

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 12, 2018**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilman Keith Zanetti	PRESENT
Councilman Michael Brooks	PRESENT
Councilman Scott Grey	PRESENT
Councilman Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Town Attorney Walter Garigliano	PRESENT

GUESTS

James Stangel	Ken Walter
Walt Zeitschel	Cher Woehl
Dot Muthig	Gary Muthig

MOMENT OF SILENCE

Supervisor Chris Mathews asked for a moment of silence for President Bush's recent passing. He also asked for a moment of silence for two former employees of the Town of Neversink. Bill Conjura served on the Planning Board and Bob Drown worked at the Transfer Station and as a wingman for the Highway Department.

The following resolution in memory of James N. Houghtaling, was introduced by Councilman Keith Zanetti, seconded by Councilman Scott Grey. Jim worked for the Highway Department for almost four decades.

*TOWN OF NEVERSINK
Resolution No. 27 of 2018
In Memory of JAMES N. HOUGHTALING
July 18, 1951 - August 30, 2018*

WHEREAS, the people of the Town of Neversink have been grieved by the passing of one of our employees, James N. Houghtaling, a respected citizen of the Town of Neversink; and

WHEREAS, James N. Houghtaling served the Town of Neversink with dedication and distinction for almost four decades as a Motor Equipment

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Operator with the Highway Department and most recently a substitute Transfer Station Attendant; and

WHEREAS, during his period of service he had diligently performed his duties and had always exhibited those qualities essential as a public servant; and

WHEREAS, James N. Houghtaling had the respect of all who worked or who became associated with him, and always conducted himself with dignity, honor and kindness toward his fellow man and for the welfare of the Town; and

WHEREAS, his death leaves our community with a deep feeling of sorrow for the loss of such an honored and respected citizen;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Neversink Town Board expresses its most sincere sympathy at the passing of James N. Houghtaling on August 30, 2018, and extends its condolences to his family, and in respect of his memory cause this Resolution to be a part of the official minutes of the Town Board.

By Order of the Town Board, December 12, 2018

*Chris Mathews, Supervisor
Richard Coombe, Jr., Councilman
Michael Brooks, Councilman
Scott Grey, Councilman
Keith Zanetti, Councilman*

- **Dot and Gary Muthig** were present tonight. Gary has an issue with a violation that was sent to him by the Code Enforcement Officer.
- **James Stangel**, Planning Board Chairman, reported on the last Planning Board Meeting. A three lot subdivision was approved and Neversink General Store came regarding the special use permit for the Farmers Market.
- **Brent Gotsch**, ZBA Chairman, was not present tonight. He emailed to Supervisor Mathews his report on the November meeting. Three residents are seeking area variances and public hearings are scheduled for the December meeting.
- **Cher & Walt** thanked everyone for their help with the Holiday Tree Lighting. Supervisor Mathews also thanked Cher, Walt and everyone else who helped.
- **Ken Walter** would like to see the pavers in the front of the Town Hall get repaired and have the handicapped parking area and ramp marked better for those not familiar with the Town Hall.

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TOWN ATTORNEY

Claryville-Neversink Septic Maintenance District – Community Wastewater Management Program Update:

Town Attorney Walter Garigliano and Councilman Michael Brooks will need one more opportunity to get together to finalize the amendment to the Sewer Use Law. He is expecting to introduce it at the January meeting, schedule the Public Hearing for the February meeting and hopefully adopt it after the Public Hearing.

Town of Neversink Sexual Harassment Policy: Councilman Richard Coombe Jr. would like to replace paragraph 10 with a new paragraph 10 that reads, "Any employee with a grievance or complaint may contact either the Town Supervisor or any member of the Town Board". The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey to amend the motion made at the November 14th, 2018 Town Board Meeting to adopt the Town of Neversink Sexual Harassment Policy by replacing paragraph 10 with a new paragraph 10 that reads, "Any employee with a grievance or complaint may contact either the Town Supervisor or any member of the Town Board", put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

MINUTES OF PREVIOUS MEETING (S)

Minutes of the Regular Meeting and Public Hearing held on November 14, 2018 were ACCEPTED AS SUBMITTED on motion by Councilman Keith Zanetti, seconded by Councilman Michael Brooks, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of November 2018 was ACCEPTED AS RECEIVED and filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of November 2018 to be filed on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of November 2018/December 2018

ORDERED RESTORED TO \$200.00 by the amount of \$4.00 for holiday decorations on motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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CODE ENFORCEMENT OFFICER REPORT

Monthly Receipts Report and Mileage Log and Inspection Report for the month of November 2018 has been filed with the Town Clerk.

Code Enforcement Officer Keith Stryker:

- Logged 206 Miles and took in \$1,277.03
- 11 Building Permits, total 104 for year
- 0 Building Permit Renewal, total 3 for year
- 19 Cert of Occupancy/Compliance for the month, total 103 for year
- 0 Complaints, total 0 for year
- 2 Violations, total 7 for year
- 7 Municipal Searches, total 81 for year
- 0 Fire Inspections, total 28 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewals, total 2 for year
- 0 Temporary Use Permit, total 0 for year
- 0 Special Use Permit, total 1 for year
- 0 CEO Training Hours, total 31 for year

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly would like to replace the oldest pickup/plow truck. He checked out State Bid pricing and FORD is the lowest at \$35,021 including the plow. The sander will be moved over from the old truck to the new truck. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey to approve the purchase of a 2019 FORD F350 pickup with plow off of State Bid for \$35,021. Funds will be taken from 2018 unexpended Highway fund balance, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PLANNING BOARD

Public Notice of Public Hearing on December 5, 2018 for David Goldstein was filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Hearing Notices (3) for Fontana, Blade and Dean on December 18, 2018 were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. From Sullivan County Clerk's Office:
 - a. Survey Map and Lot Improvement for J. Schulte
2. 2018 Update of the Local Highway System Inventory for the Town of Neversink
3. 2019 Sullivan County Division of Solid Waste Permit

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4. Certificate of Results of Canvas of Annual Fire District Election for Grahamsville Fire District Commissioner
5. From NYS Comptroller's Office request to update Justice file – no changes Items were ORDERED LOGGED and FILED on motion by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. Supervisor Mathews recently attended a Supervisor's Meeting and a presentation was made by the Visitor's Association concerning Peace, Love and Doves. Mr. Mathews is interested in having the Town do a dove in some kind of a quilt design.
2. Chris also recently attended the Visioning Meeting for Neversink Renaissance and would like to possibly participate in a small municipal grant aimed at repairing around the Town Hall and Bicentennial Park. Applications are due by the end of the year.
3. Parks and Recreation Advisory Board has a vacancy and a letter of interest was received from Jennifer Pisaniello. The following motion was made:

A motion was made by Councilman Scott Grey, seconded by Council Michael Brooks to appoint Jennifer Pisaniello to the Parks and Recreation Advisory Board with the term of 12/12/2018 to 12/31/2020, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

4. Tonight meeting will be recessed to December 28, 2018 at 6:00 pm for any 2018 payments and business. The 2019 Organizational Meeting will be on Wednesday, January 9, 2019 at 7:00 pm before the Regular Meeting at 7:30.
5. Town Board members were given information on new fees from the County concerning single stream recycling which has previously been free.

OTHER

1. Councilman Scott Grey updated the Board on the security system. It is scheduled to be installed the week of the 17th.
2. Councilman Michael Brooks reported on IT and asked if the Board was interested in replacing the phone system.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #12	\$ 74,282.14
• Vendor Payments	<u>2,082.70</u>
• Total	\$ 76,364.84

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Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilman Scott Grey, seconded by Councilman Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe Jr., seconded by Councilman Scott Grey, the meeting was recessed at 10:22 pm, to reconvene on December 28, 2018 at 6:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk