

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
SEPTEMBER 12, 2018**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT
Budget Officer Teri Lockhart	PRESENT

GUESTS

Jim Stangel	Brent Gotsch
Walt Zeitschel	Cher Woehl

- **Jim Stangel**, Planning Board Chairman, reported that they had one lot improvement at the last meeting. The site distance for the Dollar General sign was discussed.
- **Brent Gotsch**, ZBA Chairman, no meeting, had nothing to report.

TOWN ATTORNEY

Town Attorney Walter Garigliano gave an **update** on the **Claryville-Neversink Septic Maintenance District**. He and Councilman Michael Brooks met again and completed their review of the Sewer Use Law Amendment. They made some comments that were given to Kevin Young. The next step would be for the Town to form the district.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on August 8, 2018 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of August 2018 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

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TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of August 2018 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of August 2018/September 2018

ORDERED RESTORED TO \$200.00 by the amount of \$129.58 for tolls, tall kitchen can bags and fuses on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

BUDGET OFFICER

Budget Officer Teri Lockhart is currently working on preparing the 2019 Town of Neversink Budget. She would like to set up a meeting for the last week in September for the Board to review the 2019 Tentative Budget. Tonight's meeting will be recessed until September 24th at 7:30 pm for that purpose.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly informed the Board that he had measured out how much blacktop would be needed to add an **additional 490 foot path** across the **Route 42 Community Park walking loop**. He estimates that the cost for blacktop would be approximately \$3,300. There is funding in this year's budget to complete the job. The Board gave the go ahead for the work.
2. The batting cage area's gate is not large enough to fit the mower through. Preston is going to check and see if he has a larger gate for the fence that would accommodate the mower. Preston and the Board also spoke about the Town mowing the fields below the Park.
3. The Town has 19.77 tons remaining in the County's Spring/**Fall Cleanup** program. The Board decided to offer **one additional load** to be used on October 13th or October 17th, 2018. Town Clerk will advertise.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of August 2018 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 204 Miles and took in \$1,369.20
- 8 Building Permits, total 67 for year
- 0 Building Permit Renewal, total 0 for year
- 16 Cert of Occupancy/Compliance for the month, total 67 for year
- 0 Complaints, total 0 for year
- 0 Violations, total 2 for year
- 17 Municipal Searches, total 57 for year
- 2 Fire Inspections, total 28 for year

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- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 1 for year
- 0 CEO Training Hours, total 31 for year

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Foil requests:
 - a. Chazen Companies – 40.-1-22.1 – Towne/Fainer Property
2. Municipal Shelter Inspection Report
3. Inspector list for Primary Election – 09/13/2018

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. The server’s firewall subscription is up for renewal. Single and multiple year quotes were received from Dell. Councilman Michael Brooks was given the information.
2. The following Standard Work Day and Reporting Resolution was presented for the Board’s consideration:

It was introduced by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, and UNANIMOUSLY APPROVED on motion.

VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK
RESOLUTION NO. 19 OF 2018
STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

BE IT RESOLVED, that the Town of Neversink/30400 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records of their record of activities:

Title	Standard WorkDay (Hrs/Day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begins & Ends Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result	Not Submitted
Elected Officials								
Supervisor	7	Christopher Mathews	████	██████████		01/01/18-12/31/19	24.11	
Councilman	7	Keith Zanetti	████	██████████		01/01/16-12/31/19	3.92	
Councilman	7	Richard Coombe, Jr	████	██████████		01/01/18-12/31/21	2.34	
Town Justice	7	Barbara Garigliano	████	██████████		01/01/16-12/31/19	.64	

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Highway Superintendent	8	Preston Kelly	████	██████████		01/01/18-12/31/19	29.88	
Town Justice	7	Brian Edwards	████	██████████		01/01/18-12/31/21	.27	
Town Clerk	7	Lisa Garigliano	████	██████████		01/01/18-12/31/19	19.47	
Appointed Officials								
Town Attorney	7	Walter Garigliano	████	██████████		01/01/18-12/31/19	3.43	
Special Prosecutor	7	Kenneth Klein	████	██████████		01/01/18-12/31/19	.54	
Town Attorney	7	Kenneth Klein	████	██████████		01/01/18-12/31/19	1.36	

I, Lisa Garigliano, clerk of the governing board of the Town of Neversink, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 12th day of September, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Neversink on this 12th day of September, 2018.

Lisa Garigliano Date enacted: September 12, 2018

OTHER

Councilman Scott Grey has been working on the **Employee Handbook**. One revision is with the Town of Neversink **Health Insurance Benefits for Civil Service, Appointed and Elected Employees**. Number 3 - Cost of Health Insurance changed to read, "The Town will pay the full premium for health insurance coverage for each eligible employee who was employed prior to January 1, 2019. All eligible employees hired January 1, 2019 and thereafter, will contribute 10% minimum or a percentage to be determined annually by the Town Board. Contribution will be through a paycheck deduction." Councilman Richard Coombe Jr. pointed out that (b) under eligibility for elected officials can be removed as there is no one employed by the Town who would fall under this category. With that (b) being removed the following motion was made:

A motion was made by Councilman Scott Grey, seconded by Councilman Michael Brooks, that with the removal of (b) under eligibility (1) for elected officials, that the revised pages be sent to Albany for approval, put to a VOTE AND UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

- Abstract #9 \$ 245,551.61
- Vendor Payments 2,849.27
- Total \$ 248,400.88

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Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was recessed at 8:38 pm to reconvene on October 24, 2018 at 7:30 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk