

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 4, 2023**

The Organizational Meeting of the Town Board of the Town of Neversink was called to order at 7:00 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	Present
Councilperson Keith Zanetti	Present
Councilperson Nicole Gorr	Arrived at 7:05 pm
Councilperson Scott Grey	Present
Councilperson Richard Coombe Jr.	Present

OTHER TOWN OFFICIALS

Highway Superintendent Preston Kelly

ORGANIZATIONAL ITEMS

• **THE FOLLOWING ACTIONS WERE TAKEN BY THE BOARD:**

The **Postage Meter Rate** was reset at \$1,200.00 increments on motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Town Clerk Petty Cash Fund** was set to be restored to \$200.00 each month on motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Regular Town Board Meeting Day and Time and place** was set to meet on the second Wednesday of each month at 7:30 P.M. at the Neversink Town Hall on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

Payment of Monthly recurring bills and contracts as received was authorized on motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Sullivan County Democrat** was designated as the **Official Newspaper** for the Town, on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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The **Mileage reimbursement rate** was set to coincide with the current Federal Rate (.655 cents) on motion by Councilperson Scott Grey, seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The following **Banks** were named as **official depositories** on motion by Councilperson Keith Zanetti, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

Catskill Hudson Bank – Grahamsville Office

Jeff Bank – Liberty Office

Wayne Bank – Liberty Office

VOTE: AYES 5 NAYS 0.

FAXING, PHOTOCOPY AND LAMINATING FEES:

On motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED, faxing fees will remain at \$1.00 for the first page and \$.25 for each additional page, photocopy fees will remain at \$.25 per sheet for 8 ½ x 11 and 8 ½ x 14 and \$.50 per sheet for 11 X 17. Color Copies will remain at \$1.00 for 8 ½ x 11 and 8 ½ x 14. Laminating fees will also remain the same for the following sizes:

8 ½ X 11 sheet	\$2.00	Luggage tag	\$2.00
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Business Card	\$1.00	Credit Card	\$1.00
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VOTE: AYES 5 NAYS 0.

POOL FEES:

On motion made by Councilperson Scott Grey, seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED, the 2023 Pool Fees are as follows: Neversink Pool Pass \$15.00, Denning Pool Pass \$30.00, Neversink Guest Fee \$4.00 and Denning Guest Fee \$8.00.

VOTE: AYES 5 NAYS 0.

TRANSFER STATION FEES:

On motion made by Councilperson Keith Zanetti, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED, Transfer Station Fees for 2023 are as follows: Solid Waste Books \$22.00 (to begin on 1/9/2023), Transfer Station Permits \$10.00, Freon Removal Fee \$15.00, televisions, computers, monitors and laptops 3 SW coupons each, tires 19 inches or smaller \$5.00 each, tires 20 inches and over \$25.00 each, the fee schedule for C & D and miscellaneous bulky items will increase by approximately 10 percent.

VOTE: AYES 5 NAYS 0.

SUPERVISOR APPOINTMENTS:

COMMITTEE APPOINTMENTS:

Supervisor Mathews announced the following Committee Appointments for the Town Board members:

Equipment – Keith Zanetti, Scott Grey

Beautification/Celebrations – Nicole Gorr

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Personnel – Richard Coombe Jr., Keith Zanetti
Finance – Richard Coombe Jr.
Solid Waste – Keith Zanetti, Chris Mathews
Planning Board/Zoning – Keith Zanetti
Cable Services – Nicole Gorr
Representative to Committee for the Disabled – Nicole Gorr
Representative to the Ethics Committee – Scott Grey
Representative to Emergency Services – Chris Mathews, Scott Grey
Americans with Disabilities Act Representative – Nicole Gorr
Veterans Organization Liaison Representative – Scott Grey
Real Property Tax – Richard Coombe Jr., Scott Grey
Parks and Recreation – Nicole Gorr
Real Property Litigation – Richard Coombe Jr., Scott Grey
Little League Liaison – Keith Zanetti, Chris Mathews

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, to approve the above listed Supervisor Committee Appointments for Town Board Members, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The following salaries of elected and appointed officials with the frequency of payment were discussed:

ELECTED – APPOINTED POSITIONS
SALARY
PAY FREQUENCY
2023

Supervisor-Chris Mathews-\$34,295-annual-bi-weekly
Deputy Supervisor- Richard Coombe, Jr. -no compensation
Councilperson-Scott Grey-\$6,952-annual-bi-weekly
Councilperson-Keith Zanetti-\$6,952-annual-bi-weekly
Councilperson-Richard Coombe, Jr.-\$6,952-annual-bi-weekly
Councilperson – Nicole Gorr - \$6,952-annual-bi-weekly
Budget Officer – Teri Lockhart - \$6,194-annual-monthly
Town Justice-Brent Gotsch-\$10,659-annual-bi-weekly
Town Justice-Michael Scagnelli-\$10,659-annual-bi-weekly
Clerk to the Courts- PT-Deborah Shaver-\$20.75 per hr.-bi-weekly
Clerk to Planning Board and ZBA – Michelle Goodman-\$20.75 per hr.-bi-weekly
Assessor- Bryan Delaney-\$32,941-annual-bi-weekly
Sr. Acct Clerk-Geri Gorton-\$42,373-annual-bi-weekly
Geri Gorton-Longevity-\$725
Bookkeeper to Supervisor – Teri Lockhart - \$32,941 – annual-monthly
Town Clerk-Lisa Garigliano -\$54,463 -annual-bi-weekly
Registrar of Vital Statistics-Lisa Garigliano -\$1,510 -annual-bi-weekly
Registrar of Vital Statistics-Deputy- Janis Offringa -\$785–annual–bi-weekly

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Deputy Town Clerk- FT-Janis Offringa -\$43,200 -annual-bi-weekly
Janis Offringa-Longevity-\$925
Clerk-PT-as needed within budget limits – Staci Conjura -\$20.75 per hr.-bi-weekly
*Note- The Clerk PT is authorized to work up to 17 ½ hours per week on a regular basis, if needed Jan. 1 through April 2nd.
Acct Clerk (Supervisor’s Asst) – FT- Brenda Devore-\$46,286 –annual–bi-weekly
Brenda Devore-Longevity-\$925
Superintendent of Highways-Preston Kelly-\$92,012 -annual-bi-weekly
Deputy Highway Superintendent-Ben Monell -Reg.Time-\$35.68 per hr.-Over Time- \$53.52 per hr.-bi-weekly
Ben Monell -Longevity- \$575.00
Building Maintenance – PT – Joe Bagley - \$26.07 per hr
Cleaner (Town Hall) PT-Michelle Dexheimer - \$20.75 per hr.-bi-weekly
Grounds Maintenance Worker (Town Hall Complex) PT-Benjamin Knight-\$28.66 per hr.-bi-weekly
Transfer Station Attendant -PT- Charles Clark - \$19.14 per hr.-bi-weekly
Transfer Station Attendant -PT- Walter VanVleet - \$19.14 per hr- bi-weekly
Transfer Station Attendant PT Temp. – Richard Bivins - \$16.85 per hr – bi-weekly
Transfer Station Attendant PT Temp. – Larry Bracken - \$16.85 per hr-bi-weekly
Transfer Station Attendant PT Temp. – Craig TerBush - \$16.85 per hr-bi-weekly
Transfer Station Attendant PT Temp. – Joe Barkley - \$16.85 per hr-bi-weekly
Town Attorney-PT-Ken Klein-\$22,000-annual-bi-weekly
Plus \$150.00 per hr. for litigation
Special Prosecutor-PT-Kenneth Klein-\$6,000 – annual – bi-weekly
Attorney to the Planning Board-PT-Kenneth Klein-\$3,800-annual-bi-weekly
Attorney to the ZBA-PT-Kenneth Klein-\$3,600-annual-bi-weekly
Utilities Plant Attendant-PT- Joseph Bagley - \$26.07
Utilities Plant Attendant-PT-Larry Bracken - \$26.07
Dog Control Officer-PT-Danita Kristoff-\$12,161-annual-bi-weekly
Deputy Dog Control Officer (Pound)-PT-Geraldine Gorton-\$18.68 per hr.-min. of two hours - bi-weekly
Cemetery Maintenance-PT-(2x/year)-Benjamin Knight-\$1,876-annual
Town Historian-PT-Carol Smythe-\$4,298 -annual-bi-weekly
Engineer for Town-Glenn Smith-Fee Basis-\$145 per hr.
Code Enforcement Officer-PT- Keith Stryker - \$35,000 – annual-bi-weekly – w/flexible hrs on average of 17.5 hrs per week
Sewer District Administrator-PT-Keith Stryker-no compensation
Asst Building Inspector-PT- - \$24.27 per hr., bi-weekly-w/flexible hrs. not to exceed 17 ½ hrs per week
Health Officer – PT-Julie Starner-\$3,217 -annual-bi-weekly
Board of Assessment Review Member (3)-\$80 per session-abstract
Clerk to Board of Assessment Review-Janis Offringa -\$20.75 per hr.-bi-weekly
Park and Recreation Director-PT-Cher Woehl-\$14,094-annual bi-weekly
Pool Director – Janet Carey -\$8,475-annual-bi-weekly
AM Swim Director – Janet Carey - \$3,788-annual
Pool Lifeguard - 1-2 yrs – \$14.20 per hr.

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Pool Lifeguards - 3 yrs & up – \$14.45 per hr.

Head Lifeguard - \$15.04 per hr

WSI - \$16.23 per hr

WSI (21 yrs or older) - \$18.90 per hr

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED, the foregoing list of persons were appointed to the positions named, salaries set and frequency of pay.

VOTE: AYES 5 NAYS 0.

OTHER

1. The Annual **Agreement for the Expenditures of Highway Moneys** for **2023** was presented for signatures and filing.

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti to authorize the signing and filing of the 2023 Annual Agreement for Expenditures of Highway Money, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS:

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, the meeting was adjourned at 7:23 P.M. put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk