

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JULY 12, 2023**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Keith Zanetti	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT

GUESTS

Cher Woehl	Walt Zeitschel
Adele Barnard	Brian McPhillips

- **Adele Barnard** gave an update on **Playground** fundraising for the add-ons. She is asking the Town for a purchase order from the Town for the equipment. With a purchase order from the Town, which is a Municipality, the equipment will not have to be paid for until October when it is delivered. At that time the PTO/Playground Fund will reimburse the Town in full for the cost of the add-on playground equipment. A promissory letter from the PTO showing its intent to pay in full for the equipment at the time of delivery was requested by the Board. The following motion was made:

A motion was made by Councilman Richard Coombe Jr., seconded by Councilman Keith Zanetti to commit to buying the playground add-ons subject to receiving a promissory note from the PTO indicating that they will reimburse the Town when the equipment is received, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

- **Cher Woehl**, Parks & Rec Director, has been busy with Parks and Recreation events and gave an **update** on upcoming **events**.

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Public Hearing and Regular Meeting held on June 14, 2023 were ACCEPTED AS SUBMITTED on motion by Councilperson Keith Zanetti, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

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SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of June 2023 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of June 2023 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of June 2023/July 2023

No expenditures made.

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly gave an update on the new **waterlines** at the **fairgrounds**.
2. Preston and the Board discussed putting temporary **speed bumps** on the road that goes up to the Youth Barn past the pool at the **Fairgrounds**. Preston still has the ones that were down at the old little league field. The Board discussed putting up additional 5 MPH speed zone signs. There was also a discussion that the sign at the Park with the information about the hours of the park etc. is not large enough that people see it.

CODE ENFORCEMENT OFFICER

Monthly Receipts Report and Mileage Log and Inspection Report for the month of June 2023 has been filed with the Town Clerk.

- 248 Miles
- \$1,059.00 Receipts
- 10 Building Permits, total 65 for year
- 0 Building Permit Renewal, total 0 for year
- 19 Certificate of Occupancy/Certificate of Compliance, total 52 for year
- 0 Complaint, total 0 for year
- 0 Violations, total 0 for year
- 2 Municipal Searches, total 27 for year
- 0 Fire Inspections, total 3 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 0 CEO Training Hours, total 26 for year
- 0 FOIL Request, total 1 for year
- 0 Fire Calls, total 2 for year

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PLANNING BOARD

Public Notice of cancellation of July 5, 2023 meeting has been filed with the Town Clerk.

ZONING BOARD OF APPEALS

Public Notice of cancellation of June 20, 2023 and July 18, 2023 meetings were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

- Notice of Filing of 2023 completed Assessment Roll with Clerk
- Assessors Certification of 2023 Final Tax Roll
- Notice of Democratic Caucus on July 11, 2023
- BC-7J Quarterly Statement of Bingo Operations for Daniel Pierce Library
- Notice from Sullivan County DPW of Contract Paving on Route 55 in TON
- Notice of Complete Application for Japanese Knotweed control with pesticides for a location North of Shields Rd in the Town of Neversink
- Notice of Resignation from Teri Lockhart as Budget Officer effective 6-30-2023

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. The **air conditioner** system in the **old building** in **not working**. It will need to be replaced. A proposal was received from Erts Mechanical for \$13,000.00. The Board discussed the problem and want to investigate a split system or total replacement of air and heat. In the interim portable air conditioners will be investigated for the Clerk's and Assessor's Office.
2. Bookkeeper Teri Lockhart submitted **three vouchers** for the Board's **approval**. They are to **reimburse** the **Highway** Department for **paving** done at the **Town Hall, water line** at **Fairgrounds** and dismantling and moving the **ice rink**. The Board approved and signed all three vouchers.
3. Supervisor Mathews gave a **water building update**.
4. The Board discussed the **Rt. 42 Park fields**. Councilperson Scott Grey contacted Jesse Bell at Tri-Valley School. Jesse shared with Scott their timetable for maintenance on their athletic fields and the company they use. It was suggested that we should ask the school for help because they use the fields too. The Board is going to move forward with work on Field 4.
5. One application for **Historian** has been received.
6. Supervisor would like the following in the minutes:
 - Teri Lockhart retired as **Budget Officer** effective June 30, 2023. Jessica Garigliano was hired as Budget Officer effective July 1, 2023 with pay at the rate of \$30.00 per hour.

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The Board discussed putting a cap on the number of hours per year. It was decided on a cap of 600 hours per year which can be adjusted as necessary.

PAYMENTS OF CLAIMS AND VOUCHERS

- | | |
|-------------------|-------------------|
| • Vendor Payments | \$ 3,433.48 |
| • Abstract #6 | <u>956,930.21</u> |
| • Total | \$960,363.69 |

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilperson Keith Zanetti, seconded by Councilperson Scott Grey, the meeting was adjourned at 8:22 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk