

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 8, 2018**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	ARRIVED AT 7:35 PM

GUESTS

Jim Stangel	Brent Gotsch
Jamie Dymond Brooks	Walt Zeitschel
Cher Woehl	Theodore Jucha
Nick Jucha	Fernando Costa

- **Nick Jucha** addressed the Board. He was looking for an idea for his **Eagle Scout Project**. One of the suggestions made was handicapped picnic tables for the Fairgrounds Park and the Route 42 Community Park. Nick will move forward with the idea of building **handicapped accessible picnic tables** for both parks.
- **Jamie Dymond-Brooks** gave a Parks and Recreation update.
- **Fernando Costa** and the Board discussed the maintenance of the Route 42 Community Park. Volunteers are not coming forward to help with the maintenance of the park. One problem area is the **cleaning** of the **bathrooms**. The issue was discussed and the Board indicated that it was Little Leagues responsibility according to the lease and they had to find a way to get the job done.
- **Walt and Cher** gave a thank you to Preston Kelly and his guys for all their help in getting the fairgrounds ready for the fair. The Town of Neversink also received a \$12,000 Sullivan County Renaissance Grant for First Place Community Grant.
- **Brent Gotsch**, ZBA Chairman, not have a meeting in a very longtime, had nothing to report.
- **Jim Stangel**, Planning Board Chairman, reported that they had one two lot subdivision on Church Road was approved. The location of the sign at Dollar General was also discussed. Code Enforcement Officer Keith Stryker will be checking that once the final maps are received.

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TOWN ATTORNEY

Town Attorney Walter Garigliano gave an update on the **Claryville-Neversink Septic Maintenance District**. He and Councilman Michael Brooks met and worked on the sorting out the Sewer Use Law Amendment to accommodate the Town of Neversink Septic Maintenance District. They divided the job into three parts and have completed one part to date. A few key issues have been identified so far. He and Mr. Brooks will continue their work.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on July 11, 2018 and Recessed Meeting held on July 18, 2018 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of July 2018 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of July 2018 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of July 2018/August 2018

ORDERED RESTORED TO \$200.00 by the amount of \$34.45 for refreshments for pool filling on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

HIGHWAY SUPERINTENDENT

Highway Superintendent Preston Kelly did not have a report tonight. Councilman Scott Grey asked Preston about any word from the County on work being done by the County on Roads in the Town of Neversink. Preston indicated that they were going to tar and chip around the reservoir, Claryville Road and spot repair on South Hill Road.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of July 2018 has been filed with the Town Clerk.

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Code Enforcement Officer Keith Stryker:

- Logged 309 Miles and took in \$1,131.80
- 10 Building Permits, total 59 for year
- 0 Building Permit Renewal, total 0 for year
- 7 Cert of Occupancy/Compliance for the month, total 51 for year
- 0 Complaints, total 0 for year
- 0 Violations, total 2 for year
- 10 Municipal Searches, total 40 for year
- 1 Fire Inspections, total 26 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 1 for year
- 0 CEO Training Hours, total 31 for year

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Foil requests:
 - a. Time Herald Record - fulfilled
2. Notice of Petition from 757-767 Bedford LLC
3. Notice of Filing Completed Assessment Roll with Clerk - 2

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. The following resolution, read into the minutes by Supervisor Chris Mathews, was introduced by Councilman Keith Zanetti, seconded by Councilman Scott Grey:

*TOWN OF NEVERSINK
Resolution No. 16 of 2018
In Memory of Ann Powers
December 15, 1944 - July 20, 2018*

WHEREAS, the people of the Town of Neversink have been grieved by the passing of one of our former public officials who served with honor and integrity, Ann Powers, a respected citizen of the Town of Neversink; and

WHEREAS, Ann Powers served the Town of Neversink with dedication and distinction for almost twenty years as Deputy Town Clerk and Secretary for the Planning, Zoning and Youth Commission Boards; and

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WHEREAS, during her period of service she had diligently performed her duties and had always exhibited those qualities essential as a public servant; and

WHEREAS, Ann Powers had the respect of all who worked or who became associated with her, and always conducted herself with dignity, honor and kindness toward her fellow man and for the welfare of the Town; and

WHEREAS, her death leaves our community with a deep feeling of sorrow for the loss of such an honored and respected citizen;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Neversink Town Board expresses its most sincere sympathy at the passing of Ann Powers on July 20, 2018, and extends its condolences to her family, and in respect of her memory cause this Resolution to be a part of the official minutes of the Town Board.

By Order of the Town Board, August 8, 2018

*Chris Mathews, Supervisor
Keith Zanetti, Councilman
Michael Brooks, Councilman
Scott Grey, Councilman
Richard Coombe, Jr., Councilman*

2. The following two resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 17 of 2018
BUDGET AMENDMENT**

Whereas, a NYS SAM Grant was approved for \$ 50,000.00 to Town of Neversink for Pool Building Repairs, and

Whereas, appropriation A7180.4 Special Rec. Facilities, Contractual Expense needs to increased for \$ 50,000.00,

Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase A7180.4 Special Rec Facilities, Contractual Expense for 50,000.00, and that the following budget amendments be made;

A510- Estimated Revenue - \$ 50,000.00
A3889 State Aid, Other Culture & Recreation - 50,000.00

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A960- Appropriation - 50,000.00
A7180.4- Spec. Rec. Facilities, Cont. Exp - 50,000.00

Moved by: Councilman Keith Zanetti
Seconded by: Councilman Michael Brooks
And Adopted on Motion: August 8, 2018

**TOWN OF NEVERSINK
RESOLUTION NO. 18 OF 2018
Budget Amendment**

Whereas, The Town of Neversink Park and Recreation department has received approval of a Sullivan County Youth Bureau Grant for serving youth by providing a series of events and activities for the amount of \$ 6,500.00,

Now, Therefore be it resolved, that the Town Board authorizes the Supervisor to increase A3820 State Aid, Youth Programs and increase A7310.4 Youth Programs, Contractual Expenses for 6,500.00, and that the following budget amendment be made;

A510 Estimated Revenue - \$ 6,500.00
A3820 State Aid, Youth Programs- 6,500.00
A960 Appropriations- 6,500.00
A7310.4 Youth Programs, Cont Exp- 6,500.00

Moved by: Councilman Keith Zanetti
Seconded by: Councilman Scott Grey
And Adopted on Motion: August 8, 2018

3. Supervisor Mathews gave an update on the progress at the **pool bathrooms** and handicapped ramp.
4. Supervisor Mathews gave a report on the **old landfill inspection**. A letter was received indicating that there were no contaminants of concern. Minor lead and minor manganese, nothing they were concerned about. No leaching. No volatile organic compounds found. A clean report.
5. Dave Moore contacted Supervisor Mathews recommending that Emily Carey be appointed as a Renaissance waterer to finish out the season. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti appointing Emily Carey as Renaissance waterer for the remainder of the season, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

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6. Park Officer Lisa Garigliano put together verbiage for new "Park Rules" signs for the Parks in the Town. The rules were reviewed and new signs will be made and posted. A copy of the rules will be sent to the DEP with a letter asking for their assistance in enforcing the rules once the rules are posted.
7. A workplace violence video is currently being shown twice a day at Town Hall for all employees to view.
8. Councilman Scott Grey updated the Board on his progress with the Employee Handbook. Scott has a copy of the handbook from the Town of Denning. He is suggesting that Neversink use Denning's to finish updating Neversink's. Councilman Richard Coombe Jr. would like to have a Department of Labor Attorney review the handbook.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #8	\$ 281,290.60
• Vendor Payments	<u>1,146.83</u>
• Total	\$ 282,437.43

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, the meeting was adjourned at 9:54 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano
Lisa Garigliano, Town Clerk