

TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
March 12, 2025

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews with the pledge of allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	ABSENT (PLANNED)

Other Officials

Highway Superintendent Preston Kelly	ABSENT (PLANNED)
Code Enforcement Officer Glenn Gabbard	PRESENT
Parks & Recreation Director Tanya Huggler	PRESENT

GUESTS

Walt Zeitschel	Vincent Kurzrock
Brian McPhillips	Joe Bagley
Larry Bracken	Carolyn Summers
David Brittenham	

- Supervisor Chris Mathews welcomed **David Brittenham** & Carolyn Summers to the meeting. Mr. Brittenham **addressed the Board to express his gratitude regarding the recent purchase of the Keriland's property by the Open Space Institute (OSI)**. This acquisition will allow OSI to turn the property over to NYS in the coming years to be turned into a nature preserve. Supervisor Chris Matthews thanked Mr. Brittenham for his words and stated that he believes the developer got a fair opportunity but, ultimately, the right thing was done by not changing the Town of Neversink Master Plan. Mr. Brittenham urged the Town Board, Legislators and all people to send letters to Albany to encourage the NYS acquisition to be expedited in order for the land to become available to the public sooner. Legislator Brian McPhillips offered to write such a letter and send it to Albany.
- **Joe Bagley** addressed the Town Board regarding the **kitchen at the Fairgrounds**. It needs to be gutted and insulated properly to meet DOH guidelines to be utilized for municipal events. Previously, there was discussion of an addition being added on which would require additional insulation. Joe suggested that it all be put on hold until the addition is done so that the insulation could be done all at once and possibly defray costs. It was decided that the Fairgrounds Pavilion will be closed in the fall starting October 6th thru October 30th for construction to take place. A **Construction Committee** was formed with Chris Mathews & Jim Schmidt initially, with other members to be added at a future time.

TOWN OF NEVERSINK TOWN BOARD

REGULAR MEETING

March 12, 2025

- **Councilperson Scott Grey** advised that the **Grahamsville Fire Dept** has shown **interest in purchasing the next Town pick-up truck** that becomes available. It is needed to pull a the Dept's new Emergency Wildland Fire & Rescue UTV. **Larry Bracken** advised that the Dept cannot use personal vehicles to pull the new equipment, it must be a Dept owned vehicle that pulls it in order to be in line with NYS regulations and insurance policies. Supervisor Mathews stated that he has already discussed this idea with Town Attorney Ken Klein, a direct sale is permissible as long as fair market value is assessed and received.

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on February 12, 2025 were ACCEPTED AS SUBMITTED on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of February 2025 and the Revenue Report, Expense Report and Trial Balance for 2/1/25-2/28/25 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of February 2025 to be filed on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of February 2025.

No expenditures made.

CODE ENFORCEMENT OFFICER

2025 Annual Report of Activity

Code Enforcement Officer Report for February 2025

- 233 Miles
- \$140.00 Receipts
- 0 Building Permits, total 2 for year
- 0 Building Permit Renewal, total 0 for year
- 1 Certificate of Occupancy/Certificate of Compliance, total 3 for year
- 1 Complaint, total 1 for year
- 1 Violations, total 1 for year
- 4 Municipal Searches, total 7 for year
- 0 Fire Inspections, total 0 for year
- 0 Junk Yard Permit, total 0 for year

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
March 12, 2025**

- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 0 for year
- 7 CEO Training GG Hours, total 7 for year
- 0 FOIL Request, total 0 for year
- 0 Fire Calls, total 1 for year

PARKS & RECREATION DIRECTOR

Parks and Recreation Director Tanya Huggler gave the following monthly update:

- **Summer Camp Registration** has started. Camp is open to all Town of Neversink residents and Tri-Valley CSD students. Applications for Camp Counselors have started to come in and the students will also be able to use the time worked based learning hours. All of the Dept of Health paperwork has been submitted as well as paperwork for a Sullivan 180 grant.

HIGHWAY DEPARTMENT

Supervisor Chris Mathews gave the following update at Hwy Superintendent Preston Kelly's request:

- Equipment committee met 02/18/2025 and discussed the need for a new Beavertail trailer. It was decided that a new one would be needed. After discussion, the Board approved the **purchase of a new flatbed equipment trailer at a cost of \$39,843.00 from State Contract (Sourcewell), to come from unexpended balance.** The (2) older trailers the Town owns will be placed on Auctions Unlimited when the new replacement is received.
- Equipment committee discussed the **purchase of a new 2026 Mack Truck** to keep fleet uniform and parts interchangeable and to avoid paying an additional \$25,000 increase in the coming year related to new EPA regulations dealing with first level emissions. It is recommended that this be done and that money (not to exceed \$320,000) be taken from the Machinery Reserve to do so.
- **Sealcoating the walking path** and in front of the garage at the Route 42 Park was suggested and will be discussed further in the future.

The following Resolution was made by the Town Board:

**TOWN OF NEVERSINK
RESOLUTION NO. 7 OF 2025
PERMISSIVE REFERENDUM**

Whereas, the Highway Superintendent would like to purchase a 2026 Mack Granite 4x6 Single Axle Plow Truck with Frink American/Everest Plow and Wing System at a total cost of \$320,000.00 to be spent out of Machinery Capital Reserve, and

Whereas, the expenditure of \$320,000.00 from Capital Reserve is subject to Permissive Referendum, and

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
March 12, 2025**

Now, Therefore Be it Resolved that the Town Board authorizes the Supervisor to start the Permissive Referendum procedure, and the date of the Public Hearing to be held will be April 9, 2025.

Moved by: Councilperson Scott Grey

Seconded by: Councilperson Jim Schmidt

And Adopted on Motion: March 12, 2025

- The Highway Dept will be **redoing concrete work at the Transfer Station** after Spring Clean-up this year.
- Preston Kelly would like to **advertise for (2) seasonal temporary workers** who would work from April to September 30. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt to authorize the **advertising for two seasonal temporary workers in the Highway Department** as laborers for the period between April and September 30, with a minimum age requirement of 18 years old, at wage rate of \$16.54 per hour with no benefits, must have a valid driver's license, working 40 hours per week put to a vote and **UNANIMOUSLY CARRIED**.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

- Possible changes/increases in **CHIPS funding** were briefly noted.
- Preston Kelly requested permission to attend the **2025 Highway School in Ithaca on June 1st to the 4th, 2025**.

A motion was made by Councilperson Jim Schmidt, seconded by Councilperson Nicole Gorr approving Highway Superintendent Preston Kelly's request to **attend the 2024 NYS Highway Superintendent's Highway School in Ithaca, NY on June 1st– 4th, 2025**, put to a vote and **UNANIMOUSLY CARRIED**.

VOTE: AYES 3 NAYS 0 ABSENT 1 (Coombe).

TOWN CLERK

FILINGS/CORRESPONDENCE WITH TOWN CLERK

- **Filings:**
 - Little League Lease
 - Regulation 87; Annual Governmental Insurance Disclosure Statement from Sprague & Killeen
 - Sprague & Killeen Renewal Policy - Crime
- **Correspondence:**
 - Email from Matthew Merchant thanking Town of Neversink for facilitating transfer/protection of Keriland's property.
 - Email from Damascus Citizens for Sustainability re: negative environmental/economic impacts of waste to energy incinerator.

Items were ORDERED LOGGED and FILED on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote, and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
March 12, 2025**

PUBLICATIONS

1. Around the Reservoirs/Spring 2025

SUPERVISOR

1. The following (5) **Resolutions** were introduced for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 2 OF 2025
CLEANUP INITIATIVE
"SPRING CLEANUP 2025"**

WHEREAS, the Sullivan County Legislature adopted the Sullivan County Cleanup Initiative 2025 Program; and

WHEREAS, the Town Board of the Town of Neversink hereby authorizes the Supervisor, Chris Mathews, to sign the municipal agreement with the County of Sullivan to cooperate in conducting a municipal cleanup; and

NOW THEREFORE, BE IT RESOLVED, that the Town of Neversink anticipates holding the municipal cleanup program on April 19, 23, 26 and 30, 2025.

Moved by: Councilperson Scott Grey

Seconded by: Councilperson Jim Schmidt

Adopted UNANIMOUSLY by VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

2.

**TOWN OF NEVERSINK
RESOLUTION NO. 3 OF 2025
BUDGET TRANSFERS - 2024 BUDGET**

WHEREAS, after posting 2024 Accounts Payables and Payroll Accruals, additional increases in Appropriations are needed for the 2024 Budget: A1420.4 Attorney, Contractual Expense for \$775.95, A3510.4 Control of Dogs, Contractual Expense for \$78.10, A3620.4 Safety Inspection, Contractual Expense for \$28.05, A8160.1 Refuse & Garbage, Personal Services for \$947.34; and

WHEREAS, the decrease in Appropriations is A1620.4 Building, Contractual Expense for \$1,829.44; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to do the above transfers and that the following budget amendments be made to the 2024 Budget:

A960 Appropriations - \$ 1,829.44

A1420.4 Attorney, Contractual Expense

\$ 775.95

TOWN OF NEVERSINK TOWN BOARD

REGULAR MEETING

March 12, 2025

A3510.4 Control of Dogs, Contractual Expense	\$ 78.10
A3620.4 Safety Inspection, Contractual Expense	\$ 28.05
A8160.1 Refuse & Garbage, Personal Services	\$ 947.34
A960 Appropriations - \$ 1,829.44	
A1620.4 Building, Contractual Expense	\$ 1,829.44

Moved by: Councilperson Jim Schmidt

Seconded by: Councilperson Scott Grey

Adopted UNANIMOUSLY by VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

3.

**TOWN OF NEVERSINK
RESOLUTION NO. 4 OF 2025
BUDGET AMENDMENT**

WHEREAS, there needs to be an increase to A1310.4, Director of Finance, Contractual Expense for the Financial Officer's fees for \$12,000.00, to be transferred from A1990.4, Contingent Account; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made:

A960 Appropriations - \$ 12,000.00	
A1990.4 Contingent Account	\$12,000.00
A960 Appropriations - \$ 12,000.00	
A1310.4 Director of Finance, Contractual Expense	\$12,000.00

Moved by: Councilperson Scott Grey

Seconded by: Councilperson Nicole Gorr

Adopted UNANIMOUSLY by VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

4.

**TOWN OF NEVERSINK
RESOLUTION NO 5 OF 2025
BUDGET AMENDMENT**

WHEREAS, the Highway Superintendent has had Town Board approval to purchase a new 2025 Ram 3500 with Plow from Robert Green Chevrolet Oldsmobile, Inc, and the purchase was approved at the February 12, 2025 Town Board meeting, totaling \$ 63,000.00, and the funds are to come from the Highway Fund Balance; and

WHEREAS, the Town Board authorizes the Supervisor to transfer \$ 63,000.00 from Highway Fund Balance to Machinery, Equipment DA5130.2; and

TOWN OF NEVERSINK TOWN BOARD

REGULAR MEETING

March 12, 2025

NOW THEREFORE, BE IT RESOLVED, that the following budget amendment be made:

DA599 Appropriated Fund Balance	\$ 63,000.00	
DA960 Appropriation	\$ 63,000.00	
DA5130.2 Machinery, Equipment	\$ 63,000.00	

Moved by: Councilperson Scott Grey

Seconded by: Councilperson Nicole Gorr

Adopted UNANIMOUSLY by VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

5.

TOWN OF NEVERSINK

RESOLUTION NO. 6 OF 2025

BUDGET TRANSFERS - 2024 BUDGET

WHEREAS, after posting 2024 Accounts Payables, an additional increase in Appropriations is needed for the 2024 Budget SL5182.40 Grahamsville Light District, Contractual Expense for \$ 261.07; and

WHEREAS, also increasing Appropriated Fund Balance SL599 for \$ 261.07; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made to the 2024 Budget:

SL599 Appropriated Fund Balance -	\$ 261.07	
SL960 Appropriations	\$ 261.07	
SL5182.40 Grahamsville Light District, Contractual Expense		\$ 261.07

Moved by: Councilperson Nicole Gorr

Seconded by: Councilperson Scott Grey

Adopted UNANIMOUSLY by VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

EXECUTIVE SESSION

The Board **entered** into **Executive Session** at 8:11 pm on motion made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, **to discuss performance, hiring and firing of individuals**, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

The Board **returned** from **Executive Session** at 8:25 pm on motion made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
March 12, 2025

PAYMENTS OF CLAIMS AND VOUCHERS

Abstract #3 2025	<u>\$ 165,612.51</u>
Total	\$ 165,612.51

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

ADJOURN OR RECESS

On motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, the meeting was adjourned at 8:27 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Staci Conjura, Town Clerk