

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
November 9, 2016**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Michael Mullen	ABSENT
Councilman Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT
Budget Officer Teri Lockhart	PRESENT

**GUESTS**

Jim Stangel – Chairman Planning Board	
Jamie Dymond-Brooks – Director Parks and Recreation	
Brent Gotsch – Chairman ZBA	
Ken Walter	Kevin TerBush
Kathy Neylon	Chris Russo
Cathy Russo	Dick Coombe
Robert Hayes	John Story
Diana Weiner	Fernando Costa
Dave Moore	

- **Diana Weiner**, Sullivan Renaissance, presented a photo plaque to **Dave Moore**, Neversink Renaissance, for their 2016 Winning Project in the Community Grant category. Dave Moore thanked the Town Board for all their support.
- **Robert Hayes**, teacher at Tri-Valley School, has studied the fields at the Route 42 Community Park with his students and presented his findings on the soil and the turf conditions at the park's fields.
- **Fernando Costa** gave a field update. He also inquired about the status of the installation of the electric. Supervisor Mathews feels that the town should look for someone else to do the electric work as the original volunteer has not starting the work and is not returning calls. The plumbing is in the process of being roughed-in by Dave Trestyn.
- **Jamie Dymond-Brooks** gave a Parks and Recreation update. Jamie has a late voucher that she would like the Board to approve for payment for tickets to a show in NYC on 12/5. The Board is approving the voucher but asked that Jamie plan ahead better to avoid abstract add-ons. Jamie is in the process of applying for grant moneys from the County for 2017 programs for children and needs Supervisor Mathews approval and to sign the form.

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- **Brent Gotsch**, ZBA Chairman, reported that there has been no business before the ZBA.
- **Jim Stangel**, Planning Board Chairman, gave a brief summary of business that has been before the Planning Board.
- **Dave Moore** reviewed with the Board the distribution of the \$10,000 prize that was won by Neversink Renaissance. \$4,000 is going to Little League for a dugouts, \$4,000 is going to the Museum for the next phase of the Lost Farm project up on the hill and Neversink Renaissance is going to keep \$2,000 and is looking into possibly purchasing replacement banners for the Town. Dave is inquiring if the Town is interested in completing for the top prize in next year renaissance program. He is also working on re-structuring the flower watering person(s) for next year so there is coverage for late August and September.
- **Ken Walter** had the following comments:
  - He feels the Planning Board Minutes are not being done in the proper format. Some examples: Attendance should be at beginning of minutes, motions should be set aside as a motion showing how individuals voted and it is not clear who is the alternate member.
  - Snow jacks should be installed on the metal roof at the Highway Department to prevent someone getting hit by snow sliding off the roof.

**TOWN ATTORNEY**

1. Town Attorney Walter Garigliano asked to go into executive session to discuss a personnel matter. The following motion was made:

The Board entered into Executive Session at 8:13 pm on motion made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, to discuss a **personnel matter**, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

The Board returned from Executive Session at 8:25 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

Upon the Town Board's return, Supervisor Chris Mathers informed Kevin TerBush that his request for a leave of absence had been granted.

2. Mr. Garigliano presented a resolution for the Board's consideration to adopt Introductory Local Law 2 as Local Law 2 of 2016 to authorize the Town to override the tax levy limit established in General Municipal Law Section 3-c:

**TOWN OF NEVERSINK  
RESOLUTION NO. 27 OF 2016  
RESOLUTION TO OVERRIDE THE TAX LEVY LIMIT  
ESTABLISHED IN GENERAL MUNICIPAL LAW SECTION 3-c**

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At a meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 9<sup>th</sup> day of November, 2016 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Christopher Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Christopher Mathews	X	
Councilman Keith Zanetti	X	
Councilman Michael Brooks	X	X
Councilman Michael Mullen		
Councilman Richard Coombe Jr.	X	

The following resolution was introduced by Richard Coombe Jr., who moved for its adoption, and seconded by Keith Zanetti, to wit:

**BE IT RESOLVED**, that proposed Introductory Local Law No. 2 of 2016, entitled “A Local Law to Override the Tax Levy Limit Established in General Municipal Law Section 3-c” was introduced before the Town Board of the Town of Neversink on October 12, 2016 pursuant to Resolution No. 24 of 2016, duly adopted on October 12, 2016 (“Introductory Resolution”); and

**BE IT FURTHER RESOLVED**, that a public hearing was held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York at 7:15 p.m., prevailing time, on November 9, 2016; and

**BE IT FURTHER RESOLVED**, that the Town Clerk of the Town of Neversink published or caused to be published a public notice in the *Ye Old Tri Valley Townsman*, of said public hearing at least five (5) days prior to such hearing; and

**BE IT FURTHER RESOLVED**, that Local Law No. 2 of 2016 entitled “A Local Law to Override the Tax Levy Limit Established in General Municipal Law Section 3-c” be enacted, a copy of which is attached hereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

		AYE	ABSENT
Supervisor Christopher Mathews	Voting	X	
Councilman Keith Zanetti	Voting	X	
Councilman Michael Brooks	Voting	X	
Councilman Michael Mullen	Voting		X
Councilman Richard Coombe Jr.	Voting	X	

The resolution was thereupon declared duly adopted.

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3. Town Attorney Walter Garigliano presented a resolution to add a .03 mile portion of Lindholm Road to the Town's 2016 Local Highway Inventory. This was the result of comprehensive review of roadway by the NYS DOT.

**TOWN OF NEVERSINK  
RESOLUTION NO. 28 OF 2016  
RESOLUTION TO ADD LINDHOLM ROAD  
TO THE TOWN'S 2016 LOCAL HIGHWAY INVENTORY**

At a meeting of the Town Board of the Town of Neversink ("Town Board"), Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 9<sup>th</sup> day of November, 2016 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Christopher Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Christopher Mathews	X	
Councilman Keith Zanetti	X	
Councilman Michael Brooks	X	
Councilman Michael Mullen		X
Councilman Richard Coombe Jr.	X	

The following resolution was introduced by Keith Zanetti who moved for its adoption, and seconded by Michael Brooks, to wit:

**WHEREAS**, pursuant to federal statute, states are required to submit public road mileage annually to the Federal Highway Administration ("FHWA"); and

**WHEREAS**, in August 2012, the FHWA expanded the requirement to include that the data be submitted in a geospatial format to use in a Geographic Information System ("GIS"); and

**WHEREAS**, addressing the new requirement also necessitates that a comprehensive review of the roadways and their lengths in the Local Highway Inventory be completed by the New York State Department of Transportation; and

**WHEREAS**, the results of this effort in Neversink disclosed a need to add Lindholm Road to the Town's 2016 Local Highway Inventory.

**NOW, THEREFORE, BE IT RESOLVED**, that Lindholm Road, beginning at the Fallsburg Town Line and ending at its intersection with NYS Route 55, being approximately 0.03 miles in length, be added to the Town's 2016 Local Highway Inventory.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

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		AYE	NAY	ABSENT
Supervisor Christopher Mathews	Voting	X		
Councilman Keith Zanetti	Voting	X		
Councilman Michael Brooks	Voting	X		
Councilman Michael Mullen	Voting			X
Councilman Richard Coombe Jr.	Voting	X		

The resolution was thereupon declared duly adopted.

Dated: November 9, 2016  
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4. The Town is in the process of considering an amendment of the Town's zoning law as it relates to illuminated signs in the H district. Walter and Supervisor Mathews completed a Short Environmental Assessment Form. Part 3 requires that a negative declaration be made in the form of a motion.

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti that it has been determined, based on the information contained in the Short Environmental Assessment Form that the proposed action will not result in any significant adverse environmental impacts, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Public Hearing and Regular Meeting held on October 12, 2016 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of October 2016 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

Decals and Monthly Fee Report for month of October 2016 ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of October 2016/November 2016

No expenditures made.

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**REPORTS AND MATTERS OF TOWN OFFICIALS**

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of October 2016 have been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

1. Logged 254 Miles and took in \$727.88
2. 6 Building Permits, 89 for the year
3. 0 Building Permit Renewal, 3 for the year
4. 20 Cert of Occupancy/Compliance for the month, 92 for the year
5. 0 Complaints, 1 for the year
6. 0 Violations, 10 for the year
7. 7 Municipal Searches, 48 for the year
8. 1 Fire Inspections, 28 for the year
9. 0 Junk Yard Permit, 1 for year
- 10.0 Temporary Use Permit, 1 for the year
- 11.1 Operating Permit – Fireworks, 1 for the year
- 12.0 Mobile Home Park Permit Renewals, 0 for the year
- 13.25 Hours of CEO In-service Training for 2016

**HIGHWAY SUPERINTENDENT REPORT**

1. Highway Superintendent Preston Kelly gave an update on the walking path at the Route 42 Community Park.
2. Preston would like to try and sell the following on Auction International:
  - a. 2005 Chevy 2500 Pickup 4X4 ¾ ton with 125016 miles
  - b. 2005 Western Poly Caster Sander
  - c. 1959 Ingersol Rand portable air compressorThe Town Board approved Preston using Auction International to sell the above.
3. The new fuel system is due to arrive tomorrow.

**2017 BUDGET**

The Board is in favor of **adopting the Preliminary Budget as the Final Budget** for the Town of Neversink for 2017. The following resolution was presented:

**TOWN OF NEVERSINK  
RESOLUTION NO. 29 of 2016  
ADOPTION OF FINAL BUDGET FOR 2017**

**WHEREAS,** a Tentative Budget was submitted to the Town Board by the Budget Officer at the Rescheduled Town Board Meeting held on September 20, 2016 and

**WHEREAS,** at the Recessed Town Board Meeting held on September 28, 2016 the Tentative Budget was reviewed, with minor changes made,

**WHEREAS,** at the Regular Town Board Meeting held on October 12, 2016 the Tentative Budget with minor changes made, was accepted as the Preliminary

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Budget and was considered to be suitable and workable for the needs of the Town for the fiscal year beginning January 1, 2017 and

**WHEREAS**, a Public Hearing was held on November 9, 2016 at which time any persons wishing to be heard in favor of or in opposition to was given the opportunity to do so; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Preliminary Budget, as presented on November 9, 2016 is hereby adopted as the Final Budget for the fiscal year beginning January 1, 2017.

The foregoing resolution was moved by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks and adopted by a roll call vote as follows:

Supervisor Chris Mathews	voting	AYE
Councilman Keith Zanetti	voting	AYE
Councilman Michael Brooks	voting	AYE
Councilman Michael Mullen	voting	ABSENT
Councilman Richard Coombe Jr.	voting	AYE

The resolution was thereupon declared duly adopted.

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Town of Neversink  
Grahamsville, New York

**SUPERVISOR**

1. AYSO presented an award to the Town of Neversink for allowing them to use the Grahamsville Fairgrounds Park for their 2016 soccer season.
2. The Veteran's Day ceremony will be at the Town Hall following the flag exchange ceremony at the Grahamsville Rural Cemetery. Refreshments to follow.
3. The annual tree lighting ceremony will be on Sunday December 4, 2016 at 5:00 pm in Bi-centennial Park.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. Oath of Office for Tom Ambrosino for Planning Board Alternate 9/20/2016 to 12/31/2016
2. Claryville Fire District 2017 Adopted Budget
3. Neversink Fire District 2017 Adopted Budget
4. Grahamsville Fire District 2017 Adopted Budget

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

**PAYMENTS OF CLAIMS AND VOUCHERS**

- Vendor Payments \$ 3,031.48
- Abstract #11 108,227.43

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• Plus Voucher #730	<u>1,584.00</u>
Total	\$ 109,811.43

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 4 NAYS 0 ABSENT 1 (Mullen).

**ADJOURN OR RECESS**

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was adjourned at 9:50 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk