

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
JANUARY 10, 2018**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

**GUESTS**

Dick Reisling	Steve Porter
Glenn Weinberg	Cindy Menges
Jim Stangel	Jamie Dymond-Brooks
Brent Gotsch	Olyva Talmadge*
Michelle Duran*	

\*Attending meeting for Government Class - Monticello High School

**TOWN ATTORNEY**

1. Town Attorney Walter Garigliano presented a resolution which will serve to **adopt Local Law Number 1 of 2018**. The following motion was made by Councilman Keith Zanetti who moved for its adoption, and seconded by Councilman Scott Grey, followed by a roll call vote:

**TOWN OF NEVERSINK  
RESOLUTION NO. 1 OF 2018**

**RESOLUTION ADOPTING LOCAL LAW NO. 1 OF THE YEAR 2018  
TO AMEND LOCAL LAW NO. 2 OF 2008, COLD WAR VETERANS'  
REAL PROPERTY TAX EXEMPTION**

At a meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 10<sup>th</sup> day of January, 2018 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Christopher Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Christopher Mathews	X	
Councilman Keith Zanetti	X	
Councilman Michael Brooks	X	

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Councilman Scott Grey	X
Councilman Richard Coombe Jr.	X

The following resolution was introduced by Councilman Keith Zanetti who moved for its adoption, and seconded by Councilman Scott Grey, to wit:

**WHEREAS**, that proposed Introductory Local Law No. 1 of 2017, entitled “A Local Law to Amend Local Law No. 2 of 2008, Cold War Veterans’ Real Property Tax Exemption” was introduced before the Town Board of the Town of Neversink on December 13, 2017 pursuant to Resolution No. 28 of 2017, duly adopted on December 13, 2017; and

**WHEREAS**, that a public hearing was held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York at 7:15 p.m., prevailing time, on January 10, 2018; and

**WHEREAS**, that the Town Clerk of the Town of Neversink published or caused to be published a public notice in the *Ye Old Tri Valley Townsman*, of said public hearing at least five (5) days prior to such hearing.

**NOW, THEREFORE, BE IT RESOLVED**, that Local Law No. 1 of 2018 entitled “A Local Law to Amend Local Law No. 2 of 2008 Cold War Veterans’ Real Property Tax Exemption” be enacted, a copy of which is attached hereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

		AYE	NAY	ABSENT
Supervisor Christopher Mathews	Voting	X		
Councilman Keith Zanetti	Voting	X		
Councilman Michael Brooks	Voting	X		
Councilman Scott Grey	Voting	X		
Councilman Richard Coombe Jr.	Voting	X		

The resolution was thereupon declared duly adopted.

Dated: January 10, 2018  
Town of Neversink  
Grahamsville, New York

2. The Board asked Mr. Garigliano about the Town’s liability of residents using the Parks in the winter. Mr. Garigliano replied that the use of the parks is at one’s own risk.

**GUESTS** continued:

- **Dick Reisling** gave an introduction about the **Community Choice Aggregation Program**. He introduced Cindy Menges of Delaware River Solar and Glenn Weinberg of Joule Assets, Director of Smart Community Choice

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Programs, who are also present tonight. Cindy and Glenn introduced themselves and spoke briefly to the Town Board.

- **Jamie Dymond Brooks**, Parks and Recreation Director, gave a **Parks and Recreation update**. She reviewed an idea for the **tree lighting** next year. The Board asked her to reach out to Cher Woehl and invite her to their next meeting. Jamie's ideas for a **community garden** at the fairgrounds was discussed and the Board made some suggestions.
- **Brent Gotsch**, ZBA Chairman, filled the Town Board in on the actions that were taken at the last ZBA meeting.
- **Jim Stangel**, Planning Board Chairman, filled the Town Board in on the actions that were taken at the last Planning Board meeting.

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Regular Meeting held on December 13, 2017, Recessed Meeting held on December 28, 2017 and January 3, 2018 Organizational Meeting were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of December 2017 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of December 2017/January 2018

No expenditures.

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of December 2017 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 149 Miles and took in \$520.40
- 4 Building Permits, 92 for the year
- 0 Building Permit Renewal, 3 for the year
- 11 Cert of Occupancy/Compliance for the month, 69 for the year
- 0 Complaints, 1 for the year
- 1 Violations, 2 for the year
- 4 Municipal Searches, 55 for the year
- 0 Fire Inspections, 25 for the year
- 0 Junk Yard Permit, 1 for year
- 0 Mobile Home Park Permit Renewals, 1 for the year

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- 0 Temporary Use Permit, 1 for the year
- 0 Operating Permit, 1 for the year

2017 Year End

- 2017 CEO In-service Training: 42 Hours
- Building Dept. Town Car Miles: 2,806
- Building Dept. Receipts: \$15,125.33
- Value of all permits: \$4,269,048.00
- Active Building Permits: 91
- Mew Single Family Homes Total: 6
  - Conventional: 4
  - Manufactured: 1
  - Modular: 1

2017 D.E.P. Sewer Incidents

- Total 3 incidents – 21 CEO Hours
  - Rt. 55 Original, Original Sewer Line: Lateral Alteration
  - Rt. 55 Original Sewer (Extension): 2 Alteration Proposals – D. General/Eureka
  - Rt. 42 Sewer Line: No Activity

**HIGHWAY SUPERINTENDENT**

1. Highway Superintendent Preston Kelly reported that the **Hall Mills Covered Bridge** has been blocked off due to some safety issues that the County is concerned about. Preston is looking into the maintenance agreement the Town has with the County concerning the bridge.
2. The County returned the **2017 Update Local Highway System Inventory** for the Town of Neversink. Our new mileage is 104.16 centerline miles, this does not include Farmstead Drive which will be added to next years.
3. Preston is requesting to start the process of **purchasing a new paver** from HO Penn off of NJPS/State Contract with a 60 month/2000 hour full powertrain, hydraulic and electronics warranty not to exceed \$180,000.00 from Highway unexpended fund balance as per Bookkeeper Teri Lockhart's suggestion.

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti to allow Preston to go forward with the purchase of a new paver off of NJPS/State Contract with a 60 month/2000 hour full powertrain, hydraulic and electronics warranty not to exceed \$180,000.00 from Highway unexpended fund balance, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. Preston requested going into Executive Session with the Board.

**EXECUTIVE SESSION**

The Board **entered** into **Executive Session**, with Highway Superintendent Preston Kelly present, at 9:00 pm on motion made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, **to discuss the medical, financial, credit or employment history of a particular person or corporation, or matter leading to the appointment, employment, promotion, demotion, discipline,**

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**suspension, dismissal or removal of a particular person or corporation**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 9:14 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**PLANNING BOARD**

Meeting Agenda for January 3, 2018 has been filed with the Town Clerk.

**ZONING BOARD OF APPEALS**

Agenda for January 16, 2018 Regular Meeting, *Draft* Regular Meeting Minutes for December 19, 2017 and *Draft* Public Hearing Minutes for December 19, 2017 were filed with the Town Clerk.

**TOWN CLERK**

1. 2017 Year End Reports filed for Town Clerk, Decals and Tax Collector.
2. Retirement Reporting Calendars/Recertification forms were distributed.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. From County of Sullivan Division of Public Works – 2017 Update Local Highway System Inventory for the Town of Neversink
2. Oath of Office filed:
  - a. Teri Lockhart – Treasurer GFD
  - b. Michael Kelly – Commissioner GFD
  - c. Christopher Mathews – Supervisor
  - d. Richard Coombe Jr. – Councilman, Deputy Supervisor
  - e. Scott Grey – Councilman
  - f. Preston Kelly – Highway Superintendent
  - g. Lisa Garigliano – Town Clerk, Tax Collector, Registrar
  - h. Brian Edwards – Town Justice
  - i. Melvin Howe – Deputy Highway Superintendent
  - j. Janis Offringa – Deputy Town Clerk, Deputy Registrar, Clerk to BAR
  - k. Brenda Devore – Account Clerk
  - l. Geraldine Gorton – Sr. Account Clerk, Clerk to Planning Board & ZBA, Deputy Dog Control Officer
  - m. Teri Lockhart – Bookkeeper to Supervisor, Budget Officer
  - n. Deborah Shaver – Clerk to Court
  - o. Staci Conjura – Clerk PT
  - p. Carol Smythe – Historian
  - q. Danita Kristoff – Dog Control Officer
  - r. Forest Darder – Planning Board
  - s. Walter Zeitschel – Planning Board Alternate
  - t. Brent Gotsch – ZBA, Chairman
  - u. Jamie Dymond Brooks – Parks & Recreation Director PT
  - v. Kim Lucak – Parks & Recreation Advisory Board

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- w. Mark Williams – Committee for the Disabled
  - x. Kate Kelly – Committee for the Disabled
  - y. Larry Jones – Ethics Committee
  - z. Donald Phillips – Ethics Committee
  - aa. Lynn McDonald – Ethics Committee
  - bb. Walter Garigliano – Town Attorney
3. Certification from CFD of election of William Leudemann Commissioner 1/1/2018 to 12/31/2022
  4. Certification from NFD of election of Thomas Brown Commissioner 1/1/2018 to 12/31/2022
  5. Certification from GFD of election of Michael Kelly Commissioner 1/1/2018 to 12/31/2022
  6. Certification from GFD of passage of Special Vote on Resolution
  7. 2018 Solid Waste Hauler License User Permit for Sullivan County Landfill
- Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
- VOTE: AYES 5 NAYS 0.

**SUPERVISOR**

1. Supervisor Mathews and the Board made the following motion to **appoint Clayton Brooks** to the vacant position on the **Ethics Committee**:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to appoint Clayton Brooks to the Ethics Committee for a two year term to expire 12/31/2019, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. Rhonda Hough, Town Hall cleaner, will be undergoing surgery on her ankle and will not be able to clean for the next few months. The Personnel Committee is going to look into hiring a **temporary cleaner** to fill in during Rhonda’s absence.
3. The **copier lease** was discussed. A quote is going to be requested from Kristt on an alternate machine with a finisher that has a lower lease cost per month. The only difference will be the number of pages per minute.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Abstract #1A 2017	\$ 26,027.30
• Abstract #1	<u>22,503.15</u>
Total	\$ 48,530.45

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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- A voucher for \$1,466.44 was also signed by all Board Member for a journal entry for the 2017 mileage reimbursement to the Highway Department for use of the Fleet Vehicle.

**ADJOURN OR RECESS**

On motion by Councilman Michael Brooks, seconded by Councilman Scott Grey, the meeting was adjourned at 9:42 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk