

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
SEPTEMBER 14, 2022**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilperson Keith Zanetti	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Budget Officer Teri Lockhart	PRESENT

**GUESTS**

Cher Woehl	Walt Zeitschel
Keith Edwards	Merrie Kelly
Tom Kelly	Carolyn Summers
David Brittenham	Sal Lavelle
Kelly LaVelle	Linda Decker
Antoinette Porcello	Joseph J. Porcello
Bob Decker	Kate Kelly
Maura Kelly	Mark McLewin
David Cornish	Danielle Cornish
Brian Toohey	Moish Zu
Jonathan Leitersdorf	Walter Garigliano
Tom Matthews	Glenn VanDenburg
Lester Milk	Victoria Schoenburg
Brian Culhane	Brian Harnett
Joan Forstner	Peter Andruskiewicz
Rhonda Fox	Debbra Nazzaro
Kanae Maeda	Lance Nazzaro
Andrew McCabe	Jerry McCarthy
Al D'Auria	Sharon Dumenigo
Lance Dumenigo	Larry Watson
Andrew Colyer	Feancine Vidal
Janet Carey	Maegan Necheck
Mike Brooks	2 illegible names

- **Keith Edwards** was present tonight to thank the Town Board for providing **maintenance** for all the small **historical cemeteries** that are located in the Town of Neversink. He himself has a historical cemetery located on his property.

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- **Cher Woehl**, Parks and Recreation Director, thanked the Board for getting the Football gear out of the basement. She also indicated the Vet to Vet is still going forward with their event scheduled for October 22, 2022.
- **Janet Carey**, Pool & AM Swim Director, **reported** on the **Summer Swim Program** and the overall **attendance** and activity **at the Pool** over the Summer. Janet's **wish list** is to re-do the kiddie pool at the fairgrounds to make it larger, have lap lane lines and to increase the pay for lifeguards to make it more in-line with the rates being paid in the county.
- **Mike Brooks**, Sullivan County Legislator, gave a **County** update.

**BUDGET OFFICER**

1. Budget Officer Teri Lockhart **presented** the Board with the **2023 Town of Neversink Tentative Budget**. She would like to set a date to recess tonight's meeting to review the Tentative Budget with the Town Board. The Board will recess tonight meeting to October 6, 2022 at 7:00 pm.
2. Budget Officer Teri Lockhart and the Board discussed the **paving of the new parking area located on the former Sherman property**. Highway Superintendent Preston Kelly feels it has settled sufficiently and would like to pave it this Fall. The following motion was made:

A motion was made by Councilperson Keith Zanetti, seconded by Councilperson Richard Coombe Jr. to pave the new parking area located on the former Sherman property with the balance needed to come from contingency, put to a vote and UNANIMOUSLY.

VOTE: AYES 5 NAYS 0.

The following resolution is the Budget Amendment for the above motion:

**TOWN OF NEVERSINK  
RESOLUTION NO. 20 OF 2022  
BUDGET AMENDMENT**

**Whereas**, The parking area next to the Town Hall, previously known as the Sherman Property, that the Town owns is going to be paved. There is \$9,581.00 appropriated, \$ 2,500.00 additional funds need to be increased to A8666.2 Clearance, Demo & Rehabilitation, Capital Outlay for the paving,

**Now, Therefore be it Resolved** that the Town Board authorizes the Supervisor to make the budget transfer of \$ 2,500.00 from A1990.4 Contingent Account to A8666.2 Clearance, Demo & Rehabilitation, Capital Outlay and that the following budget amendment be made;

A960- Appropriations- \$ 2,500.00  
    A1990.4 Contingent- 2,500.00  
    A960- Appropriations - 2,500.00  
        A8666.2 Clearance, Demo & Rehab, Capital Outlay- 2,500.00

**Moved by:** Councilperson Keith Zanetti

**Seconded by:** Councilperson Richard Coombe Jr.

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**And Adopted on Motion:** September 14, 2022

**KERILANDS**

1. Supervisor Chris Mathews introduced Jonathan Leitersdorf. Mr. Mathews reminded everyone present that tonight is not a public hearing and questions will not be taken from those present. He stated that the Town Board would not be taking any action tonight regarding Kerilands. It is Mr. Matthew's understanding that Jonathan is here tonight because he has some questions for the Town Board. Jonathan asked the Town Board where they are at concerning Kerilands. Councilperson Richard Coombe Jr. explained that the Board at the August 10 meeting the Neversink Town Board members all agreed that the Kerilands Project is not consistent with the Town's Master Plan. The next question in the decision-making process is whether or not the existing Master Plan should be altered to make projects such as Kerilands allowable. That is where the Town Board is at concerning Kerilands. Mr. Coombe also reviewed what the process would be if the Master Plan were reviewed for possible changes and if this is done it does not mean that changes would be made to accommodate the Kerilands project. Supervisor Mathews expressed his personal concerns with the project and made it clear that he was speaking for himself and not the Town Board. The Town Board was willing to allow for 30 minutes of discussion about Kerilands but the developer's attorney, Walter Garigliano, objected because tonight's meeting was not noted as a public hearing. Jonathan will let Supervisor Mathews know future dates that he is available for a meeting.

**MINUTES OF PREVIOUS MEETING(S)**

Minutes of the Regular Meeting held on August 10, 2022 was ACCEPTED AS SUBMITTED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of August 2022 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of August 2022 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of August 2022/September 2022  
No expenditures made.

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**CODE ENFORCEMENT OFFICER**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of August 2022 has been filed with the Town Clerk.

- 87 Miles
- \$1,587.30 Receipts
- 12 Building Permits, total 96 for year
- 0 Building Permit Renewal, total 0 for year
- 11 Certificate of Occupancy/Certificate of Compliance, total 85 for year
- 0 Complaint, total 1 for year
- 0 Violations, total 2 for year
- 4 Municipal Searches, total 65 for year
- 0 Fire Inspections, total 7 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 1 for year
- 0 CEO Training Hours, total 19 for year
- 1 FOIL Request, total 4 for year
- 1 Fire Calls, total 3 for year

**HIGHWAY SUPERINTENDENT**

1. Highway Superintendent Preston Kelly will be doing the paperwork for **CHIPS** reimbursement once all the invoices for work done have been received.
2. Preston asked about the **garage** next door. He would like to get it cleaned out while he still has his summer help. The Board discussed whether to keep or tear down the garage. Supervisor Mathews asked Keith Stryker to please inspect the building.

**PLANNING BOARD**

Meeting Minutes *draft* for 08-03-2022 and Meeting Agenda for 09-07-2022 were filed with the Town Clerk.

**ZONING BOARD**

Public Notice of Cancellation of 09-20-2022 ZBA meeting was filed with the Town Clerk.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

- FOILS:
  - Kerilands FOIL by Toohar & Barone
  - Kerilands FOIL by David Brittenham/Concerned Citizens of Neversink
  - Copy of Building Permit Reports by CES – directed to Website for information
- Letter/e-mail received in reference to Kerilands:
  - Steve Marton
  - Aviva Gorig

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- Risha Gorig
- Kitty Vetter
- Notice of Claim by Selective – Windshield
- Oath of Office for Tom Mathews Fire Police Claryville Fire District
- Letter from Barbara Garigliano, Esq.

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**SUPERVISOR**

1. The revised plans and **bid** documents for the **Waterworks building** construction and **Tank and Equipment** for the building at the **fairgrounds** have been received from the Town Engineer. The **bids** are to be **received** by **2 pm** on **Wednesday, October 5, 2022** at which time they will be publicly opened. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Keith Zanetti to go to bid for the construction of a 24' X 40' waterworks building at the Grahamsville Fairgrounds and new storage tanks and the installation of equipment in the new 24' X 40' waterworks building to replace an existing water supply system equipment vault. Work is to be completed by the dates indicated in the bid documents. Bids are to be returned by 2:00 pm on Wednesday, October 5, 2022 at which time they will be opened and read aloud, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. **Historian Carol Smythe** has informed Supervisor Mathews that she will be **retiring as of 12-31-2023**. Carol is willing to mentor the new historian during the remainder of her time as Historian.
3. The following Resolution was presented for the Board's consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 19 OF 2022  
BUDGET AMENDMENT**

Whereas, the Town of Neversink Morning Youth Swim Program needs a transfer of \$1,735.00 for payroll costs to A7310.1 Youth Programs, Personal Services, the funds being transferred from A7180.1 Special Rec. Facilities, Personal Services,

**Now, therefore be it resolved** that the Town Board authorizes the Supervisor to transfer \$1,735.00 from A7180.1 to A7310.1, and that the following budget amendment be made,

A960 Appropriation - \$1,735.00  
A7180.1 Special Rec. Facilities, Personal Serv. – 1,735.00

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A960 Appropriation – 1,735.00  
A7310.1 Youth Programs, Personal Serv.- 1,735.00

**Moved by:** Councilperson Nicole Gorr  
**Seconded by:** Councilperson Keith Zanetti  
**And Adopted on Motion:** September 14, 2022

4. The Town’s **Security Software** is up for **renewal**. The Town can either do a one-year renewal or a two-year renewal. Eben has recommended that we do a one renewal. The Board agreed to do a **one-year renewal** and the following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to purchase a one-year renewal on the Town’s Comprehensive Gateway Security Suite Bundle for TZ400 Series at the cost of \$513.69 put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

5. **Sullivan County Public Health** would like to do a **COVID-19 Vaccine Booster Clinic on 9/29/2022 at the Town Hall**. The Town Board approved the use of the facilities for the clinic.
6. The Board discussed the **soil samples** that were going to be taken from the fields at the **Route 42 Park**.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Vendor Payments	\$ 5,065.15
• Abstract #9	<u>183,143.43</u>
• Total	\$ 188,208.58

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**ADJOURN OR RECESS**

On motion by Councilperson Scott Grey, seconded by Councilperson Keith Zanetti, the meeting was recessed at 9:04 pm to reconvene on October 6, 2022 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk