

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 12, 2020**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Jenny Yager	Margaret Helthaler
Cher Wohl	James Stangel
Brent Gotsch	

- **Cher Wohl and Margaret Helthaler** were here tonight to give an overview of **Neversink Blooms**, previously known as **Neversink Renaissance**. They handed out an Organizational Plan and presented an overview and what their three goals are for 2020. Hanging baskets and pots are going to be continuing this year. Order forms have already been mailed out. Cher indicated that they would like to use the Town's watering truck again this year. Margaret introduced her involvement with Sullivan 180 which works towards improving the overall health and well-being of the community. They also asked the Board about using the **shed** that is located on Town Property by **River Road** as a **Pop-Up Gallery**. The hope is to establish the Town of Neversink as an Artisan Crafter Community of Sullivan County. The Town Board gave their approval for the use of the shed.
- **James Stangel**, Planning Board Chairman, gave a **Planning Board** update.
- **Jenny Yager**, came tonight to share the idea of starting a **memorial program at the Route 42 Park** for those who have dedicated their time to the **Little League Program**. Ideas shared and discussed included a memorial flag/flag pole and pavers/memorial walkway with bench.
- **Brent Gotsch**, Town Justice, asked that the Town's **website** be updated for Town Court and ZBA.

TOWN ATTORNEY

Town Attorney, Walter Garigliano, has reviewed the **Employee Handbook** and is recommending that it be sent to an EPL, Employment Practices Liability, Firm for

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 12, 2020**

review. Upon receipt of the most recent version, Walter will forward it to a firm for a cost proposal for its review.

SUPERVISOR

1. Supervisor Mathews requested a **moment of silence** for **Herbert DeWitt Jr.** Herb was a member of the Catskill Watershed Corporation's Advisory Committee for many years.
2. The following **resolution** in **Memory** of **Carl Denman** read by Supervisor Mathews, was introduced by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti. All in favor.

*TOWN OF NEVERSINK
Resolution No. 3 of 2020
In Memory of Carl H. Denman
March 25, 1938 - February 9, 2020*

WHEREAS, the people of the Town of Neversink have been grieved by the passing of one of our former public officials who served with honor and integrity, Carl H. Denman, a respected citizen of the Town of Neversink; and

WHEREAS, Carl Denman served the Town of Neversink with dedication and distinction for four years as Town Justice and two years as a member of the Zoning Board of Appeals; and

WHEREAS, during his period of service he had diligently performed his duties and had always exhibited those qualities essential as a public servant; and

WHEREAS, Carl had the respect of all who worked or who became associated with him, and always conducted himself with dignity, honor and kindness toward his fellow man and for the welfare of the Town; and

WHEREAS, his death leaves our community with a deep feeling of sorrow for the loss of such an honored and respected citizen;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Neversink Town Board expresses its most sincere sympathy at the passing of Carl Denman on February 9, 2020, and extends its condolences to his family, and in respect of his memory cause this Resolution to be a part of the official minutes of the Town Board.

By Order of the Town Board, February 12, 2020

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 12, 2020**

*Christopher Mathews, Supervisor
Richard Coombe, Jr., Councilman
Scott Grey, Councilman
Keith Zanetti, Councilman
Nicole Gorr, Councilwoman*

3. Supervisor Mathews was contacted by **Nick Jucha** concerning his **Eagle Scout Project**. Nick is requesting support from the Town for \$1000 in funds for the materials for the construction of **wheelchair accessible picnic tables** for the Town's parks. After discussion the Board agreed for the Town to lend their monetary support of the project.
4. Mr. Mathews updated the Board of the Sullivan County Association of Supervisors meeting that he recently attended.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Organizational and Regular Meeting held on January 8, 2020 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of January 2020 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of January 2020 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of January 2020/February 2020
ORDERED RESTORED TO \$200.00 by the amount of \$3.00 for Tolls on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that two bids were received for the **new plow truck**. He is recommending to **accept the lowest bid received for the 2020/2021 Heavy Duty Tandem Dump Truck with**

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 12, 2020**

plow, Wing, Combo Body and Sanding Equipment plus the extended warranties offered. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to accept the bid from Campbell Freightliner in the amount of \$253,095.00 for a 2021 Heavy Duty Tandem Dump Truck with Plow, Wing, Combo Body and Sanding Equipment including extended warranties with the funds to come from Highway, Machinery Capital Reserve Fund Balance, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: 2020/2021 Heavy Duty Tandem Dump Truck w/Plow, Wing, Combo Body & Sanding Equipment

DATES ADVERTISED: January 9, 2020 & January 10, 2020

BID OPENING: Monday, February 10, 2020 @ 2:00 PM

Bidder Name and Address	Date Received	Price	Ext. Warranty Price	Total
Campbell Freightliner PO Box 2249 Newburgh, NY 12550	02/06/2020	\$248,834.00	\$4,261.00	\$253,095.00
Ben Funk Inc. 3609 Route 9 Hudson, NY 12534	02/10/2020	\$268,961.00	\$7,226.00	\$276,187.00

- Highway Superintendent Preston Kelly requested permission to **attend** the **2020 Highway School** from June 1st to 3rd, 2020.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, approving Highway Superintendent Preston Kelly's request to attend the 2020 NYS Highway Superintendent's Highway School on June 1st to 3rd, 2020, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of January 2020 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 187 Miles and took in \$941.35
- 12 Building Permits, total 12 for year

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 12, 2020**

- 0 Building Permit Renewal, total 0 for year
- 10 Cert of Occupancy/Compliance for the month, total 10 for year
- 0 Complaints, total 0 for year
- 1 Violations, total 1 for year
- 7 Municipal Searches, total 7 for year
- 2 Fire Inspections, total 2 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewals, total 0 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 1 FOIL Requests, total 1 for year

PLANNING BOARD

Meeting Minutes – *Draft* - from December 4, 2019 and the Agenda for February 5, 2020 Meeting were filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Notice of Cancellation of January 21, 2020 Meeting.

TOWN CLERK

1. Town Clerk requested permission to **attend** the 2020 **NYS Town Clerks Association Conference** in Albany on April 26th to 29th, 2020.

A motion was made by Councilman Keith Zanetti seconded by Councilman Richard Coombe Jr., granting permission for the Town Clerk to attend the 2020 NYS Town Clerks Association Conference in Albany on April 26th to 29th, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. **2019 Year End Reports filed for Tax Collector** – 90.64 % collected
3. **Tax Collector Collections Report for January 2020** – 85.78% collected
4. Museum is interested in using a large map of the Town in a display at the Museum. The Town Board had no problem with the Museum using the map.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Oath of Offices:
 - Deborah Shaver – Court Clerk
 - Walter Garigliano- Town Attorney
 - Eileen Delaney – Treasurer NFD
2. Foil request received and fulfilled for Building Department information in reference to F. Kulon Fire On 01-09-2020.
3. Signed agreement for the Expenditure of Highway Moneys.
4. Notice of 2020 meetings for the Claryville Fire District.
5. Notice from Town Court of availability of Court records for audit.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 12, 2020**

6. Signed Amendment to Lease Agreement with Sullivan County Soil and Water Conservation District.
7. Receipt of Submission of the Uniform Code and Energy Code Administration and Enforcement Report for 2019.

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR CONTINUED:

5. On the recommendation of the Personnel Committee, Supervisor Mathews would like to officially **appoint James Fedroff as the Part-time Assistant Building Inspector**. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., James Fedroff was appointed to the position of Assistant Building Inspector, Part-time at \$22.00 per hour bi-weekly with flexible hours not to exceed 17 ½ hours per week, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

6. A **letter of resignation** from her position on the **Parks and Recreation Advisory Board** dated January 29, 2020 was received from **Christy Allison**. The following motion was made to accept her resignation. The Board would also like the opening on the Advisory Board to be advertised.

A motion was made by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr to accept Christy Allison resignation from the Parks and Recreation Advisory Board effective 01/29/2020, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

7. The **order** was received for the **hanging baskets and planters for 2020**. The Board reviewed the order and made the following motion:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilwoman Nicole Gorr approving the order for hanging baskets and planters as being the same number as ordered last year, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

8. The **lease** for **2020** has been signed with **Soil and Water**. Karen Rauter has retired and Stacie Howell is now the person in charge.
9. Councilwoman Nicole Gorr gave an **update on Parks and Recreation**.
10. The Park Officer shared with the Board an application to use the Fairgrounds for a **Food Festival in September 2020**. It is planned to be a three day event. The Park Officer is concerned that the present security deposit is not significant enough for the size of the event. The Board discussed the event

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 12, 2020**

and made the decision to invite the event organizers to the March 11, 2020 meeting. The Board asked the Park Officer to invite the event organizers to the March meeting and to let them know that the Board is considering instituting a more meaningful security deposit and use fee due to the type and size of the event.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #2	\$120,485.04
• Vendor Payments	<u>3,940.50</u>
• Total	\$124,425.54

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, the meeting was adjourned at 9:50 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk