

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
SEPTEMBER 13, 2017**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	ARRIVED 7:40 PM

**GUESTS**

Jamie Dymond	Jim Stangel
Chris Gozza	Simmie Williams

- **Jamie Dymond**, Director Parks and Recreation, gave an update on past and upcoming events. Jamie is planning to attend the open houses at Tri-Valley School.
- **Jim Stangel**, Planning Board Chairman, gave a recap of the last Planning Board Meeting. The possibility of setting some rules for Public Hearings was discussed. Rules for public comment is needed. Jim indicated that there is a problem with member attendance and that there may also be two openings on the Planning Board, no official letters of resignation have been received.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti for the Town Clerk to advertise for the two expected alternate position vacancies on the Planning Board, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

- **Chris Gozza and Simmie Williams** gave the Board an update on the progress of bringing their private road, Farmstead Drive, up to the Town's road specs. Supervisor Chris Mathews shared with all an email received from Attorney Ken Klein outlining the documents needed for the Town to accept dedication of the road and comply with the Town's Road Law.

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Regular Meeting held on August 8, 2017 and Special Meeting held on August 22, 2017 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
SEPTEMBER 13, 2017**

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of August 2017 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of August 2017/September 2017

ORDERED RESTORED TO \$200.00 by the amount of \$23.60 used for bottled water for Highway and color copy paper for Town Hall on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**PLANNING BOARD**

Meeting Minutes for August 2, 2017, and Agenda for September 6, 2017 have been filed with the Town Clerk.

**ZONING BOARD OF APPEALS**

Notice of Cancellation of the August 15, 2017 Meeting has been filed with the Town Clerk.

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of August 2017 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 248 Miles and took in \$2,846.30
- 12 Building Permits, 46 for the year
- 1 Building Permit Renewal, 2 for the year
- 3 Cert of Occupancy/Compliance for the month, 39 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 1 for the year
- 8 Municipal Searches, 54 for the year
- 0 Fire Inspections, 27 for the year
- 0 Junk Yard Permit, 1 for year
- 0 Mobile Home Park Permit Renewals, 0 for the year
- 0 Temporary Use Permit, 0 for the year
- 0 Operating Permit, 0 for the year
- 0 hours CEO training for the month, 35 for the year
- Issued the cell tower permit for Verizon

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
SEPTEMBER 13, 2017**

**HIGHWAY SUPERINTENDENT**

1. Highway Superintendent Preston Kelly attended the kickoff meeting with FEMA for 2017 Snow Storm Stella.
2. The road and parking area at the Route 42 Community Park has been tar and chipped. Preston would like to put in stone along the edge of the walking path where the retention pond is to help with the problem of washing when it rains and it is also hard to mow that area. Board was in agreement.
3. Preston would like to put the old loader up to sale on Auctions International with a reserve bid of \$43,000, the trade-in value allowance from HO Penn on the new loader. The Board discussed and decided to up the reserve to \$45,000 and made the following motion:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to list the old loader on Auctions International with a reserve bid of \$45,000 put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. Preston got prices for the speed zone/radar signs. Additional quotes will be needed if the Board is interested in going forward unless it is available on State Contract or NJPA. The school is going to be contacted about the possibility of purchasing the one being considered in their area.
5. Preston has met with Bookkeeper Teri Lockhart about the transfer of funds from Unexpended Fund Balance to Machinery Repair. He needs about \$40,000 to make it to the end of the year.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. Fulfilled FOIL request for SmartProcure.
2. Municipal Shelter Inspection Report completed on 08/17/2017.
3. Check received from Auction International for sale of 12 tires and a tandem dump box.
4. Fulfilled FOIL request from The Chazen Companies for 40.-1-22.1.
5. Notice received of the upcoming entrance conference for an audit by the Office of the State Comptroller.
6. Letter from Supervisor Mathews to Neversink overlook Estates Homeowners Association concerning their private road.
7. Letter received from a resident concerning the Town of Neversink DCO.

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**SUPERVISOR**

1. Supervisor Mathews and the Board discussed the Towns Parks. Hours, dawn to dusk, that they are open and dog waste not being pickup by their owners inside and outside of the fences. The dog waste problem is occurring at both the Fairgrounds and Route 42 Community Park despite dog waste stations being

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
SEPTEMBER 13, 2017**

available at both. Supervisor Mathews spoke more about dogs being allowed on the playing fields. During the playing season signs were put up indicating dogs were not allowed, but now that the season is over, dogs are allowed on the fields but owners are not cleaning up after them. After much discussion, the Board decided to try signage about cleaning up after their dogs and being in control of their dogs at all times and see if the situation improves. The Park rules will also be looked at to see if any changes need to be made.

2. Tri-Valley Little League is asking for a special meeting with the Board to discuss the Route 42 Community Park. The Town Board is going to ask that they come to a regular scheduled meeting.
3. The repairs to the fencing at the Route 42 Community Park is scheduled to be done during the week of October 21<sup>st</sup>.
4. The Town has 21.43 tons remaining in the County's Spring/Fall Cleanup program. The Board decided to offer one additional load on October 14, 2017. Town Clerk will advertise.
5. Tonight's meeting will be recessed until September 27<sup>th</sup> at 7:30 pm to review the 2018 Tentative Budget as prepared by Budget Officer, Teri Lockhart.
6. Supervisor Mathews attended the Public Hearing on the County's shared services plan at the Government Center.
7. Chris got an estimate on resurfacing the pool - \$65,000.00. Pool was built in 1975 - 42 years ago, it could be time to do it. Chris is looking into any grant money to help pay for it.
8. Paperwork was signed today for the money for renovating the pool bathrooms. Chris is would like to have the Glenn Smith, Town Engineer prepare a RFP for the project. He has had Joe Bagley start the demo of the partitions, walls etc. to open up the area for contractors. A shed has been built in the back for storage of pool equipment while the bathrooms are being renovated.
9. The following resolution is for the continued care of the flower baskets:

**TOWN OF NEVERSINK  
RESOLUTION NO. 18 OF 2017  
Budget Amendment**

**Whereas**, the Daniel Pierce Library Renaissance Fund is making an additional donation to the Town of Neversink in the amount of \$ 600.00, and

**Whereas**, the Town of Neversink is employing a part time seasonal person to assist in the 2017 Renaissance Program and there is going to be an additional estimated cost of \$600.00 ,

**Now Therefore Be It Resolved** that the Town Board authorizes the Supervisor to appropriate \$ 554.00 to A7110.1 Parks, Personal Services, and 46.00 to A9030.8 Social Security, with the total of \$600.00 being received from the Renaissance Fund, and that the following budget amendment be made;

A510 Estimated Revenue - \$	600.00
A2089 Other Culture & Recreation Income –	600.00
A960 Appropriations -	600.00

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
SEPTEMBER 13, 2017**

A7110.1 Park, Personal Services -	554.00
A9030.8 Social Security Benefits-	46.00

**Moved by:** Councilman Keith Zanetti

**Seconded by:** Councilman Michael Brooks

**And Adopted on Motion:** September 13, 2017

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Abstract #9	\$ 80,183.61
• Vendor Payments	<u>3,559.33</u>
Total \$	83,742.94

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**ADJOURN OR RECESS**

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was recessed at 9:25 pm to reconvene on September 27, 2017 put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

---

Lisa Garigliano, Town Clerk