

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
DECEMBER 9, 2020**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilwoman Nicole Gorr	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	ABSENT

**GUESTS**

Cher Woehl – Parks & Recreation Director  
Walt Zeitschel  
Andrew McCabe  
Eric Chaboty – Sullivan County Under Sheriff

- **Cher Woehl**, Parks and Recreation Director, updated the Board on the progress at the **Ice Rink**. The date of opening will depend on when the desired thickness of ice is achieved. Cher thanked the many individuals who have donated materials and volunteered their time.
- **Eric Chaboty**, Sullivan County Under Sheriff, spoke generally about problems that are occurring at a residence on Moore Hill Road occupied by a renter.

**MINUTES OF PREVIOUS MEETING (S)**

Minutes of the Regular Meeting held on November 11, 2020 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**SUPERVISOR’S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor’s Report for the month of November 2020 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

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REGULAR MEETING  
DECEMBER 9, 2020**

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of November 2020 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of November 2020/December 2020

No expenditures

**CODE ENFORCEMENT OFFICER REPORT**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of November 2020 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 506 Miles and took in \$1,199.82
- 8 Building Permits, total 121 for year
- 0 Building Permit Renewal, total 0 for year
- 2 Cert of Occupancy/Compliance for the month, total 80 for year
- 1 Complaints, total 27 for year
- 1 Violations, total 16 for year
- 4 Municipal Searches, total 95 for year
- 1 Fire Inspections, total 10 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 1 for year
- 0 Operating Permit (fireworks), total 1 for year
- 25 CEO Training Hours, total 25 for year
- 0 FOIL Requests, total 3 for year
- Keith will contact PRIMAX concerning the bond for Dollar General's maintenance of grounds. It is the Board's consensus to reduce the \$30,000.00 Maintenance Bond to a \$5,000.00 Maintenance Bond for next year to ensure that the grounds are adequately maintained.

**PLANNING BOARD**

Agenda for December 2, 2020, Meeting Minutes *Draft* November 4, 2020, Public Notice of Public Hearing December 2, 2020, Meeting Minutes October 7, 2020, Public Hearing Minutes *Draft* November 4, 2020, Meeting Minutes September 2, 2020, Meeting Minutes July1, 2020, Meeting Minutes February 5, 2020 and Organizational Minutes February 5, 2020 were filed with the Town Clerk.

**ZONING BOARD OF APPEALS**

Public Notice of Cancellation November 17, 2020 was filed with the Town Clerk.

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. Oath of Office for:

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
DECEMBER 9, 2020**

- a. David G. White – Commissioner Claryville Fire District
2. Affidavit of Publication for Annual Election for Claryville Fire District
3. Results of Commissioner Election for Grahamsville Fire District
4. Sullivan County Clerk’s Recording Page for 27.-4-11

Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**SUPERVISOR:**

1. Supervisor Mathews and the Board discussed the progress on the **lot next door** to the Town Hall that was recently purchased. The Highway Department has been cutting trees and clearing the area around the house. The Board also discussed what to do with the contents of the house prior to demolition. Cher Wohl volunteered to head a committee with Carol Smythe to remove and catalog the contents which will be donated to the Museum.
2. Supervisor Mathews and the Board reviewed **CWC correspondence** concerning the **City purchasing property in the hamlet areas** in the Town of Neversink. The Board would like to continue not allowing the City to purchasing property in specified Hamlet areas. A resolution will need adopted prior to June 21, 2021
3. The downstairs conference room is being outfitted for video and audio so that **ZOOM** can be used for future Town Board, Planning Board and ZBA meetings.
4. The following resolution was presented for the Board’s consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 26 OF 2020  
BUDGET TRANSFERS**

**Whereas**, appropriations need to be increased in some General Fund accounts,

**Whereas**, \$2,500.00 needs to be transferred to A1220.4 Supervisor, Contractual Expense, Part of this expense was for a new Disaster Recovery Plan with RDA Systems for the Towns software for Finance and Payroll, 3,100.00 to A1620.4 Building, Contractual Expense, 1,100.00 to A7110.1 Parks, Personal Services, 18,000.00 to A8160.4 Refuse and Garbage, Contractual Expense, and 1,570.00 to A9010.8 NYS Retirement, and

**Whereas**, \$1,100.00 to be moved from A1620.1 Building, Personal Services, 25,170.00 from A9060.8 Medical Insurance,

**Now, therefore be it Resolved** that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made;

A960 Appropriations- \$ 26,270.00  
    A1620.1 Building, Personal Services – 1,100.00

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
DECEMBER 9, 2020**

A9060.8 Medical Insurance -	25,170.00
A960 Appropriations- \$ 26,270.00	
A1220.4 Supervisor, Cont Exp. -	2,500.00
A1620.4 Buildings, Cont Exp -	3,100.00
A7110.1 Parks, Personal Services -	1,100.00
A8160.4 Refuse & Garbage, Cont Exp.	18,000.00
A9010.8 NYS Retirement –	1,570.00

**Moved by:** Councilman Richard Coombe Jr.  
**Seconded by:** Councilman Keith Zanetti  
**And Adopted on Motion:** December 9, 2020

5. Tonight’s meeting will be recessed until Tuesday, December 29<sup>th</sup> at 7:30 pm. The 2021 Organizational Meeting will be held on Wednesday, January 6<sup>th</sup> at 7:30 pm.
6. The Town is now being charged for **waste oil disposal** at the Transfer Station. Our normal collector, Advanced Oil Recovery, won the bid with the County. It was the Board’s choice to stay with Advanced Oil Recovery.
7. **Planning Board member** Jim Stangel is **retiring** at the end of his term, 12/31/2020. Planning Board **Alternate** Walt Zeitschel will be **moved up** to fill the vacancy. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to appoint Walt Zeitschel as a regular member of the Town of Neversink Planning Board for the term 01/01/2021 to 12/31/2027, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The Board is authorizing the Town Clerk to **advertise for Alternates** for the Planning Board and Zoning Board of Appeals. Letters of interest are to be back by 12/30/2020. A letter of thanks will be sent to Jim Stangel for his many years of service.

8. Governor Cuomo signed legislation requiring all public employers to create **plans** to protect employees in the event of another **public health emergency**. Councilman Scott Grey was chosen to head the committee to develop the plan for the Town.
9. Councilman Scott Grey informed the Board that the **Employee Handbook** was received back from the Attorney it was sent to for review. There were many areas that will need revising. Scott is working on it with Brenda.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Abstract #12	\$ 46,557.27
• Vendor Payments	<u>2,449.76</u>
• Total	\$ 49,007.03

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REGULAR MEETING  
DECEMBER 9, 2020**

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilwoman Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**ADJOURN OR RECESS**

On motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, the meeting was recessed at 9:12 pm, to reconvene on December 29, 2020 at 7:30 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Lisa Garigliano, Town Clerk