

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
SEPTEMBER 13, 2023**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Keith Zanetti	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT

GUESTS

Teri Lockhart	Jessica Garigliano
David Brittenham	Brian McPhillips
Sean Boyes	Aric Boyes
Diana Weiner	John Story

- **Teri Lockhart**, Bookkeeper, updated the Board on the **ARPA Funds** that are being used to update the **water system** at the fairgrounds. With the payments that are in tonight's abstract the funds available have been used up and an additional \$60,000 needs to be transferred from General Fund Balance to complete the project. Highway Superintendent Preston Kelly asked the Board if he was going to be replacing the remaining water lines this fall. If so, he feels it should be increased by an additional \$15,000. The Board decided to increase the transfer to \$75,000 and the following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti to transfer \$75,000 from General Fund Balance to Park Project, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

- **Jessica Garigliano**, Budget Officer, would like the Board to set a date to work on the 2024 Budget. The Board decided on October 5, 2023 at 7:00 pm.

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MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on August 9, 2023 was ACCEPTED AS SUBMITTED on motion by Councilperson Keith Zanetti, seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of August 2023 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of August 2023 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of August 2023/September 2023

No expenditures

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly reported on the **road work that has been completed this year.**

CODE ENFORCEMENT OFFICER

Monthly Receipts Report and Mileage Log and Inspection Report for the month of August 2023 has been filed with the Town Clerk.

- 191 Miles
- \$2,053.60 Receipts
- 15 Building Permits, total 90 for year
- 0 Building Permit Renewal, total 0 for year
- 22 Certificate of Occupancy/Certificate of Compliance, total 77 for year
- 0 Complaint, total 0 for year
- 0 Violations, total 1 for year
- 6 Municipal Searches, total 45 for year
- 0 Fire Inspections, total 3 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 1 for year
- 0 CEO Training Hours, total 26 for year

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- 0 FOIL Request, total 1 for year
- 0 Fire Calls, total 2 for year

PLANNING BOARD

Public Notice of cancellation of September 6, 2023 meeting has been filed with the Town Clerk.

ZONING BOARD OF APPEALS

Meeting Agenda for September 19, 2023 meeting has been filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

- Notice of Budget Workshop for Neversink Fire District
- Notice of Neversink Fire District Budget Hearing

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR

1. Supervisor Mathews gave a **water building update**. The building is done and ready for the installation of the plumbing.
2. Walter VanVleet, **Transfer Station** Attendant PT AND Craig TerBush, Transfer Station Attendant PT Temp have resigned. The Personnel Committee interviewed three candidates and is recommending that all **three** be **hired as Transfer Station Attendants PT Temp**. It has also been suggested that the PT Temp Attendants be put on a rotating schedule for calls to fill in for the regular two attendants as needed. The three to be hired are Keith McArthur, Tony Costa and Flora Herbke. Richard Bivins, Attendant PT Temp, will move up to fill the Attendant PT position. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti to appoint Keith McArthur, Tony Costa and Flora Herbke as Transfer Station Attendants PT Temp. to be paid \$16.85 per hour bi-weekly, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

3. The Town has 33.78 tons remaining in the County's Spring/**Fall Cleanup** program. The Board decided to offer two additional loads to be used on **October 14th, October 18th and October 21st, 2023**. Town Clerk will advertise. The following motion was made:

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A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr to offer two additional loads for Fall Cleanup to be used on October 14th, October 18th and October 21st, 2023, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS.

4. The **AC in the front building was discussed**. Three quotes were received for split systems. The Board discussed and decided to investigate it more as the heat will work for the winter. Two portable air conditioners were installed to take care of the immediate issue.
5. The Town's **firewall security is up for renewal**. Our IT person, Eben Ackerley, is recommending that we trade in our existing unit and upgrade to a SONICWALL TZ370 Firewall Secure Upgrade Plus – Advanced Edition and to do it for a period of three years for \$1,784.00. This includes the equipment. The following motion was made:

A motion was made by Councilperson Nicole Gorr, seconded by Councilperson Scott Grey to renew the Town's firewall security as recommended to the SONICWALL TZ370 Firewall Secure Upgrade Plus – Advanced Edition and to do it for a period of three years for \$1,784.00, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS.

6. The **service contract** on the **copier** that was purchased for the **Clerk's Office** last year is up for renewal. The cost for the year is \$279.00. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr to renew the service contract on the copier in the Town Clerk's office for one year at the cost of \$279.00, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS.

7. The **parking problem** at the **Route 42 Park** was discussed. Supervisor Mathews will investigate the possibility of creating an overflow parking area to the right of the entrance to the park and meet with the DEP to discuss.

PAYMENTS OF CLAIMS AND VOUCHERS

• Vendor Payments	\$ 4,513.90
• Abstract #9	<u>224,040.55</u>
• Total	\$228,554.45

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

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VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Keith Zanetti, the meeting was adjourned at 8:22 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Lisa Garigliano, Town Clerk