

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
February 14, 2024**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	OUT OF TOWN
Councilperson Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	OUT OF TOWN
Code Enforcement Officer Keith Stryker	PRESENT
Parks & Recreation Director Cher Woehl	PRESENT

**GUESTS**

Walt Zeitschel	Patrick Kelly
Patrick Kelly	Alyssa Kelly
Kate Kelly	Andrew Kelly
Brian McPhillips	Vincent Kurzrock

- **Supervisor Chris Mathews** welcomed all to the meeting.
- **Andrew Kelly presented his Eagle Scout Project.** He asked the town for support in removing the old shed at the Dog Pound and \$1,200 in financial support to rebuild a new 8x8 shed in the same location.

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr to support Andrew Kelly's Eagle Scout Project, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

- **Patrick Kelly** introduced himself as a journalism student at SUNY New Paltz. He is attending meeting to write an article on local government in the area.
- **Brian McPhillips**, Legislator, spoke briefly about the Council & Governments quarterly meeting, his mission to make college courses available to the high school students in the TVCSD, through the County, at no charge to the student. He also spoke about the sudden closing of Headstart as well as his role in getting it re-opened.

➤ **MINUTES OF PREVIOUS MEETING(S)**

Minutes of the Regular Meeting held on January 10, 2024 were ACCEPTED AS SUBMITTED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

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VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of January 2024 and the Revenue Report, Expense Report and Trial Balance for 1/1/24-1/31/24 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Nicole Gorr, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of January 2024 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of January 2024.

No expenditures made.

**CODE ENFORCEMENT OFFICER**

2024 Annual Report of Activity

Code Enforcement Officer Report for January 2024

- 109 Miles
- \$719.20 Receipts
- 4 Building Permits, total 4 for year
- 0 Building Permit Renewal, total 0 for year
- 11 Certificate of Occupancy/Certificate of Compliance, total 11 for year
- 0 Complaint, total 0 for year
- 1 Violations, total 1 for year
- 4 Municipal Searches, total 4 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 0 CEO Training KS Hours, total 0 for year
- 0 FOIL Request, total 0 for year
- 1 Fire Calls - #6 Skyline Dr, total 1 for year

**PARKS & RECREATION DIRECTOR**

Parks and Recreation Director Cher Woehl gave the following monthly update:

- The **ice rink** is doing very well and is well-attended.
- Advised that over 270 invitations were sent out to surrounding area businesses inviting them to participate in the possible upcoming **Brew,**

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**Barrel & Beyond Festival.** Once interest is gauged the decision on whether to move forward with the festival will be made.

- **Holiday Mountain** invited town to participate in a Tuesday promotion for persons 18 & under. Skiing would run \$30/day and \$30 rental fees; 20 people will be needed to participate on the given Tuesdays. Idea will be discussed further after more information is obtained from Holiday Mountain.
- **Parks & Rec. Board** met last month and has some new ideas that they will be looking into to bring to the town board in upcoming months.
- **Councilperson Richard Coombe, Jr.** complimented the ice rink and the new water system is "wonderful" and making it easier to maintain while saving time. Also noted, that more rubber mats will be needed for next year so that skaters can enter bathrooms without having to remove skates.

**TOWN CLERK**

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

- Oath of Office:
  - Jessica Garigliano – Budget Officer/TON Parks & Recreation Board
  - Cher Woehl – Parks & Recreation Director PT
  - Julie Starner – Health Officer
  - James Stangel – Ethics Committee
  - Deborah Shaver – Clerk to the Courts
  - Douglas Hamilton – Ethics Community
  - Kelsi Luczynski – Committee for Disabled
  - Danita Kristoff – Dog Control Officer
  - Lawrence Jones – Ethics Committee
  - Richard Kennedy – NFD Fire Commissioner
  - Ben Monell – Deputy Superintendent of Highways
  - Roger Edwards - Historian
  - Eileen Delaney – NFD Treasurer
  - Kate Kelly – Committee for Disabled
  - Donna Flynn Brown – Committee for the Disabled
  - Steve Porter – Zoning Board of Appeals
  - Teri Lockhart – Bookkeeper to Supervisor
  - Keith Stryker – CEO/Septic District Administrator
  - Forest Darder – Planning Board
  - Clayton Brooks – Ethics Committee
  - Paul Meizger – CFD Treasurer
  - Anne-Marie Kremer – CFD Secretary
  - David White – CFD Fire Commissioner
- Sprague & Killeen Letter re: Regulation 87
- Letter from Paul Rush
- DEP Press Release re: DEP as top taxpayer in multiple counties
- NYS DOH 2024 Swimming Pool Permit

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Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**SUPERVISOR**

1. **Water Building at Fairgrounds, update** given, very well done by Joe Bagley. Water pressure is still a small issue, Glenn Smith to be contacted.
2. **Claryville Septic System Replacement** maintenance for **Kremer** was discussed. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, to go to bid for the Septic Replacement for Kremer, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

3. The following Resolutions were introduced for the Board's consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 2 OF 2024  
BUDGET TRANSFERS 2023 BUDGET**

**Motion** by Councilperson Nicole Gorr seconded by Councilperson Jim Schmidt to adopt the following resolution as written.

**Whereas**, after posting 2023 Accounts Payables, and Payroll Accruals additional increases in Appropriations are needed for the **2023 Budget**, A1220.1 Supervisor, Personal Servs for \$1.00, A1220.4 Supervisor, Contractual Expense for \$ 315.00, A1355.1 Assessor, Personal Servs for \$ 2,420.00, A1410.1 Town Clerk, Personal Servs for \$710.00, A5010.1 Supt of Highways, Personal Services for \$ 820.00, A5132.4 Garage, Contractual Exp for 1,890.00, A7020.1 Park & Rec, Personal Servs for \$1.00, A7110.1 Park Maintenance, Personal Services for 8,280.00, A7110.21 Park, Capital Outlay (Water System) for \$ 14,185.00, A7110.4 Park Maintenance, Cont. Exp for \$6,050.00, A7140.4 Playground & Rec Center (New 42 Park), Cont. Exp for \$1,340.00, A7310.2 Youth Program, Equipment for \$760.00, A7310.41 Youth Program, Cont. Exp (Ice Rink) for \$460.00, and A8989.1 Other Home & Comm.,Pers Servs- \$1.00,

**Whereas**, the decreases in Appropriations are A1430.1 Personnel, Pers Servs for \$2,420.00, A1620.1 Building, Personal Services for 8,280.00, A5132.2 Garage, Equip for \$1,890.00, A7310.4 Youth Program, Cont. Exp for \$1,220.00, A9010.8 Retirement for \$3,340.00 and A3620.1 Safety Inspection. Pers Servs for \$20,083.00,

**Now, therefore be it resolved** that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made to the **2023 Budget**;

A960 Appropriations- \$ 37,233.00

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A1430.1-Personnel, Pers Serv	2,420.00	
A1620.1 Building, Per Serv-	8,280.00	
A5132.2 Garage, Equip. -	1,890.00	
A7310.4 Youth Prog.-Cont Exp	-1,220.00	
A9010.8 Retirement -	3,340.00	
A3620.1 Safety Insp, Pers Serv-	20,083.00	
A960 Appropriations-	37,233.00	
A1220.1 Supervisor, Pers. Serv.-		1.00
A1220.4 Supervisor, Cont. Exp.-		315.00
A1355.1 Assessor, Pers Serv -		2,420.00
A1410.1 Town Clerk, Pers Serv-		710.00
A5010.1 Hwy Supt , Pers Serv -		820.00
A5132.4 Garage, Cont Exp-		1,890.00
A7020.1 Park & Rec, Pers. Serv-		1.00
A7110.1 Park Maintenance, Pers Serv -		8,280.00
A7110.21 Park, Capital Outlay-		14,185.00
A7110.4 Park Maintenance, Cont Exp-		6,050.00
A7140.4 Playground & Rec, Cont Exp-		1,340.00
A7310.2 Youth Prog., Equip-		760.00
A7310.41 Youth Prog, Ice Rink-		460.00
A8989.1 Other Home & Comm,Pers Serv-		1.00

**Moved by:** Councilperson Nicloe Gorr  
**Seconded by:** Councilperson Jim Schmidt  
**And Adopted on Motion:** February 14, 2024

**TOWN OF NEVERSINK  
RESOLUTION NO. 3 OF 2024  
BUDGET AMENDMENT**

**Motion** by Councilperson Richard Coombe, Jr. seconded by Councilperson Nicole Gorr to adopt the following resolution as written.

**Whereas**, the Highway Superintendent has had approval to purchase new Plow Equipment, hydraulics and controls for the 2 2024 Mack 4x4 Plow Trucks, Bid was approved on February 8, 2023 from Reed Systems, LTD, totaling to \$139,788.00, not received at this time, indefinite when receiving and need to re-appropriate the funds for 2024, funds are to come from Highway Fund Balance, and Highway Superintendent was given approval in Jan. 2024 to purchase a 2024 Ram 3500 Truck, also to come from Highway Fund Balance, totaling \$ 64,991.00,

**Whereas**, the Town Board authorizes the Supervisor to transfer \$ 204,779.00 from Highway Fund Balance to Machinery, Equipment DA5130.2,

**Now, therefore be it resolved** that the following budget amendment be made;

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DA599 Appropriated Fund Balance - \$ 204,779.00  
DA960 Appropriation - 204,779.00  
DA5130.2 Machinery, Equip. - 204,779.00

**Moved by:** Councilperson Richard Coombe Jr.

**Seconded by:** Councilperson Nicole Gorr

**And Adopted on Motion:** February 14, 2024

4. **Planning Board Alternate** - Personnel Committee made the following recommendation: Stephen Poley will move from the ZBA to the Planning Board Alternate position, Andrew McCabe will move from ZBA Alternate to ZBA Board and Travis Hartman will be the ZBA Alternate. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Jim Schmidt to appoint Travis Hartman as the ZBA Alternate, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Jim Schmidt to appoint Stephen Poley as the Planning Board Alternate, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

5. Town will put in an **ad** in the 2024 Neversink Ag Society's **Grahamsville Fair Booklet**. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Jim Schmidt to put an ad in the 2024 Grahamsville Fair Booklet put to a vote and UNANIMOUSLY CARRIED. Councilperson Nicole Gorr recused herself.

VOTE: AYES 3 NAYS 0 ABSENT 1 (Grey).

6. **Planning & Zoning Board Clerk position** to be **re-advertised** with **letters of interest/applications** to be returned to Supervisor Mathews office by 3/29/24.
7. Supervisor Mathews gave an update on the **Pool**. He indicated that the water level is low and possibly getting lower. There may be an issue, it will continue to be monitored.
6. **Town Hall Heating and Air Conditioning System** was discussed. It was decided that it needs to be updated. Supervisor Chris Mathews will reach out to Town Engineer Glenn Smith to get the project started.

**EXECUTIVE SESSION**

The Board **entered** into **Executive Session** at 7:59 pm on motion made by Councilperson Richard Coombe Jr., seconded by Councilperson Nicole Gorr, **to**

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**discuss performance, hiring and firing of individuals**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

The Board **returned** from **Executive Session** at 8:42 pm on motion made by Councilperson Richard Coombe, Jr., seconded by Councilperson Nicole Gorr, Jr., put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**PAYMENTS OF CLAIMS AND VOUCHERS**

- |                    |                   |
|--------------------|-------------------|
| • Abstract #2 2024 | \$ 141,378.08     |
| • Vendor Payments  | \$ <u>1831.63</u> |
| • Total            | \$ 143, 209.71    |

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Nicole Gorr, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Grey).

**ADJOURN OR RECESS**

On motion by Councilperson Richard Coombe, Jr, seconded by Councilperson Jim Schmidt, the meeting was adjourned at 8:48 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

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Staci Conjura, Town Clerk