

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
FEBRUARY 10, 2021**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Attorney Walter Garigliano	PRESENT

**GUESTS**

Cher Woehl	Walt Zeitschel
Larry Whipple	Phil Coombe III
Andrew McCabe	

- **Larry Whipple**, President of **Tri-Valley Little League**, indicated to the Board that he is planning on having Little League this year. He asked the Board if it is okay with the Town to use the Route 42 Park. Larry is aware of the requirements to hold a season and is going to go forward with the registration process. The Board is okay with the use of the park for Little League as long as it is allowed by the State and all COVID requirements are followed.
- **Phil Coombe III**, treasurer of the **Grahamsville Rural Cemetery Association**, is here to speak about the Grahamsville Rural Cemetery. They are concerned that due to changes in the economy that the income available for the maintenance of the cemetery is not going to be sufficient. They are looking for assistance from the Town to help offset the cost of maintaining the cemetery. The Town Board is going to think on this as an immediate decision tonight is not needed.
- **Cher Wohl**, Parks and Recreation Director, distributed to the Town Board the updated **bylaws** for **Parks and Recreation Advisory Board**. The Town Board will review and comment at next month's meeting. Proposed activities for this year and next were also shared with the Board. On behalf of **TESA**, Tri-Valley Essential Support Association, Cher relayed their request to put on the front porch of the Town Hall a year-round artificial tree that would be a **"Giving Tree"** of seasonal items for the community. TESA would be responsible for the upkeep of the tree. No decision on the "Giving Tree" was made tonight. Cher gave a **Skating Rink** update. A proposal was received from Central Hudson for **updating the lighting in the pavilion**. The cost

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to the Town is \$1,480.90. The Town Board approved the proposal for updating the lighting.

**ATTORNEY**

1. Attorney Walter Garigliano updated the Board on the **Sherman House**. He explained that the Town does not have ownership of the contents of the house. He went on to explain how the contents of the house have to be handled. Living relatives of John and George Sherman have to be notified by letter concerning the contents of the house. In the letter they are to be given a reasonable amount of time to come and remove any of the contents they desire. After this time has elapsed, the Town can then take ownership of the contents for disposal.
2. Councilman Scott Grey has completed the **Public Employer Health Emergency Plan for the Town of Neversink**. The document has been distributed to department heads for comment. No comments have been received. Attorney Walter Garigliano will be given a copy to prepare a resolution for adoption.

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Regular Meeting held on January 13, 2021 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of January 2021 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of January 2021 to be filed on motion by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of January 2021/February 2021  
ORDERED RESTORED TO \$200.00 by the amount of \$8.75 for tolls and cleaning supplies on motion by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of January 2021 has been filed with the Town Clerk.

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Code Enforcement Officer Keith Stryker:

- Logged 193 Miles and took in \$816.00
- 9 Building Permits, total 9 for year
- 0 Building Permit Renewal, total 0 for year
- 11 Cert of Occupancy/Compliance for the month, total 11 for year
- 0 Complaints, total 0 for year
- 3 Violations, total 3 for year
- 9 Municipal Searches, total 9 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year
- 2 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 21 CCO Training Hours, total 21 for year (Building Safety Insp.)
- 2 FOIL Requests, total 2 for year
- 1 Fire Call, total 1 for year

**HIGHWAY SUPERINTENDENT**

Highway Superintendent Preston Kelly would like to set up a time to meet with the Equipment Committee. Wednesday, February 17<sup>th</sup> at 5:00 PM was decided on.

**PLANNING BOARD**

Agenda for February 3, 2021 Meeting, Public Hearing Minutes for December 2, 2020, Meeting Minutes for December 2, 2020, Organizational Meeting Minutes *draft* for January 6, 2021 and Meeting Minutes *draft* for January 6, 2021 were filed with the Town Clerk.

**TOWN CLERK**

Tax Collection is at 88.43% as of 02-09-2021. Last year on the same date it was at 87.95%.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. From Sullivan County Clerk's Office:
    - Lot Improvement – Mierop
  2. FOIL request from:
    - Daniel Decker – info on 124 Low Road Septic & Well
    - Open the Books – Vendor Payments
  3. Oath of Offices:
    - Howard Petro – Commissioner NFD
    - James Stangel – Ethics Committee
  4. Amendment to Lease Agreement with Sullivan County Soil & Water
  5. From NYS Comptroller's Office Justice Court Fund Update Form – No Changes
- Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

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VOTE: AYES 5 NAYS 0.

**SUPERVISOR**

1. The following Resolutions were presented for the Board's consideration:

**TOWN OF NEVESINK  
RESOLUTION NO. 3 OF 2021  
BUDGET AMENDMENT**

**Whereas**, a Renaissance 2019 Municipal Grant was awarded to Town of Neversink that was received from Sullivan Renaissance, and

**Whereas**, \$ 14,700.00 of the Grant remains and needs to be appropriated into Account A7989.2 Other Culture & Recreation, Capital Outlay for 2021,

**Now, Therefore Be it Resolved**, that the Town Board authorizes the Supervisor to increase A7989.2 Other Culture & Recreation for 14,700.00, and that the following budget amendment be made;

A599- Appropriated Fund Balance - \$ 14,700.00  
A960- Appropriation - 14,700.00  
A7989.2 Other Culture & Rec.,Capital Outlay- 14,700.00

**Moved by:** Councilman Keith Zanetti

**Seconded by:** Councilman Richard Coombe Jr.

**And Adopted on Motion:** February 10, 2021

**TOWN OF NEVERSINK  
RESOLUTION NO. 4 2021  
BUDGET AMENDMENT**

**Whereas**, In the 2021 Budget the Town Board, Contractual Expense was coded to A1010.2, instead of to A1010.4 in the amount of \$ 500.00,

**Now, Therefore Be it Resolved**, that the Town Board authorizes the Supervisor to increase A1010.4 Town Board, Contractual Expense for 500.00 and to decrease A1010.2 Town Board, Equipment for 500.00, and that the following budget amendment be made;

A960- Appropriation – 500.00  
A1010.2 Town Board, Equipment- 500.00  
A960- Appropriation - 500.00  
A1010.4 Town Board, Cont. Exp. - 500.00

**Moved by:** Councilman Richard Coombe Jr.

**Seconded by:** Councilman Keith Zanetti

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**And Adopted on Motion:** February 10, 2021

2. Supervisor Mathews received one letter of interest in the **alternate** position on the **Planning Board**. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to appoint James Garigliano to the Alternate Planning Board position with the term to expire 12/31/2022, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

3. The appointment of James Garigliano to the Planning Board Alternate position has created an **opening** on the **Zoning Board of Appeals**. **Stephen Poley** is currently the Alternate on the ZBA and will **move** into the **regular position**. **Andrew McCabe** is interested in the **Alternate** ZBA position. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey to appoint Stephen Poley as a regular member of the Zoning Board of Appeals with a term to end on 12/31/2025 and Andrew McCabe as an alternate member with a term to end 12/31/2022, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

4. **Jennifer Pisaniello** has agreed to serve another term on the **Parks and Recreation Advisory Board** and needs to be **re-appointed**. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to re-appoint Jennifer Pisaniello to the Parks and Recreation Advisory Board for the term 01/01/2021 to 12/31/2025, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

5. Supervisor Chris Mathews and Councilman Richard Coombe Jr. discussed with the Board the 1997 Watershed Memorandum of Agreement (MOA) which provides a mechanism through which every five years, by passing a resolution, watershed towns and villages West of Hudson can set aside specific land as unavailable for purchase under the City's Land Acquisition Program.

**EXECUTIVE SESSION**

The Board **entered** into **Executive Session** at 9:15 pm on motion made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., **to discuss a personnel issue**, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

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The Board **returned** from **Executive Session** at 10:05 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to authorize the Town Clerk to **advertise** for a **Part-time Planning Board and Zoning Board of Appeals Clerk**. Applications are to be back by Friday March 5, 2021, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Abstract #2	\$ 85,151.22
• Vendor Payments	<u>4,153.00</u>
• Total	\$ 89,304.22

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**ADJOURN OR RECESS**

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was adjourned at 10:12 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk