

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 10, 2024**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	ABSENT (PLANNED)
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Keith Stryker	PRESENT
Parks & Recreation Director Cher Woehl	PRESENT

**GUESTS**

Walt Zeitschel	Vincent Kurzrock
BrianMcPhillips	

- **Legislator Brian McPhillips** read his letter **recommending the Neversink Agriculture Society for receipt of the Golden Feather Award.**

**MINUTES OF PREVIOUS MEETING(S)**

Minutes of the Regular Meeting held on March 13, 2024 and the Special Meeting held on March 27, 2024 were **ACCEPTED AS SUBMITTED** on motion by Councilperson Scott Grey, seconded by Councilperson Richard Coombe, Jr., put to a vote, and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

**SUPERVISOR’S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor’s Report for the month of March 2024 and the Revenue Report, Expense Report and Trial Balance for 3/1/24-3/31/24 were **ACCEPTED AS RECEIVED** and filed on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

**ACCEPTED AS SUBMITTED** for the month of March 2024 to be filed on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

**TOWN CLERK MONTHLY PETTY CASH REPORT**

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 10, 2024**

Month of March 2024/April 2024

ORDERED RESTORED TO \$200.00 by the amount of \$10.00 for postage on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

**CODE ENFORCEMENT OFFICER**

Monthly Receipts Report and Mileage Log and Inspection Report for the month of March 2024 has been filed with the Town Clerk.

- 174 Miles
- \$1295.65 Receipts
- 9 Building Permits, total 16 for year
- 1 Building Permit Renewal, total 1 for year
- 8 Certificate of Occupancy/Certificate of Compliance, total 37 for year
- 0 Complaint, total 0 for year
- 1 Violations, total 2 for year
- 2 Municipal Searches, total 9 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year
- 2 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, total 0 for year
- 0 Special Use Permit, total 0 for year
- 0 CEO Training Hours, total 0 for year
- 0 FOIL Request, total 0 for year
- 1 Fire Calls, total 5 for year, 466 Main Street – Chimney Fire

**PARKS & RECREATION DIRECTOR**

Parks and Recreation Director Cher Woehl gave the following monthly update:

1. **Ice rink** is almost put away for the season. Caution tape will be put up at ice rink so that no one is stepping on the coils until the Hwy Dept has the opportunity to pick them up.
2. Parks & Rec has leftover hamburgers/ hot dogs from previous event and it was decided that these should be donated to Little League for their season.
3. Cher went on to explain that this would be her last Town Board meeting as **Parks & Rec Director**. Her **resignation effective 4/30/2024** has been tendered and she will have her last Parks & Rec board meeting on 4/23/24 to see how her board would like to proceed until another Parks & Rec Director is hired. She thanked the board for supporting her “100 %” and advised that her board does have the ability to continue with events, already planned, by appointing a chair, vice-chair and secretary to act on the behalf of the Parks & Rec dept. In this scenario, they would report monthly to the Town Board and work with Supervisor Mathews, Teri Lockhart, and Town Clerk’s office for procurement and other department needs. Cher was uncertain what her board will decide to do; she will update after meeting. Cher ended her update by tearfully reinforcing that she will always be available to the town for anything that is needed. Councilperson Scott Grey thanked Cher for everything she has done and expressed how appreciative the town is her.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 10, 2024**

Supervisor Mathews went on to further thank Cher for doing exactly what the Town Board asked her to do by holding local events within the town and making the Christmas Tree Lighting an “amazing Hallmark event.” At this time, he also thanked Walt for all the time he put in helping Cher as “the hardest working man in Grahamsville.”

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to **accept the resignation letter of Parks & Recreation Director Cher Woehl and advertise vacant position**, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

**HIGHWAY DEPARTMENT**

1. Highway Superintendent Preston Kelly would like to **go to bid for gasoline, diesel fuel, heating fuel for both the Town Barns and Town Hall, ice control sand, low abrasion crushed stones (1A, 1<sup>ST</sup>, #1 & #2), surge stone (light & Medium), fine dry screenings and crusher run (fine & course)**. Bid will be open on May 13, 2024 at 2:00 pm.

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey to authorize the Town Clerk to advertise a request for bids for gasoline, diesel fuel, heating fuel for both the Town Barns and Town Hall, ice control sand, low abrasion crushed stones (1A, 1<sup>ST</sup>, #1 & #2), surge stone (light & Medium), fine dry screenings and crusher run (fine & course). Bids will be required to be back in the hands of the Town Clerk by 2:00 pm on Monday, May 8, 2023. The Town Board reserves the right to reject any and all bids, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

2. Preston would like to **advertise for 2 seasonal temporary workers** who would work from May 1 to September 30. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to authorize the advertising for two seasonal temporary workers in the Highway Department as laborers for the period between May 1 and September 30, with a minimum age requirement of 18 years old, at wage rate of \$16.14 per hour with no benefits, must have a valid driver’s license, working 40 hours per week put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

3. Preston gave an **update** on the **2016 Freightliner (#10)** that has been at Campbell’s for approximately a month being fixed. During a test drive, to make sure truck had been fixed a tire blew, came apart and ripped through the hood of the Freightliner. The truck was then towed back to Campbell’s and now our insurance company and that of Campbell’s are arguing over who will pay for the damages. Our insurance company will be insisting on repairs immediately and the payment issue will then be taken up between the two insurances after the fact.
4. The **2 new trucks** are here at Town Barn and the Hwy Dept is working on installations of bodies and hydraulic lines. Reed’s did a “nice job with them” and they should be on the road soon.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 10, 2024**

5. Discussed **selling 2007 International and 2009 International trucks** now or in future. It was decided that trucks will be sold in the Fall with bid opening sometime in late August.

**TOWN CLERK**

**FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK**

1. Signed Contract/Letter of Agreement for lowering outfield fence at Route 42 Ballfields between Ketcham Fencing and TON.
2. FOIL Request from Trevor Treglia completed by CEO and Assessor's Office.
3. Signed Contract/Letter of Agreement for Kremer Septic System between Reeves Excavating and TON.

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

**SUPERVISOR**

1. **Parking at Route 42 Park** has been discussed with DEP, Glenn Smith's original plan has been revised to accommodate more parking. DEP agrees, per Supervisor Mathews, work will commence next week after a written acknowledgement of agreement is received from DEP.
2. **Pool** is still leaking for unknown reasons at approximately 1" of water per day. The walls of the pool have also sustained damage due to the lack of water/pressure in the pool. After much discussion, the urgent decision was made to hire a diver to locate the leak versus digging up the area.
3. A **new company/person** will need to be hired to **remove freon** at the transfer station. Harold Brown has said he will no longer be doing it.
4. **Hydrants at Fairgrounds** were recommended by Schmidt's as DOH compliant. Health Inspector Glen Illing is stating that they are not. He will allow the Town to plug the hydrants (with brass plugs), document the plugs in situ therefore bringing them into compliance with DOH. Further discussion will take place with Schmidt's regarding the misinformation.
5. **Generator/generator pad for water building** needs to be decided, propane versus diesel, purchasing vs renting, Glenn Smith will advise in the near future.
6. The following resolution was presented for the Board's consideration:

**TOWN OF NEVERSINK  
RESOLUTION NO. 7 OF 2024  
BUDGET AMENDMENT**

**Whereas**, the Highway Superintendent has had Town Board approval on March 13, 2024 to transfer \$ 225,000.00 from Highway Fund Balance to the Highway Machinery Capital Reserve Fund,

**Whereas**, the Town Board authorizes the Supervisor to transfer \$ 225,000.00 from DA599 Highway Fund Balance, and to increase appropriation DA9901.9 Transfer to Other

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 10, 2024**

Funds for \$ 225,000.00, To Increase Estimate Revenues, Machinery Capital Reserve H-2-510, and increase appropriation H-2-5031 Interfund Transfers, Machinery Capital Reserve for \$225,000.00

**Now, therefore be it resolved** that the Town Board authorizes the Supervisor to do the following budget amendment;

DA599 Appropriated Fund Balance - \$ 225,000.00  
DA960 Appropriation - 225,000.00  
DA9901.9 Transfer to Other Funds- 225,000.00

H-2-510 Estimated Revenue- \$225,000.00  
H-2-980 Revenue - 225,000.00  
H-2-5031- Interfund Transfers- 225,000.00

**Moved by:** Councilperson Richard Coombe Jr.

**Seconded by:** Councilperson Jim Schmidt

**And Adopted on Motion:** April 10, 2024

7. Supervisor Mathews and Councilperson Scott Grey agreed to meet next week to discuss the **drafting of a contract** to be used between the **Town of Neversink and AYSO** for the organization's use of the Route 42 Park.
8. Councilperson Richard Coombe, Jr. presented a **job description for the Bookkeeper to Supervisor position** provided by current Bookkeeper Teri Lockhart. Position and potential salary were discussed.

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to authorize the advertising for **Bookkeeper to Supervisor/Budget Officer position**, at a salary of \$50,000-\$60,000 yearly (commensurate on experience) with benefits included, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

9. Councilperson Richard Coombe, Jr. sought permission of Town Board to allow **Cher Woehl** in her capacity as CWT clerical worker to continue to receive CWT mail at the Town of Neversink. Permission granted by those present.

**PAYMENTS OF CLAIMS AND VOUCHERS**

- Vendor Payments \$ 1090.19
- Abstract #4 \$ 329,362.55
- Total \$ 330,452.74

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
APRIL 10, 2024**

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

**ADJOURN OR RECESS**

On motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, the meeting was adjourned at 8:40 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

---

Staci Conjura, Town Clerk