

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 11, 2019**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Code Enforcement Officer Keith Stryker	PRESENT
Highway Superintendent Preston Kelly	PRESENT
Town Attorney Walter Garigiano	ARRIVED AT 7:37

GUESTS

Jim Stangel	Brent Gotsch
Cher Wohl	Walt Zeitschel
Nicole Gorr	

- **Jim Stangel**, Chairman of the **Planning Board**, reviewed the business at the last Planning Board meeting. Jim also indicated that the Town's Master Plan needs to be reviewed and possible updates made.
- **Brent Gotsch**, **ZBA** Chairman, indicated that there was no business before the ZBA. He has submitted his resignation letter as Chairman of the ZBA effective 12/31/2019. He reminded the Board that they will need to appoint a new Chairman for 2020. The Town Board thanked the Gotsch Family for the donation of trees for use in Bicentennial Park and presented his family with a gift basket as an additional thank you.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting held on November 13, 2019 was ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of November 2019 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of November 2019 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of November 2019/December 2019

ORDERED RESTORED TO \$200.00 by the amount of \$12.99 for Carpet Cleaner Solution on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly would like to **go to bid** for the **new plow truck**. The following motion was made:

A motion was made by Councilman Michael Brooks, seconded by Councilman Keith Zanetti to go to bid for a new 2020/2021 heavy duty tandem dump truck with plow, wing, combination dump body/sanding equipment, with bids to be back by Monday February 10, 2020 at 2:00 pm put to vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. Preston would like permission to put the **2012 Ford 350 Flatbed Pickup with plow on Auctions International**.

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to put the 2012 Ford 350 Flatbed Pickup with plow for sale on Auctions International, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. All the flags on the **Fairgrounds Bridge** have been lifted by the State.
4. The new **waterline** from the Town Barn to the **Transfer Station** is almost done. This should eliminate the Transfer Station water freezing in the winter.
5. The **Salt Shed roof shingle replacement** is underway. It was decided to remove the translucent panels from the roof and make it all shingles.

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 7:43 pm on motion made by Supervisor Chris Mathews, seconded by Councilman Michael Brooks, **to discuss personnel matters**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 8:38 pm on motion made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

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VOTE: AYES 5 NAYS 0.

CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of November 2019 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 166 Miles and took in \$821.65
- 9 Building Permits, 110 for the year
- 0 Building Permit Renewal, 0 for the year
- 12 Cert of Occupancy/Compliance for the month, 99 for the year
- 0 Complaints, 0 for the year
- 0 Violations, 6 for the year
- 6 Municipal Searches, 67 for the year
- 0 Fire Inspections, 28 for the year
- 0 Junk Yard Permit, 1 for year
- 0 Mobile Home Park Permit Renewals, 2 for the year
- 0 Operating Use Permit, 1 for the year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 39 for year
- 0 FOIL request, total 2 for year
- The Town Board and Mr. Stryker discussed residential propane inspections and the lack of individuals who are trained to do the required inspections in the Town of Neversink. There is a need for additional **Propane Inspectors to observe the test** in the Town of Neversink.
- The Town Board and Mr. Stryker discussed a change in Mr. Stryker's hours beginning in 2020. Keith Stryker's new rate will be \$30,000 – annual-bi-weekly – with flexible hours on average of 15 hours per week.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Oath of Offices for:
 - a. Gene Froehlich – BAR
 - b. Bryan Delaney – Assessor
 - c. Brent Gotsch – Town Justice
 2. Notice of Removal of Red Flags on the bridge at the Fairgrounds
 3. FOIL received and fulfilled for SmartProcure
 4. Resignation letter received from Brent Gotsch for ZBA and BAR, effective 12/31/2019
 5. Quarterly Statement of Bingo Operations received from Daniel Pierce Library
- Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. The following **resolutions** were introduced for the Board's consideration:

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**TOWN OF NEVERSINK
RESOLUTION NO. 29 OF 2019
Budget Transfers**

Whereas, Appropriations need to be increased in Highway Fund in DA9010.8 Retirement for \$ 8,160.00, and to decrease DA9060.8 Medical Insurance for 8,160.00,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made;

DA960 Appropriations - \$ 8,160.00
DA9060.8 Medical Ins - 8,160.00
DA960 Appropriations - 8,160.00
DA9010.8 Retirement - 8,160.00

Moved by: Councilman Michael Brooks
Seconded by: Councilman Keith Zanetti
And Adopted on Motion: December 11, 2019

**TOWN OF NEVERSINK
RESOLUTION NO. 30 OF 2019
BUDGET AMENDMENT**

Whereas, a Renaissance Phase II Municipal Grant was awarded to Town of Neversink for \$ 35,000.00, and

Whereas, \$ 11,800.00 will currently be spent on the Bid accepted from Swimming Pool Service Technicians for the installation of a Pool Cover. The 11,800.00 needs to be appropriated into Account A7989.2 Other Culture & Recreation, Capital Outlay, and the Revenue appropriation A2089 needs to be increased for 11,800.00,

Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase A7989.2 Other Culture & Recreation, and A2089 Other Culture and Rec Income for 11,800.00, and that the following budget amendment be made;

A510- Estimated Revenue - \$ 11,800.00
A2089- Other Culture and Recreation Income- 11,800.00
A960- Appropriation - 11,800.00
A7989.2 Other Culture & Rec.,Capital Outlay- 11,800.00

Moved by: Councilman Keith Zanetti
Seconded by: Councilman Richard Coombe Jr.
And Adopted on Motion: December 11, 2019

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**TOWN OF NEVERSINK
RESOLUTION NO. 31 OF 2019
BUDGET TRANSFERS**

Whereas, appropriations need to be increased in some General Fund accounts,

Whereas, \$1,200.00 needs to be transferred to A1620.1 Buildings, Personal Services, 1,000.00 to A1440.4 Engineer, Contractual Expense, 5,000.00 to A5132.4 Garage, Contractual Expense, 2,100.00 to A7110.1 Parks, Personal Services, 12,000.00 to A7110.4 Parks, Contractual Expense, 2,000.00 to A7180.1 Special Rec. Facilities (Pool), Personal Services, and

Whereas, \$7,000.00 to be moved from A1910.1 Unallocated Insurance, 7,300.00 from A1990.4 Contingent Account, 2,000.00 from A7180.2 Special Rec. Facilities (Pool), Equipment, 7,000.00 from A9050.8 Unemployment Ins.,

Now, therefore be it Resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made;

A960 Appropriations-	\$ 23,300.00	
A1910.1 Unallocated Insurance –	7,000.00	
A1990.4 Contingent Account-	7,300.00	
A7180.2 Spec.Rec.Facilities (Pool), Equip.-	2,000.00	
A9050.8 Unemployment Ins.-	7,000.00	
A960 Appropriations-	\$ 23,300.00	
A1620.1 Buildings, Personal Servs-		1,200.00
A1440.4 Engineer , Contractual Exp -		1,000.00
A5132.4 Garage, Cont Exp	-	5,000.00
A7110.1 Parks, Personal Services -		2,100.00
A7110.4 Parks, Cont Exp.		12,000.00
A7180.1 Spec. Rec. Facilities (Pool), Personal –		2,000.00

Moved by: Councilman Michael Brooks

Seconded by: Councilman Keith Zanetti

And Adopted on Motion: December 11, 2019

**TOWN OF NEVERSINK
RESOLUTION NO. 32 OF 2019
BUDGET AMENDMENT**

Whereas, The Town Board accepted a bid from David Goldstein Construction, Inc. for the replacement of Shingles on the Sand and Salt Shed for \$ 47,000.00,

Whereas, a NYS SAM Grant was approved for \$ 50,000.00 to Town of Neversink for the replacement of the Shingles, and

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Whereas, Appropriation A5132.2 Garage, Capital Outlay needs to be increased for \$50,000.00,

Now, Therefore Be it Resolved, that the Town Board authorizes the Supervisor to increase A5132.2 Garage, Capital Outlay for 50,000.00, and to increase A3089 Other, State Aid, for 50,000.00, and that the following budget amendments be made;

A510- Estimated Revenue - \$ 50,000.00
A3089 Other, State Aid - 50,000.00
A960- Appropriation - 50,000.00
A5132.2 Garage, Capital Outlay- 50,000.00

Moved by: Councilman Keith Zanetti

Seconded by: Councilman Scott Grey

And Adopted on Motion: December 11, 2019

2. The Board **set the dates** for the **2020 Organizational Meeting** and the Recessed Meeting. The 2020 Organizational Meeting was set for January 8, 2020 at 7:15 PM and the meeting tonight will be recessed to December 30th at 7:00 pm.
3. The **municipal parking area** located in the **DEP Police parking lot** is a lease that cost the Town approximately \$60.00 annually. The DEP decided this year to raise the fee to the lot based on the assessment of the land. The new lease amount is \$2,100. The Town Board made the unanimous decision to terminate the lease with DEP for municipal use of the lot.
4. Supervisor Mathew's recently attended a Tax Litigation Avoidance Program meeting put on by CWC with Bryan Delaney and gave a brief report.
5. Mr. Mathew's gave an update on the **Neversink-Claryville Septic Maintenance District** work.
6. The Board received one letter of interest for each the **ZBA and BAR anticipated vacancies**. The Personnel Committee will endeavor to meet with the applicants prior to the December Recessed Meeting.
7. The **renewal** of the **pest control contract** was discussed.
8. The following motion was made for **appointments or re-appointments for 2020**:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks to make the following re-appointments and appointments:

- Dana McCarthy – Parks and Rec 1/1/2020 – 12/31/2024
- Michael Dean – ZBA 1/1/2020 – 12/31/2024
- Ian Constable – ZBA Alternate 1/1/2020 - 12/31/2022
- Robert Botsford – Planning Board 1/1/2020 – 12/31/2026
- Walter Zeitschel – Planning Board Alternate 1/1/2020 – 12/31/2022
- James Schmidt – Planning Board Alternate 1/1/2020 – 12/31/2022
- Donald Phillips – Ethics Committee 1/1/2020 – 12/31/2021
- Lawrence Jones – Ethics Committee 1/1/2020 – 12/31/2021

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- Clayton Brooks – Ethics Committee 1/1/2020/12/31/2021
- Lynn McDonald – Ethics Committee 1/1/2020 – 12/31/2021
- Donna Flynn-Brown – Committee for the Disabled 1/1/2020-12/31/2021
- Kate Kelly – Committee for the Disabled 1/1/2020 – 12/31/2021

And the following appointment:

- Kelsi Luczyski – Committee for the Disabled 1/1/2020 – 12/31/2021

Put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

Councilman Scott Grey had an issue with one of the re-appointments.

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 9:25 pm on motion made by Councilman Keith Zanetti, seconded by Councilman Scott Grey, **to discuss personnel issue**, put to a vote and CARRIED. Councilman Richard Coombe Jr. recused himself from the executive session.

VOTE: AYES 4 NAYS 0 RECUSED 1 (Coombe).

The Board **returned** from **Executive Session** at 9:38 pm on motion made by Councilman Keith Zanetti, seconded by Councilman Scott Grey, put to a vote and CARRIED.

VOTE: AYES 4 NAYS 0 RECUSED 1 (Coombe).

Upon return from Executive Session the following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Scott Grey to Amend the Motion for re-appointments to remove Lynn McDonald from re-appointment to the Ethics Committee, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

9. The unveiling of the **Veteran's Wall** at the **Route 42 Park** was a great event. It has been suggested that the wall be extended for additional Veterans. The Town Board will look into this.
10. Supervisor Mathews brought up the **use of the pool by those who do not reside in the Town of Neversink**. At a previous Town Board meeting, that had only three Board members present, a resident of the Town of Wawarsing addressed the Board about being able to use the pool. Due to the fact that only three members were present, Mr. Mathews felt that any decision made should wait until it could be made by a full Board. After decision the Board made the decision to not allow non-residents the use of the pool.
11. **Metal Detectors** in the **Court** was discussed again.

OTHER

1. **Personnel handbooks** were given out to Town Board members by Councilman Scott Grey. He is asking that Board members look them over and let him know of any corrections.

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PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 3,769.72
• Abstract #12	<u>51,057.24</u>
• Total	\$ 54,826.96

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

- A voucher for \$415.28 was also signed by Board Members present for a journal entry for the 2019 mileage reimbursement to the Highway Department for the use of the Fleet Vehicle. Following motion was made:

A motion was made by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, to approve the voucher for the 2019 mileage reimbursement to the Highway Department for the use of the Fleet Vehicle, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Keith Zanetti, seconded by Councilman Richard Coombe Jr., the meeting was recessed at 10:12 pm, to reconvene on December 30, 2019 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk