

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JUNE 10, 2020**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

Meeting was broadcast live via Facebook Live

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

Mark McLewin

- **Mark McLewin** was at the Town Board Meeting to answer any questions from the Board concerning his Liquor License Application. He also volunteered to donate some manure/topsoil that he has to the Town.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on May 13, 2020 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of May 2020 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of May 2020 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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TOWN CLERK MONTHLY PETTY CASH REPORT

Month of May 2020/June 2020

No expenditures made

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of May 2020 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 148 Miles and took in \$1,020.20
- 11 Building Permits, total 43 for year
- 0 Building Permit Renewal, total 0 for year
- 4 Cert of Occupancy/Compliance for the month, total 38 for year
- 5 Complaints, total 5 for year
- 2 Violations, total 3 for year
- 11 Municipal Searches, total 41 for year
- 1 Fire Inspections, total 4 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 0 FOIL Requests, total 2 for year
- An update was given by Mr. Stryker on Jim Fedroff's activities with respect to property maintenance.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly has received updated information on the **CHIPS** funding for this year. DOT has guaranteed that we are going to be getting as least 80% of our funding.
2. Preston has hired the second seasonal summer worker Logan Cossak.
3. Preston informed the Board that Steve Smith is set to retire next week.
4. **Jacob Brooks** is requesting a **medical leave of absence** due to an automobile accident. His sick time is due to run out on June 16th. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to grant Jacob Brooks an up to 4 month unpaid medical leave of absence to beginning June 16, 2020, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

5. Preston reported that the **bids for Highway Products stones** were **opened on Monday, June 8, 2020 at 2:00 pm**. It is his recommendation to **award the bid for stones to the lowest bidders or second lowest bidder to meet specs** as indicated below.

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A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to take Highway Superintendent Preston Kelly's recommendation and award bids for stones to the bidders to meet spec as per the following, stones that did not meet specs are indicated below due to being either too soft/dirty or being too far away to make pickup cost effective: (Bid summaries to follow)

- The bid for 1A ¼ Inch Stone delivered was awarded to Bruce Donohue Trucking, second lowest bidder to meet spec. (lowest bidders stone was too soft and dirty for sealing purposes)
- The Bid for 1A ¼ Inch Stone picked up was awarded to Callanan Industries, second lowest bidder to meet spec. (lowest bidders stone was too soft and dirty for sealing purposes and too far to be picked up to be cost effective)
- The bid for #1 ½ Inch Stone delivered to highway barn was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The bid for #1 ½ Inch Stone picked up was awarded to Callanan Industries, second lowest bidder to meet spec. (lowest bidders stone was too far to be picked up to be cost effective)
- The bid for 1st 3/8 Inch Stone delivered to highway barn and picked up was awarded to Callanan Industries, second lowest bidder to meet spec. (lowest bidders stone was too soft and dirty for sealing purposes and too far to be picked up to be cost effective)
- The bid for #2 Stone delivered to highway barn was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The bid for #2 Stone picked up was awarded to Callanan Industries, second lowest bidders to meet spec. (lowest bidders stone was too far to be picked up to be cost effective)
- The bid for #3 Stone delivered to highway barn was awarded to Bruce Donohue Trucking, lowest bidder to meet spec.
- The bid for #3 Stone picked up was awarded to Callanan Industries, second lowest bidders to meet spec. (lowest bidders stone was too far to be picked up to be cost effective)
- The bid for Surge Stone - Light delivered to highway barn was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for Surge Stone - Light picked up was awarded to Callanan Industries, second lowest bidder to meet spec. (lowest bidders stone was too far to be picked up to be cost effective)
- The bid for Surge Stone - Medium delivered to highway barn was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for Surge Stone - Medium picked up was awarded to Callanan Industries, second lowest bidder to meet spec. (lowest bidders stone was too far to be picked up to be cost effective)
- The bid for Fine Dry Screenings delivered to highway barn was awarded to Callanan Industries, lowest bidder to meet spec.

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- The bid for Fine Dry Screenings picked up was awarded to Callanan Industries, second lowest bidder to meet spec. (lowest bidders stone was too far to be picked up to be cost effective)
- The bid for Course 1B Screenings delivered to highway barn was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for Course 1B Screenings picked up was awarded to Callanan Industries, second lowest bidder to meet spec. (lowest bidders stone was too far to be picked up to be cost effective)
- The bid for Crusher Run Fine and Crusher Run Course delivered to highway barn was awarded to Callanan Industries, lowest bidder to meet spec.
- The bid for Crusher Run Fine and Crusher Run Course picked up was awarded to Callanan Industries, second lowest bidder to meet spec. (lowest bidders stone was too far to be picked up to be cost effective)
- The bid for Gravel Crusher Run Fine and Gravel Crusher Run Course delivered to highway barn and picked up was awarded to Bedrock Quarry, lowest bidder to meet spec.

Put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN OF NEVERSINK BID SUMMARY SHEET

ITEM: STONE & CRUSHER RUN

DATES ADVERTISED: Townsman May 21, 2020 & Democrat May 22, 2020

BID OPENING: Monday, June 8, 2020 at 2:00 P.M.

Bidder Name and Address	Date Received	ITEM All prices are per TON	Delivered Highway Barn	Picked Up
Callanan Industries PO Box 15097 Albany, NY 12212-5097	05/28/2020	1A ¼ Inch	29.00	21.50
		#1 ½ Inch	20.00	12.50
		1 ST 3/8 Inch	22.00	14.50
		#2	20.00	12.50
		#3	20.00	12.50
		Surge Stone - Light	19.75	12.25
		Surge Stone - Medium	22.25	14.75
		Fine Dry Screenings	13.00	5.50
		Course 1B Screenings	16.00	8.50
		Crusher Run Fine	17.00	9.50
		Crusher Run	16.00	8.50

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		Course		
		Gravel Crusher Run Fine	NB	NB
		Gravel Crusher Run Course	NB	NB
Woodbourne Lawn & Garden PO Box 27 Woodbourne, NY 12788	06/01/2020	1A ¼ Inch	NB	NB
		#1 ½ Inch	NB	NB
		1ST 3/8 Inch	24.50	19.50
		#2	23.50	17.50
		#3	24.50	18.50
		Surge Stone - Light	NB	NB
		Surge Stone - Medium	NB	NB
		Fine Dry Screenings	NB	NB
		Course 1B Screenings	NB	NB
		Crusher Run Fine	19.75	14.75
		Crusher Run Course	19.75	14.75
		Gravel Crusher Run Fine	NB	NB
		Gravel Crusher Run Course	19.75	13.00

Bidder Name and Address	Date Received	ITEM All prices are per TON	Delivered Highway Barn	Picked Up
Bruce G. Donohue Trucking 18 Continental Rd., Napanoch NY 12458	06/05/2020	1A ¼ Inch	27.45	NB
		#1 ½ Inch	18.45	NB
		1 ST 3/8 Inch	NB	NB
		#2	18.25	NB
		#3	18.40	NB
		Surge Stone - Light	NB	NB
		Surge Stone - Medium	NB	NB

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		Fine Dry Screenings	20.25	NB
		Course 1B Screenings	20.60	NB
		Crusher Run Fine	18.35	NB
		Crusher Run Course	16.15	NB
		Gravel Crusher Run Fine	NB	NB
		Gravel Crusher Run Course	NB	NB
Bedrock Quarry PO Box 220 Damascus, PA 18415	06/08/2020	1A ¼ Inch	23.25*	11.25**
		#1 ½ Inch	20.75	8.75**
		1ST 3/8 Inch	21.25*	9.25**
		#2	20.75	8.75**
		#3	21.25	9.25**
		Surge Stone - Light	23.75	11.75**
		Surge Stone - Medium	24.75	12.75**
		Fine Dry Screenings	22.70	10.70
		Course 1B Screenings	22.70	10.70
		Crusher Run Fine	18.25	10.70
		Crusher Run Course	18.25	10.70
		Gravel Crusher Run Fine	18.25	6.25
		Gravel Crusher Run Course	18.25	6.25

* Stone too soft and dirty for sealing purposes

** Lower price but too far to travel to be cost effective

PLANNING BOARD

Public Notice of cancellation of June 3, 2020 meeting was filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Notice of cancellation of May 19, 2020 Meeting was filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Oath of Office for Tawny Shamro for NFD Secretary
2. Notice of certificate for Brent Gotsch for Continuing Judicial Education Certificate of Completion for 2020.

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Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR:

1. Supervisor Mathews reviewed the information that will be posted on the **opening** of the **Town Hall** to the **public** on **Monday, June 15, 2020**.
2. The **water** at both **parks** has been turned on but is not yet available to the public. Bathrooms remained closed.
3. The **pool** is being cleaned and filled. Whether the pool is going to open this summer has not been decided. Waiting to see what the State decides.
4. **Liquor License Application for Neversink General Store** – request for **waiver of the Towns rights to the 30-day notice** for Summer Eating Place license for consumption of beer, wine and cider on premises. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to waive the Town's rights to the 30-day notice in order to expedite the application for the Neversink General Store's request for a Summer Eating Place license for the consumption of beer, wine and cider on premises, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

5. Supervisor Mathews indicated that **Russ Scheirer**, Neversink Blooms, is recommending **Jeremy Fisher** as the **Neversink Watering Intern for this season** and **Brett Bagley** as the **substitute intern** when necessary. **Russ** is also asking **permission** for **himself** and **Walter Zeitschel to use the Town's water truck** when necessary. Highway Superintendent Preston Kelly will review the operation of the truck and is requesting that orange safety vests be worn whenever the truck is being used for watering.

A motion was made by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr., appointing Jeremy Fisher and Brett Bagley as watering interns and giving permission to Jeremy Fisher, Brett Bagley, Walter Zeitschel and Russ Scheirer to operate the Town's watering truck with orange safety vests to be worn at all times, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

6. The **use** of the **upstairs conference room** by Parks and Rec for **games** was discussed. The Town Board would like to hold off for another month and revisit the request at the July 8th Meeting.
7. Park Officer Lisa Garigliano asked about the **use** of the **Parks** by individuals that have had dates, June 26th and June 28th, reserved prior to COVID-19. It is the Park Officer's understanding that the use of the park will fall into Phase

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4. These individuals event dates are prior to phase 4. It was the Boards decision to not allow the use of the park by residents until Phase 4.
8. A letter was received from the **Grahamsville Rural Cemetery** requesting funding for the purchase of **American Flags** for the cemetery. The Board discussed and decided to contribute \$385.00 this year for the purchase of flags with the **funds to be taken from Veteran's budget line**. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr to contribute \$385.00 for the purchase of American Flags to the Grahamsville Rural Cemetery with the funds to come from Veteran's budget line, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

9. Fernando Costa would like to **purchase topsoil** to fill in the bare spots on the fields at the **Route 42 Community Park**. After discussion the Board decided to use up to \$1,500.00 from Park Capital Project towards the purchase of top soil for the fields at the Route 42 Community Park. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilwoman Nicole Gorr to use up to \$1,500.00 from Park Capital Project towards the purchase of top soil for the fields at the Route 42 Community Park, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

- | | |
|-------------------|-------------------|
| • Abstract #6 | \$ 94,675.26 |
| • Vendor Payments | <u>102,438.76</u> |
| • Total | \$ 197,114.02 |

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Scott Grey, seconded by Councilwoman Keith Zanetti, the meeting was adjourned at 8:10 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk