

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
MARCH 8, 2023**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Keith Zanetti	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	OUT OF TOWN

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT

GUESTS

David Brittenham	Andrew McCabe
Karlheinz Kraft	Dwight Coombe
Teri Lockhart	

- **Karlheinz Kraft** came tonight to ask the Board about the Town's **Cable Franchise Agreement** with **Spectrum**. Mr. Kraft is unhappy with Spectrum.
- **Dwight Coombe**, Sprague & Killeen, reviewed with the Board the **Town Insurance 2023 Policy renewal**.
- **Teri Lockhart, Bookkeeper**, reviewed with the Board the Town's **completed audit for 2022**. She answered any questions from the Board. In December of 2022 the balance owed for the ice rink chiller was paid. Teri is asking to move \$6,000.00 from A7310.2 Youth Programs, Equipment to A7310.4 Youth Programs Contractual Expense. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr approving the moving of \$6,000.00 from A7310.2 Youth Program, Equipment to A7310.4 Youth Programs, Contractual Expense, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on February 8, 2023 was ACCEPTED AS SUBMITTED on motion by Councilperson Keith Zanetti, seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

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SUPERVISOR’S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor’s Report for the month of February 2023 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Keith Zanetti, seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of February 2023 to be filed on motion by Councilperson Scott Grey, seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of February 2023/March 2023

No expenditures made.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly informed the Board of a **parking issue on Overlook Road** by a residence that is causing problems during snow removal and for neighboring residents on the road. Preston would like to put up “**No Parking on Pavement**” signs. This way if Police are called, tickets could be issued. The following motion was made:

A motion was made by Councilperson Keith Zanetti, seconded by Councilperson Nicole Gorr authorizing the purchase and installation of four “No Parking on Pavement” signs on Overlook Road, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

2. Preston and the Board discussed the backfilling of the foundation at the **water building at the fairgrounds**. Preston would be more comfortable waiting until all the frost is out of the ground before he does it.
3. Preston informed the Board of an upcoming **bridge replacement** by the County of the bridge at the **bottom of South Hill Rd**. There will not be a temporary bridge put in. It is scheduled to begin mid-May.

CODE ENFORCEMENT OFFICER

Monthly Receipts Report and Mileage Log and Inspection Report for the month of February 2023 has been filed with the Town Clerk.

- 208 Miles
- \$440.00 Receipts
- 6 Building Permits, total 12 for year
- 0 Building Permit Renewal, total 0 for year
- 12 Certificate of Occupancy/Certificate of Compliance, total 21 for year
- 0 Complaint, total 0 for year
- 0 Violations, total 0 for year
- 2 Municipal Searches, total 6 for year

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- 2 Fire Inspections, total 2 for year
- 0 Junk Yard Permit, total 0 for year
- 2 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 7 CEO Training Hours, total 7 for year
- 0 FOIL Request, total 0 for year
- 2 Fire Calls, total 2 for year

PLANNING BOARD

Meeting Agenda for March 1, 2023, Meeting Minutes *draft* for February 1, 2023 and Public Hearing Notices (2) for March 1, 2023 were filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Hearing Minutes *draft* for January 17, 2023, Organizational Meeting Minutes *draft* for January 17, 2023 and Meeting Agenda for February 21, 2023 were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

- From Sullivan County Clerk's Office, the Subdivision Map for Michael Dean
- 2022 Government Insurance Disclosure Statements filed with NYS Insurance Dept. Licensing Services Bureau
- FOILS:
 - OpenTheBooks – Vendor lists
 - SmartProcure – Purchasing records
- Town of Neversink Financial Statement for 2022 from Cooper Arias, LLP
- Letter from Keith Zanetti of his intent not to run for Councilperson in 2024
- Copy of Neversink Fire District Partial Tax Exemption Resolution
- Town of Neversink Annual Financial Report for 2022 filed with Comptroller's Office

Items were ORDERED LOGGED and FILED on motion by Councilperson Keith Zanetti, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

TOWN CLERK/TAX COLLECTOR

1. Tax Dollars Collected – \$10,422,018.13 89.41%
 - a. Ck #1461 to Supervisor – \$1,599.81 Bank Int, Misc, & Penalties
 - b. Ck# 1462 to N. Buck - \$325,000.00 Payment #2

2. Town Clerk asked permission for PT Clerk Staci Conjura to also **attend** the 2023 **NYS Town Clerks Association Conference** in Syracuse on April 23rd to 26th, 2023. (**Note: The voucher for \$339.00 for the above was individually signed by the Board and added onto Abstract 3 as shown below.)

A motion was made by Councilperson Keith Zanetti seconded by Councilperson Nicole Gorr, granting permission for PT Clerk Staci Conjura to attend the 2023 NYS Town

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Clerks Association Conference in Syracuse on April 23rd to 26th, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

SUPERVISOR

1. The following resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 5 OF 2023
BUDGET AMENDMENT**

Whereas, the Highway Superintendent has had approval to purchase a 1 Ton 3500 Ram Truck, and 2 1500 Ram Pickups, totaling to \$139,867.00 and the funds are to come from Highway Fund Balance, and

Whereas, the Town Board authorizes the Supervisor to transfer \$ 139,867.00 from Highway Fund Balance to Machinery, Equipment DA5130.2,

Now, therefore be it resolved that the following budget amendment be made;

DA599 Appropriated Fund Balance - \$ 139,867.00
DA960 Appropriation - 139,867.00
DA5130.2 Machinery, Equip. - 139,867.00

Moved by: Councilperson Keith Zanetti
Seconded by: Councilperson Nicole Gorr
And Adopted on Motion: March 8, 2023

**TOWN OF NEVERSINK
RESOLUTION NO. 6 OF 2023
BUDGET AMENDMENT**

Whereas, October 6, 2020, \$ 4,320,975.83 was received for the Community Wastewater Management Program for the Hamlet of Claryville in Town of Neversink per an Agreement with Catskill Watershed Corporation ("CWC") established back June 2, 2015, and

Whereas, The funds are setup into a Community Wastewater Management Capital District, and \$ 150,000.00 needs to be appropriated for the 2023 year, coming from the Districts Fund Balance,

Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase CM8130.2 Sewage Treatment and Disposal, Capital Outlay for \$150,000.00, coming from CM 599 Sewage Treatment and Disposal, Fund Balance and that the following budget amendment be made;

CM599- Sewage Treatment and Disposal, Fund Balance - \$ 150,000.00
CM960- Appropriation - 150,000.00

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CM8130.2- Sewage Treatment & Disposal, Cap Outlay- 150,000.00

Moved by: Councilperson Keith Zanetti
Seconded by: Councilperson Scott Grey
And Adopted on Motion: March 8, 2023

2. The **Parks and Recreation Board vacancy** will be discussed at the April 12th meeting.
3. The Town is no longer being charged for the **recycling/disposal** of any **electronic items**. Therefore, the Town will no longer be taking coupons for the disposal of any electronic items. All items can be **recycled for free**.
4. Supervisor Mathews reviewed with the Board the letter received from **Sullivan County IDA about the extension of the existing PILOT on the West Delaware Hydro facility** for a period of 10 additional years with a PILOT payment of \$175,000.00. Both Sole Assessor Bryan Delaney and Town Attorney Ken Klein have reviewed the request and approve. The following motion was made:

A motion was made by Councilperson Keith Zanetti, seconded by Councilperson Scott Grey authorizing Supervisor Chris Mathews to sign the letter to County of Sullivan IDA for the 10-year additional extension of the existing PILOT on the West Delaware Hydro facility with a PILOT payment of \$175,000.00, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 1,719.32
• Abstract #3	<u>138,242.71</u>
• Total	\$139,962.03

- Additional Voucher approved and included in Abstract 3 but not included in above total: \$ 339.00**

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

ADJOURN OR RECESS

On motion by Councilperson Keith Zanetti, seconded by Councilperson Scott Grey, the meeting was adjourned at 8:20 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk