

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 11, 2018**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT

**GUESTS**

Mark McLewin - Neversink General Store	Brent Gotsch – ZBA
Jamie Dymond Brooks – Parks & Rec	Cathy Russo
Walt Zeitschel	Cher Woehl

- **Jamie Dymond Brooks**, Parks and Recreation Director, gave a **Parks and Recreation update** on upcoming and completed events. Jamie would like to use the new tent for screen free week. The Board asked her to coordinate her using it with Joe Bagley. Jamie also updated the Board on looking into using the community garden by the Claryville Reformed Church. It has not been used for the last few years and those who used it stopped because of the lack of individuals who would commit to weeding and the other work that is necessary to have a vegetable garden.
- **Mark McLewin**, Neversink General Store, is beginning the third year of his **temporary use permit** for the **Farmer's Market**. Mark would like to make a few changes in the layout of the market. He distributed drawings showing the new set up he is proposing. The time of operation has also been changed from 10-2 to 11-3. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to grant the Temporary Use Permit for the Farmer's Market with the changes suggested. The Town Board is suggesting that Mr. McLewin start the process with the Planning Board for a special use permit, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

- **Route 42 Community Park update.** Topics discussed were the status of the fencing, possible purchase of replacement mowers and the installation of electric for the score boards. Tri-Valley School requested use of the big field on April 21<sup>st</sup> for a baseball tournament through Little League. The Park

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 11, 2018**

Officer did received a certificate of liability insurance from the school but not a completed park use form. The Board was concerned that the fences would not be up in time for the tournament. The Park Officer has updated the Fairgrounds Park/Pavilion Use Form and created a Route 42 Community Park/Pavilion Use Form. Cathy Russo will reach out to the School and let them know that there is a Park Use Form available for both locations. The forms will be put up on the Town's website for those that wish to use the Parks. Forms can also be picked up in the Town Clerk's office during normal business hours.

**Highway Superintendent Preston Kelly** and the Board discussed work that still needed to be completed at the Park. He has a **punch list** of items that need doing. The parking lots need to be stripped. This is help people to park correctly and the number of cars that can park will increase. Exercise stations were received through a Plans and Progress Grant and have been delivered. Preston is going to try and get them installed before the grand opening on May 19<sup>th</sup>.

The Route 42 Community Park **Grand Opening** celebration is scheduled for **May 19<sup>th</sup> at 11:00 am**. Refreshments will be served.

Chris would also like to pursue a Plans and Progress Grant for an enclosed **dog park**. It would be built in the lower area of the Park towards Town, below the walking path.

- **Brent Gotsch, ZBA** Chairman, filled the Town Board in on the business that was before the ZBA at their last meeting. Brent did training at the Town Hall on March 24<sup>th</sup> for Planning Board and ZBA members.

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Regular Meeting held on March 14, 2018 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of March 2018 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 11, 2018**

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of March 2018/April 2018

ORDERED RESTORED TO \$200.00 by the amount of \$1.50 for tolls on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**HIGHWAY SUPERINTENDENT**

1. Highway Superintendent Preston Kelly would like to **go to bid for diesel fuel, heating fuel for both the Town Barns and Town Hall, gasoline, ice control sand, fine dry screenings, stone and crusher run.**

A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks to authorize the Town Clerk to advertise a request for bids for diesel fuel, heating fuel for both the Town Barns and Town Hall, gasoline, ice control sand, fine dry screenings, stone and crusher run. Bids will be required to be back in the hands of the Town Clerk by 2:00 pm on Monday, May 7, 2018. The Town Board reserves the right to reject any and all bids, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. Preston spoke about problems with the **County Snow removal contract.** Many neighboring Towns have told the County they are not going to plow for them anymore. Preston is proposing that the Town Board write a letter to the County and point out some problems areas that exist with the roads that the Town plows for the County. The Town of Neversink plows about 15.21 miles of County Roads under the contract. The roads are CR 153 (Sundown Rd.), CR 19 (Claryville Rd.) and CR 156 (South Hill Rd.) and CR 17, the County's portion of Route 55. Preston will work on a letter with Supervisor Mathews to send to the County. He is not saying he does not want to plow it, he would just like to see some repairs made to certain roads that would make them safer to plow.
3. Preston is looking for the maintenance agreement for the **Halls Mills Covered Bridge.**
4. The following is the **NYS DOT FIGURES FOR 2018-2019.** An increase of \$1,287.01 over last year.
  - a. CHIPS - \$246,189.09
  - b. PAVE NY - \$56,191.49
  - c. Extreme Winter Recovery (added funding for this year) - \$46,633.09Total - \$349,013.67
5. The new **Transfer Station sign** was delivered.
6. The new **pickup on order off of State Bid** is currently backordered. Preston spoke to Robert Green in Monticello and they currently have a truck that is almost the same specs as the one on backorder. It has two additional options that the State Bid truck does not have. Robert Green is willing to sell the truck to the town for the State Bid price.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 11, 2018**

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of March 2018 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 194 Miles and took in \$905.00
- 7 Building Permits, total 15 for year
- 0 Building Permit Renewal, total 0 for year
- 2 Cert of Occupancy/Compliance for the month, total 18 for year
- 0 Complaints, total 0 for year
- 0 Violations, total 2 for year
- 6 Municipal Searches, total 12 for year
- 1 Fire Inspections, total 1 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewals, total 0 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 6 CEO Training Hours, total 12 for year
- Cell Tower Update – Verizon work completed but tower is not active yet. Spoke about having a generator mandatory for the cell tower.
- Dollar General Project – Goose neck lighting was approved by Planning Board for the sign. Their building permit should be issued within the next few days.

**PLANNING BOARD**

Public Notice of Public Hearing on 04/04/2018 – D. Trestyn was filed with the Town Clerk.

**ZONING BOARD OF APPEALS**

Public Notice of cancellation of 03-20-2018 meeting.

**TOWN CLERK**

1. **Tax Collector** Lisa Garigliano reported that **90.65% was collected for 2018.**
2. Town Clerk-Park Officer Lisa Garigliano updated the **use forms** for the **Grahamsville Fairgrounds & Pavilion** and created use forms for the **Route 42 Community Park & Pavilion.** The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti approving the use of the revised and new park use forms as adjusted, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. Agreement of Lease between Town of Neversink and the Neversink Agricultural Society for use of the fairgrounds as a Park.
2. Fulfilled FOIL requests for SmartProcure.
3. CWC Annual Report for 2017

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 11, 2018**

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**SUPERVISOR**

1. Town Engineer Glen Smith delivered the **bid specifications book for the Town of Neversink Town Swimming Pool Bathhouse Renovation Project at the Grahamsville Fairgrounds**. The Board reviewed the specs and the following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., to go to bid for the Town of Neversink Town Swimming Pool Bathhouse Renovation Project at the Grahamsville Fairgrounds. Bids are to be back in the hands of the Town Clerk on Monday, April 30<sup>th</sup> at 2:00 pm at which time they will be publically opened, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

2. Supervisor Mathews would like to **request for proposals for the seamless epoxy floor coating for the floors of the swimming pool bathhouse**.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., to request proposals for seamless epoxy floor coating for the swimming pool bathhouse located at the Grahamsville Fairgrounds, proposals must be submitted by April 30, 2018 to Supervisor Chris Mathews, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

3. Mr. Mathews is still getting quotes for the resurfacing of the **big pool**. The Highway department is going to remove the concrete from around the **kiddie pool** to allow for the repair/replacement of the pipes. The **ramp and path** for the bathhouse are going to be constructed in house.
4. **Mowing of the Fairgrounds** needs to be rebid every year or for a specified number of years. Proposals for this year will be requested.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Abstract #4	\$ 100,494.30
• Vendor Payments	<u>2,022.94</u>
• Total	\$ 102,517.24
• Add-on Voucher: National Safety Council	<u>624.00</u> *(Defensive Driving Class)
Total	\$ 103,141.24

\*The total amount is subject to change. Six did not take the class reducing the amount of the voucher to \$528.00.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 11, 2018**

Vouchers, Claims & Add-on Voucher were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**ADJOURN OR RECESS**

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was adjourned at 9:53 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk