

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 14, 2019**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	ARRIVED AT 7:35 PM
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Code Enforcement Officer Keith Stryker	PRESENT
Highway Superintendent Preston Kelly	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Andrew McCabe	Karen Hess
Cher Wohl	

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on July 10, 2019 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 7:36 pm on motion made by Supervisor Chris Mathews, seconded by Councilman Keith Zanetti, for an **Attorney Client Session**, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 8:10 pm on motion made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN ATTORNEY

1. The **awarding** of the **bid** to the low bidder Poley Paving for the **Neversink Septic Maintenance District, Community Waste Water Management Program, Contract No. 1 – General Construction** which was opened on July 3, 2019 at 2:00 pm was made with the following motion:

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A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks to award the bid for the Neversink Septic Maintenance District, Community Waste Water Management Program, Contract No. 1 – General Construction to low bidder Poley Paving, \$164,863.00, providing they meet the performance bond and any other requirements, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

CONTRACTOR	CONTRACT NO. 1
Delaware Bulldozing	\$188,948.00
Robinson Contracting	214,900.00
Poley Paving	164,863

2. A letter was received from **CWC** suggesting that **three parcels** could benefit from an **enhanced treatment system** due to the proximity of the onsite drinking water wells to the leach fields. Town Attorney indicated that the Board should make a motion giving directions to Supervisor Mathews to either proceed with constructing the enhanced systems suggested or to give him alternate instructions.

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti to instruct Supervisor Chris Mathews to proceed and construct the enhanced systems as proposed by CWC on the three parcels indicated, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR’S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor’s Report for the month of July 2019 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of July 2019 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of July 2019/August 2019

ORDERED RESTORED TO \$200.00 by the amount of \$13.30 for Tolls on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of July 2019 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 226 Miles and took in \$1,227.40
- 9 Building Permits, 54 for the year
- 0 Building Permit Renewal, 0 for the year
- 9 Cert of Occupancy/Compliance for the month, 47 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 3 for the year
- 5 Municipal Searches, 32 for the year
- 26 Fire Inspections, 27 for the year
- 0 Junk Yard Permit, 1 for year
- 0 Mobile Home Park Permit Renewals, 2 for the year
- 1 Operating Use Permit, 1 for the year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 39 for year
- 0 FOIL request, total 1 for year

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that the **bidding** on **Auctions International** for the **Excavator** closed and the highest bid received was \$35,900.00. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to accept the bid of \$35,900.00 for the Excavator, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. The newly paved **parking** lot will need to be **sealed and striped**. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to go to bid for the sealing and striping of the newly paved parking lot, put to vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PLANNING BOARD

Public Hearing Notice for August 7, 2019 has been filed with the Town Clerk.

ZONING BOARD OF APPEALS

Agenda for July 16, 2019, Public Hearing Minutes for February 19, 2019 and Regular Meeting Minutes for February 19, 2019 has been filed with the Town Clerk.

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FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Signed Amended Agreement for the Expenditures of Highway Moneys
2. Fully Executed General Municipal Law Section 239 Referral Exemption Agreement between County of Sullivan and Town of Neversink
3. Notice of Petition received from 757-767 BEDFORD, LLC against the Town of Neversink, it Assessors and Board of Assessment Review & Town Attorney Denial Letter
4. Payment Received from Auctions International for 2014 Ford Escape
5. Notice of Paving County Road 156
6. FOIL request and fulfillment for SmartProcure
7. TON ZBA Decision for G. VanValkenburg

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. Supervisor Mathews attended the **Renaissance Grant** debriefing today. The Town now needs to decide how they want to spend the \$35,000 that was awarded to the Town. There is criteria that must be followed on what can be done with the money.
2. Town **Assessor** Bryan Delaney is going to need to be **re-appointed** at the September Meeting.
3. **Parks and Recreation** Liaison Councilman Keith Zanetti reviewed with the Board the revised **Refund Policy** for trip cancellations. A discussion followed.
4. The following Resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 21 OF 2019
BUDGET AMENDMENT**

WHEREAS, The Town of Neversink Highway Superintendent has been notified that Consolidated Highway Improvement Program (CHIPS) funding from the DOT for the Extreme Winter Recovery apportionment has now been approved, the amount is \$46,633.09 for 2019

NOW, Therefore be it Resolved that the Town Board authorizes the Supervisor to increase Estimated Revenue, State Aid CHIPS DA3501 and Appropriation, Improvements of Roads, CHIPS DA5112.2 for \$46,633.09, and that the following budget amendment be made;

DA510 Estimated Revenue - \$46,633.09
DA3501 State Aid CHIPS – 46,633.09
DA960 Appropriation – 46,633.09

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DA5112.2 Improvements, CHIPS- 46,633.09

Moved by: Councilman Richard Coombe Jr.

Seconded by: Councilman Keith Zanetti

And Approved on Motion: August 14, 2019

**TOWN OF NEVERSINK
RESOLUTION NO. 22 OF 2019
BUDGET AMENDMENT**

Whereas, the Highway Superintendent has had an approval to receive a State Grant from John J Bonacic, for \$ 50,000.00, the paperwork started in 2018 and the final approval received in July 2019, and

Whereas, the Town Board approved of the Highway Superintendent to purchase a Hot Box Patcher and a small Roller with these funds in 2018, and

Whereas, the Town Board authorizes the Supervisor to appropriate \$ 50,000.00 to Machinery, Equipment DA5130.2, and to increase Estimated Revenue, DA3589 State Aid, Other Transportation for 50,000.00 in the current 2019 Budget,

Now, therefore be it resolved that the following budget amendment be made;

DA510 Estimated Revenue -	\$ 50,000.00
DA3589 State Aid, Other Transportation-	50,000.00
DA960 Appropriation -	50,000.00
DA5130.2 Machinery, Equip. -	50,000.00

Moved by: Councilman Keith Zanetti

Seconded by: Councilman Richard Coombe Jr.

And Adopted on Motion: August 14, 2019

- Supervisor Mathews and the Board discussed **AYSO** using the **Route 42 Park** for **Soccer** this season. AYSO helping with the cleaning of the bathrooms was mentioned as well as a fall workday for garden cleanup. Chris will contact Bill Richardson.

PAYMENTS OF CLAIMS AND VOUCHERS

- | | |
|-------------------|-----------------|
| • Vendor Payments | \$ 3,577.13 |
| • Abstract #8 | 410,250.84 |
| • Voucher | <u>1,375.92</u> |
| • Total | \$415,203.89 |

- Voucher for Highway labor for paving Town Hall for Renaissance Grant Project work for journal entry was approved and signed by the Board.

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Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was adjourned at 9:20 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk