

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 9, 2019**

The Organizational Meeting of the Town Board of the Town of Neversink was called to order at 7:09 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

| | |
|-------------------------------|---------|
| Supervisor Chris Mathews | Present |
| Councilman Keith Zanetti | Present |
| Councilman Michael Brooks | Absent |
| Councilman Scott Grey | Present |
| Councilman Richard Coombe Jr. | Present |

Other Officials

| | |
|--------------------------------------|---------|
| Highway Superintendent Preston Kelly | Present |
|--------------------------------------|---------|

ORGANIZATIONAL ITEMS

• **THE FOLLOWING ACTIONS WERE TAKEN BY THE BOARD:**

The **Postage Meter Rate** was reset at \$1,200.00 increments on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

The **Town Clerk Petty Cash Fund** was set to be restored to \$200.00 each month on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

The **Regular Town Board Meeting Day and Time and place** was set to meet on the second Wednesday of each month at 7:30 P.M. at the Neversink Town Hall on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

Payment of Monthly recurring bills and contracts as received was authorized on motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., put to a vote put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

The **Tri-Valley Townsman, now referred to as "Ye Olde Tri-Valley Townsman"** was designated as the **Official Newspaper** for the Town with the Sullivan County Democrat as additional when and if necessary, on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 9, 2019**

The **Mileage reimbursement rate** was set to coincide with the current Federal Rate (58 cents) on motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

The following **Banks** were named as **official depositories** on motion by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

Key Bank – Liberty Office

Catskill Hudson Bank – Grahamsville Office

Jeff Bank – Loch Sheldrake Office

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

FAXING, PHOTOCOPY AND LAMINATING FEES:

On motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED, faxing fees will remain at \$1.00 for the first page and \$.25 for each additional page, photocopy fees will remain at \$.25 per sheet for 8 ½ x 11 and 8 ½ x 14 and \$.50 per sheet for 11 X 17. Color Copies will remain at \$1.00 for 8 ½ x 11 and 8 ½ x 14. Laminating fees will also remain the same for the following sizes:

| | | | |
|----------------|--------|-------------|--------|
| 8 ½ X 11 sheet | \$2.00 | Luggage tag | \$2.00 |
| Business Card | \$1.00 | Credit Card | \$1.00 |

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

POOL FEES:

On motion made by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED, Pool Fees will remain the same for the 2019 Pool season.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

TRANSFER STATION FEES:

On motion made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED, Transfer Station Fees for 2019 will remain as follows: Solid Waste Books \$20.00, Transfer Station Permits \$10.00, Freon Removal Fee \$15.00, televisions, computers, monitors and laptops 3 SW coupons each, tires 19 inches or smaller \$5.00 each, tires 20 inches and over \$25.00 each, the fee schedule for miscellaneous bulky items will remain the same.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

SUPERVISOR APPOINTMENTS:

COMMITTEE APPOINTMENTS:

Supervisor Mathews announced the following Committee Appointments for the Town Board members:

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 9, 2019**

Equipment – Keith Zanetti, Scott Grey
Beautification/Celebrations – Keith Zanetti
Personnel – Richard Coombe Jr., Scott Grey
Finance – Richard Coombe Jr.
Solid Waste – Keith Zanetti
Planning Board/Zoning – Michael Brooks
Cable Services – Michael Brooks
Representative to Committee for the Disabled – Michael Brooks
Representative to the Ethics Committee – Michael Brooks
Representative to Emergency Services – Chris Mathews
Americans with Disabilities Act Representative – Michael Brooks
Veterans Organization Liaison Representative – Scott Grey
Real Property Tax – Richard Coombe Jr., Scott Grey
Parks and Recreation – Keith Zanetti
Real Property Litigation – Richard Coombe Jr., Scott Grey
Little League Liaison – Michael Brooks

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., to approve the above listed Supervisor Committee Appointments for Town Board Members, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

The following salaries of elected and appointed officials with the frequency of payment were discussed:

**ELECTED – APPOINTED POSITIONS
SALARY
PAY FREQUENCY
2019**

Supervisor-Chris Mathews-\$30,399-annual-bi-weekly
Deputy Supervisor- Ric Coombe -no compensation
Councilman-Michael Brooks-\$6,162-annual-bi-weekly
Councilman-Keith Zanetti-\$6,162-annual-bi-weekly
Councilman-Richard Coombe, Jr.-\$6,162-annual-bi-weekly
Councilman – Scott Grey - \$6,162-annual-bi-weekly
Budget Officer – Teri Lockhart - \$5,490-annual-monthly
Town Justice-Barbara Garigliano-\$9,448-annual-bi-weekly
Town Justice-Brian Edwards-\$9,448-annual-bi-weekly
Clerk to the Courts- PT-Deborah Shaver-\$15.28 per hr.-bi-weekly
Assessor- Bryan Delaney-\$29,199-annual-bi-weekly
Sr. Acct Clerk-Geri Gorton-\$35,621-annual-bi-weekly
Geri Gorton-Longevity-\$475
Clerk to Planning Board-PT-Geri Gorton-\$50 stipend per board meeting

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 9, 2019**

Clerk to ZBA-PT-Geri Gorton-\$50 stipend per board meeting
 Bookkeeper to Supervisor – Teri Lockhart - \$29,199 – annual-monthly
 Town Clerk-Lisa Garigliano -\$48,277-annual-bi-weekly
 Registrar of Vital Statistics-Lisa Garigliano -\$1,338 -annual-bi-weekly
 Registrar of Vital Statistics-Deputy- Janis Offringa -\$696–annual–bi-weekly
 Deputy Town Clerk- FT-Janis Offringa -\$36,381-annual-bi-weekly
 Janis Offringa-Longevity-\$475.00
 Clerk-PT-as needed within budget limits – Staci Conjura -\$15.28 per hr.-bi-weekly
 *Note- The Clerk PT is authorized to work up to 17 ½ hours per week on a regular
 basis, if needed Jan. 1 through April 2nd.
 Acct Clerk (Supervisor’s Asst.) – FT- Brenda Devore-\$39,220 –annual–bi-weekly
 Brenda Devore-Longevity-\$325
 Superintendent of Highways-Preston Kelly-\$79,577-annual-bi-weekly
 Deputy Highway Superintendent-Melvin Howe -Reg.Time-\$30.68 per hr.-Over Time- \$46.02
 per hr.-bi-weekly
 Melvin Howe -Longevity- \$1,725.00
 Building Maintenance – PT – Joe Bagley - \$23.11 per hr.
 Cleaner (Town Hall) PT-Rhonda Hough (Michelle Dexheimer-Temp) - \$15.28 per hr.-bi-weekly
 Grounds Maintenance Worker (Town Hall Complex) PT-Benjamin Knight-\$25.41 per hr.-bi-
 weekly
 Transfer Station Attendant -PT- Charles Clark - \$16.97 per hr.-bi-weekly
 Transfer Station Attendant -PT- Dave Drown - \$16.97 per hr.- bi-weekly
 Transfer Station Attendant PT Temp. – Joseph Barkley - \$14.93 per hr. – bi-weekly
 Transfer Station Attendant PT Temp. – Richard Bivins - \$14.93 per hr. – bi-weekly
 Transfer Station Attendant PT Temp. – Walter VanVleet - \$14.93 per hr.-bi-weekly
 Transfer Station Attendant PT Temp. – Arthur Soule - \$14.93 per hr.-bi-weekly
 Town Attorney-PT-Walter Garigliano-\$22,000-annual-bi-weekly
 Plus \$150.00 per hr. for litigation
 Special Prosecutor-PT-Kenneth Klein-\$6,000 – annual – bi-weekly
 Attorney to the Planning Board-PT-Kenneth Klein-\$3,800-annual-bi-weekly
 Attorney to the ZBA-PT-Kenneth Klein-\$3,600-annual-bi-weekly
 Assistant Town Attorney PT – Kenneth Klein - \$125.00 per hr. for litigation
 Utilities Plant Attendant-PT-(A7110.1-Fairgrounds) Kenneth Curry - \$19.17 per hr.
 Dog Control Officer-PT-Danita Kristoff-\$10,778-annual-bi-weekly
 Deputy Dog Control Officer (Pound)-PT-Geraldine Gorton-\$15.28 per hr.-min. of two hours -
 bi-weekly
 Cemetery Maintenance-PT-(3x/year)-Benjamin Knight-\$1,499-annual-bi-weekly
 Town Historian-PT-Carol Smythe-\$3,810 -annual-bi-weekly
 Engineer for Town-Glenn Smith-Fee Basis-\$115 per hr.
 Code Enforcement Officer- Keith Stryker -\$29,199 – annual-bi-weekly – w/flexible hrs. on
 average of 17 ½ hrs. per week
 Health Officer – PT-Julie Starner-\$2,852 -annual-bi-weekly
 Board of Assessment Review Member (3)-\$80 per session-abstract
 Clerk to Board of Assessment Review-Janis Offringa -\$15.28 per hr.-bi-weekly
 Recreation Director – PT–Jamie Brooks- \$12,775–annual–bi-weekly

**TOWN OF NEVERSINK TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 9, 2019**

Pool Director – Janet Carey -\$7,513-annual-bi-weekly
AM Swim Director – Janet Carey - \$3,201-annual

On motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED, the foregoing list of persons were appointed to the positions named, salaries set and frequency of pay.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Brooks).

ADJOURN OR RECESS:

On motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, the meeting was adjourned at 7:18 P.M. put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk