

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
JUNE 13, 2018**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	ABSENT
Councilman Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

**GUESTS**

Bryan Delaney – Sole Assessor	Brent Gotsch - ZBA
Walt Zeitschel	Cher Woehl
Ken Walter	

- **Bryan Delaney**, Sole Assessor and **Walter Garigliano**, Town Attorney informed the Board of **clerical/computer error** that occurred with the filing of the tentative **assessment roll**. At the BAR Grievance Day on May 22<sup>nd</sup> it was discovered that numerous changes to resident's property assessment did not get processed resulting in residents not receiving letters prior to grievance day and the changes were not included in the filed tentative assessment roll for 2018. A bill has been drafted to go before the NYS Assembly to grant the Town the ability to have a second grievance day. Once the bill has passed, the Town Board will have an emergency meeting to refile the tentative assessment roll and scheduling the additional grievance day. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti to support the adoption of the bill and authorize the Supervisor at the approval of the Assessor and Town Attorney to execute a home rule request or related documents in support of the proposed bill, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

- **Brent Gotsch, ZBA** Chairman, no business to report.
- **Cher Woehl, Neversink Agricultural Society**, addressed the Board concerning the electric line to the lampposts that was cut many years ago when a drain was installed across the entrance to the fairgrounds to keep salty runoff away from the bridge in the winter. She is in the process of

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getting estimates to have it repaired and is asking that the Town pay for the repair.

- **Ken Walter** informed the Board of the crack in the pavement on the bridge on Pepacton Hollow Rd.

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Regular Meeting held on May 9, 2018 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of May 2018 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of May 2018 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of May 2018/June 2018

ORDERED RESTORED TO \$200.00 by the amount of \$48.97 for water, frames and ribbon on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**HIGHWAY SUPERINTENDENT**

1. Highway Superintendent Preston Kelly received the final CHIPS amount and an Amended Agreement for Expenditure of Highway Funds needs to be signed and filed.

A motion was made by Councilman Michael Brooks, seconded by Councilman Richard Coombe Jr., to accept the amended CHIPS agreement and to authorize the signing and filing of an Amended Agreement for Expenditure of Highway Money, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

The following Budget Amendment for CHIPS was presented for the Board's consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 10 OF 2018**

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**BUDGET AMENDMENT**

**WHEREAS**, Town of Neversink Highway Superintendent has been notified that Consolidated Highway Improvement Program (CHIPS) funding from NYSDOT for 2018 has been approved for \$ 245,250.45, and PAVE NY apportionment for \$ 55,980.86, and an Extreme Winter Recovery apportionment for \$46,633.09, making the total funding for \$347,864.40 for 2018, and

**WHEREAS**, the 2018 budget has appropriated \$225,000.00, so an additional \$122,864.40 needs to be appropriated,

**NOW, therefore be it resolved** that the Town Board authorizes the Supervisor to increase Estimated Revenue, State Aid CHIPS DA3501 and Appropriation, Improvements of Roads, CHIPS DA5112.2 for \$122,864.40, and that the following budget amendment be made;

DA510 Estimated Revenue - \$122,864.40  
DA3501 State Aid CHIPS – 122,864.40  
DA960 Appropriation – 122,864.40  
DA5112.2 Improvements, CHIPS- 122,864.40

**Moved by:** Councilman Michael Brooks

**Seconded by:** Councilman Keith Zanetti

**And Approved on Motion:** June 13, 2018 (Grey – Absent)

2. Preston shared an email received from NYSDOT with the Board concerning illuminated radar speed limit signs for NYS Route 55 and 42 approaching Grahamsville and the requested 45 MPH speed limit extension by the Route 42 Town Park, which was denied. The Board is considering putting funding into the 2019 Budget for the radar speed signs. Preston will get updated pricing for the signs.
3. Preston submitted a grant for the purchase of a hotbox and small roller for use during paving season for smaller areas.
4. Money was received from the State and FEMA for storm 4322 in March of 2017 in the amount of \$37,928.27.
5. No replies were received on any inquiries to the County about the Halls Mills Covered Bridge.

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of May 2018 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 239 Miles and took in \$2,302.60
- 14 Building Permits, total 37 for year
- 0 Building Permit Renewal, total 0 for year
- 10 Cert of Occupancy/Compliance for the month, total 30 for year
- 0 Complaints, total 0 for year

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- 0 Violations, total 2 for year
- 7 Municipal Searches, total 22 for year
- 0 Fire Inspections, total 1 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 31 for year
- Defining "Large Solar" was discussed

**PLANNING BOARD**

Public Notice of cancellation of June 6, 2018 meeting and Public Notice of rescheduling of July 4, 2018 meeting to July 5, 2018 were filed with the Town Clerk.

**ZONING BOARD OF APPEALS**

Public Notice of cancellation of 05-15-2018 meeting.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. From Sullivan County Clerk's Office:
    - a. Subdivision Maps for Lands of Barbara Stewart
  2. From NYS DOH Permits to:
    - a. Operate an Agricultural Fairgrounds
    - b. Operate a Swimming Pool
    - c. Operate a Food Service Establishment at Route 42 Community Park
  3. From Cooper Arias, LLP, Town of Neversink Financial Statement for 2017
  4. From Bryan Delaney – Assessor Disclosure Statement
  5. From Daniel Pierce Library – BC-7Q Quarterly Statement of Bingo Operations
- Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**SUPERVISOR**

1. Supervisor Mathews gave an update on the Pool and Pool bathhouse work.
2. Budget Amendment for Renaissance intern was presented for the Board's consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 11 OF 2018  
Budget Amendment**

**Whereas**, the Daniel Pierce Library Renaissance Fund is making a donation to the Town of Neversink in the amount of \$2,500.00, and

**Whereas**, the Town of Neversink is employing part time seasonal people to assist in the 2018 Renaissance Program at the estimated cost of 2,500.00,

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**Now Therefore Be It Resolved** that the Town Board authorizes the Supervisor to appropriate \$2,322.00 to A7110.1 Parks, Personal Services, and 178.00 to A9030.8 Social Security, with the total of 2,500.00 being received from the Renaissance Fund, and that the following budget amendment be made;

A510 Estimated Revenue -	\$ 2,500.00
A2089 Other Culture & Recreation Income –	2,500.00
A960 Appropriations -	2,500.00
A7110.1 Park, Personal Services -	2,322.00
A9030.8 Social Security Benefits-	178.00

**Moved by:** Councilman Michael Brooks

**Seconded by:** Councilman Keith Zanetti

**And Adopted on Motion:** June 13, 2018 (Grey – Absent)

3. Resolution for the acceptance of Farmstead Drive as a Town road was presented for the Board’s consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 12 OF 2018  
ACCEPTANCE OF FARMSTEAD DRIVE AS A TOWN ROAD**

At a regular meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York, in said Town, on the 13<sup>th</sup> day of June, 2018 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Mathews and upon roll being called, the following were:

**PRESENT:** Supervisor Chris Mathews  
Councilman Keith Zanetti  
Councilman Michael Brooks  
Councilman Richard Coombe Jr.

**ABSENT:** Councilman Scott Grey

The following resolution was introduced by Councilman Richard Coombe Jr., who moved its adoption, and seconded by Councilman Keith Zanetti, to wit:

**WHEREAS**, Neversink Overlook Estates Homeowners Association, Inc., owner of the lands comprising Farmstead Drive, identified as Town of Neversink tax map parcel 42-1-1.12, a heretofore private subdivision road depicted on a map entitled “Final Plat Neversink Overlook Estates” filed in the Sullivan County Clerk’s Office on November 30, 2004 as Map No. 9-364A-C, offered to dedicate to the Town of Neversink the lands designated thereon as a Farmstead

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Drive such that the same shall become a public highway of the Town of Neversink (“the Road”); and

**WHEREAS**, the Town Board is satisfied that the Road has been constructed in substantial conformance with the Town of Neversink Road Law; and

**WHEREAS**, a deed conveying the Road to the Town of Neversink, dated December 6, 2017, has been delivered to the Town of Neversink and has been recorded in the Sullivan County Clerk’s Office;

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of the Town of Neversink, Sullivan County, New York, that the Town of Neversink hereby accepts and ratifies acceptance of the dedication of the Road.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Christopher Mathews	voting	YES
Councilman Keith Zanetti	voting	YES
Councilman Michael Brooks	voting	YES
Councilman Scott Grey	voting	ABSENT
Councilman Richard Coombe, Jr.	voting	YES

The resolution was thereupon declared duly adopted.

DATE: June 13, 2018

4. The ongoing problem of dogs in our parks was discussed. Problems include dogs not being kept on a leash and owners not cleaning up after their dogs. The Dog Control Officer would like the rules to be more specific concerning leashes. The Board made the decision to put more dog waste stations in both parks. Putting cameras in the parks was also discussed. After discussion it was decided to form a dog committee to review the current laws concerning dogs. The committee will be Scott Grey, Keith Zanetti and Danita Kristoff.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Abstract #6	\$ 161,436.12
• Vendor Payments	<u>1,992.79</u>
• Total	\$ 163,428.91

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**ADJOURN OR RECESS**

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On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was adjourned at 9:44 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk