

**TOWN OF NEVERSINK TOWN BOARD
RESCHEDULED TOWN BOARD MEETING
SEPTEMBER 20, 2016**

The rescheduled regular meeting of the Town Board of the Town of Neversink was called to order at 8:00 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Michael Mullen	ABSENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	ABSENT

GUESTS

Steve Porter – AZ Light
Jamie Dymond Brooks – Director Parks and Recreation
Jim Stangel – Chairman Planning Board
Brent Gotsch – Chairman ZBA
Bryan Delaney – Sole Assessor
Tom Mitchell & Cathy Russo – Route 42 Community Park

EXECUTIVE SESSION

The Board entered into Executive Session at 8:04 pm on motion made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, to discuss **pending litigation** against the **Town of Neversink Assessor**. Sole Assessor Bryan Delaney has been asked to stay, put to a vote and UNANIMOUSLY CARRIED. VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

The Board returned from Executive Session at 8:19 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

GUESTS CONTINUED

- **Steve Porter**, of AZ Light, reviewed with the Town Board lighting quotes for interior and exterior **replacement LED bulbs** at the **Town Hall and Town Barn**. He is going to also do quotes for the **Old Barn, Transfer Station and Dog Pound**.
- **Jim Stangel**, Chairman of the **Planning Board**, brought the Town Board up to date on business before the Planning Board which included a lot line adjustment for the Center for Discovery. Jim and the Board also discussed a **Planning Board Member switch** between Tom Ambrosino and Eric Horton.
- **Brent Gotsch**, Chairman of the **ZBA**, there has been no business before the ZBA.

**TOWN OF NEVERSINK TOWN BOARD
RESCHEDULED TOWN BOARD MEETING
SEPTEMBER 20, 2016**

- **Jamie Dymond-Brooks**, Parks and Receptions director, reviewed her upcoming **plans** for the remainder of **2016** and upcoming **2017** with the Town Board. Jamie is planning to do a Santa's workshop for kids on the same day as the Town's Tree Lighting.
- **Tom Mitchell and Cathy Russo** gave an update on the work that has been done at the **Route 42 Community Park**. Three fields have been cut and the red dirt has been put in. They asked about the progress of the work on the electric in the concession stand.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on August 10, 2016 and Recessed Meeting held on August 24, 2016 were ACCEPTED AS SUBMITTED on motion by Councilman Michael Brooks, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of August 2016 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

Decals and Monthly Fee Report for month of August 2016 ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of August 2016/September 2016

No expenditures made.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of August 2016 have been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

1. Logged 185 Miles and took in \$857.80
2. 5 Building Permits, 66 for the year
3. 1 Building Permit Renewal, 2 for the year
4. 11 Cert of Occupancy/Compliance for the month, 69 for the year
5. 0 Complaints, 1 for the year
6. 1 Violations, 9 for the year
7. 2 Municipal Searches, 28 for the year
8. 0 Temporary Use Permit, 1 for the year
9. 0 Junk Yard Permit, 1 for year
- 10.1 Fire Inspections, 27 for the year
- 11.1 Operating Permit – Fireworks, 1 for the year

**TOWN OF NEVERSINK TOWN BOARD
RESCHEDULED TOWN BOARD MEETING
SEPTEMBER 20, 2016**

12.0 Mobile Home Park Permit Renewals, 0 for the year
13.25 Hours of CEO In-service Training for 2016

HIGHWAY SUPERINTENDENT REPORT

1. Highway Superintendent Preston Kelly would like to do some **repair work** on the **blacktop** at the **Transfer Station**. He estimates it will be about \$4,800 in blacktop. Councilman Richard Coombe Jr. suggested taking \$5,000 from contingency and transferring it to Transfer Station for the needed repairs. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to transfer \$5,000 from contingency to Transfer Station to make the needed repairs, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

2. The electrical service at the old town barn needs work. Preston has received one estimate. The Board asked Preston to prepare specs for the work that needs to be done so everyone can be giving a quote for the same thing. Three quotes are needed.

PLANNING BOARD

Meeting Minutes for August 3, 2016, Public Hearing Notice for September 7, 2016 and Meeting Agenda for September 7, 2016 have been filed with the Town Clerk.

SUPERVISOR

1. The Town Board, Tom Mitchell and Cathy Russo discussed the **Route 42 Community Park**. Supervisor Mathews asked to enter in executive session to discuss budgeting on personnel matter that effects a current and potential future Town employee.

EXECUTIVE SESSION

The Board entered into Executive Session at 9:17 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, to discuss **budgeting on a personnel matter that effects a current and potential future Town employee**. Tom Mitchell and Cathy Russo were asked to stay, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

The Board returned from Executive Session at 9:45 pm on motion made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

2. The following resolution was presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 23 OF 2016**

**TOWN OF NEVERSINK TOWN BOARD
RESCHEDULED TOWN BOARD MEETING
SEPTEMBER 20, 2016**

**INTRODUCTORY RESOLUTION FOR
INTRODUCTORY LOCAL LAW NO. 1 OF THE YEAR 2016
TO AMEND CHAPTER 50 (ZONING) TO ESTABLISH DEFINITION
FOR “SIGN-ILLUMINATED”; AND
AMEND SECTION 50-18, SIGNS IN H DISTRICTS**

At a meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 20th day of September, 2016 at 8:00 p.m. prevailing time.

The meeting was called to order by Supervisor Christopher Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Christopher Mathews	X	
Councilman Keith Zanetti	X	
Councilman Michael Brooks	X	
Councilman Michael Mullen		X
Councilman Richard Coombe Jr.	X	

The following resolution was introduced by Councilman Michael Brooks who moved for its adoption, and seconded by Councilman Keith Zanetti, to wit:

BE IT RESOLVED, that Introductory Local Law No. 1 of 2016 entitled “A Local Law to Amend Chapter 50 (Zoning) of the Code of the Town of Neversink to Establish a Definition for “Sign-Illuminated”; and to Amend Section 50-18(B), Signs in H Districts” is hereby introduced before the Town Board of the Town of Neversink; and

BE IT FURTHER RESOLVED, that copies of the aforesaid Introductory Local Law have been laid upon the desk of each member of the Town Board of the Town of Neversink; and

BE IT FURTHER RESOLVED, that the Town Board hold a public hearing on said Local Law at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York at 7:15 p.m., prevailing time, on October 12, 2016; and

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of Neversink publish or cause to be published a public notice in the *Ye Old Tri Valley Townsman*, of said public hearing at least five (5) days prior to such hearing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

		AYE	NAY	ABSENT
Supervisor Christopher Mathews	Voting	X		
Councilman Keith Zanetti	Voting	X		
Councilman Michael Brooks	Voting	X		
Councilman Michael Mullen	Voting			X
Councilman Richard Coombe Jr.	Voting	X		

**TOWN OF NEVERSINK TOWN BOARD
RESCHEDULED TOWN BOARD MEETING
SEPTEMBER 20, 2016**

The resolution was thereupon declared duly adopted.

Dated: September 20, 2016
Town of Neversink
Grahamsville, New York

3. The Town Board made the following motions to **switch Tom Ambrosino and Eric Horton's positions on the Planning Board:**

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to thank Tom Ambrosino for his many years of dedicated service as a member of the Town of Neversink Planning Board and his graciousness to switch from his current position to that of Planning Board Member Alternate, Tom's term will now end on 12/31/2016, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to switch Eric Horton from his current position of Planning Board Member Alternate to Planning Board Member, Eric's term will now end on 12/31/2022, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

TOWN CLERK

1. Town Clerk Lisa Garigliano would like to **appoint** Doreen Krummack to replace Rose Ann Knox as **part time clerk in the Town Clerk's Office**. She will work during tax season and as needed the remainder of the year.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Oath of Office for Brent Gotsch for BAR 10/1/2016 to 09/30/2021
2. Completed FOIL request for CEO
3. 2016 Highway Equipment Inventory
4. Municipal Shelter Inspection Report, DL-90, received for Dog Pound
5. Inspector List for 09/13/2016 primaries
6. Grahamsville Fire District 2017 Tentative Budget

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (MULLEN).

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$	3,447.75
• Abstract #9		<u>109,184.23</u>
Total	\$	112,631.98

Vouchers and Claims were **reviewed** by Supervisor Chris Mathews, Councilman Michael Brooks and Councilman Keith Zanetti at 3:00 pm on **September 14, 2016**

**TOWN OF NEVERSINK TOWN BOARD
RESCHEDULED TOWN BOARD MEETING
SEPTEMBER 20, 2016**

and authorized to be paid on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 3 NAYS 0 ABSENT 2 (Mullen, Coombe).

- **Revised Abstract #9** \$ 108,907.17
Voucher #565, Check #8127 was voided and Check #8170 was issued for \$5,269.03, \$277.06 less than original check.

Revised Abstract #9 in the amount of \$108,907.17 was **accepted** on motion made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was recessed at 10:12 P.M. to reconvene on September 28, 2016 at 7:30 P.M., put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk