

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 10, 2016**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Michael Mullen	ABSENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Jim Stangel – Chairman Planning Board
Tom Mitchell – Route 42 Community Park
Ken Walter

- **Jim Stangel** brought the Board up to date on Planning Board Business. Jim also asked if the Board was considering setting a maximum number of absences that a Planning Board member can have before they can be replaced. Jim is concerned that with winter coming and members going south that he may not be able to have a quorum at a meeting. Town Attorney Walter Garigliano suggested speaking to the members directly and ask if they would consider resigning. It was also suggested that the number of **alternate members be increased to two**. The Town Board was in favor of this. The Board thought that a resolution was needed to increase the number of alternate members, but a resolution is only needed when they actually appoint an additional alternate member. Town Attorney Walter Garigliano will prepare such resolution for the Board for future use.
- **Tom Mitchell** brought the Board up to date on the **Route 42 Community Park**. Field number one was cut and the red dirt put in. Field number 3 will be cut next. The old garage has been sided and will be stained. Tom spoke to Grey's Woodworks about possibly building the dugouts. They will be on top of the ground, not in the ground as previously discussed. Little League is going to start selling outfield signs and scoreboard space. The foul poles need to be installed. Tom would like to see crusher run or some other product put underneath the fences to cut down on the amount of weed wacking that needs to be done. Speed bumps were discussed. Tom asked if there was any date for the electrical work to start. What product to use on the walkways was discussed.
- **Ken Walter** commented that speed bumps are a liability. He also indicated that the pool lift must be ADA compliant and to contact *Action Towards Independence*, there may be grant money available to help with the purchase.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 10, 2016**

TOWN ATTORNEY

1. Town Attorney Walter Garigliano will have the **Introductory Local Law** document for **signs** prepared for the September 14, 2016 Town Board meeting.
2. The Town Board discussed with Walter the 2017 changes they were considering making to the operation of the Parks and Recreation program with respect to the swimming and little league programs.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on July 13, 2016 and Special Meeting held on August 3, 2016 were ACCEPTED AS SUBMITTED on motion by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of July 2016 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

Decals and Monthly Fee Report for month of July 2016 ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of July 2016/August 2016

No expenditures made.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of July 2016 have been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

1. Logged 232 Miles and took in \$1,122.60
2. 8 Building Permits, 61 for the year
3. 1 Building Permit Renewal, 1 for the year
4. 13 Cert of Occupancy/Compliance for the month, 58 for the year
5. 0 Complaints, 1 for the year
6. 0 Violations, 8 for the year
7. 4 Municipal Searches, 26 for the year
8. 0 Temporary Use Permit, 1 for the year
9. 0 Junk Yard Permit, 1 for year
- 10.0 Fire Inspections, 26 for the year
- 11.1 Operating Permit – Fireworks, 1 for the year

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 10, 2016**

- 12.0 Mobile Home Park Permit Renewals, 0 for 2016
- 13.25 Hours of CEO In-service Training for 2016

HIGHWAY SUPERINTENDENT REPORT

1. Highway Superintendent Preston Kelly indicated that there is now a State Contract out for **Pickup Trucks**. It has both Ford and a Dodge on it. The **2017 Ford F350 4X4** is cheaper at \$30,613.49. The lowest price for the plow is through Hudson River Truck and Trailer at \$4,950.00, making the final price **\$35,563.49**.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti authorizing Highway Superintendent Preston Kelly to purchase off State Bid a new 2017 Ford F350 4X4 Pickup truck with plow from Hudson River Truck and Trailer in the amount of \$35,563.49, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

2. Preston has gotten three quotes for the **installation** of the new fuel system. Optima Environmental **\$3,697.00**, Troy Environmental & Fuel Systems \$4,750.00 and American Petroleum \$5,950.00. He is recommending going with Optima Environmental. The **Fuelmaster system** itself is available off of NJPA state contract for **\$9,466.75**. The following motions were made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, to award the installation of the Fuelmaster System to the lowest bidder, Optima Environmental, for \$3,697.00, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, to purchase the Fuelmaster System off the NJPA state contract for the amount of \$9,466.75, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

The Board also discussed selling the old system for parts instead of just throwing it away.

3. When the **stone bids** were awarded in May, **1A ¼ stone** was not awarded pending review of the hardness/durability of the stone. Preston has reviewed the stone and it is his recommendation to **award** the bid for 1A ¼ stone to **Deckelman Trucking** with the material from Peckham for **\$23.09** per ton **delivered** to Highway Barn and **\$20.00** per ton from **Callanan Industries picked up**.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to take Highway Superintendent Preston Kelly's recommendation and award the bid for 1A ¼ stone delivered to Deckelman

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 10, 2016**

Trucking for \$23.09 per ton and picked up to Callanan Industries for \$20.00 per ton, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

4. The **walking path** and a **handicapped ramp** from the Parking area at the Route 42 Community Park were **discussed**.
5. The **City Field Lease** is due to **expire on September 15th**. The Town will do a walk through with the DEP to see what loose ends need to be tied up before the 15th.
6. The PAVE NY money was released for reimbursement in the amount of \$55,952.60, an **Amended Agreement for Expenditure of Highway Funds** need to be **signed and filed with the County**.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks to accept the revised agreement and to authorize the signing and filing of an amended Agreement for Expenditure of Highway Funds, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

SUPERVISOR

1. The following resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 21 OF 2016
BUDGET AMENDMENT**

WHEREAS, Town of Neversink Highway Superintendent has been notified that NYSDOT has approved a new program called PAVE NY, it is assistance to local governments for rehabilitation and reconstruction of local highways. These funds will be added to the Consolidated Highway Improvement Program (CHIPS). The Total to be received for 2016 is \$ 55,952.60, and

WHEREAS, the 2016 Budget for CHIPS DA5112.2 needs to be increased for the \$ 55,952.60,

NOW, therefore be it resolved that the Town Board authorizes the Supervisor to increase Estimated Revenue, State Aid CHIPS DA3501 and Appropriation, Improvements of Roads, CHIPS DA5112.2 for \$ 55,952.60, and that the following budget amendment be made;

DA510 Estimated Revenue - \$ 55,952.60
DA3501 State Aid CHIPS – 55,952.60
DA960 Appropriation – 55,952.60
DA5112.2 Improvements, CHIPS- 55,952.60

Moved by: Councilman Michael Brooks

Seconded by: Councilman Keith Zanetti

And Adopted on Motion: August 10, 2016

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 10, 2016**

**TOWN OF NEVERSINK
RESOLUTION NO. 22 OF 2016
BUDGET AMENDMENT**

Whereas, back at April 13, 2016 Board Meeting the discussion was made to rebuild NK17 a 1995 Oshkosh which included a new stainless steel combo body, and a remanufactured motor. To replace two bodies for older Tandems, and to purchase a new Pickup per State Bid at a total estimated cost of \$ 126,000.00 to come from Highway Fund Balance,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to transfer \$ 126,000.00 from Fund Balance, to DA5130.2 Machinery, Equipment, and that the following budget amendment be made;

DA599 Appropriated Fund Balance- \$ 126,000.00
DA960 Appropriation – 126,000.00
DA5130.2 Machinery, Equip. – 126,000.00

Moved by: Councilman Richard Coombe Jr.

Seconded by: Councilman Keith Zanetti

And Adopted on Motion: August 10, 2016

2. A date and time for a meeting to **discuss** the **2017 Budget** needs to be set. Budget Officer Teri Lockhart would like it to be between September 26th and the 30th. The Board chose to have it on **September 28, 2016 at 7:30 pm**.
3. A quote to **power wash** the **Town Hall for \$300.00** and the decking and steps for \$100.00 was received. The Town paid \$400.00 last year to just do the Town Hall. The Town Board agreed to power wash the Town Hall but is not doing the deck and steps.
4. The **fence** at the **Transfer Station** needs to be **repaired** and the **main gate** need to be **replaced**. Supervisor Mathews contacted **Ketchum Fence** and got quotes for the work. The fence repair is above the planter box is **\$1,590.00** and to replace the main gate is **\$1,550.00**. The Board approved both.
5. A **handicapped lift** is needed at the **pool**. Pool Director Janet Carey felt a lift would run between \$4,000 to \$5,000 dollars. The Board agreed and will **add** it into the **2017 Budget**. Janet also questioned what she should be charging for **guests during the Fair**. It will be **\$2.00 for residents** and **\$4.00 for non-residents**.
6. Supervisor Mathews reached out to the owner of the house next door to the Town Hall on the condition of the house and the grounds. The owner is not presently living in it and was not aware of the condition and appreciated the call.
7. Councilman Richard Coombe Jr. suggested getting together with department heads to see what anticipated expenses, needs/requests for repairs, maintenance etc. in the coming years to help with the planning of 2017

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 10, 2016**

budget and future budgets. Tonight's meeting will be recessed until August 24, 2016 at 7:30 pm. Department heads will be invited to attend. Repair lists will be requested from each area prior to the meeting.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Received back the Amended Agreement for the Expenditure of Highway Moneys with County's Superintendent of Highways signature.
2. Fulfilled FOIL request for Open the Books.
3. NYS Liquor Authority Application – 30 Day Notice for Medi Beluli.
4. Fireworks Permit for Grahamsville Fair – American Fireworks Display LLC.
5. Notice of Intent from Town of Liberty to serve as lead agency.
6. Inspection Receipt from NYS Dept. of Ag and Markets for Dog Shelter.
7. NYS DEC Notice of Termination for Storm Water Discharges Authorized under the SPDES General Permit for Construction Activity.

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$	5,662.36
• Abstract #8		<u>157,755.72</u>
Total	\$	163,418.08

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was recessed at 9:29 P.M. to reconvene on August 24, 2016 at 7:30 P.M., put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk