

**TOWN OF NEVERSINK TOWN BOARD
RECESSED TOWN BOARD MEETING
TENTATIVE AGENDA DECEMBER 26, 2024**

CALL TO ORDER

The Recessed Meeting of the Town of Neversink Town Board called to order at 7:00 pm by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

TOWN BOARD MEMBERS

Supervisor Chris Mathews
Councilperson Jim Schmidt
Councilperson Nicole Gorr
Councilperson Scott Grey
Councilperson Richard Coombe, Jr.

OTHER TOWN OFFICIALS

GUESTS

MINUTES OF PREVIOUS MEETING (S)

Regular Meeting – December 11, 2024

SUPERVISOR

- Parks & Recreation Alternate & Reg needed

PAYMENT OF CLAIMS AND VOUCHERS

- Abstract 13 \$ PENDING

ADJOURN OR RECESS:

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
DECEMBER 11, 2024**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	ABSENT (Planned)
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	ABSENT (Weather)
Code Enforcement Officer Glenn Gabbard	PRESENT
Parks & Recreation Director Tanya Huggler	ABSENT (Planned)
Town Historian Roger Edwards	PRESENT

GUESTS

Larry Bracken	Walt Zeitschel
Brian McPhillips	Vincent Kurzrock

- **Historian Roger Edwards** presented his annual report to the Town Board and explained the projects he is currently working on including:
 - Completing **cemetery listings for 33 burial grounds** within the Town of Neversink and surrounding areas to make part of Town’s historical record.
 - Developing **permanent storage for Ye Olde Tri-Valley Townsman** within his office, listing them by date from 1947 forward.
 - Researching the **Thousand Acre Wynkoop parcel of land, the Hardenberg Patent tract of land and the Graham Massacre.**
- The Town Board extended thanks to Historian Edwards for his report and the work he has put into the Historian’s office this year.
- Grahamsville Fire Department President, **Larry Bracken**, was welcomed back to town after an extended trip. He addressed the Town Board and offered a **“Thank you,” on behalf of the GFD**, for the Town’s response as well as the community’s response to the Whitehouse Fire stating that it was “greatly appreciated” and “incredibly amazing.”
 - **Walt Zeitschel**, Co-Chairperson of Planning Board, briefly spoke about the recent planning board meeting. There were **(4) lot improvements** approved during the meeting in the **Kerilands** area. Supervisor Chris Mathews stated that the new owner of that property, **OSI (Open Space Institute)**, have reached out to him to answer any questions he or the community may have.

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MINUTES OF PREVIOUS MEETING(S)

Minutes of the Public Hearings (2) held on November 7, 2024 and the Regular Meeting held on November 13, 2024 were ACCEPTED AS SUBMITTED on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of November 2024 was ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of November 2024 to be filed on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of November 2024/December 2024
No expenditures.

HIGHWAY SUPERINTENDENT

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Report for November 2024

- 293 Miles
- \$1,266.40 Receipts
- 7 Building Permits, total 91 for year
- 0 Building Permit Renewal, total 4 for year
- 10 Certificate of Occupancy/Certificate of Compliance, total 143 for year
- 0 Complaint, total 0 for year
- 1 Violations, total 5 for year
- 3 Municipal Searches, total 58 for year
- 0 Fire Inspections, total 3 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year

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- 0 Fireworks Permit, total 1 for year
- 0 CEO Training Hours, total 40 for year
- 0 FOIL Request, total 2 for year
- 0 Fire Calls, total 6 for year

- ❖ CEO Glenn Gabbard reports that **11 new homes** have been built within the town this year.
- ❖ CEO Gabbard also reports that there has been a complaint made to his office, involving Betty Paul and her neighbor; he advised the Board that this is a civil matter.

PARKS & RECREATION

- Meeting Minutes – December 26, 2024

FILINGS/CORRESPONDENCE WITH TOWN CLERK

- Filings:
 - Sullivan County Solid Waste Management Rules & 2025 Disposal Fees
 - Letter from NYS Dept of Financial Services re: BDD application
 - Letter from Sullivan BOCES re: Centralization Order for Livingston Manor & Roscoe
 - Shared Services Contract between Neversink & Denning
 - Letter from Sullivan BOCES re: merging of Livingston Manor & Roscoe School Districts
- Town Clerk presented the Town Board with an invoice from TelAscent, LLC requesting \$2400.00 (in upfront postage) be mailed to them to be applied to the forthcoming Property Tax mailing. Any unused postage will be credited to the Town's bill at the end of Tax Season. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to authorize the payment to TelAscent, LLC to process and mail the property tax bills, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe Jr., seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

SUPERVISOR

1. The following Resolution was presented for the Boards consideration:

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**TOWN OF NEVERSINK
RESOLUTION NO. 20 OF 2024
AUTHORIZING THE PAYMENT RATE FOR THE
SNOW AND ICE CONTRACT FOR 2024-2027**

At the regular meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York 12740, in said town, on the 11th day of December, 2024 at 7:30 p.m. prevailing time.

The meeting was called to order by Supervisor Chris Mathews and upon roll being called the following were:

	PRESENT	ABSENT
Supervisor Chris Mathews	X	
Councilperson Jim Schmidt	X	
Councilperson Nicole Gorr		X
Councilperson Scott Grey	X	
Councilperson Richard Coombe, Jr.	X	

The following resolution was introduced by Councilperson Scott Grey who moved for its adoption, and seconded by Councilperson Richard Coombe, Jr., to wit:

RESOLVED, that pursuant to Highway Law Section 135-a providing for snow and ice control on County Roads with the Town, the Supervisor be and he is directed to execute a contract with the County of Sullivan for the Town to undertake and perform snow and ice control on County Roads located in the Town for the period beginning July 1, 2024 and ending June 30, 2027 and any extensions thereof duly authorized as provided in such contract at the rates therein provided or hereafter approved.

The question of the adoption of the foregoing resolutions was duly put to a vote on roll call, resulting as follows:

		AYE	NAY	ABSENT
Supervisor Chris Mathews	Voting			
Councilperson Jim Schmidt	Voting			
Councilperson Nicole Gorr				X
Councilperson Scott Grey	Voting			
Councilperson Richard Coombe, Jr.	Voting			

The resolution was thereupon declared duly adopted.

Dated: December 11, 2024
Town of Neversink
Grahamsville, New York

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2. Beginning January 1, 2025, the rate for single stream recycling is increasing to \$150.00/ton from \$110.00/ton by the County. **Legislator Brian McPhillips explained the increase** from last year (from \$50.00/ton to \$100.00/ton) and this year is something needing to happen after many years of no increase but inflation occurring. He reassured the Town Board that after this increase; the cost per ton will be in smaller increments annually. He also explained that the County is looking into building a **Waste to Energy Plant** that would help with the overall costs of hauling/tonnage within it. After discussion it was decided to **raise the cost of the permit to \$25.00 in 2025 and to raise the cost of solid waste coupon books to \$25.00 in 2025**. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to raise the cost of the Transfer Station Permit to \$25.00 per year starting in 2025 and to raise the cost of the solid waste coupon book to \$25.00 each, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

3. The following motions were made to **set the date for the end of year meeting** and the **2025 Organizational Meeting**:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., to set the date for the end of year meeting for December 26, 2024 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to set the date for the 2025 Organizational Meeting for January 8, 2024 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

4. The following motion was made:

A motion was made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey to **retain Teri Lockhart on a part-time basis as Financial Manager** at an hourly rate of \$75.00/hour, paid for a minimum of (4) hours each occasion, on an as needed basis, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

PUBLICATIONS

- Talk of the Towns & Topics Nov/Dec 2024

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 8:03 pm on motion made by Supervisor Chris Mathews, seconded by Councilperson Richard Coombe Jr., to discuss the employment history of

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a particular Town employee and invited Staci Conjura to remain, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

The Board **returned** from **Executive Session** at 9:13 pm on motion made by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

PAYMENTS OF CLAIMS AND VOUCHERS

- Vendor Payments: \$ 3,526.46
- Abstract 12 \$82,920.47
- Total \$ 86,446.93

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Gorr).

ADJOURN OR RECESS

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, the meeting was recessed at 9:15 pm to reconvene on December 26, 2024 at 7:00 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Staci Conjura, Town Clerk