

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JULY 11, 2018**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:34 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	OUT OF TOWN
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Luis Alvarez	Sara Sprague
Jim Stangel	Mike Schiff
Jamie Dymond Brooks	Kim Lucak
Kim Rock	Christie Allison
Melanie Schwartz	Walt Zeitschel
Cher Woehl	

- **Luis Alvarez**, Chairman of the Sullivan County Legislature, addressed the Town Board and those present at tonight's meeting on State of the County. He covered many topics. Sheriff Mike Schiff was also present.
- **Jamie Dymond Brooks** and the Parks and Recreation Advisory Board were here tonight to review with the Town Board the events that are planned for 2019. Jamie also gave a recap of recent events and those remaining for 2018.
- **Jim Stangel**, Planning Board Chairman, was not present at the last meeting but reported that business went on as usual.

TOWN ATTORNEY

Town Attorney Walter Garigliano brought to the meeting tonight the proposed amended Sewer Use Law that now includes the **Claryville-Neversink Septic Maintenance District** in the Town of Neversink. One copy distributed showed all the changes that were proposed to include the Claryville-Neversink Septic Maintenance District in the Town of Neversink into the Town's existing Sewer Use Law. He also distributed a copy that had the changes incorporated into it. Two resolutions were also distributed. One, a resolution for consideration of amendments to the Town of Neversink Sewer Use Law and the scheduling of a

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JULY 11, 2018**

public hearing and the other, a resolution for consideration of the Claryville-Neversink Septic Maintenance District and the scheduling of a public hearing. Walter reviewed the documents with the Board. The Board made the decision to recess tonight's meeting until July 18th at 6:00 pm to allow them more time to review the documents and act on the resolutions.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on June 13, 2018 and Emergency Meeting held on July 2, 2018 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of June 2018 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of June 2018 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of June 2018/July 2018

No expenditures made.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly shared with the Board that he received approval for the **grant** for the **hot box and small roller**. Preston would like to go ahead and get the equipment ordered using unexpended fund balance to pay for it until the fund money is received. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to authorize the use of highway unexpended fund balance and to book a receivable for the grant funds for the hot box and small roller, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

2. Preston received a complaint from a resident about the junction of **Shumway Road and State Route 55** by the Neversink General Store. The resident is asking to have a **stop and lane lines** painted on Shumway Road at the intersection. Preston explained to the Board that he has looked into

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JULY 11, 2018**

the cost, which is exorbitant and must be maintained every year forever once it is done, and feels that those funds could be spent more wisely elsewhere. He is not in favor of doing it. He also received a complaint that the farmer's market temporary building on the same corner is blocking visibility. Code Enforcement Officer Keith Stryker indicated that it is in compliance with the necessary setbacks required in the Hamlet district.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of June 2018 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 228 Miles and took in \$1,288.40
- 12 Building Permits, total 49 for year
- 0 Building Permit Renewal, total 0 for year
- 14 Cert of Occupancy/Compliance for the month, total 44 for year
- 0 Complaints, total 0 for year
- 0 Violations, total 2 for year
- 8 Municipal Searches, total 30 for year
- 24 Fire Inspections, total 25 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 1 Special Use Permit, total 1 for year
- 0 CEO Training Hours, total 31 for year
- Brought the Board up to date on the progress at Dollar General.

PLANNING BOARD

Public Hearing Minutes (2) for May 2, 2018, Meeting Minutes for May 2, 2018 and Agenda for July 5, 2018 were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. From Sullivan County Clerk's Office:
 - a. Final Subdivision Map for Town & Fainer
 - b. Lot Improvement Map for Van Nostrand
2. Signed Amended Agreement for Expenditures of Highway Moneys
3. Foil requests:
 - a. SmartProcure
 - b. OpenTheBooks
 - c. David Pugliese, D&J Distributors
4. Letter of resignation from Courtney Darder from TON Parks & Recreation Advisory Board
5. 2018 Sullivan County Abstract of Settlement of Taxes
6. State of New York DOT Highway Work Permit for flags, flowers and banners
7. Notice of Assignment of Case to a Justice – 757-767 Bedford LLC vs TON, BAR

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JULY 11, 2018**

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

SUPERVISOR

1. Supervisor Mathews gave an update on the progress at the **pool bathrooms**. Two sinks have not been received yet, all other plumbing fixtures have been installed. The partitions are on order and should be in by the end of July. The handicapped ramp is in and blacktopped. The kiddie pool is operational for the summer, repairs will be made at the end of the season.
2. Electric to the **light posts at the covered bridge** have been repaired as well as the electric to the ticket booth.
3. Debby Shaver would like to apply for a **grant for a security system, metal detector, for court**. The Town would be required to hire someone to operate it while court is in session, a requirement for the grant. The matter was discussed but no decision was made.
4. The following two resolution were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 14 OF 2018
BUDGET AMENDMENT**

Whereas, in the Town of Neversink 2018 Budget, Account A1440.4 Engineer, Contractual Expenses needs to be increased by \$5,000.00, due to Engineer fees for the Pool and Bathhouse Renovations,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to transfer \$5,000.00 from A1990.4 Contingent Account, and to increase A1440.4 Engineer, Contractual Expenses for 5,000.00, and that the following budget amendment be made,

A960 Appropriation -	\$5,000.00	
A1990.4 Contingent Acct-	5,000.00	
A960 Appropriation -		5,000.00
A1440.4 Engineer, Cont.-		5,000.00

Moved by: Councilman Richard Coombe Jr.

Seconded by: Councilman Keith Zanetti

And Adopted on Motion: July 11, 2018

**TOWN OF NEVERSINK
RESOLUTION NO. 15 OF 2018
BUDGET AMENDMENT**

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JULY 11, 2018**

Whereas, A Sullivan County Community Development Sullivan Signs Program Grant was approved in 2018 to Town of Neversink for a sign to replace the existing entrance sign at the Grahamsville Fair Grounds, and an appropriation needs to be made for it, and

Whereas, appropriation A7110.2 Park Capital Outlay needs to be increased for \$5,466.00, and Estimated Revenue A3889 Other Culture & Recreation Aid needs to be increased for \$5,466.00,

Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase these appropriations, and that the following budget amendment be made;

A510- Estimated Revenue - \$5,466.00
A3889- Other Culture & Recreation Aid – 5,466.00
A960- Appropriation - 5,466.00
A7110.2- Park Capital Outlay- 5,466.00

Moved by: Councilman Scott Grey

Seconded by: Councilman Richard Coombe Jr.

And Adopted on Motion: July 11, 2018

5. Councilman Scott Grey accepted the job of reviewing and updating the **Town's Handbook** to include workplace violence and sexual harassment policies.
6. Courtney Darder resigned from the **Parks and Recreation Advisory Board** effective June 18, 2018. The following motion was made to **advertise for a replacement** and a letter of thanks will be sent to Courtney.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to advertise for a Parks and Recreation Advisory Board member to fill out the remaining term to 12/31/2020, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

7. Applications and letters of interest are still being accepted until July 16th for the **temporary cleaner**.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #7	\$ 154,086.23
• Vendor Payments	<u>2,280.63</u>
• Total	\$ 156,366.86

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JULY 11, 2018**

ADJOURN OR RECESS

On motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, the meeting was recessed at 9:56 pm, to reconvene at 6:00 pm on July 18, 2018, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk