

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 10, 2019**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	ARRIVED AT 7:39 PM

**Other Officials**

Code Enforcement Officer Keith Stryker	PRESENT
Highway Superintendent Preston Kelly	PRESENT
Town Attorney Walter Garigliano	OUT OF TOWN

**GUESTS**

Brent Gotsch	Jim Stangel
Jamie Dymond-Brooks	Kim Lucak
Andrew McCabe	Nicole Gorr
Walt Zeitschel	Marshall Wolfe
Beverly Turner	Mike Turner
Brian Kelly	Patrick Kelly
Alyssa Kelly	Andrew Kelly

- **Jamie Dymond-Brooks, Parks and Recreation Director**, gave an update on completed and upcoming events. Lee Brown is asking permission for his family to drive to the Monster Truck and Renegades ball game. His son has a medical condition which prohibits him from being able to ride the provided bus. The Town Board previously allowed the family to travel to the Zoom Flume in their personal vehicle. The Board again granted permission. Jamie discussed offering Tennis this summer. Those who wanted to participate would be required to pay. Jamie is waiting to speak with Janet Carey who would be the instructor.
- **Brian Kelly, Boy Scout**, is interested in doing his **Eagle Scout project** at the Transfer Station. He would like to construct a replacement building for the current one that is used for bottle/can recycling. The new building would be larger to allow for the use of all three doors and the same time and would have additional storage for the containers collected. He estimates the cost of the materials for the project would be \$1,800.00. Highway Superintendent Preston Kelly indicated that he would help with the relocation of the old building while the new building is being built. The Town Board approved the funds for the project with the following motion:

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A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey to support the Eagle Scout project presented by Brian Kelly for the construction of a replacement recycling shed for the Transfer Station, said project not to exceed \$1,800.00, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

- **James Stangel, Planning Board Chairman**, reported on the activities at the last meeting. A Special Use Permit for Patricia Mullen was approved, they are working on a Subdivision for Slater and a possible solution for a problem for Gary Van Valkenburg with the trailer court.
- **Brent Gotsch, ZBA Chairman**, with no meeting held in March or April, there is nothing to report.

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Regular Meeting held on March 13, 2019 was ACCEPTED AS SUBMITTED on motion by Councilman Scott Grey seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of March 2019 was ACCEPTED AS RECEIVED and filed on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of March 2019 to be filed on motion by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of March 2019/April 2019  
ORDERED RESTORED TO \$200.00 by the amount of \$6.00 for tolls on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**HIGHWAY SUPERINTENDENT**

1. Highway Superintendent Preston Kelly explained the issue with **Highland Road/Drive**, a private road. Said road is officially known as Highland Drive according to Resolution No. 40 of 1999. The sign on the road was Highland Road until it was recently damaged and replaced with Highland Drive. This has caused the residents of the road problems with delivery services and 911. Due to the confusion with the name of the road, the Town Board

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decided to officially make the name of the road "Highland Road" with the following resolution:

**TOWN OF NEVERSINK  
RESOLUTION NO. 11 OF 2019  
RESOLUTION APPROVING A PRIVATE ROAD NAME  
CHANGE FROM HIGHLAND DRIVE TO HIGHLAND ROAD**

At a meeting of the Town Board of the Town of Neversink ("Town Board"), Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 10<sup>th</sup> day of April, 2019 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Christopher Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Christopher Mathews	X	
Councilman Keith Zanetti	X	
Councilman Michael Brooks	X	
Councilman Scott Grey	X	
Councilman Richard Coombe Jr.	X	

The following resolution was introduced by Councilman Michael Brooks who moved for its adoption, and seconded by Councilman Scott Grey, to wit:

**WHEREAS**, pursuant to Resolution 40 of the year 1999, the Town Board adopted names for certain private roads; and

**WHEREAS**, the Town Board wishes to change the name formerly assigned to Highland Drive to Highland Road.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby approves the private road name change from Highland Drive to Highland Road.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

		AYE	NAY	ABSENT
Supervisor Christopher Mathews	Voting	X		
Councilman Keith Zanetti	Voting	X		
Councilman Michael Brooks	Voting	X		
Councilman Scott Grey	Voting	X		
Councilman Richard Coombe Jr.	Voting	X		

The resolution was thereupon declared duly adopted.

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2. Preston would like to **go to bid for diesel fuel, heating fuel for both the Town Barns and Town Hall, gasoline, ice control sand, fine dry screenings, stone and crusher run.**

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to authorize the Town Clerk to advertise a request for bids for diesel fuel, heating fuel for both the Town Barns and Town Hall, gasoline, ice control sand, fine dry screenings, stone and crusher run. Bids will be required to be back in the hands of the Town Clerk by 2:00 pm on Friday, May 3, 2019. The Town Board reserves the right to reject any and all bids, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. The covered **bridge** into the **fairgrounds** was **red flagged** by the County due to rust on the girders. Preston is working with the County on plans to repair the girders. In the past similar repairs were made. Preston would like to re-plate all of the girders at the same time, not just the ones that were flagged. The Highway Department will do the repairs.
4. Preston received notification that the Governor **cut extreme weather recovery money** out of the State Budget. This will amount to **\$46,633.09** that Preston will **lose** for **blacktopping** this year.
5. Preston met with the Equipment Committee and it was decided to **replace** the **small** 2007 Komatsu PC-78us-6 **excavator**, Helac power tilt head, manual thumb and 36" and 24" ditching bucket excavator with a new Caterpillar 308e2 excavator with hydraulic thumb, power tilt head with 30" digging bucket and 48" ditching bucket from State Contract. The cost is \$115,000.00 with the funds to come from highway unexpended fund balance. Preston would also like to put the old excavator out to bid on Auctions International. The following motion was made:

A motion was made by Councilman Scott Grey, seconded by Councilman Keith Zanetti to purchase a 2019 Caterpillar Excavator with attachments from State Contract with the amount not to exceed \$115,000.00, funds to come from highway unexpended fund balance and to also put the old Komatsu excavator with attachments out to bid on Auctions International, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of March 2019 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 231 Miles and took in \$1,768.05

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- 7 Building Permits, 12 for the year
- 0 Building Permit Renewal, 0 for the year
- 2 Cert of Occupancy/Compliance for the month, 18 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 0 for the year
- 1 Municipal Searches, 8 for the year
- 0 Fire Inspections, 0 for the year
- 0 Junk Yard Permit, 0 for year
- 0 Mobile Home Park Permit Renewals, 2 for the year
- 0 Temporary Use Permit, 0 for the year
- 0 Special Use Permit, total 0 for year
- 8 CEO Training Hours, total 18 for year
- Keith is requesting part time help, 17 ½ hours per week, to help with the fire safety and property maintenance inspections of existing buildings and structures and clerical/office duties. A handout was distributed with possible job titles and duties. The Board did not act on Mr. Stryker's request at tonight's meeting.

**PLANNING BOARD**

Meeting Agenda for April 3, 2019 Regular Meeting and Public Notice of Public Hearing for April 3, 2019 filed with the Town Clerk.

**ZONING BOARD OF APPEALS**

Public Notice of Cancellation of the March 19, 2019 and April 16, 2019 Regular Meetings filed with the Town Clerk.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. From Sullivan County Clerk's Office:
  - a. Final Lot Improvement & Survey for Lands of Muthig
2. Fulfilled FOIL requests from:
  - a. Open the Books
  - b. Neversink Fire District
3. NYS RP-7114 – Municipal Report of Special Franchise Activity for 2018
4. Letter of Resignation received from Lawrence Bracken for ZBA effective 04/03/2019

Items were ORDERED LOGGED and FILED on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED. VOTE: AYES 5 NAYS 0.

**TOWN CLERK/TAX COLLECTOR**

1. 2019 Tax Collection 90.64%, 2018 90.65%.

**SUPERVISOR**

1. The Town Board discussed soliciting bids as a group and individually for the replace/repair of the nine septic systems. After discussion the Board opted to have them bid on a group and the following Resolution was presented

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**Authorizing the Claryville-Neversink Septic Maintenance District to Solicit Bids:**

**TOWN OF NEVERSINK  
RESOLUTION NO. 12 OF 2019  
RESOLUTION AUTHORIZING THE CLARYVILLE-NEVERSINK  
SEPTIC MAINTENANCE DISTRICT TO SOLICIT BIDS**

At a meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 10<sup>th</sup> day of April, 2019 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Christopher Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Christopher Mathews	X	
Councilman Keith Zanetti	X	
Councilman Michael Brooks	X	
Councilman Scott Grey	X	
Councilman Richard Coombe Jr.	X	

The following resolution was introduced by Councilman Michael Brooks who moved for its adoption, and seconded by Councilman Keith Zanetti, to wit:

**WHEREAS**, the Town Board of the Town of Neversink previously entered into an agreement with the Catskill Watershed Corporation ("CWC") to participate in the Community Wastewater Management Program ("Program"), which provides for the planning, design and construction of community septic systems and/or the creation of septic maintenance districts in the NYC Watershed West of the Hudson River; and

**WHEREAS**, CWC's consultant for the Program, Lamont Engineers, P.C., has prepared a Preliminary Engineer's Report for the Hamlet of Claryville in the Town of Neversink, evaluating various alternative methods for managing the wastewater needs of the hamlet; and

**WHEREAS**, the Town Board of the Town of Neversink, by resolution passed November 14, 2018, established the Claryville-Neversink Septic Maintenance District ("District") to be funded through a block grant administered by CWC under the Program; and

**WHEREAS**, the District wishes to move forward and solicit bids to retain the services of contractors to replace/repair the nine (9) septic systems in accordance with design plans prepared by CWC's consultant under the Program, as follows:

<u>Tax Map No.</u>	<u>Property Owner</u>
3.-1-39.3	Wellington Lodge, LLC and Patricia Wellington
3.-1-12	Livingston Manor Homes, Inc.

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3.-1-11	Nicholas P. Malone
9.-1-4.1	Margaret Dice
3.-1-13	Scott A. Woolsey
3.-1-31	William Griesbeck and Jean Griesbeck
3.-1-9	Rhonda C. Toohey
3.-1-23	Michael J. Shiffer Living Trust
3.-1-21.2	Thomas Matthews and Connie Matthews

**NOW, THEREFORE, NOW BE IT RESOLVED** that the Town Board of the Town of Neversink authorizes the Town Supervisor to solicit bids from and review the qualifications of contractors able and willing to perform the replacement/repair of the nine (9) septic systems, listed above, as identified for replacement in the Preliminary Engineer’s Report.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

		AYE	NAY	ABSENT
Supervisor Christopher Mathews	Voting	X		
Councilman Keith Zanetti	Voting	X		
Councilman Michael Brooks	Voting	X		
Councilman Scott Grey	Voting	X		
Councilman Richard Coombe Jr.	Voting	X		

The resolution was thereupon declared duly adopted.

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- The following Resolution for Budget Amendment was presented for the Board’s consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 13 OF 2019  
BUDGET AMENDMENT**

**Whereas**, a Renaissance 2019 Municipal Grant was awarded to Town of Neversink \$ 21,500.00 will be received from Sullivan Renaissance, and

**Whereas**, \$ 21,500.00 needs to be appropriated into Account A7989.2 Other Culture & Recreation, Capital Outlay,

**Now, Therefore Be it Resolved**, that the Town Board authorizes the Supervisor to increase A7989.2 Other Culture & Recreation for 21,500.00, and that the following budget amendment be made;

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A510- Estimated Revenue - \$ 21,500.00

A2089- Other Culture and Recreation Income- 21,500.00

A960- Appropriation - 21,500.00

A7989.2 Other Culture & Rec.,Capital Outlay- 21,500.00

**Moved by:** Councilman Richard Coombe Jr.

**Seconded by:** Councilman Keith Zanetti

**And Adopted on Motion:** April 10, 2019

3. The Check from **Sullivan Renaissance** for \$21,500 was received for the **Municipal Grant**. Supervisor Mathews reviewed the various work that is going to be done for the grant. Much of the work is being done on the exterior area around the Town Hall and in Bicentennial Park. The Town Board discussed **sealing and striping the parking lots at the Town Hall and also the municipal parking area** once all the work is complete. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey to get bids for the sealing and striping of the Town Hall and municipal parking area with the money to come from unexpended fund balance, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. Supervisor Mathews asked the Town Board to **increase** the Town Hall's **Maintenance** person's **hours**. The Board opted to increase the hours to **30** per week as necessary. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to increase Joe Bagley's to 30 hours per week as needed, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

5. The following motion was made for the annual **ad** in **Grahamsville Fair Booklet** at the cost of \$300.00:

A motion was made by Councilman Scott Grey, seconded by Councilman Keith Zanetti for the ad in the Grahamsville Fair Booklet at the cost of \$300.00, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

6. The **mowing** of the **Fairgrounds** was discussed. A **motion** was made by Councilman Scott Grey, seconded by Councilman Keith Zanetti to go out to bid for the mowing, but the motion was later **rescinded** when the suggestion was made by Highway Superintendent Preston Kelly to **create two part time temporary seasonal highway laborers** from May 1<sup>st</sup> to September 30<sup>th</sup> with a minimum age of 18, \$15.00 per hour, no benefits, a valid driver's



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license, working 40 hours per week. They would do the mowing and weedwacking and any other work as assigned by Preston. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to establish two seasonal temporary workers in the Highway Department as laborers for the period between May 1<sup>st</sup> and September 30<sup>th</sup>, with a minimum age requirement of 18 years old, at wage rate of \$15.00 per hour with no benefits, valid driver's license, working 40 hours per week put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

7. Supervisor Mathew's spoke to the Board concerning **trees** that need to be **cut** in the older **cemeteries** in the Town. He would like to have the trees that are in danger of falling and damaging headstones removed. The Board agreed and asked Mr. Mathew's to start by **getting quotes** for the trees that need to be cut.
  
8. **Route 42 Community Park** was discussed. Suggestions were made to make the **maintenance** of the Park **easier**. Serge stone will be placed in placed that are hard to maintain and the entry gate into the batting cage area will be replaced with a wider gate to allow the lawn mower into the area. **Dogs** at the Park during baseball season was **also discussed**. The **charge** for the **use** of the **kitchen** at both parks was discussed. It will **remain at \$50.00** for those individuals or groups that choose to use it.

**EXECUTIVE SESSION**

The Board **entered** into **Executive Session** at 10:30 pm on motion made by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr., **to discuss personnel appointments**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 10:45 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The following motion was made for **appointments** to the **ZBA and Parks and Recreation Boards**:

A motion was made by Councilman Scott Grey, seconded by Councilman Michael Brooks to make the following appointments:

- ZBA Member – James Garigliano – term: 04/10/2019 – 12/31/2020
- ZBA Alternate – Ian Constable – term: 04/10/2019 – 12/31/2019
- Parks & Rec Advisory Member – Dana McCarthy – term: 06/01/2019 – 12/31/2019

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Put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**OTHER**

1. Councilman Michael Brooks indicated that the meeting with **IT Service from BAS** for May 15<sup>th</sup> will be at 7:00 PM. The regular May 8<sup>th</sup> meeting will be recessed to the 15<sup>th</sup> at 7:00 PM.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Vendor Payments	\$ 1,096.10
• Abstract #4	<u>160,501.08</u>
• Total	\$161,597.18

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0

**ADJOURN OR RECESS**

On motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, the meeting was adjourned at 10:48 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk