

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 09, 2022**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance. The Boy Scouts present led us with the pledge.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Keith Zanetti	ABSENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT

GUESTS

Cher Woehl	Walt Zeitschel
Bill Richardson	Larry Whipple
Brady Knight	Briar Knight
Shayden LaForge	William Richardson

MOMENT OF SILENCE

Supervisor Chris Mathews asked for a moment of silence in memory of Miles Ellison Jr. - former Town Justice & Dog Control Officer, Jim Fedroff – former Assistant CEO, Tom McKenna – former PT Wingman and Patricia Grey – Councilperson Scott Grey’s mother.

The following resolution in memory of Miles Ellison Jr., was introduced by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr. Miles served the Town of Neversink for ten years as Town Justice and Dog Control Officer.

*TOWN OF NEVERSINK
Resolution No. 4 of 2022
In Memory of Miles Ellison, Jr.
February 3, 1940 - January 18, 2022*

WHEREAS, the people of the Town of Neversink have been grieved by the passing of one of our former public officials who served with honor and integrity, Miles Ellison, Jr., a respected citizen of the Town of Neversink; and

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WHEREAS, Miles Ellison, Jr. served the Town of Neversink with dedication and distinction for ten years as Town Justice and Dog Control Officer; and

WHEREAS, during his period of service he had diligently performed his duties and had always exhibited those qualities essential as a public servant; and

WHEREAS, Miles had the respect of all who worked or who became associated with him, and always conducted himself with dignity, honor and kindness toward his fellow man and for the welfare of the Town; and

WHEREAS, his death leaves our community with a deep feeling of sorrow for the loss of such an honored and respected citizen;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Neversink Town Board expresses its most sincere sympathy at the passing of Miles Ellison, Jr. on January 18, 2022, and extends its condolences to his family, and in respect of his memory cause this Resolution to be a part of the official minutes of the Town Board.

By Order of the Town Board, February 9, 2022

*Christopher Mathews, Supervisor
Richard Coombe, Jr., Councilman
Scott Grey, Councilman
Keith Zanetti, Councilman
Nicole Gorr, Councilwoman*

- **Boy Scouts Briar Knight, Brady Knight, Shayden LaForge and William Richardson** were present tonight to observe a public meeting as a requirement for their **Citizenship in the Community Badge**. Each Scout introduced themselves. Briar asked the Town Board a few questions about what is done at a meeting, the function of the Town Board in the government of the Town and ways the Scouts could become more involved in the Town.
- **Larry Whipple** gave an update on **Little League's** plans for the May 6th event at the Route 42 Park and the upcoming baseball season. Putting a small playground at the Route 42 Park was also discussed.
- **Cher Woehl** gave a Winterfest update. **Winterfest** is scheduled for February 12th at the fairgrounds. Cher also gave an **ice rink** update. She has had an inquiry from the Homestead School and Tri-Valley School about using the rink for a closed event. The Board discussed and do not feel that this is something they want to entertain this year. Cher and the Board

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discussed the storage problem in the basement. Other options for the storage of the peewee football equipment were discussed.

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on January 12, 2022 was ACCEPTED AS SUBMITTED on motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of January 2022 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of January 2022 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of January 2022/February 2022
ORDERED RESTORED TO \$200.00 by the amount of \$1.75 for tolls on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

CODE ENFORCEMENT OFFICER

Monthly Receipts Report and Mileage Log and Inspection Report for the month of January 2022 has been filed with the Town Clerk.

- 78 Miles
- \$1,747.62 Receipts
- 7 Building Permits, total 7 for year
- 0 Building Permit Renewal, total 0 for year
- 11 Certificate of Occupancy/Certificate of Compliance, total 11 for year
- 0 Complaint, total 0 for year
- 0 Violations, total 0 for year
- 13 Municipal Searches, total 13 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 0 FOIL Request, total 0 for year

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- 0 Fire Calls, total 0 for year

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly informed the Board of a **price increase** on cost of a **new pickup** with plow off of the State Contract. The current price is around \$54,000 for a pickup with plow. At last month's meeting the Board authorized \$45,000; the Board agreed to **increase the authorized amount by \$10,000** to cover the price increase. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to increase the authorized amount by \$10,000 for a total of \$55,000 for the purchase a pickup with plow off of the State Contract, now not to exceed \$55,000.00, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

2. Preston updated the Board that the quoted price of a **replacement motor** for the **sweeper** is \$12,000.
3. Preston would like to set up a meeting with the Equipment Committee.
4. Both of the **roll-off containers** for the compactor which were purchased in 2006 are in need of repair. Preston can use the two current roll-off containers for parts to make one useable container. He is suggesting that the Town start the process to go to bid for a new container. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to have Town Engineer Glenn Smith prepare the bid specs for a roll-off container with the funds to come out of contingency, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

PLANNING BOARD

Meeting Agenda for February 2, 2022, Meeting Minutes draft for January 5, 2022 and Organizational Minutes draft for January 5, 2022 were filed with the Town Clerk.

ZONING BOARD OF APPEALS

Meeting Agenda for January 18, 2022, Meeting Minutes draft for January 18, 2022, Meeting Agenda for February 15, 2022, Approved Meeting Minutes for September 21, 2021, Approved Public Hearing Minutes for September 21, 2021 were filed with the Town Clerk.

TOWN CLERK

1. Town Clerk repeated the announcement about the virtual **2022 Training School & Annual Meeting of the Association of Towns.**
2. Tax Collector – 87.08% collected (2021 88.43%)

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- a. Ck #1447 to Supervisor - \$4,858,485.35
- b. Ck #1449 to Supervisor – Bank Int. \$193.94 & Misc. Collected \$5.48

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

- Election results from Neversink Fire District for Special Election
- Oath of Offices:
 - Ken Bivins Sr. – NFD Commissioner
 - Donna Flynn Brown – Committee for Disabled
 - Donald Phillips – Ethics Committee
 - James Stangel – Ethics Committee
 - Melanie Schwartz – Parks & Rec Advisory Board
 - Carol Smythe – Historian
 - Staci Conjura – PT Clerk
- Notice of confirmation of electronic Submission of the Uniform Code and Energy Code Administration and Enforcement Report for 2021
- FOIL Requests:
 - Residential Properties damaged by fire in January 2022
- Signed Agreement for the Expenditures of Highway Moneys

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

SUPERVISOR

1. Supervisor Mathews and the Board discussed the boxes of the **Town's files** that need to be removed from Garigliano Law Offices and brought to the Town Hall. Shelves will be purchased to put in the basement for the storage of the boxes.
2. The following two resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 5 OF 2022
BUDGET AMENDMENT**

Whereas, Town of Neversink Town Board has added Horseshoe Pits and Volleyball for Future exercise activities at the Town Park. The Town's goals are to continue providing upgrades for the Park, and

Whereas, the \$30,000.00 was appropriated in the 2021 Budget under A7110.2, Park Maintenance, Equipment and Capital Outlay that was not used and the Town Board would like to reappropriate it in the 2022 Budget,

Now, Therefore be it Resolved that the Town Board authorizes the Supervisor to make the budget transfer of \$30,000.00 from General Fund Balance to the A7110.2 Park Maintenance, Equipment and Capital Outlay and that the following budget amendment be made;

A599- Appropriated Fund Balance- \$ 30,000.00

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A960- Appropriations - 30,000.00
A7110.2 Park Maintenance, Equip & Capital Outlay- 30,000.00

Moved by: Councilperson Richard Coombe Jr.

Seconded by: Councilperson Scott Grey

And Adopted on Motion: February 9, 2022

**TOWN OF NEVERSINK
RESOLUTION NO. 6 OF 2022
BUDGET AMENDMENT**

Whereas, October 6, 2020, \$4,320,975.83 was received for the Community Wastewater Management Program for the Hamlet of Claryville in Town of Neversink per an Agreement with Catskill Watershed Corporation (“CWC”) established back June 2, 2015, and

Whereas, The funds are setup into a Community Wastewater Management Capital District, and the Fund Balance as of 12/31/21 is \$4,295,633.02,

Whereas, their needs to be \$ 200,000.00 appropriated for the 2022 year, coming from the Districts Fund Balance

Now, Therefore be it Resolved that the Town Board authorizes the Supervisor to appropriate \$200,000.00 to CM8130.2 Sewage Treatment and Disposal, Capital Outlay, coming from CM599 Sewage Treatment and Disposal, Fund Balance and that the following budget amendment be made;

CM599- Sewage Treatment and Disposal, Fund Balance- 200,000.00
CM960- Appropriations - 200,000.00
CM8130.2- Sewage Treatment & Disposal, Capital Outlay- 200,000.00

Moved by: Councilperson Nicole Gorr

Seconded by: Councilperson Richard Coombe Jr.

And Adopted on Motion: February 9, 2022

3. Supervisor Mathews has **appointed Michael Kelly to the Sullivan County Fire Advisory Board.**
4. The engineering **plans** to update the **water system at the fairgrounds** was received from Town Engineer Glenn Smith. The Board will recess tonight’s meeting to February 23rd at 7:30 pm to review and discuss the plans in hopes to be able to go out to bid at the March Meeting.
5. The **tests for asbestos** in the **Sherman House** came back **negative.** The Town can move forward with demolition.
6. Councilperson Richard Coombe Jr. reviewed with the Board the proposal that was received from AKRF Environmental, Planning and Engineering Consultants. Mr. Coombe feels that they would be a good fit for the Town to help with any projects put before the Town Board and Planning/ZBA Boards during the upcoming year. The following two motions were made:

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A motion was made by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr. to accept the withdrawal letter from Kimley Horn for Professional Engineering Consulting Services, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

A motion was made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr to engage AKRF Environmental, Planning and Engineering Consultants for the Town Board, Planning Board and Zoning Board of Appeals as needed on upcoming projects, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 8:52 pm on motion made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, **to discuss the hiring, firing or evaluation of a potential employee of the Town of Neversink and invited CEO Keith Stryker to stay**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

The Board **returned** from **Executive Session** at 10:02 pm on motion made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 2,718.88
• Abstract #2	<u>129,294.10</u>
• Total	\$132,012.98

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

ADJOURN OR RECESS

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, the meeting was recessed at 10:03 pm, to reconvene on February 23, 2022 at 7:30 PM put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk