

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
FEBRUARY 13, 2019**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

**Other Officials**

Code Enforcement Officer Keith Stryker	PRESENT
Highway Superintendent Preston Kelly	OUT OF TOWN
Town Attorney Walter Garigliano	OUT OF TOWN

**GUESTS**

James Stangel	Brent Gotsch
Jamie Dymond-Brooks	Kim Lucak
Margaret Helthaler	Chris Helthaler
Andrew McCabe	Nicole Gorr

- **Margaret Helthaler** presented her designs for the Town of Neversink's Dove for the Sullivan Catskills Visitors Association **Dove Trail**. The Board chose the red dove and would like a covered bridge in the center with water. Margaret also spoke to the Board about holding an **Artesian Fair** once a month during the months of June, July and August. She is interested in the grass area by the Town Hall or the Pavilion at the Fairgrounds. A Temporary Use Permit will be required.
- **Jamie Dymond-Brooks**, Parks and Recreation Director, gave an update on completed and upcoming events. Jamie inquired if a resident attending the Greenwich Village Walking Tour could meet them in NYC instead of riding the bus from the Town Hall. The Board is staying with the policy that all participants must ride the bus, if provided, to all events. Screen Free Week will be held at Tri-Valley this year, with the last day at the Museum.
- **James Stangel**, Planning Board Chairman, reported on the last Planning Board Meeting which included the Dean/Boyes Sub Division.
- **Brent Gotsch**, ZBA Chairman, reported on the activities of the last ZBA meeting and upcoming topics. Two variances, Superior Lumber and Gary Muthig are on the agenda.

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Organizational Meeting held on January 9, 2019, Regular Meeting held on January 9, 2019, Public Hearing held on January 23, 2019 and Recessed Meeting held on January 23, 2019 were ACCEPTED AS SUBMITTED on motion by

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Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of January 2019 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of January 2019 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of January 2019/February 2019

ORDERED RESTORED TO \$200.00 by the amount of \$1.50 for tolls on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of January 2019 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 209 Miles and took in \$295.00
- 2 Building Permits, 2 for the year
- 0 Building Permit Renewal, 0 for the year
- 2 Cert of Occupancy/Compliance for the month, 2 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 0 for the year
- 5 Municipal Searches, 5 for the year
- 0 Fire Inspections, 0 for the year
- 0 Junk Yard Permit, 0 for year
- 1 Mobile Home Park Permit Renewals, 1 for the year
- 0 Temporary Use Permit, 0 for the year
- 0 Special Use Permit, total 0 for year
- 2 CEO Training Hours, total 2 for year

**PLANNING BOARD**

Approved Organizational Meeting Minutes for January 2, 2019, Approved Meeting Minutes for January 2, 2019, Public Hearing Notice for February 6, 2019 for Dean and Agenda for February 6, 2019 were filed with the Town Clerk.

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**ZONING BOARD OF APPEALS**

Public Hearing Notice for February 19, 2019 for Muthig.

**TOWN CLERK**

Town Clerk is requesting permission to **attend** the 2019 **NYS Town Clerks Association Conference** in Syracuse on May 5<sup>th</sup> to 8<sup>th</sup>, 2019.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti granting permission for the Town Clerk to attend the 2019 NYS Town Clerks Association Conference in Syracuse on May 5<sup>th</sup> to 8<sup>th</sup>, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. 2018 Government Insurance Disclosure Statements filed by Sprague & Killeen
2. Oath of Office for:
  - a. Wm. Gaudette – ZBA
  - b. Lawrence Bracken – Commissioner GFD
  - c. Dave Forshay – Planning Board
  - d. Teri Lockhart – Treasurer GFD
  - e. Scott Raymond – Secretary GFD
  - f. Jennifer Pisaniello – TON P&R Advisory Board
  - g. Christie Allison – P&R Advisory Board
  - h. Jim Tosch – Treasurer CFD
  - i. Casey Witthoane – Commissioner CFD
  - j. Tom Matthews – Commissioner CFD
  - k. Ashley Ritcheimer – Commissioner CFD
  - l. Desiree Jimenez-Frear – Secretary CFD
  - m. Eileen Delaney – Treasurer NFD
  - n. Tawny Shamro – Secretary NFD
3. Notice of Resolution Adopted Subject to Permissive Referendum for CFD
4. Fulfilled FOIL Request by CEO for William Brenner
5. ZBA Decision for:
  - a. Anthony Fontana – 13.-1-39
  - b. Ward Blade – 30.-1-15.2
  - c. Dean/Boyes – 34.-1-4
6. Certification of Offices to be filled at General Election filed with BOE
7. Auction International sales info for Spreader
8. 2019 Lease Agreement for Sullivan County Soil & Water Conservation District
9. Fulfilled FOIL request from Thomas C. Pettinato for 30.-1-15.15 – Superior Lumber

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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**SUPERVISOR**

1. Supervisor Mathew's and the Board discussed the **resurfacing of the pool**. The Board decided to have Town Engineering Glenn Smith to do a RPF with bids to be returned by April 1, 2018. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti for Town Engineer Glenn Smith to prepare a RPF for the resurfacing of the Town Pool with bids to be returned by April 1, 2019, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. The **Municipal Cleanup program** was discussed. Supervisor Mathews would like to hold the cleanup for four days this year to help our residents to have an additional opportunity to participate. Dates suggested were April 27<sup>th</sup>, May 1<sup>st</sup>, 4<sup>th</sup> and 8<sup>th</sup>. Four loads in total will be allowed with two of them being floating loads and the other two load must be used during the cleanup. Town Clerk will prepare the resolution for March meeting.
3. Following two resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 5 OF 2019  
BUDGET TRANSFERS**

**Whereas**, after posting Payroll Accruals additional increases in Appropriations is needed for the **2018 Budget**, Attorney, Personal Services A1420.1 needs to be increased by \$ 8,550.00, coming from A1420.4 Attorney, Contractual Expense,

**Now, therefore be it resolved** that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made to the **2018 Budget**;

A960 Appropriations-	\$ 8,550.00
A1410.1 Attorney, Personal Services-	8,550.00
A960 Appropriations-	8,550.00
A1420.4 Attorney, Cont. Exp.-	8,550.00

**Moved by:** Councilman Keith Zanetti  
**Seconded by:** Councilman Michael Brooks  
**And Adopted on Motion:** February 13, 2019

**TOWN OF NEVERSINK  
RESOLUTION NO. 6 OF 2019  
BUDGET AMENDMENT**

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**Whereas**, the Town of Neversink Town Board created A687 Compensated Absences in 2013, for vacation or sick leave time that will be expected to be paid out to employees that retire from the Town. \$ 17,833.89 was spent on Jan 31, 2019 in Highway Fund, and

**Whereas**, Highway Fund needs to be reimbursed for the expense,

**Now Therefore Be It Resolved**, that the Town Board authorizes the Supervisor to transfer a total of \$17,833.89 from General Fund, Compensated Absences, and move into Highway Fund, Appropriation DA5142.1 Snow Removal, Personal Services, and that the following budget amendment be made;

A867 Compensated Absences-	\$ 17,833.89
A960 Appropriation-	17,833.89
A9901.9 Transfer to Other Funds-	17,833.89
DA510 Estimated Revenue-	17,833.89
DA5031 Interfund Revenue-	17,833.89
DA960 Appropriation-	17,833.89
DA5142.1 Snow Removal, Pers Servs-	17,833.89

**Moved by:** Councilman Richard Coombe Jr.

**Seconded by:** Councilman Keith Zanetti

**And Adopted on Motion:** February 13, 2019

4. The **Park Capital Project, Route 42 Community Park**, has a Fund Balance of \$9,835.24 left at the end of 2018. Bookkeeper Teri Lockhart is asking if the Board wants to still keep it in the Capital Project or close the Project and put it into the General Fund – Fund Balance. The Board made the decision to leave it in the Park Capital Project.
5. **Pest control** on all Town properties was discussed. A quote for \$2,124.00 was received from Nuisance and Pest Control by Dave for services at the Town Hall, new and old Town Barns and Transfer Station. After discussion the following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to approve the quote of \$2,124.00 received from Pest Control by Dave for services at the Town Hall, new and old Town Barns and Transfer Station, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**EXECUTIVE SESSION**

The Board **entered** into **Executive Session** at 9:26 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, **to discuss a personnel issue**, put to a vote and UNANIMOUSLY CARRIED.

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VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 10:11 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**OTHER**

1. Replacing the Town Hall and Highway **phone systems** was discussed. Councilman Michael Brooks has gotten a quote from TAG Solutions, off State Bid, for \$16,172.94. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Scott Grey to accept the quote from TAG Solutions for \$16,172.94 for the replacement of the phone system in the Town Hall and Highway, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. Councilman Brooks also asked the Board when it would like to discuss **IT Service** options for the Town. The Board decided to have an additional meeting on April 24<sup>th</sup> at 7:30 pm for this purpose.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Vendor Payments	\$ 2,659.82
• Abstract #2	<u>140,179.01</u>
• Total	\$142,838.83

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0

**ADJOURN OR RECESS**

On motion by Councilman Michael Brooks, seconded by Councilman Scott Grey, the meeting was recessed at 10:17 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk