

**TOWN OF NEVERSINK TOWN BOARD
TOWN BOARD MEETING
TENTATIVE AGENDA FEBRUARY 14, 2024**

CALL TO ORDER

The Regular Meeting of the Town of Neversink Town Board called to order at **7:30 p.m.** by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

TOWN BOARD MEMBERS

Supervisor Chris Mathews
Councilperson Jim Schmidt
Councilperson Nicole Gorr
Councilperson Scott Grey – will not be present
Councilperson Richard Coombe, Jr.

OTHER TOWN OFFICIALS

Code Enforcement Officer - Keith Stryker
Highway Superintendent - Preston Kelly – will not be present
Parks & Recreation – Cher Woehl

GUESTS

Patrick Kelly – Boy Scout Project
Patrick Kelly – Journalism student

MINUTES OF PREVIOUS MEETING (S)

Regular Meeting – January 10, 2024

SUPERVISOR'S RECEIPTS & DISBURSEMENT REPORT

Month of January 2024

Revenue Report, Expense Report and Trial Balance for 01/1/2024-01/31/2024

TOWN CLERK DECALS AND MONTHLY FEE REPORT

Month of January 2024

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of January 2024

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER

2024 Annual Report of Activity

Code Enforcement Officer Report for January 2024

- 109 Miles
- \$719.20 Receipts
- 4 Building Permits, total 4 for year
- 0 Building Permit Renewal, total 0 for year
- 11 Certificate of Occupancy/Certificate of Compliance, total 11 for year
- 0 Complaint, total 0 for year
- 1 Violations, total 1 for year
- 4 Municipal Searches, total 4 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 0 CEO Training KS Hours, total 0 for year
- 0 FOIL Request, total 0 for year
- 1 Fire Calls - #6 Skyline Dr, total 1 for year

**TOWN OF NEVERSINK TOWN BOARD
TOWN BOARD MEETING
TENTATIVE AGENDA FEBRUARY 14, 2024**

HIGHWAY SUPERINTENDENT

PLANNING BOARD

ZONING BOARD OF APPEALS

TOWN CLERK

FILINGS/CORRESPONDENCE WITH TOWN CLERK

- Oath of Office:
 - Jessica Garigliano – Budget Officer/TON Parks & Recreation Board
 - Cher Woehl – Parks & Recreation Director PT
 - Julie Starner – Health Officer
 - James Stangel – Ethics Committee
 - Deborah Shaver – Clerk to the Courts
 - Douglas Hamilton – Ethics Community
 - Kelsi Luczynski – Committee for Disabled
 - Danita Kristoff – Dog Control Officer
 - Lawrence Jones – Ethics Committee
 - Richard Kennedy – NFD Fire Commissioner
 - Ben Monell – Deputy Superintendent of Highways
 - Roger Edwards - Historian
 - Eileen Delaney – NFD Treasurer
 - Kate Kelly – Committee for Disabled
 - Donna Flynn Brown – Committee for the Disabled
 - Steve Porter – Zoning Board of Appeals
 - Teri Lockhart – Bookkeeper to Supervisor
 - Keith Stryker – CEO/Septic District Administrator
 - Forest Darder – Planning Board
 - Clayton Brooks – Ethics Committee
 - Paul Meizger – CFD Treasurer
 - Anne-Marie Kremer – CFD Secretary
 - David White – CFD Fire Commissioner
- Sprague & Killeen Letter re: Regulation 87
- Letter from Paul Rush
- DEP Press Release re: DEP as top taxpayer in multiple counties

PUBLICATIONS

- Talk of The Towns

SUPERVISOR

- Resolution No. 2 of 2024 – Budget Transfers 2023 Budget
- Planning Board Alternate
- Planning & Zoning Board Clerk
- Resolution No. 3 of 2024 Budget Amendment
- Neversink Ag Society re: advertising for 2024 Fair Book
- Town Hall Heating/Air Conditioning
- Pool update

PAYMENT OF CLAIMS AND VOUCHERS

- | | |
|--------------------|------------|
| • Abstract #2 2024 | \$ Pending |
| • Vendor Payments | \$1831.63 |
| Total | \$ |

ADJOURN OR RECESS:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 10, 2024**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Parks & Recreation Director Cher Woehl	ABSENT

GUESTS

Walt Zeitschel	Roger Edwards
Brian McPhillips	Vincent Kurzrock
Nicholas Carrol	

- **Supervisor Chris Mathews** sent well wishes to Tony Costa and family after an accident that occurred earlier in the day and offered condolences to the Coombe Family on loss of a Carolyn Coombe. He welcomed Legislator Brian McPhillips, Town Clerk Staci Conjura and Councilperson Jim Schmidt. He thanked Mike Brooks for his years of service as a Legislator, Carol Smythe for 30 years of service as Town Historian, Lisa Garigliano for 23 years of service as Town Clerk, Janis Offringa for her 18 years of service as Deputy Town Clerk, Keith Zanetti for many years of service as Town Judge and Councilperson, and, lastly, thanked Ken Curry for faithfully serving the community for 25 years and for all the years he "kept the water flowing".
- **Walt Zeitschel** gave an **update** on the **ice rink** and advised that a padlock was placed on rink to keep out unauthorized skaters when rink is closed.
- **Brian McPhillips**, Legislator, spoke briefly thanking board for opportunity to serve the community and inviting anyone with questions to contact him.
- Newly appointed **Town Historian, Roger Edwards**, spoke regarding his life and thanked Board for the opportunity to serve the Town.

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on December 13, 2023, Recessed Meeting held on December 27, 2023 and Organizational Meeting held on January 3, 2024 were ACCEPTED AS SUBMITTED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED. VOTE: AYES 5 NAYS 0.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 10, 2024**

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of December 2023 and the Revenue Report, Expense Report and Trial Balance for 12/1/23-12/31/23 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of December 2023 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of December 2023/January 2024
Reimburse Petty Cash fund to \$200.00 by the amount of \$8.50 for postage.
ACCEPTED AS SUBMITTED for the month of December 2023/January 2024 to be filed and Petty Cash fund to be reimbursed \$8.50 for postage on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

CODE ENFORCEMENT OFFICER

Monthly Receipts Report and Mileage Log and Inspection Report for the month of December 2023 has been filed with the Town Clerk.

- 116 Miles
- \$545.15 Receipts
- 9 Building Permits, total 136 for year
- 0 Building Permit Renewal, total 0 for year
- 10 Certificate of Occupancy/Certificate of Compliance, total 113 for year
- 0 Complaint, total 1 for year
- 0 Violations, total 3 for year
- 3 Municipal Searches, total 65 for year
- 0 Fire Inspections, total 12 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 1 for year
- 3 CEO Training Hours, total 32 for year
- 0 FOIL Request, total 2 for year
- 1 Fire Calls, total 3 for year

2023 Year End Annual Report of Activity

- Building Permits Issued: Year – 136
- Building Permit Renewals: Year – 0

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 10, 2024**

- Certificates of Occupancy / Compliance: Year – 113
- Complaints: Year – 1
- Violations: Year – 3
- Municipal Search: Year – 65
- Fire Inspections: Year – 12
- Junkyard Permit: Year – 1
- Mobile Home Park Permit: Year – 2
- Fireworks Permit: Year - 1
- Special Use Permit: Year – 0
- CEO Training Hours: Year – 32
- Town Car Mileage: 2,064
- Office Receipts: \$15,189.96
- Value of all Permits: \$8,024,569.00
- Active Building Permits: 160
- New Single Family Homes Total: 6 Stick Built
 - Modular: 5
- Replacement SF Homes: 3
 - Manufactured: 3
- 2023 D.E.P. Sewer Activity
 - 5 Incidents – 22 CEO hours
- 2023 Septic District Activity
 - 19 Pump outs - 12 CEO hours, 4 Incidents - 17 CEO hours

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly asked if the Board wanted to continue with the **3-year rotation pickup replacement plan**. The Board is in favor of continuing the 3-year replacement plan. Preston indicated that the State Contract is currently open. There is a Dodge. The **current price is \$64,990.50 for a Dodge pickup with plow**. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey authorizing Highway Superintendent Preston Kelly to purchase a Dodge pickup with plow off of the State Contract, for \$64,990.50, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

2. Preston would like to set up a **meeting** with the **equipment committee**. Meeting **set** for **Wednesday, January 17th at 4:30** pm at Town Barn.
3. **Highway Inventory** has been submitted to State DOT with **no mileage change** this year (**104.7 miles**).
4. Up-coming **County wide Shared Services Agreement** was discussed.

PLANNING BOARD

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 10, 2024**

Meeting Agenda for 1/3/2024, Organizational Meeting Minutes for 1/3/2024, Meeting Minutes for 10/4/2023 and Regular Meeting Minutes for 1/3/2024 were filed with the Town Clerk.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

- Oath of Office:
 - Johnny Munoz – NFD Commissioner
 - James Schmidt – Councilperson
 - Christopher Mathews – Supervisor
 - Nicole Gorr – Councilperson
 - Staci Conjura – Town Clerk, Registrar of Vital Statistics
 - Ken Klein – Town Attorney, Attorney to Planning Board & Zoning Board, Court Special Prosecutor
 - Richard I. Coombe, Jr – Deputy Supervisor
 - Brent Gotsch – Town Justice
 - Preston Kelly – Highway Superintendent
 - Lisa Garigliano – Clerk PT
 - Michelle Goodman – Deputy Town Clerk, Deputy Registrar of Vital Statistics, Clerk to BAR
 - Brenda Devore - Account Clerk
 - Geraldine Gorton – Sr. Account Clerk, Deputy Dog Control Officer
 - Courtney Ansbro – GFD Secretary, Treasurer
 - Larry Bracken – GFD Fire Commissioner
- Certification of Result of Canvas of Annual Fire District Election for GFD
- Notice of NFD Organizational Meeting
- Results for NFD Commissioner Election
- Update to AG District #4 from Sullivan County Farmland & Protection Board
- NFD Monthly Meeting Schedule
- GFD Organizational Meeting 1/09/24
- FOIL - SmartProcure Purchasing Records 9/16/23 to date

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK

1. Town Clerk made the announcement about the **2024 Training School & Annual Meeting of the Association of Towns** to be held on February 18-21, 2024 at the Marriott in NYC.

SUPERVISOR

1. Water Building at Fairgrounds, update given, very well done by Joe Bagley. Water pressure is still a small issue, Glen Smith to be contacted.
2. Claryville Septic System Replacement maintenance for Kremer was discussed. The following motion was made:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 10, 2024**

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, to go to bid for the Septic Replacement for Kremer, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0

3. The following resolution was introduced for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 1 OF 2024
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

Motion by Councilperson Richard Coombe, Jr. seconded by Councilperson Nicole Gorr to adopt the following resolution as written.

**RESOLUTION OF THE TOWN BOARD
TOWN OF NEVERSINK,
SULLIVAN COUNTY, NEW YORK
APPROVING THE FORM OF OFFICIAL
UNDERTAKING OF MUNICIPAL OFFICERS OF
THE TOWN AND THE MANNER OF EXECUTION
AND THE SUFFICIENCY OF THE TOWN'S INSURANCE
COMPANY SURETY**

RESOLVED, that the Town Board of the Town of Neversink, Sullivan County, New York, herein and hereby approves the attached form of official undertaking of municipal officers of the Town as well as the manner of execution and sufficiency of the Town's insurance company as surety under same

A roll call vote was taken with the following results:

Supervisor Chris Mathews voting	Yes	
Councilperson Jim Schmidt voting	Yes	
Councilperson Nicole Gorr voting	Yes	
Councilperson Scott Grey voting	Yes	
Councilperson Richard Coombe Jr. voting	Yes	Carried 5-0

**TOWN OF NEVERSINK,
SULLIVAN COUNTY, NEW YORK
OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

WHEREAS, Chris Mathews of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Supervisor of the Town of Neversink; and

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 10, 2024**

WHEREAS, Staci Conjura, of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Town Clerk/Tax Collector of the Town of Neversink; and

WHEREAS, Brent Gotsch, of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Town Justice of the Town of Neversink; and

WHEREAS, Michael Scagnelli, of the Town of Neversink, County of Sullivan, New York, has been elected to the office of Town Justice of the Town of Neversink; and

WHEREAS, Richard Coombe Jr. of the Town of Neversink, County of Sullivan, New York, has been appointed to the office of Deputy Supervisor of the Town of Neversink; and

WHEREAS, Teri Lockhart of the Town of Neversink, County of Sullivan, New York, has been appointed to the office of Bookkeeper of the Town of Neversink; and

WHEREAS, Deborah Shaver of the Town of Neversink, County of Sullivan, New York, has been appointed to the office of Court Clerk of the Town of Neversink; and

NOW THEREFORE, we as respective officers above, do hereby undertake with the Town of Neversink that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk/Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Town Clerk/Tax Collector; and

The Town does and shall maintain insurance coverage, presently with Selective Insurance in the sum of \$100,000.00 plus an additional \$750,000.00 for the Town Clerk/Tax Collector, \$750,000.00 for the Town Supervisor, \$750,000.00 for the Deputy Supervisor, \$750,000.00 for the Bookkeeper/Budget Officer and \$100,000.00 for each Town Justice and Court Clerk to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 10, 2024**

4. **Planning board Alternate interviews** will be conducted on **2/5/24** by Personnel Committee.
5. **Planning & Zoning Board Clerk position** to be **advertised** with **letters of interest** to be returned to Supervisor Mathews office by 2/2/24.
6. The **Investment Policy** for the Town of Neversink needs to be **amended** by the **removal of Bank of America** as a designated depository and to **increase the maximum deposit amount** from \$6,000,000.00 to **\$10,000,000.00**. The following motion was made to remove Bank of America and to increase the maximum deposit amount from \$6,000,000.00 to \$10,000,000.00, and to **adopt the amended policy**:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr to remove Bank of America as a designated depository listed on the Investment Policy for the Town of Neversink, to increase the maximum deposit amount from \$6,000,000.00 to \$10,000,000.00, and to adopt the Investment Policy for the Town of Neversink Amended as of January 10, 2024, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

7. **Catskill Hudson Bank is merging with Hudson Valley Credit Union.**

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 7:58 pm on motion made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, **to discuss performance, hiring and firing of an individual, CEO Keith Stryker** was invited to stay, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 8:46 pm on motion made by Councilperson Scott Grey, seconded by Councilperson Richard Coombe, Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

• Abstract #1A 2023	\$ 35,457.14
• Abstract #1 2023	<u>17,076.89</u>
• Total	\$ 52,534.03

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

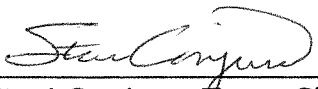
VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
JANUARY 10, 2024**

On motion by Councilperson Richard Coombe, Jr, seconded by Councilperson Scott Grey, the meeting was adjourned at 8:46 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,



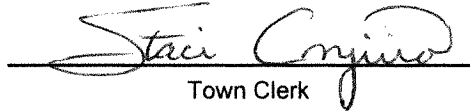
Staci Conjura, Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Supervisor	Photocopies	42	10.50
			Sub-Total:	\$10.50
A1603	Supervisor	Certified Death	24	240.00
		Certified Marriage	3	30.00
			Sub-Total:	\$270.00
A2115	Supervisor	Lot Line Improvement Fee	1	55.00
			Sub-Total:	\$55.00
A2130	Supervisor	Coupon Book C/ D	1	30.00
		Coupon Book S/ W	472	10,384.00
		Landfill Freon Removal Fee	3	45.00
		Landfill Temporary	2	206.00
		Permits	525	10,500.00
			Sub-Total:	\$21,165.00
A2401	Supervisor	Bank Interest Received	1	1.85
			Sub-Total:	\$1.85
A2544	Dog Licensing	Female, Spayed	11	16.50
		Female, Unspayed	2	15.00
		Male, Neutered	6	9.00
		Male, Unneutered	1	7.50
			Sub-Total:	\$48.00
A2590	Supervisor	Building Permits	4	579.20
		Municipal Search	4	140.00
			Sub-Total:	\$719.20
				Total Local Shares Remitted: \$22,269.55
Amount paid to: NYS Ag. & Markets for spay/neuter program				26.00
Total State, County & Local Revenues:		\$22,295.55	Total Non-Local Revenues: \$26.00	

To the Supervisor:

Pursuant to Section 27, Sub 1 of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Staci Conjuro, Town Clerk, Town of Neversink during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

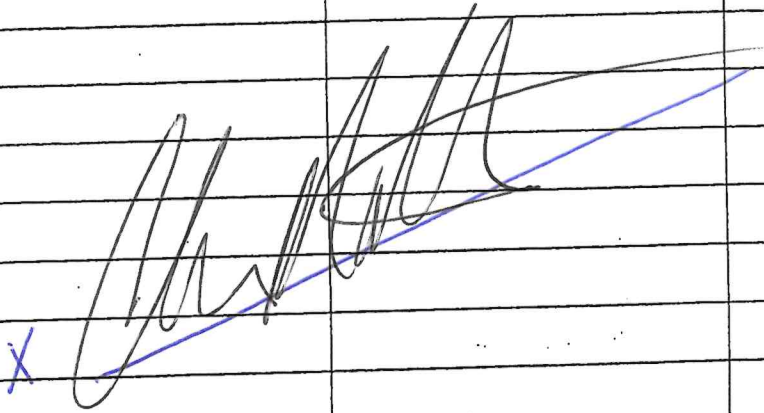
 2/6/24
Supervisor Date

 2/1/24
Town Clerk Date

MONTHLY TOWN CLERK CONSERVATION LICENSE SALES REPORT

January 2024

DATE	TOTAL SALES	TOWN COMMISSION	TO D.E.C.
1/19/24	\$ 25.00	\$ 1.38	\$ 23.62
1/23	25.00	1.38	23.62
	<u>50.00</u>	<u>2.76</u>	<u>47.24</u>
	<u> </u>	<u>.01</u>	<u> </u>
		<u>2.77</u>	
		<u> </u>	
		Pd ck# 128	
		2/1/24	
			Swept
			2/1/24

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**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2275-163693

TOWN OF NEVERSINK
273 Main Street P O Box 307, Grahamsville NY, 12740

Invoice Period: **01/01/2024** to **01/31/2024**

Invoice Summary

Sales Summary	Items Sold	Sales Total	Vendor Commission	Sweep Amount
	5	\$50.00	\$2.76	\$47.24

Reversals / Voids Summary	Items Reversed / Voided	Reversal / Void Total	Vendor Commission	Sweep Amount
	0	\$0.00	\$0.00	\$0.00

Manual Adjustment Summary	Adjustment Note	Adjustment Type	Adjustment Amount

Invoice Totals				Sweep
				\$47.24

\$47.24 Will be swept from your bank account on **2/15/2024**



**Department of
Environmental
Conservation**

STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
625 Broadway, Albany, NY 12233

Phone 1-800-962-5622

Invoice 2275-163693

TOWN OF NEVERSINK
273 Main Street P O Box 307, Grahamsville NY, 12740

Invoice Period: **01/01/2024 to 01/31/2024**

Product Summary

Product Name	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
Resident Fishing	2	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24
Recreational Marine Fishing Registry	2	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vendor Test Print	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	5	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24

\$47.24 Will be swept from your bank account on **2/15/2024**



STATE OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
 625 Broadway, Albany, NY 12233

**Department of
 Environmental
 Conservation**

Phone 1-800-962-5622

Invoice 2275-163693

TOWN OF NEVERSINK
 273 Main Street P O Box 307, Grahamsville NY, 12740

Invoice Period: **01/01/2024 to 01/31/2024**

Daily Summary

Date	Sales			Reversals / Voids			Net		
	Quantity	Vendor	State	Quantity	Vendor	State	Total	Vendor	State
01/19/2024	2	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
01/20/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/21/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/22/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/23/2024	2	\$1.38	\$23.62	0	\$0.00	\$0.00	\$25.00	\$1.38	\$23.62
01/24/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/25/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/26/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/27/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/28/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/29/2024	1	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/30/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01/31/2024	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	5	\$2.76	\$47.24	0	\$0.00	\$0.00	\$50.00	\$2.76	\$47.24

\$47.24 Will be swept from your bank account on **2/15/2024**

**TOWN OF NEVERSINK TOWN CLERK
PETTY CASH REPORT
01/11/2024 – 02/14/2024**

Cash on Hand		\$ 191.50
Amount Received		<u>8.50</u>
	TOTAL	\$ 200.00

**DISBURSEMENTS:
NONE**

\$ 0

REMAINING CASH ON HAND **\$ 200.00**

Staci Conjura, Town Clerk

TOWN OF NEVERSINK

Building Department

Code Enforcement Report for the Month of January 2024

Town Car Mileage: 109

Office Receipts: \$719.20

- Building Permits Issued: M - 4 Y - 4
- Building Permit Renewals: M - 0 Y - 0
- Certificates of Occupancy / Compliance: M - 11 Y - 11
- Complaints: M - 0 Y - 0
- Violations: M - 1 Y - 1
- Municipal Search: M - 4 Y - 4
- Fire Inspections: M - 0 Y - 0
- Junkyard Permit: M - 0 Y - 0
- Mobile Home Park Permit: M - 0 Y - 0
- Operating Permit: M - 0 Y - 0
- Special Use Permit: M - 0 Y - 0
- Fireworks Permit: M - 0 Y - 0
- Training Hours CEO KS: M - 0 Y - 0
- FOIL: M - 0 Y - 0
- Fire Call: M - 1 Y - 1 #6 Skyline Drive

Keith Stryker



Code Enforcement Officer

Permit Monthly Report

01/01/2024 - 01/31/2024

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
January 2024						
24001	01/09/2024	Euisi Rodney	Wood Stove/Chimney	253 Shumway Rd SBL#: 30.-1-66.9	\$2,000.00	\$25.00
Description of Work:						
EXISTING SF HOUSE - NEW INSTALLATION OF A PLEASANT HEARTH FREE STANDING WOODSTOVE IN THE LIVING ROOM AREA AND DURAVENT METAL CHIMNEY SYSTEM. INSTALLATION AS PER MANUFACTURERS SPECIFICATIONS.						
24002	01/11/2024	Kayle / Raymond Castro	Res. Conventional	Mutton Hill Rd SBL#: 36.-1-21.2	\$367,350.00	\$346.20
Description of Work:						
VACANT PARCEL - NEW CONSTRUCTION OF A 56 X 27.4, CONVENTIONALLY FRAMED, RANCH STYLE HOUSE OVER A FULL, UNFINISHED CONCRETE BASEMENT. 3 BEDROOMS, 2 FULL BATHS. (1,531 SF) INCLUDES (2) 8 X 6 OPEN, WOOD FRAME DECKS OVER FROST PROTECTED FOOTINGS. APPROVED SEPTIC, EXISTING WELL. BLOWER DOOR TEST BY 3RD PARTY VENDOR, LP GAS LEAK TEST BY VENDOR, FINAL ELECTRICAL INSPECTION BY APPROVED 3RD PARTY AGENCY.						
24003	01/16/2024	Martin Walker	Res. Conventional	253 Twinshaven Rd SBL#: 12.-1-24.2		\$158.00
Description of Work:						
SITE#2 - PRE-EXISTING, NON CONFORMING SECOND RESIDENCE (CABIN) DISCOVERED. CIRCA 1980. AS BUILT CONVERSION OF A PRE-EXISTING 16 X 33 (528 SF) WOOD FRAME MACHINE SHED INTO A 1 BEDROOM, 1 FULL BATH, 2 ROOM CABIN. OVER AN UNFINISHED MASONRY BASEMENT. DEP COMPLIANT SEPTIC. INCLUDES A 10 X 10 OPEN WOOD FRAME DECK. (100 SF)						
24004	01/30/2024	Zachary Ham	Electric	7520 State Route 55 SBL#: 30.-1-37	\$2,300.00	\$50.00
Description of Work:						
EXISTING SF HOUSE - ELECTRIC SERVICE UPGRADE FROM A 100 TO A 200 AMP SERVICE AND MEETER PAN. INCLUDES A NEW PANEL BOX WITH BREAKERS. FINAL ELECTRICAL INSPECTION BY AN APPROVED 3RD PARTY AGENCY.						
January 2024 Total:					\$371,650.00	\$579.20
Reporting Period Total:					\$371,650.00	\$579.20

Complaint Action Summary

1/1/2024 - 2/1/2024

Complaint #: <All>

Owner: < All >

Complaint #: V24001

Type: Rubbish

Status: Open

Location: Jan Dr

Identifier: 36.-1-19.7

Open Date: 01/09/24

Owner: Jian Pu

Complainant:

Nature Of Complaint: VACANT PARCEL WITH RUBBISH SCATTERED THROUGH OUT THE PROPERTY, ABANDONED BOAT, 2 RV TRAILERS AND DILAPIDATED WOOD STRUCTURE.

Action Type	Action Date	Action Information	Inspector
Inspection	01/09/24	Type: Complaint Inspection Result: Fail	Keith Stryker
Violation	01/09/24	Code: Chapter 30 Section 30-5 Maintenance of premises Status: Open Comply By: <None>	Keith Stryker

Building Department Receipts
Town of Neversink
273 Main Street, P. O. Box 307
Grahamsville, NY 12740



Building Department
845 985 2262x302
Fax 845 985 7686

	Date	Type	Amount
B & K Abstract Corp.	01/09/2024	Municipal Search	\$35.00
J & H Abstract, LLC	01-1-2024	Municipal Search	\$35.00
Upstate Abstract of New York, Inc.	01/30/2024	Municipal Search	\$35.00
Upstate Abstract of New York, Inc.	01/30/2024	Municipal Search	\$35.00

Total Receipts \$140.00

**TOWN OF NEVERSINK
RESOLUTION NO. 2 OF 2024
BUDGET TRANSFERS 2023 BUDGET**

Whereas, after posting 2023 Accounts Payables, and Payroll Accruals additional increases in Appropriations are needed for the **2023 Budget**, A1220.1 Supervisor, Personal Servs for \$1.00, A1220.4 Supervisor, Contractual Expense for \$ 315.00, A1355.1 Assessor, Personal Servs for \$ 2,420.00, A1410.1 Town Clerk, Personal Servs for \$710.00, A5010.1 Supt of Highways, Personal Services for \$ 820.00, A5132.4 Garage, Contractual Exp for 1,890.00, A7020.1 Park & Rec, Personal Servs for \$1.00, A7110.1 Park Maintenance, Personal Services for 8,280.00, A7110.21 Park, Capital Outlay (Water System) for \$ 14,185.00, A7110.4 Park Maintenance, Cont. Exp for \$6,050.00, A7140.4 Playground & Rec Center (New 42 Park), Cont. Exp for \$1,340.00, A7310.2 Youth Program, Equipment for \$760.00, A7310.41 Youth Program, Cont. Exp (Ice Rink) for \$460.00, and A8989.1 Other Home & Comm.,Pers Servs- \$1.00,

Whereas, the decreases in Appropriations are A1430.1 Personnel, Pers Servs for \$2,420.00, A1620.1 Building, Personal Services for 8,280.00, A5132.2 Garage, Equip for \$1,890.00, A7310.4 Youth Program, Cont. Exp for \$1,220.00, A9010.8 Retirement for \$3,340.00 and A3620.1 Safety Inspection. Pers Servs for \$20,083.00,

Now, therefore be it resolved that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made to the **2023 Budget**;

A960 Appropriations-	\$ 37,233.00	
A1430.1-Personnel, Pers Serv	2,420.00	
A1620.1 Building, Per Serv-	8,280.00	
A5132.2 Garage, Equip. -	1,890.00	
A7310.4 Youth Prog.-Cont Exp	-1,220.00	
A9010.8 Retirement -	3,340.00	
A3620.1 Safety Insp, Pers Serv-	20,083.00	
A960 Appropriations-	37,233.00	
A1220.1 Supervisor, Pers. Serv.-		1.00
A1220.4 Supervisor, Cont. Exp.-		315.00
A1355.1 Assessor, Pers Serv -		2,420.00
A1410.1 Town Clerk, Pers Serv-		710.00
A5010.1 Hwy Supt , Pers Serv -		820.00
A5132.4 Garage, Cont Exp-		1,890.00
A7020.1 Park & Rec, Pers. Serv-		1.00
A7110.1 Park Maintenance, Pers Serv -		8,280.00
A7110.21 Park, Capital Outlay-		14,185.00
A7110.4 Park Maintenance, Cont Exp-		6,050.00
A7140.4 Playground & Rec, Cont Exp-		1,340.00
A7310.2 Youth Prog,, Equip-		760.00
A7310.41 Youth Prog, Ice Rink-		460.00
A8989.1 Other Home & Comm,Pers Serv-		1.00

Moved by:

Seconded by:

And Adopted on Motion: February 14, 2024

**TOWN OF NEVERSINK
RESOLUTION NO. 3 OF 2024
BUDGET AMENDMENT**

Whereas, the Highway Superintendent has had approval to purchase new Plow Equipment, hydraulics and controls for the 2 2024 Mack 4x4 Plow Trucks, Bid was approved on February 8, 2023 from Reed Systems, LTD, totaling to \$139,788.00, not received at this time, indefinite when receiving and need to re-appropriate the funds for 2024, funds are to come from Highway Fund Balance, and Highway Superintendent was given approval in Jan. 2024 to purchase a 2024 Ram 3500 Truck, also to come from Highway Fund Balance, totaling \$ 64,991.00,

Whereas, the Town Board authorizes the Supervisor to transfer \$ 204,779.00 from Highway Fund Balance to Machinery, Equipment DA5130.2,

Now, therefore be it resolved that the following budget amendment be made;

DA599 Appropriated Fund Balance - \$ 204,779.00
DA960 Appropriation - 204,779.00
DA5130.2 Machinery, Equip. - 204,779.00

Moved by:

Seconded by:

And Adopted on Motion: February 14, 2024

TOWN OF NEVERSINK
 TREASURER'S REPORT
 Executed By: bdevore

PAGE: 1
 TIME: 14:08:29
 DATE: 01/29/2024

VP 1/29/24

CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	==	==	=====	=====	=====	=====

Bank: CATSKILL CATSKILL

-----Checks-----

Vendor:	CENTRAL HUDSON	CENTRAL HUDSON GAS & ELECTRIC CORP	REMIT ADDRESS		
Invoice ID:	BISQ-DEC-JAN 24	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -06 -7110-40	00 -200	BI SQ, RIVER RD-DEC-JAN 2024	\$ 98.22
Invoice ID:	DCO-DEC-JAN2024	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -02 -3510-40	00 -200	POUND-DEC-JAN 2024	\$ 30.51
Invoice ID:	GENTWN-DEC2023	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -04 -5182-40	00 -200	GEN TOWN CHG-DEC 2023	\$ 23.49
Invoice ID:	GVILLT-DEC 2023	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	11 -01 -5182-40	11 -200	GVILLE LT DIST-DEC 2023	\$ 499.59
Invoice ID:	NAS-DEC-JAN 24	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -06 -7110-40	00 -200	NAS-DEC-JAN 2024	\$ 282.07
Invoice ID:	NEW-NAS-DEC-JAN	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -06 -7110-40	00 -200	NEW-NAS-8256 RTE 55-DEC 2023-	\$ 213.88
Invoice ID:	RTE42-DEC-JAN24	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -06 -7110-40	00 -200	RTE 42 PARK-DEC-JAN 2024	\$ 39.08
				CHECK TOTAL (CHECK #:	14297) = \$ 1,186.84

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Vendor:	LEAF	LEAF	REMIT ADDRESS		
Invoice ID:	FEB 2024	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -01 -1620-40	00 -200	KYOCERA TASK COPIER MTHLY LEA	\$ 248.92
				CHECK TOTAL (CHECK #:	14298) = \$ 248.92

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Vendor:	LINGO TELECOM, LLC	LINGO TELECOM, LLC	REMIT ADDRESS		
Invoice ID:	HWY-JAN-FEB 24	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -04 -5132-40	00 -200	HWY-JAN-FEB 2024	\$ 71.99
Invoice ID:	PARK-JAN-FEB24	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -06 -7110-40	00 -200	PARK-JAN-FEB 2024	\$ 36.00
Invoice ID:	PAVLN-JAN-FEB24	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -06 -7110-40	00 -200	PAVLN-JAN-FEB 2024	\$ 36.00
Invoice ID:	POOL-JAN-FEB 24	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -06 -7180-40	00 -200	POOL-JAN-FEB 2024	\$ 36.00
Invoice ID:	TH-JAN-FEB 2024	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -01 -1620-40	00 -200	TH-JAN-FEB 2024	\$ 179.88
Invoice ID:	TS-JAN-FEB24	Invoice Date: 01/29/2024	Due Date: 01/29/2024		
	2024 2024 1 No	00 -07 -8160-40	00 -200	TS-JAN-FEB 2024	\$ 36.00
				CHECK TOTAL (CHECK #:	14299) = \$ 395.87

24

TOTAL CHECKS = \$ 1,831.63

TOTAL BANK (CATSKILL) = \$ 1,831.63

TOTAL PAYMENTS = \$ 1,831.63

TOWN CLERK CERTIFICATION

I HEREBY CERTIFY THAT THESE CLAIMS WERE
 AUDITED AND ALLOWED BY THE TOWN BOARD TO
 BE PAID.

Review & Sign

Steve Cignara

[Handwritten signature lines]