

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 8, 2020**

The Organizational Meeting of the Town Board of the Town of Neversink was called to order at 7:15 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews
Councilman Keith Zanetti
Councilwoman Nicole Gorr
Councilman Scott Grey
Councilman Richard Coombe Jr.

Other Officials

Highway Superintendent Preston Kelly
Code Enforcement Officer Keith Stryker

ORGANIZATIONAL ITEMS

• **THE FOLLOWING ACTIONS WERE TAKEN BY THE BOARD:**

The **Postage Meter Rate** was reset at \$1,200.00 increments on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Town Clerk Petty Cash Fund** was set to be restored to \$200.00 each month on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Regular Town Board Meeting Day and Time and place** was set to meet on the second Wednesday of each month at 7:30 P.M. at the Neversink Town Hall on motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., put to a vote and put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

Payment of Monthly recurring bills and contracts as received was authorized on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Tri-Valley Townsman, now referred to as "Ye Olde Tri-Valley Townsman"** was designated as the **Official Newspaper** for the Town with the Sullivan County Democrat as additional when and if necessary, on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 8, 2020**

The **Mileage reimbursement rate** was set to coincide with the current Federal Rate (57.5 cents) on motion by Councilwoman Nicole Gorr, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The following **Banks** were named as **official depositories** on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

- Key Bank – Liberty Office
- Catskill Hudson Bank – Grahamsville Office
- Jeff Bank – Loch Sheldrake Office
- Wayne Bank – Liberty Office

VOTE: AYES 5 NAYS 0.

FAXING, PHOTOCOPY AND LAMINATING FEES:

On motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED, faxing fees will remain at \$1.00 for the first page and \$.25 for each additional page, photocopy fees will remain at \$.25 per sheet for 8 ½ x 11 and 8 ½ x 14 and \$.50 per sheet for 11 X 17. Color Copies will remain at \$1.00 for 8 ½ x 11 and 8 ½ x 14. Laminating fees will also remain the same for the following sizes:

8 ½ X 11 sheet	\$2.00	Luggage tag	\$2.00
Business Card	\$1.00	Credit Card	\$1.00

VOTE: AYES 5 NAYS 0.

POOL FEES:

On motion made by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED, Pool Fees will remain the same for the 2020 Pool season.

VOTE: AYES 5 NAYS 0.

TRANSFER STATION FEES:

On motion made by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED, Transfer Station Fees for 2020 will remain as follows: Solid Waste Books \$20.00, Transfer Station Permits \$10.00, Freon Removal Fee \$15.00, televisions, computers, monitors and laptops 3 SW coupons each, tires 19 inches or smaller \$5.00 each, tires 20 inches and over \$25.00 each, the fee schedule for miscellaneous bulky items will remain the same.

VOTE: AYES 5 NAYS 0.

SUPERVISOR APPOINTMENTS:

COMMITTEE APPOINTMENTS:

Supervisor Mathews announced the following Committee Appointments for the Town Board members:

Equipment – Keith Zanetti, Scott Grey

Beautification/Celebrations – Keith Zanetti

Personnel – Richard Coombe Jr., Scott Grey

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 8, 2020**

Finance – Richard Coombe Jr.
Solid Waste – Keith Zanetti, Chris Mathews
Planning Board/Zoning – Keith Zanetti
Cable Services – Nicole Gorr
Representative to Committee for the Disabled – Nicole Gorr
Representative to the Ethics Committee – Nicole Gorr
Representative to Emergency Services – Chris Mathews
Americans with Disabilities Act Representative – Nicole Gorr
Veterans Organization Liaison Representative – Scott Grey
Real Property Tax – Richard Coombe Jr., Scott Grey
Parks and Recreation – Keith Zanetti, Nicole Gorr
Real Property Litigation – Richard Coombe Jr., Scott Grey
Little League Liaison – Keith Zanetti, Nicole Gorr

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey, to approve the above listed Supervisor Committee Appointments for Town Board Members, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The following salaries of elected and appointed officials with the frequency of payment were discussed:

**ELECTED – APPOINTED POSITIONS
SALARY
PAY FREQUENCY
2020**

Supervisor-Chris Mathews-\$31,083-annual-bi-weekly
Deputy Supervisor-Richard Coombe Jr.-no compensation
Councilman-Scott Grey-\$6,301-annual-bi-weekly
Councilman-Keith Zanetti-\$6,301-annual-bi-weekly
Councilman-Richard Coombe, Jr.-\$6,301-annual-bi-weekly
Councilwoman-Nicole Gorr-\$6,301-annual-bi-weekly
Budget Officer-Teri Lockhart-\$5,614-annual-monthly
Town Justice-Brent Gotsch-\$9,661-annual-bi-weekly
Town Justice-Brian Edwards-\$9,661-annual-bi-weekly
Clerk to the Courts-PT-Deborah Shaver-\$15.62 per hr.-bi-weekly
Assessor-Bryan Delaney-\$29,856-annual-bi-weekly
Sr. Acct Clerk-Geri Gorton-\$36,422-annual-bi-weekly
Geri Gorton-Longevity-\$475
Clerk to Planning Board-PT-Geri Gorton-\$50 stipend per board meeting
Clerk to ZBA-PT-Geri Gorton-\$50 stipend per board meeting
Bookkeeper to Supervisor-Teri Lockhart-\$29,856-annual-monthly
Town Clerk-Lisa Garigliano-\$49,363-annual-bi-weekly
Registrar of Vital Statistics-Lisa Garigliano-\$1,368-annual-bi-weekly
Registrar of Vital Statistics-Deputy-Janis Offringa-\$712-annual-bi-weekly
Deputy Town Clerk-FT-Janis Offringa-\$37,200-annual-bi-weekly

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 8, 2020**

Janis Offringa-Longevity-\$625
Clerk-PT-as needed within budget limits-Staci Conjura -\$15.62 per hr.-bi-weekly
*Note- The Clerk PT is authorized to work up to 17 ½ hours per week on a regular basis,
if needed Jan. 1 through April 2nd.
Acct Clerk (Supervisor's Asst.)-FT- Brenda Devore-\$40,102-annual-bi-weekly
Brenda Devore-Longevity-\$475
Superintendent of Highways-Preston Kelly-\$81,367-annual-bi-weekly
Deputy Highway Superintendent-Melvin Howe -Reg. Time-\$31.37 per hr.-Over Time-
\$47.06 per hr.-bi-weekly
Melvin Howe -Longevity- \$1,725.00
Building Maintenance-PT-Joe Bagley-\$23.63 per hr.
Cleaner (Town Hall) PT-Michelle Dexheimer-\$15.62 per hr.-bi-weekly
Grounds Maintenance Worker (Town Hall Complex) PT-Benjamin Knight-\$25.98 per hr.-bi-
weekly
Transfer Station Attendant PT-Charles Clark-\$17.35 per hr.-bi-weekly
Transfer Station Attendant PT-Dave Drown-\$17.35 per hr.-bi-weekly
Transfer Station Attendant PT Temp.-Joseph Barkley-\$15.27 per hr.-bi-weekly
Transfer Station Attendant PT Temp.-Richard Bivins-\$15.27 per hr.-bi-weekly
Transfer Station Attendant PT Temp.-Walter VanVleet-\$15.27 per hr.-bi-weekly
Transfer Station Attendant PT Temp.-Craig TerBush-\$15.27 per hr.-bi-weekly
Town Attorney-PT-Walter Garigliano-\$22,000-annual-bi-weekly
Plus \$150.00 per hr. for litigation
Special Prosecutor-PT-Kenneth Klein-\$6,000-annual-bi-weekly
Attorney to the Planning Board-PT-Kenneth Klein-\$3,800-annual-bi-weekly
Attorney to the ZBA-PT-Kenneth Klein-\$3,600-annual-bi-weekly
Assistant Town Attorney PT-Kenneth Klein-\$125.00 per hr. for litigation
Utilities Plant Attendant-PT-(A7110.1-Fairgrounds) Kenneth Curry-\$19.61 per hr.
Dog Control Officer-PT-Danita Kristoff-\$11,021-annual-bi-weekly
Deputy Dog Control Officer (Pound)-PT-Geraldine Gorton-\$15.62 per hr.-minimum two
hrs.-bi-weekly
Cemetery Maintenance-PT-(3x/year)-Benjamin Knight-\$1,700-annual
Town Historian-PT-Carol Smythe-\$3,896 -annual-bi-weekly
Engineer for Town-Glenn Smith-Fee Basis-\$115 per hr.
Code Enforcement Officer-PT-Keith Stryker -\$35,000-annual-bi-weekly – w/flexible hrs. on
average of 17 ½ hrs. per week
Septic District Administrator-PT-Keith Stryker-no compensation
Assistant Building Inspector-PT-VACANT-\$22.00 per hr.-bi-weekly, w/flexible hrs. not to
exceed 17 ½ hrs. per week
Health Officer-PT-Julie Starnar-\$2,916-annual-bi-weekly
Board of Assessment Review Member (3)-\$80 per session-abstract
Clerk to Board of Assessment Review-Janis Offringa -\$15.62 per hr.-bi-weekly
Pool Director-Janet Carey -\$7,682-annual-bi-weekly
AM Swim Director-Janet Carey-\$3,433-annual
Pool Lifeguard-1-2 yrs.-\$11.80 per hr.
Pool Lifeguards-3 yrs. & up-\$12.56 per hr.
Head Lifeguard-\$13.63 per hr.

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 8, 2020**

WSI-\$14.71 per hr.

WSI (21 yrs. or older)-\$17.13 per hr.

On motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED, the foregoing list of persons were appointed to the positions named, salaries set and frequency of pay.
VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS:

On motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, the meeting was adjourned at 7:32 P.M. put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk