

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
AUGUST 11, 2021**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	OUT OF TOWN
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT

GUESTS

Cher Woehl	Teri Lockhart
Andrew McCabe	Lance Nazzaro
Alex Sienitsky	Sheriff Deputy Harb
Undersheriff Chaboty	

- **Alex Sienitsky** was present tonight to address the Board about the **re-surfacing** of the **tennis/pickleball/basketball courts** at the fairgrounds. Alex presented to the Board a list of concerns he has about court area drainage, the pickleball playing area and maintenance that needs to be done after the resurfacing to avoid major problems and costly repairs.
- **Lance Nazzaro** was present tonight because of problems he is having with a neighbor. He briefly explained what is going on with the neighbor and what he has tried to do to alleviate the problems. Undersheriff Chaboty and Deputy Harb answered any questions pertaining to the matter and indicated that they would aid Mr. Nazzaro in any way they could.
- **Sheriff Deputy Harb** gave an update on the **Claryville Fishing Access area** problems. **Undersheriff Chaboty** addressed the reported problem with speeding on the Claryville Road in the area of the Fishing Access area.
- **Deputy Harb, Undersheriff Chaboty** and **Supervisor Mathews** reviewed the **vandalism** cases that have occurred at the **fairgrounds**.
- **Cher Woehl**, Parks and Recreation Director, reported that the **movie equipment** is in and she is hoping to be able to offer **Friday night movies** soon. The **kayaking event** was held and was a success. More activities involving kayaks will be offered next summer. A **scavenger hunt** will be held during the Grahamsville Fair. The **yard sale** event will be done at the Tractor Show. A **Halloween drive-thru** will be done again this year at the fairgrounds. Cher hopes to offer **pickleball lessons** next year.

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MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on July 14, 2021 was ACCEPTED AS SUBMITTED on motion by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of July 2021 was ACCEPTED AS RECEIVED and filed on motion by Councilman Scott Grey, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of July 2021 to be filed on motion by Councilman Scott Grey, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of July 2021/August 2021

No Expenditures made.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that they are done with their road paving.
2. Preston was asked if Highway could provide a dump truck for garbage collection at the Volunteer Firefighter's Parade on September 18th. Preston said it would be no problem.
3. Material storage at the Route 42 Community Park was discussed. A meeting will be set up with Little League, Preston and Supervisor Mathews.
4. Speed Bumps on the road through the fairgrounds was discussed.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of July 2021 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 331 Miles and took in \$2,005.42
- 18 Building Permits, total 91 for year
- 0 Building Permit Renewal, total 0 for year
- 12 Cert of Occupancy/Compliance for the month, total 78 for year
- 1 Complaints, total 9 for year
- 2 Violations, total 9 for year
- 9 Municipal Searches, total 59 for year
- 1 Fire Inspections, total 3 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year

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- 2 Operating Permit, 2 total for year (fireworks, family gathering)
- 0 Temporary Use Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 19 for year
- 0 FOIL Requests, total 2 for year
- 0 Fire Call, total 3 for year

PLANNING BOARD

Public Notice of Cancellation of August 4, 2021 Meeting, Meeting Minutes *draft* for July 7, 2021, Meeting Minutes for June 2, 2021 and Public Hearing Minutes for June 2, 2021 were filed with the Town Clerk.

ZONING BOARD OF APPEALS

Meeting Agenda for August 17, 2021 was filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. From Sullivan County Clerk's Office:
 - Survey Map for Yresachdjtoatl Holdings LLC & Molly Marquand
2. Signed Memorandum of Understanding for Educational & Recreational Stream Programming Events

Items were ORDERED LOGGED and FILED on motion by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

SUPERVISOR

1. The following three resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 17 OF 2021
BUDGET AMENDMENT**

Whereas, appropriations need to be increased in A1620.4 Building, Contractual Expense for work to be done at the Event Building next to Town Hall, the Estimated Cost will be \$5,000.00, coming from Gifts and Donations to the Town,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfer increase A1620.4 Buildings, Cont. Exp by \$ 5,000.00, and increase A2705 Gifts and Donations by 5,000.00, and that the following budget amendment be made;

A510 Estimated Revenue-	\$ 5,000.00
A2705 Gifts and Donations-	5,000.00
A960 Appropriations	- 5,000.00
A1620.4 Building, Cont. Exp.	- 5,000.00

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Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Scott Grey
And Approved by Motion: August 11, 2021

**TOWN OF NEVERSINK
RESOLUTION NO. 18 OF 2021
BUDGET AMENDMENT**

Whereas, The Town Board at October 9, 2019 Board Meeting approved of the fence replacement at the Pound Cemetery being done by Dylan Poley as his Eagle Scout Project. The Board approved of assisting with the cost. \$1,500.00 needs to be appropriated to A8810.4 Cemetery, Contractual Expense, being transferred from A1990.4 Contingent Account,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to increase Appropriation A8810.4 Cemeteries, Contractual Expense for \$ 1,500.00, coming from A1990.4 Contingent Account, and that the following budget amendment be made;

A960 Appropriation- 1,500.00
A1990.4 Contingent Acct- 1,500.00
A960 Appropriation - 1,500.00
A8810.4 Cemeteries, Cont. Exp. – 1,500.00

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Scott Grey
And Approved by Motion: August 11, 2021

**TOWN OF NEVERSINK
RESOLUTION NO. 19 OF 2021
BUDGET AMENDMENT**

Whereas, Cher Woehl, the Town Park & Recreation Director asked and had approved by the Town Board the transfer of \$ 1,255.00 from A7310.4 Youth Programs, Contractual Expense, to A7310.2 Youth Program, Equipment account, to purchase Movie Equipment, Horseshoes and a banner,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made;

A960 Appropriations- \$ 1,255.00
A7310.4 Youth Prog., Cont. Exp- 1,255.00
A960 Appropriations- 1,255.00
A7310.2 Youth Prog., Equip.- 1,255.00

Moved by: Councilman Scott Grey
Seconded by: Councilwoman Nicole Gorr

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2. Teri Lockhart, Bookkeeper, and the Board discussed the American Rescue Plan Act funds. The Town is going to be receiving \$350,363.00. Half, \$175,181.68, was received on 7/22/2021 and the balance will be received in 2022. Recommendations have been previously discussed on how the funds should be spent. The following resolutions were presented:

**TOWN OF NEVERSINK
RESOLUTION NO. 20 of 2021
BUDGET AMENDMENT**

Whereas, The Town Board at March 24, 2021 Board Meeting approved a six-year agreement with the Grahamsville Rural Cemetery Association to assist with maintenance cost at the Cemetery. \$5,000.00 for 2021.

Whereas, these funds will be paid from the (ARPA) American Rescue Plan Act that the Town has received,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to increase Appropriation A8810.4 Cemeteries, Contractual Expense for \$ 5,000.00, coming from A688 Other Liabilities (ARPA), and A4089-Federal Aid, Other for 5,000.00 and that the following budget amendment be made;

A688 Other Liabilities (ARPA)- 5,000.00
A4089 Federal Aid - 5,000.00
A960 Appropriation - 5,000.00
A8810.4 Cemeteries, Cont. Exp. – 5,000.00

Moved by: Councilman Scott Grey

Seconded by: Councilman Richard Coombe Jr.

And Adopted on Motion: August 11, 2021

**TOWN OF NEVERSINK
RESOLUTION NO. 21 of 2021
BUDGET AMENDMENT**

Whereas, One of the primary goals with Town of Neversink Park & Recreation was to install an Ice Rink to provide the community a family friendly outdoor activity during the 2020-2021 Winter Months. It was to give youth and adults a safe place for exercise and socialization during the COVID pandemic. The Ice Rink opened in December of 2020,

Whereas, the Ice Rink was extremely well received and appreciated, and became apparent that it should be expanded. The Park & Recreation Department has received approval

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from the Town Board to expand the Rink by adding an additional 20' in width. The result will be a 52'W x 60'L Ice Rink, costing approximately \$17,250.00

Whereas, a Renaissance Healthy Community Initiatives Grant was awarded to Town of Neversink for Park & Recreation for \$ 2,500.00 toward the Ice Rink expansion, and, a Gift & Donation of \$ 3,000.00 was awarded from the Daniel Pierce Library, Renaissance Fund, and

Whereas, \$ 11,750.00 will come in as Federal Aid, from the American Rescue Plan Act (ARPA).The Total of \$ 17,250.00 needs to be appropriated into Account A7110.21 Parks, Capital Outlay, and the Revenue appropriation A2089 Other Culture & Recreation Income needs to be increased for 2,500.00, and A2705 Gifts and Donations need to be increased for 3,000.00, and A4089 Federal Aid, Other increased for 11,750.00, and decreasing A688 Other Liabilities for 11,750.00

Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase Appropriation A7110.21 Parks, Capital Outlay for 17,250.00, and Estimated Revenue A2089 Other Culture and Rec Income for 2,500.00, and A2705 Gifts and Donations for 3,000.00, and Estimated Revenue, A4089 Federal Aid, Other for 11,750.00 and that the following budget amendment be made;

A510- Estimated Revenue -	\$ 5,500.00
A688 Other Liabilities (ARPA) -	11,750.00
A2089- Other Culture and Recreation Income-	2,500.00
A2705- Gifts and Donations-	3,000.00
A4089- Federal Aid, Other-	11,750.00
A960- Appropriation -	17,250.00
A7110.21- Parks,Capital Outlay-	17,250.00

Moved by: Councilman Scott Grey

Seconded by: Councilman Richard Coombe Jr.

And Adopted on Motion: August 11, 2021

**TOWN OF NEVERSINK
RESOLUTION NO. 22 OF 2021
BUDGET AMENDMENT**

Whereas, the Town Board was eligible for a total (ARPA) American Rescue Plan Act payment for \$350,363.00, half \$175,181.68 paid 7/22/21 and the second half will be received in 2022. \$11,750.00 of these funds are already allocated for the Ice Rink Expansion, and \$5,000.00 of these funds are already allocated for the Cemetery expense,

Whereas, there needs to be investments into the Water System, winterization of the Water System and Town Pavilion Building. Also, the Towns goal is to continue providing the Community a Family Friendly outdoor safe place for additional exercise and socialization by upgrading the Courts, Fencing, and new horseshoe pits, etc. at the Fairgrounds,

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Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase Appropriation A7110.21 Parks, Capital Outlay for 158,431.68, and A688 Other Liabilities (ARPA), and A4089 Federal Aid, Other for 158,431.68 and that the following budget amendment be made;

A688 Other Liabilities (ARPA) -	\$ 158,431.68
A4089- Federal Aid, Other-	158,431.68
A960- Appropriation -	158,431.68
A7110.21- Parks, Capital Outlay-	158,431.68

Moved by: Councilwoman Nicole Gorr

Seconded by: Councilman Richard Coombe Jr.

And Adopted on Motion: August 11, 2021

3. The Town has 37.34 tons remaining in the County's Spring/**Fall Cleanup** program. The Board decided to offer two additional loads to be used on **October 9th, October 13th and October 16th, 2021**. Town Clerk will advertise. The following motion was made:

A motion was made by Councilwoman Nicole Gorr, seconded by Councilman Richard Coombe, Jr., to offer two additional loads for Fall Cleanup to be used on October 9th, October 13th and October 16th, 2021, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT (Zanetti).

4. The Marijuana Law was discussed.
5. The additional information on the **CCA Program** that the Town Board desired at last months meeting has not been obtained.
6. Councilman Richard Coombe Jr. asked the Town Board if the Board was agreeable to the Town of Neversink running the **Administrative Position** for the **CWT** (Coalition of Watershed Towns). An employee of the Town of Neversink would take the minutes, send out the emails, agendas etc. The Town of Neversink would pay this person on our regular payroll and the CWT would reimburse the Town 100% of the funds for that employee. The Town Board agreed to the arrangement. Cher Woehl is agreeable to taking the position. Ric will take care of the paperwork required for this to happen and for the Boards final approval.
7. Supervisor Matthews read a letter received from **Keriland's** Attorney, Barbara Garigliano. They are in the process of preparing the information requested by the Town's letter of May 13, 2021.
8. The **Employee Handbook** is finally completed. Councilman Scott Grey thanked Brenda Devore, Teri Lockhart and Geri Gorton for all their help. The following motion was made to adopted it:

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A motion was made by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr. to adopt the Town of Neversink Employee Handbook, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

9. The Town's Emergency Plan Handbook needs to be updated. Councilman Scott Grey has volunteered to take on the project.
10. The status of the **Sherman House** was discussed. Town Attorney Ken Klein is requesting that tonight's meeting be recessed to a date that will enable him to attend and bring the Board up to date concerning the contents of the house.

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 9:23 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilwoman Nicole Gorr, **to discuss the recent resignation of an employee**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

The Board **returned** from **Executive Session** at 9:52 pm on motion made by Councilman Scott Grey, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #8	\$ 197,944.77
• Vendor Payments	<u>4,302.05</u>
• Total	\$ 202,246.82

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Zanetti).

ADJOURN OR RECESS

On motion by Councilman Scott Grey, seconded by Councilwoman Richard Coombe Jr., the meeting was recessed at 10:00 pm to reconvene on August 17, 2021 at 6:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk