

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JULY 13, 2016**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Michael Mullen	ARRIVED @ 7:35 PM
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	OUT OF TOWN
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

TOWN ATTORNEY

Town Attorney Walter Garigliano and the Town Board discussed the proposed changes to the zoning law concerning signs. Walter will work with Ken Klein to write the local law.

GUESTS

Brent Gotsch – Chairman ZBA	Tom Mitchell
Teri Lockhart – Bookkeeper	Chris Gozza

- **Brent Gotsch, Chairman ZBA**, did not have any new business to report.
- **Tom Mitchell/Rt 42 Park update:**
 - a. The first load of red dirt has been delivered. Tom asked the Board if all the fields need to be cut or can one or more be cut part way and finished later. Supervisor Mathews is going to check on this.
 - b. Don Hotchkin is going to re-side the “old garage” with the same material as the pavilion and maintenance Building. Both the “old garage” and the maintenance building will be stained the same color as the pavilion. Additional boards and stain will need to be purchased from Grey’s Woodworks.
 - c. There was a washout in one of the retention ponds during the last rain storm. There is a meeting scheduled for 7/16 at the Park to discuss this.
- **Chris Gozza** and the Town Board discussed the Town taking over **Farmstead Drive** as a town road. A reference to NY Town Law § 200, petition for street improvement and proceeding thereon was included in the discussion. A meeting will be set up to include Assistant Town Attorney Ken Klein and the Farmstead Drive residents.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on June 8, 2016 and Special Meeting held on June 14, 2016 were ACCEPTED AS SUBMITTED on motion by Councilman Keith

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Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of June 2016 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

June 2016 ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of June 2016/July 2016

No expenditures made.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of June 2016 have been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

1. Logged 283 Miles and took in \$1,121.85
2. 14 Building Permits, 53 for the year
3. 10 Cert of Occupancy/Compliance for the month, 45 for the year
4. 0 Complaints, 1 for the year
5. 1 Violations, 8 for the year
6. 3 Municipal Searches, 22 for the year
7. 0 Temporary Use Permit, 1 for the year
8. 0 Junk Yard Permit, 1 for year
9. 26 Fire Inspections, 26 for the year
- 10.0 Mobile Home Park Permit Renewals for 2016
- 11.25 Hours of CEO In-service Training for 2016

SUPERVISOR

1. The Town Board and Budget Officer Teri Lockhart discussed the **Parks and Recreation Department** operations and ways to improve it.
2. The following resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 18 OF 2016
BUDGET AMENDMENT**

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Whereas, the Park and Recreation Advisory Board raised money to help fund some of the 2016 Youth Program, these funds were for Holiday Mountain Ski Passes, and from Pizza Hut. The total revenue for these are \$ 569.00,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to Increase appropriation A7310.4 Youth Program, Contractual Expense and that the following budget amendments be made;

A510 Estimated Revenue-	\$ 569.00	
A2089 Other Culture & Rec Income-	569.00	
A960 Appropriations-	569.00	
A7310.4 Youth Prog, Cont Exp-	569.00	

Moved by: Councilman Michael Brooks
Seconded by: Councilman Keith Zanetti
And Adopted on Motion: July 13, 2016

**TOWN OF NEVERSINK
RESOLUTION NO. 19 OF 2016
BUDGET AMENDMENT**

Whereas, appropriations need to be increased in Park (Fairground), Contractual Expense A7110.4 for Pickle Ball Court work to be done at the fairgrounds, a quote from Shortlines Coatings Corporation in the amount of \$600.00 has been approved, and,

Whereas, the funding for the repairs will be \$ 300.00, a Donation from Sherri Steinhauer, and the remaining \$ 300.00, will be transferred from the Contingent Account,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfer of \$ 300.00 from the Contingent Account and that the following budget amendment be made;

A510 Estimated Revenue-	\$ 300.00	
A2705 Gifts and Donations-	300.00	
A960 Appropriations-	\$ 300.00	
A1990.4 Contingent	–	300.00
A960 Appropriations-		600.00
A7110.4 Park, Cont. Expense -		600.00

Moved by: Councilman Michael Brooks
Seconded by: Councilman Keith Zanetti
And Adopted on Motion: July 13, 2016

3. The following resolution was presented for the Board's consideration:

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**RESOLUTION NO. 20 OF 2016
ACCEPTING THE CLARYVILLE LOCAL
FLOOD ANALYSIS RECOMMENDATIONS**

At a meeting of the Town Board of the Town of Neversink (“Town”), Sullivan County, New York held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said Town, on the 13th day of July, 2016 at 7:30 p.m., prevailing time.

The meeting was called to order by Supervisor Chris Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Chris Mathews	X	
Councilman Keith Zanetti	X	
Councilman Michael Brooks	X	
Councilman Michael Mullen	X	
Councilman Richard Coombe, Jr.	X	

The following resolution was introduced by Councilman Keith Zanetti who moved for its adoption, and seconded by Councilman Michael Mullen, to wit:

WHEREAS, the Sullivan County Soil & Water Conservation District (“SCSWCD”) and the Town recognize that the East Branch/Main Stem of the Neversink is a key element of the identity of the Town, and provides many environmental and economic benefits to the residents and businesses of Neversink; and

WHEREAS, the SCSWCD and the Town have worked cooperatively on stream management issues relevant to both public and private interests for many years; and

WHEREAS, the SCSWCD, in partnership with the NYCDEP Stream Management Program have worked cooperatively since 2006 to develop a comprehensive Stream Management Plan (“SMP”) for the Neversink River; and

WHEREAS, the SCSWCD and NYCDEP have worked closely with the Denning/Neversink Local Flood Analysis Committee, the Town and other watershed stakeholders to develop the Claryville Local Flood Analysis (LFA) which takes a science based, long-term management approach to the stream; and

WHEREAS, the Claryville LFA provides guidance on protecting the safety and welfare of the citizens of Neversink and the public investment in Town infrastructure; and

WHEREAS, the SCSWCD and the Town desire to work cooperatively to implement the Claryville LFA for the common benefit of both parties, protection of the natural resources and the interests of the broader watershed stakeholders.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Neversink recognizes and accepts the Claryville LFA to assist the Town and its landowners with addressing long term

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management of the Neversink River in a manner that is consistent with the protection of public and private property, the protection of natural resources, and in a way that will provide the Town, its landowners and visitors with multiple benefits.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

		AYE	NAY
Supervisor Chris Mathews	Voting	X	
Councilman Keith Zanetti	Voting	X	
Councilman Michael Brooks	Voting	X	
Councilman Michael Mullen	Voting	X	
Councilman Richard Coombe, Jr.	Voting	X	

The resolution was thereupon declared duly adopted.

Dated: July 13, 2016
Town of Neversink
Grahamsville, New York

4. The vacancy on the **Board of Assessment Review** was discussed. Councilman Richard Coombe Jr. suggested **Brent Gotsch** for the position. Brent was present and said he would be happy to do it. The following motion was made to **appoint** Brent:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, to appoint Brent Gotsch to the position of Board of Assessment Review member, 10-01-2016 to 09-30-2021, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

5. Dave Moore would like to have **Mark Garigliano appointed** as a **substitute flower waterer**. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti to appoint Mark Garigliano as substitute flower waterer, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

6. There has been some problems at the **fairgrounds**. The Board made the following motion for the purchase of **security cameras** for use at the fairgrounds:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks to purchase security cameras for use at the fairgrounds, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

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TOWN CLERK

1. Parks and Rec held an event on 7/9 at the Pavilion and when they arrived to set up there was someone using area to hold a driving class. This was reported to the Town Clerk who did not know they were there. The Town Clerk contacted the person who was running the class and informed them that the pavilion needed to be signed out and required a certificate of insurance. The individual understood and found another place to hold the remainder of her classes. There are signs posted under the pavilion explaining this.
2. Members of the Town Board received a letter from a resident who had signed up in March to use the pavilion on 6/18 for a party. She was told on 6/2 that she could not use the pavilion because there would be little league games that day. Mr. Mitchell felt it was the fault of the Town Clerk that this happened. He had the pavilion signed out until 6/24 for Little League and no one else should of been allowed to use it. The Town Clerk took full responsibility and regrets that it happened.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Certificate of Liability Insurance received from Frost Valley for Pick-up/Drop-off location in TON municipal parking lot for 2016-17 camp season
2. Oath of Office for Melvin Howe as Deputy Highway Superintendent
3. Two files received from Garigliano Law Office for Knight Rd. and Reynolds Rd.
4. Abstract of Settlement from Sullivan County Treasurers Office for 2016 Land Tax

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Mullen, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 3,164.20
• Abstract #7	<u>246,691.77</u>
Total	\$ 249,855.97

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Michael Mullen, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, the meeting was adjourned at 10:00 P.M., put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk