

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 11, 2017**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	OUT OF TOWN
Budget Officer Teri Lockhart	PRESENT

GUESTS

Carol Smythe	Brent Gotsch
Jamie Dymond	Jim Stangel
Robert Hayes	Fernando Costa
Cathy Russo	Tom Mitchell
Eve Minson	

- **Carol Smythe**, Town Historian, gave her **Historian's Report** on the State, regional and county activities. Carol thanked the Town Board for their continued support.
- **Robert Hayes**, teacher at Tri-Valley, has had his students at the **Route 42 Community Park** taking samples of the soil from all the **fields**. Mr. Hayes is recommending the following to improve the grass covering on the fields:
 - Seed at a seeding rate of 4 lbs/1000 sq.ft. with a 4 seed variety applied.
 - Feed with a 19-19-19 fertilizer applied @ .5N lb/1000 sq.ft.This would be done three times before winter at the cost of \$1,429.72 per application.

A motion was made by Councilman Scott Grey, seconded by Councilman Richard Coombe Jr., to do the above Seed & Feed program with the funds to come from Capital Project Funds, put to a vote and UNANIMOUSLY CARRIED. VOTE: AYES 5 NAYS 0.

- **Jamie Dymond-Brooks**, Parks and Recreation Director, gave an **update** on past and upcoming **events**. Jamie was asked by Supervisor Mathews to leave parking spaces available by the bank for their customers to use when trips are scheduled to leave from the Town Hall.
- **Eve Minson**, came to speak about the **dog waste problem** at the Town's Parks. She uses the Parks to walk and play with her dog. Would not like to see the Town close their parks to dogs due to the inconsiderate dog owners who do

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 11, 2017**

not clean up after their dogs. Supervisor Mathews also spoke about the idea of putting in a dog park at one of the two parks.

- **Little League**, (Tom Mitchell, Fernando Costa & Cathy Russo), inquired on the status of the **water at the park** and the **repairs** to the **fencing**. Supervisor Mathews stated that it had passed all testing for the Department of Health. The fence repairs should be made during the week of October 23rd. An inquiry was made about the future possibility of a bagging mower for use in some areas of the park where the flying cut grass is a problem. A mower that will cut the steep slopes without sliding and a push mower that would fit through the gate into the batting cage would also be a help. The repairs to the fencing and cutting the sod under the fence was also discussed. Supervisor Mathews is going to call the fence company and see if it is possible for them to remove the fence one day and put it back up correctly the next day to allow the sod to be cut out underneath it before it is reinstalled. Supervisor Mathews would like to know if the 800 number on the back of the scoreboards can be taken off or covered.
- **Brent Gotsch**, ZBA Chairman, reported that there has been no business before the ZBA.
- **Jim Stangel**, Planning Board Chairman, gave a recap of the last Planning Board Meeting. There are two applications currently before the Planning Board. Jim and the Board discussed the **resignation** of Planning Board Members **Romalda VanAken** and **Thomas Ambrosino**. Jim asked that letters be sent to both thanking them for their many years of dedicated service to the Town of Neversink. Forest Darder, Alternate for the Planning Board, has expressed interest in moving from his alternate position to fill out the remaining term of Romalda VanAken. The Town Board is currently looking for candidates to fill the alternate positions. The following motion was made to accept Romalda's resignation:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to accept the resignation of Romalda VanAken as a member of the Planning Board effective September 29, 2017, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on September 13, 2017 and Recessed Meeting held on September 27, 2017 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of September 2017 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 11, 2017**

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of September 2017/October 2017

ORDERED RESTORED TO \$200.00 by the amount of \$20.40 used for bottled water for Highway on motion by Councilman Richard Coombe Jr., seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PLANNING BOARD

Meeting Minutes for September 6, 2017 has been filed with the Town Clerk.

ZONING BOARD OF APPEALS

Notice of Cancellation of the September 19, 2017 Meeting has been filed with the Town Clerk.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of September 2017 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 211 Miles and took in \$1,706.65
- 14 Building Permits, 60 for the year
- 0 Building Permit Renewal, 2 for the year
- 11 Cert of Occupancy/Compliance for the month, 50 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 1 for the year
- 8 Municipal Searches, 62 for the year
- 0 Fire Inspections, 27 for the year
- 0 Junk Yard Permit, 1 for year
- 0 Mobile Home Park Permit Renewals, 0 for the year
- 0 Temporary Use Permit, 0 for the year
- 0 Operating Permit, 0 for the year
- 0 hours CEO training for the month, 35 for the year

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly would like to put in the **Public Notice of Seasonal Highways** that are classified as seasonal limited use highways for the period of December 1, 2017 until April 1, 2018. Coombe Road will be removed from the list of seasonal roads as a family member is in the process of renovating the house located at the end of the road. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED to accept the list of Seasonal

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 11, 2017**

Limited Use Highways as submitted and to authorize the advertisement of the list to the public.

VOTE: AYES 5 NAYS 0.

2. The bidding closed on **Auction International** for the **loader**. The high bid was \$58,800.00 which is more than the trade-in amount of \$42,000.00 being allowed by CAT on the new loader.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks to accept the bid of \$58,800.00 for the loader through Auction International, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. Preston has submitted all the paperwork for **CHIPS/EWR and PAVENY reimbursement**. Should get back approximately \$350,000.00.
4. Submitted the updated **Highway Inventory** to the County. It is slightly reduced, down to 104.1 from 105.5. This is due to updated digital measuring through Google Earth.
5. The **new pickup** has arrived at the dealer. Due to the original order getting lost, the Town of getting a 2018 model instead of a 2017 for the same cost.
6. Preston would like to set up a meeting with the **Machine Equipment Committee** before the November meeting. It will be on October 16th at 5:00 pm.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. 2017 Inventory of Highway machinery, tools and equipment
2. From Sullivan County Clerk's Office – Subdivision revised phase III Archie T. Dean Jr. & George A. Dean
3. Statement from Auctions International for the sale of 2008 Ford SD Crew Cab w/utility body
4. Fullfilled FOIL request for NewYork9 – Open the Books
5. Notice from DOT of Low Road being granted a 35 MPH speed zone

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. Supervisor Mathews and the Board discussed the **maintenance person's use of his personal vehicle** for his job and putting in for mileage reimbursement. Highway Superintendent Preston Kelly was asked if there was a fleet vehicle available that could be used. Preston said that the availability would change daily and he could not dedicate a vehicle to him. The Board does not have a problem paying employees for mileage for the use of personal vehicles for Town business.
2. The following two Resolutions for a Budget Amendments were presented for the Board's consideration:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 11, 2017**

**TOWN OF NEVERSINK
RESOLUTION NO. 19 OF 2017
BUDGET AMENDMENT**

Whereas, the Highway Superintendent has had Town Board approval to transfer \$40,000.00 from DA599 Highway Fund Balance to DA5130.4 Machinery, Contractual Expense for general repairs to equipment, and

Whereas, the Town Board authorizes the Supervisor to transfer the 40,000.00,

Now, therefore be it resolved that the following budget amendment be made;

DA599 Appropriated Fund Balance - \$ 40,000.00
DA960 Appropriation - 40,000.00
DA5130.4 Machinery, Cont. Exp - 40,000.00

Moved by: Councilman Keith Zanetti
Seconded by: Councilman Michael Brooks
And Adopted on Motion: October 11, 2017

**TOWN OF NEVERSINK
RESOLUTION NO. 20 OF 2017
BUDGET AMENDMENT**

Whereas, in December 2015 the amount of \$100,000.00 was transferred out of the General Equipment Capital Reserve and moved to the Building and Improvement Capital Reserve for the replacement of the Old Highway Garage Roof,

Whereas, Town of Neversink Town Board wants to transfer \$30,000.00 from General Fund Balance to General Equipment Capital Reserve to replace some of the funds,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the budget transfers and that the following budget amendment be made;

A599- Appropriated Fund Balance- \$ 30,000.00
A960- Appropriations - 30,000.00
A9901.9- Transfer to other Funds- 30,000.00

H-4-510- Estimated Revenue- 30,000.00
H-4-980- Revenue - 30,000.00
H-4-5031- Interfund Transfers- 30,000.00

Moved by: Councilman Richard Coombe Jr.
Seconded by: Councilman Keith Zanetti
And Adopted on Motion: October 11, 2017

3. Supervisor Mathews gave an update on the Pool Building.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 11, 2017**

4. Bookkeeper Teri Lockhart presented a Voucher for the Board's signature for the sealing of the road/parking lot area, placement of rocks/mulch and the set-up of the scoreboards at the Route 42 Park by the Highway Department that will result in a journal entry. Voucher was approved and signed.
5. An additional fill-in Transfer Station Attendant is needed.

2018 BUDGET

1. Budget Officer Teri Lockhart reviewed the changes that were made to the 2018 Tentative Budget at the recessed meeting on September 27th. Teri asked the Board if there were any questions. The 2018 Tentative Budget was **accepted** as the **2018 Preliminary Budget** and the **Public Hearing** was set for **November 8, 2017** at **7:15 pm** and the following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, to accept the 2018 Tentative Budget as the 2018 Preliminary Budget and to set the Public Hearing for November 8, 2017 at 7:15 pm, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #10	\$ 102,821.86
• Vendor Payments	<u>3,243.88</u>
Total \$	106,065.24

Vouchers and Claims were reviewed by the Board and authorized to be paid on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Michael Brooks, seconded by Councilman Keith Zanetti, the meeting was adjourned at 10:04 pm put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk