

**TOWN OF NEVERSINK  
PLANNING BOARD  
P.O. Box 307 - 273 Main Street  
Grahamsville, NY 12740  
(845) 985-2262 / fax (845) 985-7686**

**MEETING MINUTES**

**SEPTEMBER 6, 2017**

The regular meeting of the Town of Neversink Planning Board was conducted at the Town Hall. The meeting was called to order at 7:08 PM by Chairman James Stangel with the Pledge of Allegiance.

**Board Members Present:**

James Stangel, Chairman	PRESENT
Andrew Schwartz	ABSENT
Phil Coombe III	PRESENT
Eric Horton	PRESENT
Dave Forshay	PRESENT
Ronnie Van Aken	ABSENT
Bob Botsford	PRESENT
Forest Darder, Alternate	ABSENT
Tom Ambrosino, Alternate	ABSENT

**Other Officials:**

Ken Klein, Esq., Town Attorney	PRESENT
Keith Stryker, Code Enforcement Officer	PRESENT
Michael Brooks, Town Board Representative	PRESENT

**Other Guests Present:** Rich Klein (reporter from the Democrat), Ken Walter

A motion to **APPROVE** the minutes of the **July 5, 2017** meeting was  
**Moved by:** Planning Board Member, Dave Forshay  
**Seconded by:** Planning Board Member, Eric Horton  
**Approved by UNANIMOUS** vote: **AYES: 5 NAYS: 0 ABSTAIN: 0**

A motion to **APPROVE** the minutes of the **August 2, 2017** meeting was  
**Moved by:** Planning Board Member, Phil Coombe III  
**Seconded by:** Planning Board Member, Bob Botsford  
**Approved by UNANIMOUS** vote: **AYES: 5 NAYS: 0 ABSTAIN: 0**

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**PRESENTATIONS:**

**25.-1-11.3 – Robert Doherty** – Special Use Permit - Change in use from a café and market to a wholesale meat processing facility to be located at 7991 St. Rte. 55, Grahamsville NY. Mr. Doherty was there to represent the proposal. After the resolution was read by Jim Stangle, a motion to **APPROVE** the resolution was

**Moved by:** Planning Board Member, Phil Coombe, III  
**Seconded by:** Planning Board Member, Dave Forshay  
**Approved by UNANIMOUS vote: AYES: 5 NAYS: 0 ABSTAIN: 0**

A bill for the recessed public hearing mailings and the Town Engineer's consultation work on the project was presented to Mr. Doherty. The site plan will not be signed off on until the bill is paid and site plan maps are provided.

**OTHER:**

Jim Stangel will not be present in November so we will need to appoint a deputy chairman. A vote to elect Eric Horton as Deputy Chairman was

**Moved by:** Planning Board Member, Jim Stangel  
**Seconded by:** Planning Board Member, Phil Coombe III  
**Approved by UNANIMOUS vote: AYES: 5 NAYS: 0 ABSTAIN: 0**

The board discussed a new format for public hearings. Some of the ideas were...

1. The Chairman is the moderator unless someone else is appointed.
2. The person speaking needs to stick to the topic at hand.
3. Individuals can speak once for up to 5 minutes during the public hearing.
4. The speaker must identify themselves and their address.
5. A time keeper must be appointed.
6. 20 seconds before time is up the time keeper motions to the speaker.
7. Speaking time is not transferable to other speakers.

The list will be emailed to all board members for more input and then put on the agenda to be voted on. It was stressed that it is very important to have a quorum especially when there is a public hearing.

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**CORRESPONDENCE:** None

There being no further business before the Board, a motion to adjourn the meeting at 8:03 PM was made.

**Moved by:** Planning Board Member, Phil Coombe III

**Seconded by:** Planning Board Member, Dave Forshay

**Approved by UNANIMOUS vote: AYES 7 NAYS 0 ABSTAIN**

**Respectfully submitted:** Geri Gorton, Clerk

**Next regular meeting: Wednesday, OCTOBER 4, 2017 at 7:00PM  
AT THE TOWN HALL**