

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JUNE 14, 2017**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

| | |
|-------------------------------|---------|
| Supervisor Chris Mathews | PRESENT |
| Councilman Keith Zanetti | PRESENT |
| Councilman Michael Brooks | PRESENT |
| Councilman Scott Grey | PRESENT |
| Councilman Richard Coombe Jr. | PRESENT |

Other Officials

| | |
|--|---------|
| Highway Superintendent Preston Kelly | PRESENT |
| Code Enforcement Officer Keith Stryker | PRESENT |
| Town Attorney Walter Garigliano | PRESENT |

GUESTS

| | |
|---------------------|------------------|
| Teri Lockhart | Jim Stangel |
| Brent Gotsch | Ken Walter |
| Jamie Dymond Brooks | Kimberly Lucak |
| Christie Allison | Melanie Schwartz |
| Tom Mitchell | Cathy Russo |

- **Route 42 Community Park** – The **opening ceremony** committee met and had tentatively picked July 13th for the event. After subsequent meetings the committee decided to wait until 2018 to hold the event after all the work at the park is complete. The progress at the Route 42 Community Park was discussed. **Water testing** is still being done. Several more signs need to be installed. The **scoreboards** need to be installed. Little League is asking the Town to help with the cost of the **installation**. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Scott Grey to contribute \$3,000 towards the installation of the scoreboards with the funds to be taken from Park Capital Project, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

Town Park Officer Lisa Garigliano asked if the Park was ready to be used by residents for activities. She was contacted regarding a softball tournament fundraising event. The Board decided that the Park was not ready for activities until it was 100% complete which should be by next year.

- **Jamie Dymond-Brooks** gave a **Parks and Recreation** update on completed as well as upcoming events. She and the Board discussed items she would like available to her at the fairgrounds for her Community Yard

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JUNE 14, 2017**

Sale event. She reviewed the status of the Grant funding she is due to receive from the County. Jamie along with Advisory Board Members Kimberly Lucak, Christie Allison and Melanie Schwartz presented the **trips and activities that are planned for 2018**. Jamie and the Town Board discussed her plans for an **Arts and Crafts Summer program**. She was asked to only do one week to see what kind of a response it got. The Board would also like it to be self-supporting, no cost to the Town. Jamie must get a minimum of 20 participants for the program to go forward.

- **Brent Gotsch**, ZBA Chairman, had no business to report for the Zoning Board.
- **Jim Stangel**, Planning Board Chairman, reported on the business that is before the **Planning Board**. The public hearing on the **meat smoker** was well attended. Due to an error made on the Legal Notice, the public hearing was recessed until the July 5th meeting at 7:00 pm. The July 5th meeting will be held in the Theatre at Tri-Valley School to accommodate more people. A work session to review the plans for the **Dollar General** was held. Their application for a special use permit is not complete and a public hearing has not been scheduled.
- **Ken Walter** commented on the proposed Parks and Recreation Craft Class, the proposed community garden, water testing at the Rt. 42 Community Park and shared services.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on May 10, 2017 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of May 2017 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of May 2017/June 2017
ORDERED RESTORED TO \$200.00 by the amount of \$3.99 used for aluminum foil for the kitchen on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JUNE 14, 2017**

PLANNING BOARD

Meeting Minutes for May 3, 2017, Public Notice of Public Hearing for a special use permit on June 7, 2017 and Meeting Agenda for June 7, 2017 have been filed with the Town Clerk.

TOWN ATTORNEY

1. Town Attorney Walter Garigliano reported that the **fence issue** at the **Route 42 Community Park** has been tentatively resolved. Once the fields are done being used by Little League, the fence company will be notified and repairs will be made.
2. Highway Superintendent Preston Kelly indicated he needed to go into executive session to discuss a personnel problem.

The Board **entered** into **Executive Session** at 7:36 pm on motion made by Councilman Michael Brooks, seconded by Councilman Scott Grey, to discuss a **personnel matter**, Preston Kelly and Teri Lockhart were asked to be present, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 7:52 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

HIGHWAY SUPERINTENDENT

1. The bidding has closed on **Auction International** for the **sale of the dump body**. A bid of \$2,250.00 was received.

A motion was made by Councilman Keith Zanetti, Seconded by Councilman Richard Coombe Jr. to accept the sale of the dump body through Auctions International, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. Preston was asked by the Gorman Family if the **dedication sign** at the **Transfer Station** could be replaced. A bronze sign will be looked into.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of May 2017 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 183 Miles and took in \$1,333.03
- 7 Building Permits, 19 for the year
- 0 Building Permit Renewal, 0 for the year
- 7 Cert of Occupancy/Compliance for the month, 19 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 1 for the year

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JUNE 14, 2017**

- 8 Municipal Searches, 33 for the year
- 0 Fire Inspections, 2 for the year
- 0 Junk Yard Permit, 1 for year
- 0 Mobile Home Park Permit Renewals, 0 for the year
- 0 Temporary Use Permit, 0 for the year
- 0 Operating Permit, 0 for the year
- 29 hours CEO training for the year

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. SmartProcure Foil Request – fulfilled
2. Oath of Office for Wm Brenner as Fire Police for GFD
3. Foil Request for SBL# 27.-2-1 - fulfilled

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. The **pool lift** was discussed. The thickness of the concrete where the anchor needs to be installed was discussed. Sample borings will be done to check.
2. With Bookkeeper Teri Lockhart present for any questions, the following resolutions were presented for the Board’s consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 12 OF 2017
Budget Amendment**

Whereas, the Daniel Pierce Library Renaissance Fund is making a donation to the Town of Neversink in the amount of \$2,500.00, and

Whereas, the Town of Neversink is employing a part time seasonal person to assist in the 2017 Renaissance Program at the estimated cost of 2,500.00,

Now Therefore Be It Resolved that the Town Board authorizes the Supervisor to appropriate \$2,322.00 to A7110.1 Parks, Personal Services, and 178.00 to A9030.8 Social Security, with the total of 2,500.00 being received from the Renaissance Fund, and that the following budget amendment be made;

| | |
|---|-------------|
| A510 Estimated Revenue - | \$ 2,500.00 |
| A2089 Other Culture & Recreation Income – | 2,500.00 |
| A960 Appropriations - | 2,500.00 |
| A7110.1 Park, Personal Services - | 2,322.00 |
| A9030.8 Social Security Benefits- | 178.00 |

Moved by: Councilman Keith Zanetti

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JUNE 14, 2017**

Seconded by: Councilman Michael Brooks
And Adopted on Motion: June 14, 2017

**TOWN OF NEVERSINK
RESOLUTION NO. 13 OF 2017
BUDGET AMENDMENT**

Whereas, there needs to be an increase in the 2017 Budget for Pool, Equipment A7180.2 for \$4,238.00 for the purchase of a Pool Lift, the amount to be transferred from Pool, Contractual Expense A7180.4,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made;

A960 Appropriations- \$4,238.00
 A7180.4 Special Rec Facilities, Cont. Exp – 4,238.00
 A960 Appropriations- \$ 4,238.00
 A7180.2 Special Rec Facilities, Equipment- 4,238.00

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Keith Zanetti
And Adopted on Motion: June 14, 2017

**TOWN OF NEVERSINK
RESOLUTION NO. 14 OF 2017
Budget Amendment**

Whereas, The Town of Neversink Park and Recreation department has received approval of a Sullivan County Youth Bureau Grant for serving youth by providing a series of events and activities, one grant approved for \$5,000.00 and one approved for 1,200.00, the totaling funding for the amount of \$ 6,200.00,

Now, Therefore be it resolved, that the Town Board authorizes the Supervisor to increase A3820 State Aid, Youth Programs and increase A7310.4 Youth Programs, Contractual Expenses for 6,200.00, and that the following budget amendment be made;

A510 Estimated Revenue - \$ 6,200.00
 A3820 State Aid, Youth Programs- 6,200.00
 A960 Appropriations- 6,200.00
 A7310.4 Youth Programs, Cont Exp- 6,200.00

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Keith Zanetti
And Adopted on Motion: June 14, 2017

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JUNE 14, 2017**

3. The following **Standard Work Day and Reporting Resolution** was presented for the Board's consideration:

It was introduced by Councilman Richard Coombe Jr., and seconded by Councilman Keith Zanetti, and UNANIMOUSLY APPROVED on motion.

VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK
RESOLUTION NO. 15 OF 2017**

STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

BE IT RESOLVED, that the Town of Neversink/30400 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records of their record of activities:

| Title | Standard WorkDay (Hrs/Day) Min. 6 hrs Max. 8 hrs | Name (First and Last) | Social Security Number (Last 4 digits) | Registration Number | Tier 1 (Check only if member is in Tier 1) | Current Term Begins & Ends Dates (mm/dd/yy-mm/dd/yy) | Record of Activities Result | Not Submitted |
|----------------------------|--|--------------------------|---|---------------------|---|---|-----------------------------|---------------|
| Elected Officials | | | | | | | | |
| Supervisor | 7 | Christopher Mathews | 4326 | 50569136 | | 01/01/16-12/31/17 | 24.11 | |
| Councilman | 7 | Keith Zanetti | 8098 | 37441631 | | 01/01/16-12/31/19 | 3.92 | |
| Councilman | 7 | Richard Coombe, Jr | 8154 | 40293797 | | 01/01/14-12/31/17 | 2.34 | |
| Town Justice | 7 | Brian Edwards | 2398 | 60545316 | | 01/01/14-12/31/17 | .27 | |
| Town Justice | 7 | Barbara Garigliano | 5193 | 33909482 | | 01/01/16-12/31/19 | 1.73 | |
| Town Clerk | 7 | Lisa Garigliano | 7416 | 37083631 | | 01/01/16-12/31/17 | 24.68 | |
| Highway Superintendent | 8 | Preston Kelly | 6579 | 34480749 | | 01/01/16-12/31/17 | 34.34 | |
| Appointed Officials | | | | | | | | |
| Town Attorney | 7 | Walter Garigliano | 1207 | 34370247 | | 01/01/16-12/31/17 | 2.18 | |
| Special Prosecutor | 7 | Kenneth Klein | 4659 | 36207991 | | 01/01/16-12/31/17 | .54 | |
| Town Attorney | 7 | Kenneth Klein | 4659 | 36207991 | | 01/01/16-12/31/17 | 1.36 | |

I, Lisa Garigliano, clerk of the governing board of the Town of Neversink, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 14th day of June, 2017 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Neversink on this 14 day of June, 2017.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JUNE 14, 2017**

Lisa Garigliano Date enacted: 6/14/2017

4. The Board made the following motion to support the **Grahamsville Fair** and the **Giant Pumpkin Party Books** for the **2017** season:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to support the books of the Grahamsville Fair and the Giant Pumpkin Party for the 2017 season, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

5. Supervisor Mathews gave an update on the setup of the **fairgrounds pool** for the 2017 season. He reported it was cleaned, patched, caulked and close to being ready to be filled.
6. Mr. Mathews gave a **shared services** update. The Governor wants Towns to show how they save their taxpayers money through the use of shared services. Sullivan County is proposing a central records management plan under the Governor's consolidation mandate.
7. John Mathisen, of Lamont Engineering, is coming to the July 12th Town of Neversink Town Board Meeting to speak about the **Community Wastewater Management Program for the Hamlet of Claryville**. This is a program of the Catskill Watershed Corporation. Each Board member received a Preliminary Engineer's Report for the program.

PAYMENTS OF CLAIMS AND VOUCHERS

| | |
|-------------------|---------------------|
| • Abstract #6 | \$ 214,297.11 |
| • Vendor Payments | <u>7,333.62</u> |
| | Total \$ 221,630.73 |

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, the meeting was adjourned at 10:22 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk