

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
APRIL 14, 2021**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:28 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT

GUESTS

Walt Zeitschel	Phil Coombe III*
Andrew McCabe	Mike Brooks
John Kassay	Jim Garigliano*
Larry Bracken	Jim Stangel
Bob Botsford*	Jim Schmidt*
Brent Gotsch	Larry Whipple
Eric Raykoff	Ethan Raykoff

- **Supervisor Mathews** acknowledged and presented a plaque to **Jim Stangel** for **30 years of service** to the Town of **Neversink Planning Board** as a member and Chairman. *Members of the Planning Board were present to help mark the occasion.
- **John Kassay** was present for a **horseshoe pit** update. Councilman Keith Zanetti will work with John to develop a plan for the construction of the courts.
- **Ethan Raykoff** was present tonight to present his **Eagle Scout Project Proposal**. Ethan is proposing to construct and install weatherproof **library boxes** that would allow residents to borrow books. The boxes would be stocked with discarded and donated books. He is proposing three boxes which would-be put-on Town Property, Route 42 Park, Bi-centennial Park and Pool. He estimates the cost to be \$400. The Board approved their support of the project.
- **Larry Whipple** is asking for approval to **purchase equipment** for **Little League**. He presented an order totaling \$ 2,756.75. The Board approved the order.
- **Brent Gotsch** was present tonight to bring to the Board's attention the interest by Premium Energy Holdings of Walnut, CA of building an **underground Hydroelectric Power Station near the Neversink and/or Rondout Reservoirs**. The Company had previously purposed building one

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
APRIL 14, 2021**

near the Ashokan Reservoir but have scrapped the project due to opposition. Brent shared copies of various article on the subject.

- **Walt Zeitschel**, on behalf of his wife **Cher Woehl**, Walt presented a request to the Town Board for the **expansion** of the **ice rink** from 32'X60' to 52'x60', adding 20' to the width of the rink. Cher will apply for a grant with Renaissance that will help to offset the cost which is estimated at \$11,000. The Board is in favor of the expansion.
- **Larry Bracken** has agreed and will be taking the course beginning on April 19th that is necessary to become a Grade C Water Distribution Operator. The Personnel Committee also indicated that Jim Fedroff will also be taking the course at a later date. These two individuals will be able to aid Joe Bagley in the testing and maintenance of the water systems at both parks. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to send Larry Bracken and Jim Fedroff to take the course necessary to become a Grade C Water Distribution Operator, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

- **Mike Brooks** gave a brief overview of the County's Broadband Project which he is very involved in.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on March 10, 2021 and Recessed Meeting held on March 24, 2021 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of March 2021 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of March 2021 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of March 2021/April 2021

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
APRIL 14, 2021**

ORDERED RESTORED TO \$200.00 by the amount of \$3.50 for tolls on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly updated the Board on **CHIPS, PAVE NY** and **EWR funding**. An amended Agreement for the Expenditures of Highway Funds will be drafted as soon as the official letter is received.
2. Preston would like to **go to bid for gasoline, diesel fuel, heating fuel for both the Town Barns and Town Hall, ice control sand, low abrasion crushed stones (1A, 1ST, #1 & #2), surge stone (light & Medium), fine dry screenings and crusher run (fine & course).**

A motion was made by Councilman Scott Grey, seconded by Councilman Keith Zanetti to authorize the Town Clerk to advertise a request for bids for gasoline, diesel fuel, heating fuel for both the Town Barns and Town Hall, ice control sand, low abrasion crushed stones (1A, 1ST, #1 & #2), surge stone (light & Medium), fine dry screenings and crusher run (fine & course). Bids will be required to be back in the hands of the Town Clerk by 2:00 pm on Monday, May 10, 2021. The Town Board reserves the right to reject any and all bids, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. Preston received two applicants for the **summer employees**. They are Walt and Logan who did the job last year. Preston is going to use them again.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of March 2021 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 127 Miles and took in \$1,550.00
- 11 Building Permits, total 30 for year
- 0 Building Permit Renewal, total 0 for year
- 7 Cert of Occupancy/Compliance for the month, total 26 for year
- 1 Complaints, total 1 for year
- 0 Violations, total 4 for year
- 12 Municipal Searches, total 25 for year
- 0 Fire Inspections, total 2 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 42 CCO Training Hours, total 91 for year (Building Safety Insp.)
- 0 FOIL Requests, total 2 for year

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
APRIL 14, 2021**

- 1 Fire Call, total 2 for year

PLANNING BOARD

Meeting Minutes *draft* for March 3, 2021, Meeting Minutes for February 3, 2021, Meeting Agenda for April 7, 2021, Meeting Minutes for January 6, 2021 and Organizational Meeting Minutes for January 6, 2021 were filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Notice of Cancellation of March 16, 2021 Meeting, Meeting Minutes *draft* for February 16, 2021 and Meeting Minutes for January 19, 2021 were filed with the Town Clerk.

TOWN CLERK

1. Tax Collection is at 90.95% as of 03-31-2021. Last year on the same date it was at 90.2%.
2. Letter has been received about using the Route 42 Park for AYSO Soccer August 1, 2021 through October 31, 2021. The Board approved the use as long as all COVID-19 protocols are being followed by the users.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Confirmation of electronic submission of the Uniform Code and Energy Code Administration and Enforcement Report for Year 2020.
2. NYS Municipal Report of Special Franchise Activity RP-7114 filed via email and fax.
3. Approved By-Laws of Town of Neversink Parks and Recreation Advisory Board.
4. From Sullivan County Clerk's Office, the Survey Map for Mushyn with Ansbro & Ruhlin.
5. From Sullivan County Division of Planning & Community Development continuing education certificates for:
 - a. Dave Forshay 1.5 credit hours
 - b. Walt Zeitschel 1.5 credit hours
6. Annual Financial Report for Town of Neversink for 2020 filed with NYS Comptroller's Office.
7. Letter of Thanks for the Town's support received from the Grahamsville Rural Cemetery.
8. 2020 Town of Neversink Financial Statements as prepared by Cooper Arias, LLP.

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. Supervisor Mathews and the Board discussed future needs for the **water system** and at the **fairgrounds**.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
APRIL 14, 2021**

2. The following resolution was presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 8 OF 2021
"A local law adding Article II, entitled "Town Attorney" to Chapter 11
Of the Code of the Town of Neversink**

At a regular meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town Hall, 273 Main Street, Grahamsville, New York, in said Town, on the 14th day of April, 2021, at 7:30 p.m., prevailing time.

The meeting was called to order by Supervisor Mathews and upon roll being called, the following were:

PRESENT: Supervisor Chris Mathews
Councilman Keith Zanetti
Councilwoman Nicole Gorr
Councilman Scott Grey
Councilman Richard Coombe Jr.

ABSENT:

The following resolution was introduced by Councilman Richard Coombe Jr., who moved its adoption, and seconded by Councilman Keith Zanetti, to wit:

WHEREAS, Introductory Local Law No. 1 of the Year 2021 entitled "A local law adding Article II, entitled "Town Attorney" to Chapter 11 of the Code of the Town of Neversink" was introduced before the Town Board of the Town of Neversink, County of Sullivan, State of New York, on March 24, 2010; and

WHEREAS, a public hearing was held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York at 7:15 p.m., prevailing time, on April 14, 2021; and

WHEREAS, the Town Clerk of the Town of Neversink published or caused to be published a public notice in the Sullivan County Democrat of such public hearing at least five (5) days prior thereto.

NOW, THEREFORE, BE IT RESOLVED, that introductory Local Law No. 1 of the Year 2021 entitled "A local law adding Article II, entitled "Town Attorney" to Chapter 11 of the Code of the Town of Neversink" be and the same hereby is enacted as Local Law No. 1 of the Year 2021 in the form annexed hereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
APRIL 14, 2021**

Supervisor Christopher Mathews	voting	AYE
Councilman Keith Zanetti	voting	AYE
Councilwoman Nicole Gorr	voting	AYE
Councilman Scott Grey	voting	AYE
Councilman Richard Coombe, Jr.	voting	AYE

The resolution was thereupon declared duly adopted.

- The Town of Neversink’s Public Health Emergency Operations Plan is complete and ready to be adopted. The following resolution was introduced for the Board’s consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 9 OF 2021
RESOLUTION TO ADOPT PUBLIC EMPLOYER
HEALTH EMERGENCY PLAN FOR THE TOWN OF NEVERSINK**

At a meeting of the Town Board of the Town of Neversink (“Town”), Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, on the 14th day of April, 2021 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Christopher Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Christopher Mathews	X	
Councilman Keith Zanetti	X	
Councilwoman Nicole Gorr	X	
Councilman Scott Grey	X	
Councilman Richard Coombe, Jr.	X	

The following resolution was introduced by Councilwoman Nicole Gorr who moved for its adoption, and seconded by Councilman Keith Zanetti, to wit:

WHEREAS, the Town wishes to adopt the Public Employer Health Emergency Plan, compliant with 2020 NYS Legislation S8617B/A10832, which amends New York State Labor Law Section 27-c and New York State Education Law paragraphs k and l of Subdivision 2 of Section 2801-a (as amended by Section 1 of Part B of Chapter 56 of the Laws of 2016).

NOW, THEREFORE, BE IT RESOLVED, that the Town hereby adopt the Public Employer Health Emergency Plan for the Town of Neversink, a copy of which is annexed to this Resolution.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
APRIL 14, 2021**

		AYE	NAY	ABSENT
Supervisor Christopher Mathews	Voting	X		
Councilman Keith Zanetti	Voting	X		
Councilwoman Nicole Gorr	Voting	X		
Councilman Scott Grey	Voting	X		
Councilman Richard Coombe, Jr.	Voting	X		

The resolution was thereupon declared duly adopted.

Dated: April 14, 2021
Town of Neversink
Grahamsville, New York

4. Bookkeeper Teri Lockhart would like to **increase the Compensated Absences Account** by \$50,000. After discussion it was the Board’s opinion that the amount was possibly too high and they would like Teri to look at the Town’s future need and re-evaluate the amount.
5. **Liquor License Application for Neversink General Store** – request for **waiver of the Towns rights to the 30-day notice** for Summer Eating Place license for consumption of beer, wine and cider on premises. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr to waive the Town’s rights to the 30-day notice in order to expedite the application for the Neversink General Store’s request for a Summer Eating Place license for the consumption of beer, wine and cider on premises, put to a vote and **UNANIMOUSLY CARRIED**.
VOTE: AYES 5 NAYS 0.

6. The personnel committee is recommending **appointing Bridget Schiffer** to the **position of Planning and Zoning Board Clerk** at the rate of \$16.01 per hour to be paid bi-weekly. The following motion was made.

A motion was made by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr. to appoint Bridget Schiffer to the position of Part-time Clerk to the Planning Board and ZBA at the rate of \$16.01 per hour to be paid bi-weekly put to a vote and **UNANIMOUSLY CARRIED**.
VOTE: AYES 5 NAYS 0.

7. Councilman Richard Coombe Jr. would like to make a motion to **appoint Ken Klein as Town Attorney**. Ken will be both Town Attorney and will remain Planning Board and Zoning Board of Appeals Attorney. The following motion was made:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
APRIL 14, 2021**

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to appoint Ken Klein as Town Attorney, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #4	\$ 136,265.64
• Vendor Payments	<u>1,990.90</u>
• Total	\$ 138,256.54

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, the meeting was recessed at 9:05 pm to reconvene on April 26, 2021 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk