

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
MAY 8, 2019**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Code Enforcement Officer Keith Stryker	PRESENT
Highway Superintendent Preston Kelly	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Jim Stangel	Jamie Dymond-Brooks
Andrew McCabe	Nicole Gorr
Walt Zeitschel	John Story
Liz Ruhren	Alex Sienitsky
Peter Micheletti	Irina Michelette

- **John Story**, Renaissance volunteer, addressed the Board about the small turnout at a recent **clean-up event** at the Route 42 Community Park. He would like the Town Board to lead by example and encourage residents to come out and participate in the various clean-up events in the Town.
- **Alex Sienitsky**, expressed his concerns about the **maintenance** of the **tennis and basketball courts**. There are many cracks on the courts that need to be repaired before they get worse. The crank of one of the nets is also not working properly. He also feels that the curb on the basketball court should be removed to allow the water to drain better.
- **Liz Ruhren**, expressed her concern about a neighbor's leach field that she feels is running into the road in front of her home. She would appreciate the Town looking into the problem.
- **Jamie Dymond-Brooks**, Parks and Recreation Director, gave an update on completed and upcoming events.
- **James Stangel**, Planning Board Chairman, reported on the activities at the last Planning Board meeting.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on April 10, 2019 was ACCEPTED AS SUBMITTED on motion by Councilman Scott Grey seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

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SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of April 2019 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of April 2019 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of April 2019/May 2019

No expenditures made.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that the **bids for Highway Products** were **opened on Friday, May 3, 2019 at 2:00 pm**. It is his recommendation to **award the bid for gasoline, diesel fuel, heating fuels, sand and stones to the lowest bidders to meet specs**.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to take Highway Superintendent Preston Kelly's recommendation and award bids for gasoline, diesel fuel, heating fuels, sand and stones to the lowest bidders to meet spec as per the following: (Bid summaries to follow)

- The bids for gasoline, diesel fuel, heating fuel for Town Hall and Town Barn were awarded to Resnick Energy, lowest bidder to meet spec.
- The bid for sand delivered was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The bid for sand picked up was awarded to 209 Sand and Gravel, lowest bidder to meet spec.
- The bid for 1A ¼ Inch stone delivered was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The Bid for 1A ¼ Inch stone picked up was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for #1 ½ Inch stone delivered to highway barn was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The bid for #1 ½ Inch stone picked up was awarded to Callanan Industries, lowest bidder to meet spec.
- The Bid for #1ST 3/8 Inch stone delivered to highway barn and picked up was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for #2 stone delivered to highway barn was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.

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- The bid for #2 stone picked up was awarded to Callanan Industries, lowest bidders to meet spec.
- The bid for fine dry screenings delivered to highway barn and picked up was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for crusher run fine and crusher run course delivered to highway barn and picked up was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for gravel crusher run course delivered to highway barn and picked up was awarded to Woodbourne Lawn & Garden, lowest bidders to meet spec.

Put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: GASOLINE – 87 OCTANE - BRANDED

DATES ADVERTISED: Townsman April 18, 2019, Democrat April 19, 2019

BID OPENING: Friday, May 3, 2019 at 2:00 P.M.

Bidder Name and Address	Date Received	Gasoline JOC Price	Fixed Mark-up	Total Delivered Price
Resnick Energy Box 469 Mountain Dale, NY 12763	05/03/2019	2.0343 (2.0475)	+.1860	2.2203 (2.234)
County Petroleum Prod Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/26/2019	2.03425	+.25	2.28425
Mirabito Energy Products PO Box 5306 Binghamton, NY 13902	05/03/2019	2.0343	+.2500	2.2843

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: DIESEL FUEL

DATES ADVERTISED: Townsman April 18, 2019, Democrat April 19, 2019

BID OPENING: Friday, May 3, 2019 at 2:00 P.M.

Bidder Name and Address	Date Received	Ultra Low JOC Price	Sulfur Fixed Mark-up	Diesel Delivered Price	Ultra Low JOC Price	Sulfur Fixed Mark-up	Kero Delivered Price	Average Mark-up
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Resnick Energy Box 469 Mountain Dale, NY 12763	05/03/2019	2.247 (2.1425)	++ .058	2.305 (2.201)				
County Petroleum Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/26/2019	2.247	+.0795	2.3265	2.3849	+.25	2.6349	.
Mirabito Energy Products PO Box 5306 Binghamton, NY 13902	05/03/2019	2.2470	+.1430	2.3900	2.3849	.1003	2.4852	

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: HEATING FUEL – TOWN HALL

DATES ADVERTISED: Townsman April 18, 2019, Democrat April 19, 2019

BID OPENING: Friday, May 3, 2019 at 2:00 P.M.

Bidder Name and Address	Date Received	Heating #2 Oil JOC Price	Fixed Mark-up	Total Delivered Price
Resnick Energy Box 469 Mountain Dale, NY 12763	05/03/2019	2.2375 (2.12)	+.044	2.2815 (2.164)
County Petroleum Prod. Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/26/2019	2.2375	+.235	2.4725
Mirabito Energy Products PO Box 5306 Binghamton, NY 13902	05/03/2019	2.2375	+.2700	2.5075

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: HEATING FUEL – HIGHWAY GARAGE (Town Barn)

DATES ADVERTISED: Townsman April 18, 2019, Democrat April 19, 2019

BID OPENING: Friday, May 3, 2019 at 2:00 P.M.

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Bidder Name and Address	Date Received	Heating JOC Price	Fuel Fixed Mark-up	Oil #2 Total Delivered Price	Heating JOC Price	Kero Fixed Mark-up	Oil Total Delivered Price
Resnick Energy Box 469 Mountain Dale, NY 12763	05/03/2019	2.2375 (2.12)	+.044	2.2815 (2.164)	2.3849 (2.3165)	+.22	2.6049 (2.5365)
County Petroleum Box 247 36 Station Hill Rd Ferndale, NY 12734	04/26/2019	2.2375	+.235	.24725	2.3849	+.235	2.6199
Mirabito Energy Products PO Box 5306 Binghamton, NY 13902-5306	05/03/2019	2.2375	+.2700	2.5075	2.3849	+.2200	2.6049

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: ICE CONTROL MATERIAL - SAND

DATES ADVERTISED: Townsman April 18, 2019 & Democrat April 19, 2019

BID OPENING: Friday, May 3, 2019 at 2:00 P.M.

Bidder Name and Address	Date Received	Delivered All prices are per TON	Picked Up All prices are per TON
209 Sand & Gravel LLC PO Box 37 Woodbourne, NY 12788	04/17/2019	11.50	5.98
Woodbourne Lawn & Garden PO Box 27 Woodbourne, NY 12788	04/17/2019	11.50	9.00
Callanan Industries PO Box 15097 Albany, NY 12212-5097	05/03/2019	13.75	7.15
Bruce Donohue Trucking 18 Continental Rd. Napanoch, NY 12458	05/02/2019	11.05	NB

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: STONE & CRUSHER RUN

DATES ADVERTISED: Townsman April 18, 2019 & Democrat April 19, 2019

BID OPENING: Friday May 3, 2019 at 2:00 P.M.

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Bidder Name and Address	Date Received	ITEM All prices are per TON	Delivered Highway Barn	Picked Up
Callanan Industries, Inc. PO Box 15097 Albany, NY 12212-5097 Bridgeville Plant 1A & #1 Stones – High Friction	05/03/2019	1A ¼ Inch	28.25	21.25
		#1 ½ Inch	19.50	12.50
		1ST 3/8 Inch	21.50	14.50
		#2	19.50	12.50
		Fine Dry Screenings	12.50	5.50
		Crusher Run Fine	16.50	9.50
		Crusher Run Course	16.50	9.00
		Gravel Crusher Run Fine	NB	NB
		Gravel Crusher Run Course	NB	NB
Bruce Donohue 18 Continental Rd. Napanoch, NY 12458	05/02/2019	1A ¼ Inch	27.45	NB
		#1 ½ Inch	18.45	NB
		1 ST 3/8 Inch	NB	NB
		#2	18.25	NB
		Fine Dry Screenings	20.30	NB
		Crusher Run Fine	NB	NB
		Crusher Run Course	NB	NB
		Gravel Crusher Run Fine	NB	NB
		Gravel Crusher Run Course	NB	NB
Woodbourne Lawn & Garden PO Box 27 Woodbourne, NY 12788	04/17/2019	1A ¼ Inch	NB	NB
		#1 ½ Inch	23.50	18.00
		1ST 3/8 Inch	NB	19.50
		#2	22.50	17.00
		Fine Dry Screenings	NB	NB
		Crusher Run Fine	19.75	14.75
		Crusher Run Course	19.75	14.75

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		Gravel Crusher Run Fine	NB	NB
		Gravel Crusher Run Course	19.00	13.00

2. Preston is requesting permission to put **for sale** the **2014 Ford Escape** on **Auctions International**.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr. to put for sale the 2014 Ford Escape on Auctions International, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. Preston is also requesting permission to put **for sale** the **2007 Komatsu Excavator** on **Auctions International** once the new one arrives.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey, to put for sale the 2007 Komatsu on Auctions International once the new one arrives, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. The NYS Highway Superintendent's Association is requesting that Town's send letters to our Senator's and Assemblymen requesting that the Extreme Winter Recovery Money be put back into the Supplemental Budget that is being discussed and to remind them of the importance of rebuilding and maintaining our infrastructure that is vital to everyone. The Board agreed and supported sending the letters.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of April 2019 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 464 Miles and took in \$1,131.05
- 6 Building Permits, 18 for the year
- 0 Building Permit Renewal, 0 for the year
- 6 Cert of Occupancy/Compliance for the month, 24 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 0 for the year
- 9 Municipal Searches, 17 for the year
- 1 Fire Inspections, 1 for the year
- 1 Junk Yard Permit, 1 for year
- 0 Mobile Home Park Permit Renewals, 2 for the year
- 0 Temporary Use Permit, 0 for the year
- 0 Special Use Permit, total 0 for year
- 19 CEO Training Hours, total 37 for year
- 1 FOIL request, total 1 for year

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- Mr. Stryker's request for additional help in his office was discussed. The Board decided to use the job title of **Property Code Enforcement Assistant**. It would be a part-time permanent position. The salary would be a minimum of \$20.00 per hour based on experience. It would be funded from unexpended fund balance. The person would work the same hours as the CEO. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti to create the position Property Code Enforcement Assistant, part-time permanent. Salary would be a minimum of \$20.00 per hour based on experience, to be funded from unexpended fund balance, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PLANNING BOARD

Meeting Agenda for May 1, 2019, Meeting Minutes (Draft) for April 3, 2019, Public Hearing Minutes (Draft) for April 3, 2019 and Meeting Minutes for March 6, 2019 have been filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Oath of Office for Ian Constable for ZBA Alternate
2. NYS DOH Permit for Route 42 Community Park
3. NYS DOH Permit for Agricultural Fairgrounds
4. 2019 Notice of Completion of Tentative Assessment Roll
5. 2019 Tentative Roll Certification

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. The following Resolution were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 14 OF 2019
BUDGET AMENDMENT**

Whereas, at April 10, 2019 Town Board meeting, Resolution #13 for the Renaissance 2019 Municipal Grant was approved by the Town Board for \$ 21,500.00,

Whereas, \$ 1,500.00 needs to be taken out of Account A7989.2 Other Culture & Recreation, Capital Outlay, those funds are for flower and bulb dollars that are going to be paid for directly from Sullivan Renaissance,

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Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to decrease A7989.2 Other Culture & Recreation for \$1,500.00, and that the following budget amendment be made;

A960- Appropriation- 1500.00
 A7989.2 Other Culture & Rec. Capital Outlay- 1,500.00
A510- Estimated Revenue - \$ 1,500.00
 A2089- Other Culture and Recreation Income- 1,500.00

Moved by: Councilman Richard Coombe Jr.

Seconded by: Councilman Keith Zanetti

And Adopted on Motion: May 8, 2019

**TOWN OF NEVERSINK
RESOLUTION NO. 15 OF 2019
BUDGET AMENDMENT**

WHEREAS, Town of Neversink Highway Superintendent has been notified that Consolidated Highway Improvement Program (CHIPS) funding from NYSDOT for 2019 has been approved for \$ 245,316.73, and PAVE NY apportionment for \$ 55,995.98, and there was no Extreme Winter Recovery apportionment, making the total funding amount \$301,312.71 for 2019, and

WHEREAS, the 2019 budget has appropriated \$225,000.00, so an additional \$76,312.71 needs to be appropriated,

NOW, therefore be it resolved that the Town Board authorizes the Supervisor to increase Estimated Revenue, State Aid CHIPS DA3501 and Appropriation, Improvements of Roads, CHIPS DA5112.2 for \$76,312.71, and that the following budget amendment be made;

DA510 Estimated Revenue - \$76,312.71
 DA3501 State Aid CHIPS – 76,312.71
 DA960 Appropriation – 76,312.71
 DA5112.2 Improvements, CHIPS- 76,312.71

Moved by: Councilman Richard Coombe Jr.

Seconded by: Councilman Keith Zanetti

And Adopted on Motion: May 8, 2019

2. Supervisor Mathews shared with the Board a Resolution he received in support of upgrading Route 17 in Orange and Sullivan Counties. The Board discussed it and was not in favor of supporting the resolution.
3. Supervisor Mathews gave an update on the Renaissance Municipal Grant. A request for tree removal bids has been posted. The Town's dove is done and ready for installation. The replacement of the deck and steps on the front

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porch was discussed and it was decided that bids would be requested for their replacement and the iron railing would be included.

A motion was made by Councilman Scott Grey, seconded by Councilman Keith Zanetti to go to bid for the replacement of the concrete porch deck, concrete steps and comparable matching iron railings on the front of the Town Hall, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. The bid packets have gone out for the pool rehabilitation and are due back by May 21st at 2:00 pm.
5. The Willowemoc Fire Protection District 5 year contract was discussed. An increase of \$300 per year was discussed. The public hearing will set at the June meeting.
6. Supervisor Mathews is going to be sending Joe Bagley to a Water Operators Class and is asking if the Board is willing to provide room and board if necessary depending on location of the class. The Board agreed to provide room and board if necessary.

OTHER

1. Councilman Michael Brooks indicated that the meeting with **IT Service from BAS** for May 15th will be at 7:00 PM. The regular May 8th meeting will be recessed to the 15th at 7:00 PM.

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 2,503.56
• Abstract #5	<u>124,251.48</u>
• Total	\$126,755.04

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0

ADJOURN OR RECESS

On motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, the meeting was recessed at 9:31 pm, to reconvene on May 15, 2019 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk