

**TOWN OF NEVERSINK TOWN BOARD  
ORGANIZATIONAL MEETING  
JANUARY 3, 2024**

The Organizational Meeting of the Town Board of the Town of Neversink was called to order at 7:00 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	Present
Councilperson Jim Schmidt	Present
Councilperson Nicole Gorr	Present
Councilperson Scott Grey	Present
Councilperson Richard Coombe Jr.	Present

**OTHER TOWN OFFICIALS**

Town Attorney Ken Klein

**ORGANIZATIONAL ITEMS**

• **THE FOLLOWING ACTIONS WERE TAKEN BY THE BOARD:**

The **Postage Meter Rate** was reset at \$1,200.00 increments on motion by Councilperson Chris Mathews, seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Town Clerk Petty Cash Fund** was set to be restored to \$200.00 each month on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Regular Town Board Meeting Day and Time and place** was set to meet on the second Wednesday of each month at 7:30 P.M. at the Neversink Town Hall on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**Payment of Monthly recurring bills and contracts as received** was authorized on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The **Sullivan County Democrat** was designated as the **Official Newspaper** for the Town, on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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The **Mileage reimbursement rate** was set to coincide with the current Federal Rate (.67 cents) on motion by Councilperson Jim Schmidt, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

The following **Banks** were named as **official depositories** on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

Catskill Hudson Bank – Grahamsville Office

Jeff Bank – Liberty Office

Wayne Bank – Liberty Office

VOTE: AYES 5 NAYS 0.

**FAXING, PHOTOCOPY AND LAMINATING FEES:**

On motion by Councilperson Nicole Gorr, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED, faxing fees will remain at \$1.00 for the first page and \$.25 for each additional page, photocopy fees will remain at \$.25 per sheet for 8 ½ x 11 and 8 ½ x 14 and \$.50 per sheet for 11 X 17. Color Copies will remain at \$1.00 for 8 ½ x 11 and 8 ½ x 14. Laminating fees will also remain the same for the following sizes:

8 ½ X 11 sheet	\$2.00	Luggage tag	\$2.00
Business Card	\$1.00	Credit Card	\$1.00

VOTE: AYES 5 NAYS 0.

**POOL FEES:**

On motion made by Councilperson Nicole Gorr, seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED, Pool fees will remain the same for the 2024 Pool Season.

VOTE: AYES 5 NAYS 0.

**TRANSFER STATION FEES:**

On motion made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED, Transfer Station Fees for 2024 are as follows: Solid Waste Books \$22.00, C&D Books \$30.00, Transfer Station Permits \$20.00, Freon Removal Fee \$15.00, tires 19 inches or smaller \$5.00 each, tires 20 inches and over \$25.00 each. The fee for miscellaneous bulky items will remain the same.

VOTE: AYES 5 NAYS 0.

**SUPERVISOR APPOINTMENTS:**

**COMMITTEE APPOINTMENTS:**

**Supervisor Mathews announced the following Committee Appointments for the Town Board members:**

**Equipment** – Jim Schmidt, Scott Grey

**Beautification/Celebrations** – Nicole Gorr, Jim Schmidt

**Personnel** – Richard Coombe Jr., Scott Grey

**Finance** – Richard Coombe Jr.

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- Solid Waste** – Chris Mathews
- Planning Board/Zoning** – Jim Schmidt
- Cable Services** – Nicole Gorr
- Representative to Committee for the Disabled** – Nicole Gorr
- Representative to the Ethics Committee** – Scott Grey
- Representative to Emergency Services** – Chris Mathews, Scott Grey
- Americans with Disabilities Act Representative** – Nicole Gorr
- Veterans Organization Liaison Representative** – Jim Schmidt
- Real Property Tax** – Richard Coombe Jr., Scott Grey
- Parks and Recreation** – Nicole Gorr
- Real Property Litigation** – Richard Coombe Jr., Scott Grey
- Youth Organizations Liaison** – Chris Mathews, Scott Grey

A motion was made by Councilperson Nicole Grey, seconded by Councilperson Scott Grey, to approve the above listed Supervisor Committee Appointments for Town Board Members, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**The following salaries of elected and appointed officials with the frequency of payment were discussed:**

ELECTED – APPOINTED POSITIONS  
SALARY  
PAY FREQUENCY  
2024

- Supervisor-Chris Mathews-\$35,564-annual-bi-weekly
- Deputy Supervisor- Richard Coombe, Jr. -no compensation
- Councilperson-Scott Grey-\$7,209-annual-bi-weekly
- Councilperson-James Schmidt-\$7,209-annual-bi-weekly
- Councilperson-Richard Coombe, Jr.-\$7,209-annual-bi-weekly
- Councilperson – Nicole Gorr - \$7,209-annual-bi-weekly
- Budget Officer – Jessica Garigliano - \$6,194-\$31.11 per hr.-bi-weekly
- Town Justice-Brent Gotsch-\$11,053-annual-bi-weekly
- Town Justice-Michael Scagnelli-\$11,053-annual-bi-weekly
- Clerk to the Courts- PT-Deborah Shaver-\$21.52 per hr.-bi-weekly
- Clerk to Planning Board and ZBA – Michelle Goodman-\$21.52 per hr.-bi-weekly
- Assessor- Bryan Delaney-\$34,160-annual-bi-weekly
- Sr. Acct Clerk-Geri Gorton-\$45,394-annual-bi-weekly
- Geri Gorton-Longevity-\$925
- Bookkeeper to Supervisor – Teri Lockhart - \$34,160 – annual-monthly
- Town Clerk-Staci Conjura -\$54,463 -annual-bi-weekly
- Registrar of Vital Statistics-Staci Conjura -\$1,566 -annual-bi-weekly
- Registrar of Vital Statistics-Deputy- Michelle Goodman -\$814–annual–bi-weekly
- Deputy Town Clerk- FT-Michelle Goodman -\$43,200 -annual-bi-weekly
- Clerk-PT-as needed within budget limits – Lisa Garigliano -\$21.52 per hr.-bi-weekly

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\*Note- The Clerk PT is authorized to work up to 17 ½ hours per week on a regular basis, if needed Jan. 1 through April 2<sup>nd</sup>.

Acct Clerk (Supervisor's Asst) – FT- Brenda Devore-\$49,599 –annual–bi-weekly  
Brenda Devore-Longevity-\$1,075

Superintendent of Highways-Preston Kelly-\$95,416 -annual-bi-weekly

Deputy Highway Superintendent-Ben Monell -Reg. Time-\$37.00 per hr.-Over Time- \$55.50 per hr.-bi-weekly  
Ben Monell -Longevity- \$575.00

Building Maintenance – PT – Joe Bagley - \$27.04 per hr

Cleaner (Town Hall) PT-Michelle Dexheimer - \$21.52 per hr.-bi-weekly

Grounds Maintenance Worker (Town Hall Complex) PT-Benjamin Knight-\$29.72 per hr.-bi-weekly

Transfer Station Attendant -PT- Charles Clark - \$19.85 per hr.-bi-weekly

Transfer Station Attendant -PT- Richard Bivins - \$19.85 per hr- bi-weekly

Transfer Station Attendant PT Temp. – Tony Costa - \$17.47 per hr – bi-weekly

Transfer Station Attendant PT Temp. – Larry Bracken - \$17.47 per hr-bi-weekly

Transfer Station Attendant PT Temp. – Keith McArthur - \$17.47 per hr-bi-weekly

Transfer Station Attendant PT Temp. – Joe Barkley - \$17.47 per hr-bi-weekly

Transfer Station Attendant PT Temp. – Flora Herbke - \$17.47 per hr.-bi-weekly

Attorney for the Town-PT-Ken Klein-\$22,000-annual-bi-weekly  
Plus \$150.00 per hr. for litigation

Special Prosecutor-PT-Kenneth Klein-\$6,000 – annual – bi-weekly

Attorney to the Planning Board-PT-Kenneth Klein-\$3,800-annual-bi-weekly

Attorney to the ZBA-PT-Kenneth Klein-\$3,600-annual-bi-weekly

Utilities Plant Attendant-PT- Joseph Bagley - \$27.04

Utilities Plant Attendant-PT-Larry Bracken - \$27.04

Dog Control Officer-PT-Danita Kristoff-\$12,611-annual-bi-weekly

Deputy Dog Control Officer (Pound)-PT-Geraldine Gorton-\$21.52 per hr.-min. of two hours - bi-weekly

Cemetery Maintenance-PT-(2x/year)-Benjamin Knight-\$1,945-annual

Town Historian-PT-Roger Edwards-\$4,457 -annual-bi-weekly

Engineer for Town-Glenn Smith-Fee Basis-\$150 per hr.

Code Enforcement Officer-PT- Keith Stryker -\$35,000 – annual-bi-weekly – w/flexible hrs on average of 17.5 hrs per week

Sewer District Administrator-PT-Keith Stryker-no compensation

Asst Building Inspector-PT- - \$24.89 per hr., bi-weekly-w/flexible hrs. not to exceed 17 ½ hrs per week

Health Officer – PT-Julie Starner-\$3,336 -annual-bi-weekly

Board of Assessment Review Member (3)-\$80 per session-abstract

Clerk to Board of Assessment Review- -\$21.52 per hr.-bi-weekly

Park and Recreation Director-PT-Cher Woehl-\$14,615-annual bi-weekly

Pool Director – Janet Carey -\$8,789-annual-bi-weekly

AM Swim Director – Janet Carey - \$3,928-annual

Pool Lifeguard - 1-2 yrs – \$15.00 per hr.

Pool Lifeguards - 3 yrs & up – \$15.25 per hr.

Head Lifeguard - \$15.59 per hr

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WSI - \$16.83 per hr

WSI (21 yrs or older) - \$19.60 per hr

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED, the foregoing list of persons were appointed to the positions named, salaries set and frequency of pay.

VOTE: AYES 5 NAYS 0.

**OTHER**

1. The Annual **Agreement for the Expenditures of Highway Moneys** for **2024** was presented for signatures and filing.

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to authorize the signing and filing of the 2024 Annual Agreement for Expenditures of Highway Money, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

**ADJOURN OR RECESS:**

On motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, the meeting was adjourned at 7:21 P.M. put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Staci Conjura, Town Clerk