

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
SEPTEMBER 9, 2020**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigiano	PRESENT

GUESTS

Cher Wohl	Andrew McCabe
Walt Zeitschel	Gary Muthig

- **Cher Wohl**, Parks and Recreation Director, gave a **Parks and Recreation update**. Parks and Recreation is going to be working with the Daniel Pierce Library to sponsor a Halloween Drive Thru at the Fairgrounds on Friday October 30, 2020. A questioner is going to be sent out to the community asking what type of events residents are interested in. Cher is also looking into developing a senior area at the Fairgrounds. She also indicated that Neversink Blooms is in the process of deciding if they will continue as an organization, or disband. Cher will keep the Town posted.
- **Andrew McCabe** commented that it was a shame that all the events held at the Fairgrounds, especially the Fair, had to be cancelled this year due to COVID-19.
- **Gary Muthig** indicated that the Muthig Family will continue to take care of the **Hodge Cemetery** in Aden. The Town Board thanked he and his family for doing that for the Town.

TOWN ATTORNEY

1. Town Attorney Walter Garigiano presented the following resolution for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 17 OF 2020
RESOLUTION ADOPTING LOCAL LAW NO. 2 OF THE YEAR 2020
TO AMEND CHAPTER 50-21 OF THE CODE
OF THE TOWN OF NEVERSINK TO ESTABLISH A**

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WAIVER OF MOBILE HOME STANDARDS

At a meeting of the Town Board of the Town of Neversink (“Town Board”), Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 9th day of September, 2020 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Christopher Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Christopher Mathews	X	
Councilman Keith Zanetti	X	
Councilwoman Nicole Gorr	X	
Councilman Scott Grey	X	
Councilman Richard Coombe Jr.	X	

The following resolution was introduced by Councilman Scott Grey who moved for its adoption, and seconded by Councilman Richard Coombe Jr., to wit:

WHEREAS, that proposed Introductory Local Law No. 2 of 2020, entitled “A Local Law to Amend Section 50-21 of the Code of the Town of Neversink Relating to Mobile Homes to Establish a Waiver of the Mobile Home Standards set forth in Section 50.21.D.(9)(b)[1] or [2]” was introduced before the Town Board of the Town of Neversink on August 12, 2020 pursuant to Resolution No. 15 of 2020, duly adopted on August 12, 2020; and

WHEREAS, that a public hearing was held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York at 7:15 p.m., prevailing time, on September 9, 2020; and

WHEREAS, that the Town Clerk of the Town of Neversink published or caused to be published a public notice in the *Sullivan County Democrat*, of said public hearing at least five (5) days prior to such hearing.

NOW, THEREFORE, BE IT RESOLVED, that Local Law No. 2 of 2020 entitled “A Local Law to Amend Section 50-21 of the Code of the Town of Neversink Relating to Mobile Homes to Establish a Waiver of the Mobile Home Standards set forth in Section 50.21.D.(9)(b)[1] or [2]” be enacted, a copy of which is attached hereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

		AYE	NAY	ABSENT
Supervisor Christopher Mathews	Voting	X		
Councilman Keith Zanetti	Voting	X		
Councilwoman Nicole Gorr	Voting	X		
Councilman Scott Grey	Voting	X		
Councilman Richard Coombe Jr.	Voting	X		

The resolution was thereupon declared duly adopted.

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Dated: September 9, 2020
Town of Neversink
Grahamsville, New York

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on August 12, 2020, Public Hearing held on August 26, 2020 and Recessed Meeting held on August 26, 2020 were ACCEPTED AS SUBMITTED on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of August 2020 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of August 2020 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of August 2020/September 2020
ORDERED RESTORED TO \$200.00 by the amount of \$26.35 for postage on motion by Councilman Richard Coombe Jr., seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported that the new plow truck in in at Hudson River Truck and Trailer.
2. Preston received a **CHIPS** update and payment is set at 80%.
3. Preston and the Board briefly discussed Jake Brook's medical leave.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of August 2020 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 279 Miles and took in \$1,590.90
- 11 Building Permits, total 79 for year
- 0 Building Permit Renewal, total 0 for year
- 7 Cert of Occupancy/Compliance for the month, total 59 for year
- 0 Complaints, total 14 for year
- 8 Violations, total 12 for year
- 11 Municipal Searches, total 70 for year

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- 1 Fire Inspections, total 7 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 1 for year
- 0 CEO Training Hours, total 0 for year
- 1 FOIL Requests, total 3 for year
- An update was given by Mr. Stryker on Jim Fedroff's activities with respect to property maintenance.

PLANNING BOARD

Agenda for September 2, 2020, Meeting Minutes – *Draft* August 5, 2020, Public Hearing Minutes - *Draft* August 5, 2020 were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. FOIL:
 - Henry Cahill – slkglobalsolution.com – (was actual municipal search)
 - CES – Building Permit Reports – directed to information on website
 - CES – Planning Board Subdivision – fulfilled 09-03-2020
2. Dog Control Officer Inspection Report
3. From Sullivan County Clerk's Office:
 - Subdivision for Devore
4. Preservation Agreement between Town of Neversink, Blooming Green Lawn and Landscape Service and Rondout Neversink Stream Program regarding Chestnut Creek Buffer Planting.
5. From NYS DEC reply to LL1 of 2020 regarding Neversink River Public Fishing Access site.

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR:

1. Supervisor Mathews and the Board discussed the use of the upstairs conference room by the ladies to play cards on Fridays. The Board decided that the ladies could resume playing cards on Fridays as long as they were proceeded with caution and wore masks and/or practiced safe social distancing.
2. The following resolution to adopt the new Records Retention Schedule was presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 18 OF 2020
ADOPT NEW RECORDS RETENTION SCHEDULE**

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RESOLVED, By the Town Board of the Town of Neversink that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Moved by: Councilman Keith Zanetti

Seconded by: Councilwoman Nicole Gorr

And Adopted on Motion: September 9, 2020

3. The Town has 30.79 ton remaining in the County's Spring/**Fall Cleanup** program. The Board decided to offer two additional loads to be used on **October 17th, October 21st and October 24th, 2020**. Town Clerk will advertise. The following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., to offer two additional loads for Fall Cleanup to be used on October 17th, October 21st and October 24th, 2020, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. There is a problem at the Transfer Station with residents using bags larger than 30 gallons.
5. Supervisor Mathews reported that the **Neversink Septic Maintenance District Community Wastewater Management Program** construction phase is nearing completion.
6. Mr. Mathew's reported that the Department of Health stated that Ken Curry can finish out the season at both parks even with his **water operator's** license expiring at the end of last month. Joe Bagley is going to be taking the class as soon as one is available.

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 8:28 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, **to discuss**

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Union Contract Negotiations, inviting Highway Superintendent Preston Kelly to stay, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 8:58 pm on motion made by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

OTHER

1. Councilman Richard Coombe Jr. would like the rehab of the **tennis/basketball area** at the Fairgrounds be included in the 2021 Budget. Highway Superintendent Preston Kelly was asked to come up with a figure for the paving portion of the job.
2. Councilman Richard Coombe Jr. and Councilman Scott Grey, Personnel Committee, met with the candidate's who sent in letters of interest for the position open on the **Parks and Recreation Advisory Board**. They are recommending Tina Connolly and Jessica Garigliano for the vacant Advisory Board openings and Jeanine Garigliano for the Alternate position. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey to appoint Tina Connolly and Jessica Garigliano to the two vacant Parks and Recreation Advisory Board positions and Jeanine Garigliano to the Alternate Parks and Recreation Advisory Board position, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. Councilman Scott Grey reported that the Employee's **Handbook** that was submitted for review was delayed by COVID-19. It is now back on track and in the review process.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #9	\$ 95,792.70
• Vendor Payments	<u>2,987.52</u>
• Total	\$ 98,780.22

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., the meeting was adjourned at 9:04 pm, put to a vote and UNANIMOUSLY CARRIED.

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Respectfully submitted,

Lisa Garigliano, Town Clerk