway barn and picked up was awarded to Woodbourne Lawn & Garden/209 Sand & Gravel, lowest bidders to meet spec.

Put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: GASOLINE – 87 OCTANE - BRANDED

DATES ADVERTISED: Townsman April 26, 2018, Democrat April 27, 2018

BID OPENING: Monday, May 7, 2018 at 2:00 P.M.

Bidder Name and Address	Date Received	Gasoline JOC Price	Fixed Mark-up	Total Delivered Price
Resnick Energy Box 469 Mountain Dale, NY 12763	05/07/2018	2.0467	+.1380	2.1847
County Petroleum Prod Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/26/2018	2.04675	+.25	2.29675
Mirabito Energy Products PO Box 5306 Binghamton, NY 13902	05/07/2018	2.0468	.1733	2.2201

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: DIESEL FUEL

DATES ADVERTISED: Townsman April 26, 2018, Democrat April 27, 2018

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BID OPENING: Monday, May 7, 2018 at 2:00 P.M.

Bidder Name and Address	Date Received	Ultra Low JOC Price	Sulfur Fixed Mark-up	Diesel Delivered Price	Ultra Low JOC Price	Sulfur Fixed Mark-up	Kero Delivered Price	Average Mark-up
Resnick Energy Box 469 Mountain Dale, NY 12763	05/07/2018	2.2183	+.0975	2.3158	2.4273	+.1325	2.5598	.1150
County Petroleum Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/26/2018	2.21835	+.17	2.38835	2.4273	+.20	2.6273	.1850
Mirabito Energy Products PO Box 5306 Binghamton, NY 13902	05/07/2018	2.2184	+.1278	2.3462	2.4273	+.1278	2.5551	.1278

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: HEATING FUEL – HIGHWAY GARAGE (Town Barn)

DATES ADVERTISED: Townsman April 26, 2018, Democrat April 27, 2018

BID OPENING: Monday, May 7, 2018 at 2:00 P.M.

Bidder Name and Address	Date Received	Heating JOC Price	Fuel Fixed Mark-up	Oil #2 Total Delivered Price	Heating JOC Price	Kero Fixed Mark-up	Oil Total Delivered Price
Resnick Energy Box 469 Mountain Dale, NY 12763	05/07/2018	2.1829	+.1050	2.2879	2.4273	+.1050	2.5323
County Petroleum Box 247 36 Station Hill Rd Ferndale, NY 12734	04/26/2018	2.18295	+.15	2.33295	2.4273	+.15	2.5773
Mirabito Energy Products PO Box 5306 Binghamton, NY 13902-5306	05/07/2018	2.1830	+.1432	2.3262	2.4273	+.1432	2.5705

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TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: HEATING FUEL – TOWN HALL

DATES ADVERTISED: Townsman April 26, 2018, Democrat April 27, 2018

BID OPENING: Monday, May 7, 2018 at 2:00 P.M.

Bidder Name and Address	Date Received	Heating #2 Oil JOC Price	Fixed Mark-up	Total Delivered Price
Resnick Energy Box 469 Mountain Dale, NY 12763	05/07/2018	2.1829	+.1050	2.2879
County Petroleum Prod. Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/26/2018	2.18295	+.15	2.33295
Mirabito Energy Products PO Box 5306 Binghamton, NY 13902	05/07/2018	2.1830	+.1432	2.3262

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ITEM: ICE CONTROL MATERIAL - SAND

DATES ADVERTISED: Townsman April 26, 2018 & Democrat April 27, 2018

BID OPENING: Monday, May 7, 2018 at 2:00 P.M.

Bidder Name and Address	Date Received	Delivered All prices are per TON	Picked Up All prices are per TON
209 Sand & Gravel LLC PO Box 37 Woodbourne, NY 12788	04/26/2018	11.05	6.34
Woodbourne Lawn & Garden PO Box 27 Woodbourne, NY 12788	04/23/2018	11.05	9.00
Callanan Industries PO Box 15097 Albany, NY 12212-5097	05/07/2018	13.70	7.15

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Bruce Donohue Trucking 18 Continental Rd. Napanoch, NY 12458	05/07/2018	11.00	NB
Ellenville Sand & Gravel 11 Spring St. Ellenville, NY 12428	05/07/2018	10.97	6.39

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ITEM: STONE & CRUSHER RUN

DATES ADVERTISED: Townsman April 26, 2018 & Democrat April 27, 2018

BID OPENING: Monday May 7, 2018 at 2:00 P.M.

Bidder Name and Address	Date Received	ITEM All prices are per TON	Delivered Highway Barn	Picked Up
Callanan Industries, Inc. PO Box 15097 Albany, NY 12212-5097 Bridgeville Plant 1A & #1 Stones – High Friction	05/07/2018	1A ¼ Inch	27.55 - high friction	21.00
		#1 ½ Inch	18.80 – high friction	12.25
		#2	18.80	12.25
		Fine Dry Screenings	12.30	5.75
		Crusher Run Fine	15.55	9.00
		Crusher Run Course	15.55	9.00
		Gravel Crusher Run Fine	NB	NB
		Gravel Crusher Run Course	NB	NB
Bruce Donohue 18 Continental Rd. Napanoch, NY 12458	05/07/2018	1A ¼ Inch	27.40	NB
		#1 ½ Inch	18.40	NB
		#2	18.20	NB
		Fine Dry Screenings	20.25	NB
		Crusher Run Fine	16.40	NB
		Crusher Run Course	16.10	NB
		Gravel Crusher Run Fine	NB	NB
		Gravel Crusher Run Course	NB	NB

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Woodbourne Lawn & Garden PO Box 27 Woodbourne, NY 12788	04/23/2018	1A ¼ Inch	NB	NB
		#1 ½ Inch	NB	NB
		#2	22.50	17.00
		Fine Dry Screenings	NB	NB
		Crusher Run Fine	19.50	14.75
		Crusher Run Course	19.50	14.75
		Gravel Crusher Run Fine	19.00	14.75
		Gravel Crusher Run Course	19.00	13.00
209 Sand & Gravel PO Box 37 Woodbourne, NY 12788	04/26/2018	1A ¼ Inch	NB	NB
		#1 ½ Inch	NB	NB
		#2	22.50	17.00
		Fine Dry Screenings	NB	NB
		Crusher Run Fine	19.50	14.75
		Crusher Run Course	19.50	14.75
		Gravel Crusher Run Fine	19.00	14.75
		Gravel Crusher Run Course	19.00	13.00

- Preston inquired about the status of the dog park. He needs to know the size for the fencing. Supervisor Mathews said he will go measure the one in Fallsburg.

PLANNING BOARD

Meeting minutes (draft) for April 4, 2018, Public Notice of Public Hearings (2) for May 2, 2018 and Meeting Agenda for May 2, 2018 were filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Notice of cancellation of 04-17-2018 meeting.

PARK OFFICER

- The Park Officer asked for a clarification on the \$150.00 security deposit when using a Town Park. The Park Officer and the Town Board decided that the school will be exempt from paying the security deposit for use of either park. The Park Officer is now asking about organized sports groups who use the fields for practice and/or games. In the past they have not had to pay a

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security deposit. The Park Officer would like that practice to continue. If they specifically request to use the pavilion then a security deposit may be required. It was also discussed about an organized group wanting to use the sports areas on the same day as an event where admission to the fairgrounds is charged. If a group wants to have an event on one of those days, participants will be required to pay the admission fee in order to participate.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Letter to Commissioner McAndrew concerning snow removal on County Roads
2. Oath of Office for Brian Edwards
3. Fulfilled FOIL requests for:
 - a. Times Herald Record – employee information
 - b. Chazen Companies – 40.-1-22.1
4. Agreement between Tri-Valley School and Town of Neversink for Parks and Recreation programs for school aged children
5. Daniel Pierce Library BC-7 Financial Statement of Bingo Operation
6. Selective Insurance – addition of Dodge Ram Truck
7. Ag District inclusion request for C. Toohey – 9.-1-15.4 & 15.5

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. A resolution for the acceptance of Farmstead Drive was received. Upon review, Councilman Richard Coombe Jr. had questions on its accuracy. Councilman Coombe will contact Part Time Town Attorney Ken Klein for a revised resolution for the June meeting.
2. Two quotes were received for the pool bathhouse floors. The lowest was Shortlines for \$12,250. The quote was accepted and the floor work has been completed and a voucher is in tonight's abstract for payment.
3. Supervisor Mathews gave a Verizon Cell Tower update. Verizon Wireless is waiting on Verizon for the Fios fiber connection to the tower and should hopefully be turned on by the middle of July.
4. Supervisor Mathews indicated that he would like to **appoint Janet Carey** as **Recreational Director** for the 2018 Pool Season and **Swim Director** for the **2018** Summer Swim Program at the salary rate of \$7,315 for Pool and \$3,117 for AM Swim.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, to appoint Janet Carey as Recreational Director for the 2018 Pool

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Season and Swim Director for the 2018 Summer Swim Program at the salary rate of \$7,315 for Pool and \$3,117 for AM Swim, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

5. Supervisor Mathews indicated that Dave Moore is recommending Cheyanne Matulewich as the **Neversink Renaissance Watering Intern for this season** and **Brett Bagley** as the **substitute intern** when necessary. Dave is also asking **permission** for himself, Walter Zeitschel and Russ Scheirer **to use the Town's water truck** when necessary. Highway Superintendent Preston Kelly will review the operation of the truck and is requesting that orange safety vests be worn whenever the truck is being used for watering.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti giving permission to Cheyanne Matulewich, Brett Bagley, Dave Moore, Walter Zeitschel and Russ Scheirer to operate the Town's watering truck with orange safety vests to be worn at all times, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

6. Two quotes were received for the cleanup/mowing/trimming of a portion of the fairgrounds. The Board compared the quotes received and the job was awarded to Greenspan & Sons Mowing for \$6,600 for the season. The Park Officer will make sure they get a schedule of activities at the fairgrounds. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to award the cleanup/mowing/trimming of a portion of the fairgrounds to Greenspan and Sons Mowing for \$6,600 for the season put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

7. No bids were received for the renovation of the pool bathhouse. A suggestion was made to separate out the job into two separate specs, one for construction work and one for plumbing work. Revised specs for the job will be discussed with Town Engineer Glenn Smith. Meanwhile to keep moving forward, Supervisor Mathews is suggesting that the Town install the FRP panels in-house using Joe Bagley. This would leave only the plumbing, installation of the plumbing fixtures and the installation of the stalls to be bid out. All the plumbing fixtures would be purchased prior to the work and supplied by the Town. Joe has agreed to do the work. It would require additional hours. Joe is also asking for a helper(s). The following two motions were made:

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A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to increase Joe Bagley's hours to 35 per week for the pool bathhouse renovation work, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey to hire Devon and Brett Bagley as Part Time Labor Temps at the rate of \$14.54 per hr. bi-weekly to assist as needed in the pool bathhouse renovation work, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

8. Making the larger field at the Route 42 Community Park into a combination baseball/softball field was discussed.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #5	\$ 542,311.13
• Vendor Payments	<u>2,023.98</u>
• Total	\$ 544,335.11

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was adjourned at 10:01 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano
Lisa Garigliano, Town Clerk