

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 8, 2023**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Keith Zanetti	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT

GUESTS

Wendy Brown	Lloyd Russell
Cher Woehl	Walt Zeitschel
David Brittenham	Carolyn Summers
Larry Whipple	Andrew McCabe

- **Wendy Brown, Deputy Commissioner of Health and Human Services and Drug Task Force Coordinator in the County.** Lloyd Russell is also here with her tonight. She spoke about the drug problem in the County and what the task force is doing to address it. A **Nalox Box** is available to the Town as well as **NARCAN training** classes for Town Staff. Supervisor Mathews expressed an interest in both the Nalox Box and the NARCAN training and the possibility of having it available at both of the Town's Parks.
- **Larry Whipple** gave a recap of last year's **Little League** season and what their plans are for the 2023 season.
- **Cher Woehl** reported that this year's **Winterfest** has been **cancelled** due to lack of frost in the ground. A member of the Parks and Rec Advisory Board, Melanie Schwartz, has resigned. The Alternate Member of the Board, Valerie Brown, would like to move into the regular member position. The following motions were made:

A motion was made by Councilperson Keith Zanetti, seconded by Councilperson Richard Coombe Jr., to appoint Valerie Brown to fill the regular member position on the Parks and Rec Advisory Board created by the resignation of Melanie Schwartz. The current Oath of Office for Valerie Brown will be amended to the new position with the term of 2/8/2023 to 12/31/2026, put to a vote and **UNANIMOUSLY CARRIED.**

VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 8, 2023**

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, authorizing the Town Clerk to advertise for the vacant Parks and Rec Alternate position, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on January 11, 2023 was ACCEPTED AS SUBMITTED on motion by Councilperson Keith Zanetti, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of January 2023 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of January 2023 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of January 2023/February 2023
No expenditures made.

CODE ENFORCEMENT OFFICER

Monthly Receipts Report and Mileage Log and Inspection Report for the month of January 2023 has been filed with the Town Clerk.

- 140 Miles
- \$1,487.06 Receipts
- 6 Building Permits, total 6 for year
- 0 Building Permit Renewal, total 0 for year
- 9 Certificate of Occupancy/Certificate of Compliance, total 9 for year
- 0 Complaint, total 0 for year
- 0 Violations, total 0 for year
- 4 Municipal Searches, total 4 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 0 FOIL Request, total 0 for year

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 8, 2023**

- 0 Fire Calls, total 0 for year

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that one bid was received for the **plow equipment, hydraulics and controls for the 2 2024 Mack single axle 4X4 Plow Trucks**. He is recommending to **accept the lowest bid received for \$139,788.00**. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to accept the bid from Reed Systems LTD in the amount of \$139,788.00 for the **plow equipment, hydraulics and controls for the 2 2024 Mack single axle 4X4 Plow Trucks**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: New Plow Equipment, Hydraulics, Controls for 2-2024 Mack single axle 4X4 Plow Trucks

DATES ADVERTISED: December 23, 2022

BID OPENING: Monday, February 6, 2023 at 2:00 P.M.

Bidder Name and Address	Date Received	Price
Reed Systems, LTD Box 209 Ellenville, NY 12428	02/06/2023	139,788.00

2. Highway Superintendent Preston Kelly and the Board have discussed the Town buying the Chevy Colorado from Highway for the Town’s Building Maintenance person. Preston would like to purchase (2) 2022 Dodge Ram 1500 pickups, (1) to replace the Chevy Colorado and (1) for the normal pickup rotation. The Town will purchase the Colorado from Highway for \$15,000.00. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr authorizing the purchase of (2) leftover 2022 Dodge Ram 1500 pickups from Robert Green’s for \$78,563.54 thru Onondaga City Bid Contract and the Town to purchase the Chevy Colorado for \$15,000.00 from Highway for the use of the Building Maintenance person, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. Preston requested permission to attend the **2023 Highway School in Ithaca on June 4th to the 7th, 2023**.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 8, 2023**

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr approving Highway Superintendent Preston Kelly's request to attend the 2023 NYS Highway Superintendent's Highway School in Ithaca, NY on June 4th – 7th, 2023, put to a vote and UNANIMOUSLY CARRIED. VOTE: AYES 5 NAYS 0.

4. Preston reported that last fall there was an **increase** on the **theft** of **highway street signs** in the Town. Unless people are caught in the act it is hard to do anything.

PLANNING BOARD

Organizational Minutes *draft* for January 4, 2023, Public Hearing Minutes *draft* for January 4, 2023, Meeting Minutes *draft* for January 4, 2023, Meeting Agenda for February 1, 2023 and Meeting Minutes *accepted* for December 7, 2022 were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

- Oath of Offices:
 - Eileen Delaney – Secretary/Treasurer NFD
 - Ian Constable – ZBA 1/1/23-12/31/27
 - Doug Hamilton – Ethics Committee 12/29/2022-12/31/23
 - Jim Garigliano – PB Alternate 1/1/23-12/31/25
 - Valerie Brown – Parks & Rec Alternate 1/1/23-12/31/25
 - Tina Connolly – Parks & Rec 1/1/23-12/31/27
 - Ken Bivins – NFD Fire Police
- Signed Copy of Memorandum of Understanding for the Implementation of the Rondout Creek, Neversink River and Chestnut Creek Stream Management Plans and Local Flood Mitigation
- Email confirming the electronic submission of the Uniform Code and Energy Code Administration and Enforcement Report for 2022 for Neversink on 1/12/2023
- 2023 Solid Waste Hauler Permit

Items were ORDERED LOGGED and FILED on motion by Councilperson Keith Zanetti, seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK/TAX COLLECTOR

1. Tax Dollars Collected – \$10,263,647.97 88.05%
 - a. Ck #1458 to Supervisor - \$4,997,246.92
 - b. Ck #1459 to Supervisor – \$169.53 Bank Int. & Misc. Collected
 - c. Ck# 1460 to N. Buck \$5,000,000.00 Payment #1
2. Town Clerk requested permission to **attend** the 2023 **NYS Town Clerks Association Conference** in Syracuse on April 23rd to 26th, 2023.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 8, 2023**

A motion was made by Councilperson Richard Coombe Jr. seconded by Councilperson Keith Zanetti, granting permission for the Town Clerk to attend the 2023 NYS Town Clerks Association Conference in Syracuse on April 23rd to 26th, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. Water building at the fairgrounds is moving forward.
2. The following Resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 1 OF 2023
BUDGET AMENDMENT**

Whereas, the Town Board was eligible for a total (ARPA) American Rescue Plan Act payment for \$351,793.81, a payment of \$175,181.68 was received on 7/22/21, with a second payment of \$ 715.23 received on 9/2/21 and a final payment of \$175,896.90 was received 7/19/22,

Whereas, these funds are being invested into the Water System, winterization of the Water System and Town Pavilion Building. Also the Towns goal is to continue providing the Community a Family Friendly outdoor safe place for additional exercise and socialization by upgrading the Courts, Fencing, etc. at the Fairgrounds,

Whereas, \$ 221,965.32 was spent in 2022, so there remains a total of \$82,640.03 balance in 2022, the balance of said amount is to be appropriated to A7110.21 Parks, Capital Outlay for 2023,

Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase Appropriation A7110.21 Parks, Capital Outlay for 82,640.03, coming from A599 Fund Balance, and that the following budget amendment be made;

A599 Fund Balance- \$82,640.03

A960- Appropriation - 82,640.03

A7110.21- Parks,Capital Outlay- 82,640.03

Moved by: Councilperson Richard Coombe Jr.

Seconded by: Councilperson Keith Zanetti

And Adopted on Motion: February 8, 2023

**TOWN OF NEVERSINK
RESOLUTION NO. 2 OF 2023
BUDGET TRANSFERS 2022 BUDGET**

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 8, 2023**

Whereas, after posting 2022 Accounts Payables additional increases in appropriations are needed for the **2022 Budget** in Highway Fund,

Whereas, \$17,000.00 needs to be transferred to DA5142.4 Snow Removal, Contractual Expense, and 600.00 to DA9050.8 Unemployment Insurance, and

Whereas, \$17,000.00 to be moved from A5142.1.1 Snow Removal, Personal Services, \$600.00 from A9010.8 Retirement,

Now, therefore be it Resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made to the **2022 Budget**;

DA960 Appropriations-	\$ 17,600.00	
DA5142.1 Snow Removal, Personal Services –	17,000.00	
DA9010.8 Retirement -	600.00	
DA960 Appropriations-	\$ 17,600.00	
DA5142.4 Snow Removal, Cont Exp -		17,000.00
DA9050.8 Unemployment Ins –		600.00

Moved by: Councilperson Nicole Gorr
Seconded by: Councilperson Keith Zanetti
And Adopted on Motion: February 8, 2023

**TOWN OF NEVESINK
RESOLUTION NO. 3 OF 2023
BUDGET TRANSFERS 2022 BUDGET**

Whereas, after posting 2022 Accounts Payables, and Payroll Accruals additional increases in Appropriations are needed for the **2022 Budget**, A1220.4 Supervisor, Contractual Expense for \$ 200.00, A5010.1 Supt of Highways, Personal Services for 3,000.00, A5132.4 Garage, Contractual Exp for 2,000.00, A7110.1 Park Maintenance, Personal Services for 1,300.00, A7110.4 Park Maintenance, Cont. Exp for 2,500.00, A7140.4 Playground & Rec Center (New 42 Park), Cont. Exp for 1,500.00, A7310.1 Youth Program, Personal Services for 56.00, A7310.2 Youth Program, Cont. Exp for 320.00,

Whereas, the decreases in Appropriations are A1990.4 Contingent for \$4,000.00, A1620.1 Building, Personal Services for 1,300.00, A7310.4 Youth Program, Cont. Exp for 376.00, and A9010.8 Retirement for 5,200.00,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made to the **2022 Budget**;

A960 Appropriations-	\$ 10,876.00	
A1990.4 Contingent-	4,000.00	
A1620.1 Building, Per Serv-	1,300.00	

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 8, 2023**

A7310.4 Youth Prog.-Cont Exp-	376.00
A9010.8 Retirement -	5,200.00
A960 Appropriations-	10,876.00
A1220.4 Supervisor, Cont. Exp.-	200.00
A5010.1 Hwy Supt , Pers Serv -	3,000.00
A5132.4 Garage, Cont Exp -	2,000.00
A7110.1 Park Maintenance, Pers Serv -	1,300.00
A7110.4 Park Maintenance, Cont Exp-	2,500.00
A7140.4 Playground & Rec, Cont Exp-	1,500.00
A7310.1 Youth Prog, Pers Serv -	56.00
A7310.4 Youth Prog, Cont Exp-	320.00

Moved by: Councilperson Keith Zanetti
Seconded by: Councilperson Scott Grey
And Adopted on Motion: February 8, 2023

**TOWN OF NEVERSINK
RESOLUTION NO. 4 OF 2023
BUDGET AMENDMENT**

Whereas, the Town of Neversink Town Board wishes to make a \$10,000.00 Donation to Tri-Valley Bears PTO to go toward a playground being purchased for the New Park on Route 42,

Whereas, appropriations need to be increased in, A7140.2 (New Park), Playground and Rec Center, Equipment for \$10,000.00,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made;

A599 Fund Balance-	\$ 10,000.00
A960 Appropriations-	10,000.00
A7140.2 Playground & Rec Center, Equip.-	10,000.00

Moved by: Councilperson Scott Grey
Seconded by: Councilperson Nicole Gorr
And Adopted on Motion: February 8, 2023

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 1,568.51
• Abstract #2	<u>116,569.56</u>
• Total	\$118,138.07

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
FEBRUARY 8, 2023**

VOTE: AYES 5 NAYS 0.

OTHER

1. **Cher Woehl** inquired whether the Board has ever looked into having Wi-Fi installed at the Parks so that cameras could be installed to monitor for vandalism. There was a building at the fairgrounds that was recently either broken into by a person or by the wind.
2. **Councilperson Nicole Gorr** was questioning the incorrect postage amount that was put on post cards that were sent out by the Assessor's Office.

ADJOURN OR RECESS

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, the meeting was adjourned at 8:25 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk