

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
MAY 13, 2020**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	ABSENT

GUESTS

Walt Zeitschel
Cher Wohl

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on April 8, 2020 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of April 2020 was ACCEPTED AS RECEIVED and filed on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of April 2020 to be filed on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of April 2020/May 2020
No expenditures made

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CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of April 2020 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 149 Miles and took in \$922.45
- 5 Building Permits, total 31 for year
- 0 Building Permit Renewal, total 0 for year
- 5 Cert of Occupancy/Compliance for the month, total 34 for year
- 0 Complaints, total 0 for year
- 0 Violations, total 1 for year
- 6 Municipal Searches, total 30 for year
- 0 Fire Inspections, total 3 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 0 FOIL Requests, total 2 for year
- An update was given by Mr. Stryker on Jim Fedroff's activities with respect to property maintenance.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that the **bids for Highway Products** were **opened on Monday, May 11, 2020 at 2:00 pm**. It is his recommendation to **award the bid for gasoline, diesel fuel, heating fuels and sand to the lowest bidders to meet specs**. Preston would like to **reject the bid for stones**. The **stone bid will be corrected and re-bid** adding additional materials to be **returned by June 8th at 2:00 pm**. The following motions were made:

A motion was made by Councilman Scott Grey, seconded by Councilman Keith Zanetti to take Highway Superintendent Preston Kelly's recommendation and award the bids for gasoline, diesel fuel, heating fuels and sand to the lowest bidders to meet specs as per the following (Bid Summaries to follow):

- The bids for gasoline and heating fuel for Town Hall and Town Barn were awarded to County Petroleum, lowest bidder to meet spec.
- The bids for diesel fuel was awarded to Resnick Energy, lowest bidder to meet spec.
- The bid for sand delivered was awarded to 209 Sand & Gravel LLC/Woodbourne Lawn & Garden, lowest bidders to meet spec.
- The bid for sand picked up was awarded to 209 Sand and Gravel LLC, lowest bidder to meet spec.

Put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: GASOLINE – 87 OCTANE - BRANDED

DATES ADVERTISED: Townsman April 15, 2020, Democrat April 17, 2020

BID OPENING: Monday, May 11, 2020 at 2:00 P.M.

Bidder Name and Address	Date Received	Gasoline JOC Price	Fixed Mark-up	Total Delivered Price
Resnick Energy Box 469 Mountain Dale, NY 12763	05/11/2020	.7341	.1855	.9196
County Petroleum Prod. Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/29/2020	.73405	.18	.91405

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: HEATING FUEL – TOWN HALL

DATES ADVERTISED: Townsman April 15, 2020, Democrat April 17, 2020

BID OPENING: Monday, May 11, 2020 at 2:00 P.M.

Bidder Name and Address	Date Received	Heating #2 Oil JOC Price	Fixed Mark-up	Total Delivered Price
Resnick Energy Box 469 Mountain Dale, NY 12763	05/11/2020	.9165	.1498	1.0663
County Petroleum Prod. Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/29/2020	.9165	.0995	1.016

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: HEATING FUEL – HIGHWAY GARAGE (Town Barn)

DATES ADVERTISED: Townsman April 15, 2020, Democrat April 17, 2020

BID OPENING: Monday, May 11, 2020 at 2:00 P.M.

Bidder Name and Address	Date Received	Heating JOC Price	Fuel Fixed Mark-up	Oil #2 Total Delivered Price	Heating JOC Price	Kero Fixed Mark-up	Oil Total Delivered Price
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Resnick Energy Box 469 Mountain Dale, NY 12763	05/11/2020	.9165	.1498	1.0663	1.0761	.25	1.3261
County Petroleum Box 247 36 Station Hill Rd Ferndale, NY 12734	04/29/2020	.9165	.0995	1.0160	1.0761	.1595	1.2356

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: DIESEL FUEL

DATES ADVERTISED: Townsman April 15, 2020, Democrat April 17, 2020

BID OPENING: Monday, May 11, 2020 at 2:00 P.M.

Bidder Name and Address	Date Received	Ultra Low JOC Price	Sulfur Fixed Mark-up	Diesel Delivered Price	Ultra Low JOC Price	Sulfur Fixed Mark-up	Kero Delivered Price	Average Mark-up
Resnick Energy Box 469 Mountain Dale, NY 12763	05/11/2020	.8431	.1209	.9640	1.0761	.25	1.3261	.19
County Petroleum Box 247 36 Station Hill Rd. Ferndale, NY 12734	04/29/2020	.84305	.14	.98305	1.0761	.14	1.2161	.14

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: ICE CONTROL MATERIAL - SAND

DATES ADVERTISED: Townsman April 15, 2020 & Democrat April 17, 2020

BID OPENING: Monday, May 11, 2020 at 2:00 P.M.

Bidder Name and Address	Date Received	Delivered All prices are per TON	Picked Up All prices are per TON
209 Sand & Gravel LLC PO Box 37 Woodbourne, NY 12788	04/23/2020	11.50	5.98
Woodbourne Lawn & Garden PO Box 27 Woodbourne, NY 12788	04/23/2020	11.50	9.00
Bruce Donohue Trucking 18 Continental Rd. Napanoch, NY 12458	05/08/2020	11.55	NB

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A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to reject the bids received for Stones and the Stone bid materials list will be corrected and re-bid adding additional items to be returned by June 8th at 2:00 pm, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PLANNING BOARD

Public Notice of cancellation of May 6, 2020 meeting was filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Notice of cancellation of April 21, 2020 Meeting was filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Legal Notice of the filing of the Tentative Assessment Roll.
2. Legal Notice of the completion of the Tentative Assessment Roll and information on Grievance Day.
3. Letter received from Little League in reference to the cancellation of the season

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR:

1. The following resolution was presented for the Boards consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 9 OF 2020
BUDGET TRANSFERS**

Whereas, appropriations need to be increased in A1620.4 Building, Contractual Expense per the Telephone Maintenance Agreement with Tag Solutions, LLC for \$2,347.00 to be transferred from A1990.4 Contingent Account,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made;

A960 Appropriations- \$ 2,347.00
A1990.4 Contingent – 2,347.00
A960 Appropriations- 2,347.00
A1620.4 Building, Cont Exp- 2,347.00

Moved by: Councilman Keith Zanetti

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Seconded by: Councilman Scott Grey

And Adopted on Motion: May 13, 2020

2. The following **Standard Work Day and Reporting Resolution** was presented for the Board's consideration:

It was introduced by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., and UNANIMOUSLY APPROVED on motion.

VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK
RESOLUTION NO. 10 OF 2020
STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

BE IT RESOLVED, that the Town of Neversink/30400 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records of their record of activities:

Title	Standard WorkDay (Hrs/Day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begins & Ends Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result	Not Submitted
Elected Officials								
Supervisor	7	Christopher Mathews	████	██████████		01/01/20-12/31/21	24.11	X
Councilman	7	Keith Zanetti	████	██████████		01/01/20-12/31/23	3.92	X
Councilman	7	Richard Coombe, Jr	████	██████████		01/01/18-12/31/21	2.34	X
Town Justice	7	Brent Gotsch	████	██████████		01/01/20-12/31/23	1.24	
Highway Superintendent	8	Preston Kelly	████	██████████		01/01/20-12/31/21	29.88	X
Town Justice	7	Brian Edwards	████	██████████		01/01/18-12/31/21	.27	X
Town Clerk	7	Lisa Garigliano	████	██████████		01/01/20-12/31/21	30.89	
Appointed Officials								
Town Attorney	7	Walter Garigliano	████	██████████		01/01/20-12/31/21	3.43	X
Special Prosecutor	7	Kenneth Klein	████	██████████		01/01/20-12/31/21	.54	X
Town Attorney	7	Kenneth Klein	████	██████████		01/01/20-12/31/21	1.36	X

I, Lisa Garigliano, clerk of the governing board of the Town of Neversink, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 13th day of May 2020 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

