

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 9, 2019**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Code Enforcement Officer Keith Stryker	PRESENT
Highway Superintendent Preston Kelly	OUT OF TOWN
Town Attorney Walter Garigliano	PRESENT

GUESTS

Jim Stangel	Brent Gotsch
Andrew McCabe	Cher Wohl
Walt Zeitschel	Teri Lockhart
Pat Kelly	Brian Kelly
Steve Poley	Dylan Poley
Eric Raykoff	Ethan Raykoff
Shane Laforge	Rachel Lange
Bernard Lange	Nicole Gorr
Jean Curatola	Sal Curatola

- **Sal and Jean Curatola** were here tonight to thank the Town Board, with coffee and donuts, for allowing them to put a temporary trailer in the cul-de-sac by their property while repairs were being made on their home.
- **Brian Kelly** has had **completed** his **Eagle Scout Project** at the **Transfer Station**. The bottle shed project had a final cost of \$1,740.00. Brian is requesting a **letter of release** for his project.
- **Dylan Poley** gave a presentation for his proposed **Eagle Scout Project**. Dylan would like to **replace** the **broken chain link fence** at the **Pound Cemetery** with a split rail fence. He is also going to replace the gate. The estimated cost of his project is \$2,000.00. He is requesting a **letter of approval** in support of his project.

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti to approve Dylan Poley's Eagle Scout Project to replace the chain link fence and gate at the Pound Cemetery with a split rail fence and gate, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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- **Ethan Raykoff** and **Shane LaForge** were present tonight to **observe** the Town Board meeting for their **Citizenship in the Community Badge** for Boy Scouts.
- **Cher Wohl** attended tonight to start the planning of the **Holiday Tree Lighting**. It will be held on December 15, 2019. The Park will be decorated and lit prior to that date with the main tree being lit that evening. Cher will work closely with Parks and Recreation planning the event.
- **Jim Stangel**, Chairman of the **Planning Board**, reviewed the business at the last and upcoming Planning Board meetings.
- **Brent Gotsch**, **ZBA** Chairman, indicated that there was no business before the ZBA.
- **Eric Raykoff** stated that on behalf of AYSO that he wants to thank the Town for the use of the fields at the Route 42 Community Park for Soccer. All the parents are happy about being in one spot.
- **Teri Lockhart**, **Budget Officer**, requested that the Board meet next week to review the 2020 Tentative Budget for the Town of Neversink. The Board will recess tonight until October 17, 2019 at 7:30 PM.

TOWN ATTORNEY

1. Town Attorney Walter Garigliano gave an update on the Claryville-Neversink Septic Maintenance District. Supervisor Mathew's also gave an update of his activity with the Septic Maintenance District. The appointment of the Septic District Administrator was discussed. Town Attorney Walter Garigliano suggested that the appointment be done at the Organizational meeting in January as there would not be a need for one before that time.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on September 11, 2019, Special Meeting held on September 25, 2019 and Public Hearing held on September 25, 2019 were ACCEPTED AS SUBMITTED on motion by Councilman Scott Grey seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of September 2019 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of September 2019 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

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Month of September 2019/October 2019

ORDERED RESTORED TO \$200.00 by the amount of \$10.99 for Pool wristbands on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly would like to put in the **Public Notice of Seasonal Highways** that are classified as seasonal limited use highways for the period of December 1, 2019 until April 1, 2020. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED to accept the list of Seasonal Limited Use Highways as submitted and to authorize the advertisement of the list to the public.

VOTE: AYES 5 NAYS 0.

2. Highway Superintendent Preston Kelly gave an **update** on the **Fairgrounds bridge** repair work. All reinforcement plating is installed. County Engineers inspected the repairs and approved with the installation of special epoxy installed in the joints under repairs. After epoxy is installed it should be touched up with paint to complete the project.
3. The **truck specs** are finally back. Preston will discuss the details with the Board at the November meeting and can make a plan to move forward at that time.
4. **Paving is completed** for this year and State reimbursement will be submitted as soon as the copies of this months cashed checks for the blacktop are returned by the bank.
5. The **2019 Highway Inventory** has been **submitted** to the County to be reviewed and sent to the State upon approval.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of September 2019 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 225 Miles and took in \$2,493.63
- 18 Building Permits, 87 for the year
- 0 Building Permit Renewal, 0 for the year
- 14 Cert of Occupancy/Compliance for the month, 72 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 5 for the year
- 9 Municipal Searches, 49 for the year
- 1 Fire Inspections, 28 for the year
- 0 Junk Yard Permit, 1 for year
- 0 Mobile Home Park Permit Renewals, 2 for the year

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- 0 Operating Use Permit, 1 for the year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 39 for year
- 0 FOIL request, total 2 for year

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. From Sullivan County Clerk's Office the Survey Map for the Lands of Gary Slater.
2. Tentative Budgets for 2020 received from:
 - a. Town of Neversink
 - b. Grahamsville Fire District
 - c. Claryville Fire District
 - d. Neversink Fire District

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. The Public Hearing for the **Willowemoc Fire Protection District** was held on September 25, 2019 at the Willowemoc Baptist Church for the renewal of the 5 year contract with the Livingston Manor Fire Department. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, to approve and sign the renewal 5 year contract with the Livingston Manor Fire Department for the Willowemoc Fire Protection District, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. The **Investment Policy** for the Town of Neversink needs to be **amended** by the **addition of Wayne Bank** as an additional designated depository. The following motions were made to add Wayne Bank and adopt the amended policy:

A motion was made by Councilman Scott Grey, seconded by Councilman Keith Zanetti to add Wayne Bank as an additional designated depository listed on the Investment Policy for the Town of Neversink, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to adopt the Investment Policy for the Town of Neversink Amended as of October 9, 2019, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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3. Supervisor Mathews would like to **appoint Michele Dexheimer as Cleaner** for the Town Hall Part-time and **remove her status as temporary**. The following motion was made:

A motion was made by Councilman Keith Zanetti, Seconded by Councilman Richard Coombe Jr., to remove Michele Dexheimer as Temporary Cleaner and appoint her as Cleaner for the Town Hall Part-time at the rate of \$15.28 per hour bi-weekly, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

4. Four quotes were received for the **pool cover**. One quote did not include installation of the cover. Board members had questions regarding the warranty of the cover. Supervisor Mathew's will find out more information and report back at the October 17th recessed meeting.

5. The following Resolution was presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 27 OF 2019
BUDGET TRANSFERS**

Whereas, appropriations need to be increased in some General Fund accounts,

Whereas, \$7,000.00 needs to be transferred to A1620.4 Buildings, Contractual Expense, 1,000.00 to A1620.2 Buildings, Equipment, 350.00 to A3620.2 Safety Inspection, Equipment, 164.00 to A8810.1 Cemeteries, Personal Services, and \$8,514.00 to be moved from A1910.1 Unallocated Insurance. \$ 2,000.00 to be transferred to A7110.1 Parks, Personal Services and to be moved from A7110.4 Parks, Contractual Exp., 1,000.00 to be transferred to A7180.1 Special Rec. Facilities (Pool), Personal Services and to be moved from A7180.4 Pool, Contractual Expenses,

Now, therefore be it Resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made;

A960 Appropriations-	\$ 11,514.00	
A1910.1 Unallocated Insurance –	8,514.00	
A7110.4 Park, Contractual Exp –	2,000.00	
A7180.4 Spec.Rec.Facilities (Pool), Cont. Exp.-	1,000.00	
A960 Appropriations-	\$ 11,514.00	
A1620.2 Buildings, Equipment-		1,000.00
A1620.4 Buildings, Contractual Exp -		7,000.00
A3620.2 Safety Inspection, Equipment-		350.00
A7110.1 Parks, Personal Services -		2,000.00
A7180.1 Spec. Rec. Facilities (Pool), Personal –		1,000.00

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A8810.1 Cemeteries, Personal Services-

164.00

Moved by: Councilman Richard Coombe Jr.

Seconded by: Councilman Keith Zanetti

And Adopted on Motion: October 9, 2019

6. The Board was given a cost analysis from SpectroTel vs. Magna5 for the billing of our phone lines.
7. Herb DeWitt is considering retiring from the **Land Use Committee**. Supervisor Mathew's would like the Board to think about individuals to possibly replace him on the committee.
8. The public parking permit at the DEP Police building is up for renewal. It is \$64.00 a year. The DEP is asking if the Town wants to continue the permit. The Board agreed to continue the permit.

OTHER

1. Councilman Richard Coombe Jr. brought to the Board's attention that the C&D bin at the Transfer Station is full by noon on most days. Perhaps a second C&D bin should be looked into.
2. Mr. Coombe also brought up about looking at the Town's Zoning regarding agricultural uses and lot size and animal capacity on lot size. It was suggested to also look at any other zoning issues at the same time.

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 3,362.37
• Abstract #10	<u>85,508.57</u>
• Total	\$ 88,870.94

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, the meeting was recessed at 9:35 pm, to reconvene at 7:30 pm on October 17, 2019, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk