

**TOWN OF NEVERSINK TOWN BOARD  
TOWN BOARD MEETING  
TENTATIVE AGENDA JULY 9, 2025**

**CALL TO ORDER**

The Regular Meeting of the Town of Neversink Town Board called to order at **7:30 p.m.** by Supervisor Chris Mathews with the Pledge of Allegiance.

**ROLL CALL**

**TOWN BOARD MEMBERS**

Supervisor Chris Mathews  
Councilperson Jim Schmidt  
Councilperson Nicole Gorr  
Councilperson Scott Grey  
Councilperson Richard Coombe, Jr.

**OTHER TOWN OFFICIALS**

Code Enforcement Officer Glenn Gabbard  
Highway Superintendent Preston Kelly  
Parks & Rec Director Tanya Huggler

**GUESTS**

**MINUTES OF PREVIOUS MEETING(S)**

Regular Meeting – June 11, 2025

**SUPERVISOR'S RECEIPTS & DISBURSEMENT REPORT**

Month of June 2025

Revenue Report, Expense Report and Trial Balance for 6/1/2025-6/31/2025

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

Month of June 2025

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of June 2025/July 2025

No expenditures made. \$100.00 bill seized by HVCU. Petty Cash short \$100.00 due to seizure.

**REPORTS AND MATTERS OF TOWN OFFICIALS**

**CODE ENFORCEMENT OFFICER**

**Code Enforcement Officer Report for June 2025**

- 1476 Miles
- \$1394.60 Receipts
- 8 Building Permits, total 34 for year
- 1 Building Permit Renewal, total 1 for year
- 2 Certificate of Occupancy/Certificate of Compliance, total 14 for year
- 0 Complaint, total 1 for year
- 1 Violations, total 3 for year
- 7 Municipal Searches, total 55 for year
- 1 Fire Inspections, total 1 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, 0 total for year

**TOWN OF NEVERSINK TOWN BOARD  
TOWN BOARD MEETING  
TENTATIVE AGENDA JULY 9, 2025**

- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 1 for year
- 0 CEO GG Training Hours, total 40 for year
- 0 FOIL Request, total 0 for year
- 0 Fire Calls, total 1 for year

**HIGHWAY SUPERINTENDENT**

**PLANNING BOARD**

- Minutes from July 2, 2025

**ZONING BOARD**

- Minutes from June 17, 2025
- Cancellation Notice of July 15, 2025 Meeting

**TOWN CLERK**

**FILINGS**

- 2025 Final Assessment Roll.
- Notice of Democratic Caucus July 14<sup>th</sup>, 2025.
- Roundout Neversink Stream Program agreement for Slater Rd Culvert
- Fully executed Sullivan County Abstract of Settlement for Town of Neversink 2025 Tax Season

**CORRESPONDENCE**

- Daniel Pierce Library Thank You letter for sponsoring 39<sup>th</sup> Annual Pumpkin Party Booklet.
- Letter from Monticello FD re: sponsorship of 96<sup>th</sup> Annual Sullivan County Firefighters Parade.
- Letter from Selective Insurance re: March 14, 2024 Claim #22606119.
- Email from Sullivan County Division of Planning, Development & Environmental Management re: letter of support request.
- Email from Sullivan County Deputy Commissioner- Division of Public Works re: changes to Solid Waste rules effective July 1<sup>st</sup>, 2025.

**PUBLICATIONS**

- Talk of the Towns & Topics - May/June2025

**SUPERVISOR**

- Resolution No. 11 of 2025 – Budget Amendment
- Ice Rink Bid – New motion Needed
- Appoint Assessor
- Resolution No. 12 of 2025 – Budget Amendment

**PAYMENT OF CLAIMS AND VOUCHERS**

- Health Insurance     \$ 86,769.34
- Vendor Payments     \$ 2,275.12
- Abstract #7             \$ PENDING
- Total                     \$ PENDING

**ADJOURN OR RECESS:**

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
June 11, 2025**

**CALL TO ORDER**

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

**ROLL CALL**

**Board Members**

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

**Other Officials**

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Glenn Gabbard	PRESENT
Parks & Recreation Director Tanya Huggler	PRESENT

**GUESTS**

Tom Gravel	Walt Zeitschel
Mike Dean	Brian McPhillips
Ian Constable	Vincent Kurzrock
David Brittenham	Cher Woehl

- **Tom Gravel of OSI (Open Space Institute)** was welcomed to the meeting by Supervisor Chris Mathews. He gave a brief presentation on the history of **the Blue Hill Property (formerly Keriland's)**. He explained the OSI acquisition, plans for future recreational use, and, ultimately, the purchase of the property by NYS which is anticipated to happen in the next two to three years.
- Councilperson Richard Coombe, Jr. discussed the **2025 Sullivan 180 Golden Feather Community Impact Grant awarded to the Town of Neversink to renovate and improve the ice rink at the Grahamsville Fairgrounds**. The project will need to go out to bid soon in order to start work in October after the Pumpkin Party. Highway Superintendent Preston Kelly will do the earth work; the concrete work will go out to bid as soon as specs are clarified/reviewed to include concrete for chillers to sit upon and accepted. The following motion was made:

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Nicole Gorr for the Town Clerk to advertise and go to bid on the concrete work for the Fairgrounds Ice Rink as soon as specs are clarified, put to a vote and **UNANIMOUSLY CARRIED**.

VOTE: AYES 5 NAYS 0.

- Supervisor Chris Mathews publicly **thanked Pool Director Janet Carey** for being an “amazing asset to the Town.” He **praised Parks & Rec Director Tanya Huggler and the staff at Frost Valley for the “excellent work” done to move the Town closer to having a Summer Camp Program in the future**. He also took a moment to thank Tanya Huggler, Nicole Gorr and Jim Schmidt for all the hard work put into the Sullivan 180 Golden Feather Grant.
- **Mike Dean addressed the Town Board in an effort to find out why he was removed from the Neversink Zoning Board of Appeals at the May 14, 2025 Town Board meeting**. He recounted his many years of service to the Neversink community, expressed his displeasure at the Board’s decision to remove him and asked for explanation from the Town Board regarding his removal.

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
June 11, 2025**

Newly appointed **Zoning Board Chairperson Ian Constable** addressed the Town Board and asked that the Board reconsider the action and allow **Mike Dean to remain on the ZBA Board as an alternate member**. Councilperson Richard Coombe Jr. explained that the removal occurred during an executive session as personnel matters are not discussed in a public forum. Councilperson Coombe made a motion to go into executive session for further discussion inviting Mike Dean to stay.

**EXECUTIVE SESSION**

The Board **entered** into **Executive Session** at 8:29 pm on motion made by Councilperson Richard Coombe, Jr. seconded by Councilperson Nicole Gorr, to discuss the hiring, firing of Town employees and invited Mike Dean to stay, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 8:53 pm on motion made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

**MINUTES OF PREVIOUS MEETING(S)**

Minutes of the Regular Meeting held on May 14, 2025 were ACCEPTED AS SUBMITTED on motion by Councilperson Jim Schmidt, seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT**

The Supervisor's Report for the month of May 2025 and the Revenue Report, Expense Report and Trial Balance for 5/1/25-5/31/25 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK DECALS AND MONTHLY FEE REPORT**

ACCEPTED AS SUBMITTED for the month of May 2025 to be filed on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**TOWN CLERK MONTHLY PETTY CASH REPORT**

Month of May 2025  
No expenditures made.

**REPORTS AND MATTERS OF TOWN OFFICIALS**

**CODE ENFORCEMENT OFFICER**

Code Enforcement Officer Report for May 2025

- 405 Miles
- \$865.00 Receipts
- 9 Building Permits, total 26 for year
- 0 Building Permit Renewal, total 1 for year
- 3 Certificate of Occupancy/Certificate of Compliance, total 12 for year
- 1 Complaint, total 1 for year

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
June 11, 2025**

- 1 Violations, total 2 for year
- 6 Municipal Searches, total 23 for year
- 1 Fire Inspections, total 1 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 0 for year
- 0 Operating Permit, 0 total for year
- 1 Special Use Permit, total 1 for year
- 0 Fireworks Permit, total 0 for year
- 3 CEO GG Training Hours, total 40 for year
- 0 FOIL Request, total 0 for year
- 0 Fire Calls, total 1 for year

**PARKS & RECREATION**

1. Parks & Rec Director Tanya Huggler gave the following updates:
  - The Town of Neversink was **awarded the Sullivan 180 Golden Feather Grant to make the ice rink at the Fairgrounds permanent.**
  - **Summer Camp was canceled** due to low enrollment rates. Frost Valley generously offered to bus registered campers to their camp at no extra charge to the families and offered all counselors hired for the Town camp a job at Frost Valley.
  - Events coming up in the Parks & Rec Dept include:
    - A partnership with Roundout Streams this weekend to teach a **Streams Program and an upcoming Felting Workshop.**
  - **Councilperson Jim Schmidt commended Tanya on her excellent work for the grant presentation.**

**HIGHWAY DEPARTMENT**

1. Superintendent Preston Kelly requested an **amended agreement for expenditure of Hwy Funds be signed by Town Board. Agreement signed by Town Board as per request.**
2. **CHIPS Repair State Funding (same as last year +/-):**
  - Chips: \$ 395,313.00
  - Pave NY: \$ 83,766.46
  - EWR: \$ 71,743.22
  - POP: \$ 55,844.31
  - TOTAL \$ 606,666.99

**PLANNING BOARD**

**ZONING BOARD**

- Minutes for 05/20/2025 (Draft)

**TOWN CLERK**

- ❖ The Town Board was updated on **Flag Sponsorships. To date (23) flags have been sponsored.**

**FILINGS/CORRESPONDENCE WITH TOWN CLERK**

- **Filings:**
  1. Oath of Office:
    - Travis Hartman – ZBA Board Member
    - Ian Constable – ZBA Chairman

**TOWN OF NEVERSINK TOWN BOARD  
REGULAR MEETING  
June 11, 2025**

2. Certificate of Insurance Coverage - NYS Disability & Paid Family Leave Benefits
  3. DOH Permit for Neversink Agricultural Society
  4. DOT Work Permit for Banners, Baskets, Etc
  5. FOIL request from Michael Dean 05/16/2025; Completed.
  6. FOIL request from Walter F. Zeitschel 06/10/25; Completed.
  7. From Sullivan County Clerk's Office:
    - o Lot Improvement – Costa 2025
- **Correspondence:**
    - o Email from Sullivan County BOE re: Even Year Law
    - o Email from Sullivan County DPW re: Right to Farm Signs

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**PUBLICATIONS**

**SUPERVISOR**

1. The **Slater Road Culvert** was discussed. The following motion was made:

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey authorizing Supervisor Chris Mathews to sign the agreement between the Town of Neversink and the Sullivan County Soil & Water Conservation District to purchase the Slater Rd culvert only upon acceptable clarification of the Article 10. Suspension and Termination clause contained within contract, put to a vote and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0.

2. **Supervisor Mathews updated the Town Board on the Construction Committee meeting that took place earlier this week.** The **Fairgrounds Pavilion extension** will be built on a concrete slab with the finishing work completed by Joe Bagley. After discussion, it was decided that he will contact **Town Engineer Glenn Smith to get specs for the concrete slab and/or pole barn** so that project can go out to bid. Highway Superintendent Preston Kelly will handle the site work and drainage.
3. Supervisor Mathews stated that **Happy Stump Tree Removal is almost done with removing the trees at the cemeteries.** Highway Superintendent Preston Kelly is reviewing the work as it is completed to make sure it is completed as per Bid specs.
4. **Sealcoating work will begin shortly at Town Hall** on the weekends with Superintendent Kelly overseeing the work done to make sure it is going according to Bid specs.
5. The **Town lease with the Neversink Agricultural Society at the Fairgrounds** was discussed briefly. It is up for renewal March 2026. Prior to this the Town Board will review the lease to see if any changes need to be made.

**PAYMENTS OF CLAIMS AND VOUCHERS**

• Health Insurance	\$ 88,547.16
• Vendor Payments	\$ 1,713.39
• Abstract #6	<u>\$ 300,234.63</u>
Total	\$ 390,495.18


**TOWN OF NEVERSINK TOWN BOARD**  
**REGULAR MEETING**  
**June 11, 2025**

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.  
VOTE: AYES 5 NAYS 0 ABSENT 0.

**ADJOURN OR RECESS**

On motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, the meeting was adjourned at 9:13 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

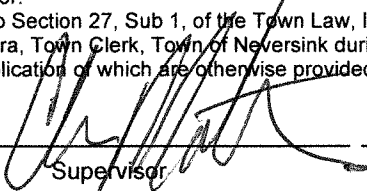
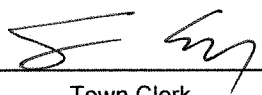
  
\_\_\_\_\_  
Staci Conjura, Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
	Flag Sponsorship	Flag Sponsorship	5	1,000.00
		<b>Sub-Total:</b>		<b>\$1,000.00</b>
A1255	Supervisor	Marriage License	4	30.00
		Photocopies	1	18.50
		<b>Sub-Total:</b>		<b>\$48.50</b>
A1603	Supervisor	Certified Death	5	50.00
		Certified Marriage	3	30.00
		<b>Sub-Total:</b>		<b>\$80.00</b>
A2001	Supervisor	Parks & Rec. Charges	1	50.00
		<b>Sub-Total:</b>		<b>\$50.00</b>
A2025	Supervisor	Passes Denning	16	480.00
		Pool Pass	113	1,695.00
		<b>Sub-Total:</b>		<b>\$2,175.00</b>
A2115	Supervisor	Public Hearing Fees	1	121.40
		Special Use Permit Fee	1	63.79
		Sub Division Fees	1	45.00
		<b>Sub-Total:</b>		<b>\$230.19</b>
A2130	Supervisor	Coupon Book C/ D	3	90.00
		Coupon Book S/ W	261	6,525.00
		Landfill Freon Removal Fee	16	240.00
		Landfill Temporary	2	251.00
		Permits	32	800.00
		<b>Sub-Total:</b>		<b>\$7,906.00</b>
A2401	Supervisor	Bank Interest Received	1	0.33
		<b>Sub-Total:</b>		<b>\$0.33</b>
A2544	Dog Licensing	Female, Spayed	6	9.00
		Female, Unspayed	1	7.50
		Male, Neutered	4	6.00
		Male, Unneutered	4	30.00
		<b>Sub-Total:</b>		<b>\$52.50</b>
A2590	Supervisor	Building Permits	9	1,274.60
		Misc. Permits	1	50.00
		Municipal Search	2	70.00
		<b>Sub-Total:</b>		<b>\$1,394.60</b>
A2705	Flag Sponsorship	Flag Sponsorship	2	400.00
		<b>Sub-Total:</b>		<b>\$400.00</b>

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Total Local Shares Remitted:</b>	<b>\$13,337.12</b>
Amount paid to:	N Y S Health Dept			90.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			25.00
<b>Total State, County &amp; Local Revenues:</b>		<b>\$13,452.12</b>	<b>Total Non-Local Revenues:</b>	<b>\$115.00</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Staci Conjura, Town Clerk, Town of Neversink during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

 _____ Supervisor	7/8/25 _____ Date	 _____ Town Clerk	7/1/25 _____ Date
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ck# 2008  
ck# 2006  
ck# 2007

**TOWN OF NEVERSINK TOWN CLERK  
PETTY CASH REPORT  
06/10/2025 – 07/09/2025**

**Cash on Hand**

**TOTAL      \$ 200.00**

**DISBURSEMENTS:**

**NONE**

**\$ 0**

**COUNTERFEIT MONEY**

**-\$100.00**

**\$100.00 bill passed initial pen check done at Clerk's counter. When taken to HVCU to get change for the day their machine would not accept it, new pen was used and it did show as counterfeit. Per Credit Union Policy, bill was seized and sent to the Counter Currency Processing Facility for confirmation. Relevant paperwork is attached to this report. This leaves Petty Cash short \$100.00.**

**REMAINING CASH ON HAND**

**\$ 100.00**

A handwritten signature in black ink, appearing to read 'Staci Conjura', written in a cursive style.

Staci Conjura, Town Clerk

United States Secret Service  
Counterfeit Currency Processing Facility (CCPF)



**SUSPECTED COUNTERFEIT NOTE SUBMISSION FORM**

**INSTRUCTIONS:**

1. Each suspected counterfeit note must be submitted to the United States Secret Service CCPF using its own form.
2. Each note submitted to CCPF using this form will be considered counterfeit, unless otherwise determined by the Secret Service.
3. CCPF will only return this form if the note is determined to be genuine to an address (not a P.O. Box) listed below by the submitter.
4. The submitter agrees to abandon any property interest in each suspected counterfeit note submitted to CCPF using this form.
5. If you require assistance determining if a suspected counterfeit note may be genuine, contact your local Secret Service field office, which can be found on [www.secretservice.gov/contact/field-offices](http://www.secretservice.gov/contact/field-offices).
6. Send the completed form to: **Bureau of Engraving and Printing, c/o CCPF, 301 14th Street SW, Room 541-A, Washington, DC 20228.**
7. Retain a copy of the completed form for your records.

**SUBMITTER INFORMATION**

Select One	Bank <input checked="" type="checkbox"/>	Police Department, or Government Agency <input type="checkbox"/>	Casino, or Other Financial Institution <input type="checkbox"/>
Name of Submitting Entity	Hudson Valley Credit Union		
Point of Contact	Kaylee Wagner		
Email Address	wagnk@hvcu.org		Phone Number
Submitter Internal Reference #			(845) 807-3872
Mailing Address (no P.O. Box)	279 Main Street		Police Report #
City	Grahamsville	State	NY
		Zip Code	12740

**SUSPECTED COUNTERFEIT NOTE INFORMATION**

If the individual surrendering the note has a description of the passer, their vehicle information, or any other information which could be of use to law enforcement, the submitter should retain the suspected counterfeit note and report to their local police department or Secret Service field office. The below remarks section can be used to provide additional information regarding the suspected counterfeit note.

Denomination	\$ 100	Date of Activity or Deposit	07/08/2025	
Serial Number	LD49372914C	Was the note seized (if Police Department)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Note Received From (Name of Individual or Business)	Town of Neversink			
Mailing Address (no P.O. Box)	273 Main Street			
City	Grahamsville	State	NY	Zip Code
				12740

**REMARKS**

Official Use Only

**STAPLE SUSPECTED COUNTERFEIT NOTE FACE-UP HERE**  
Each suspected counterfeit note must be submitted to CCPF using its own form.

Send completed forms to:

Bureau of Engraving and  
Printing, c/o CCPF  
301 14th Street, SW  
Room 541-A  
Washington, DC 20228

# Selected Events For Town Of Neversink (146002326)


PO Box 307  
Grahamsville, NY 12740

Date: 07/08/2025 09:17AM

Page: 1

## Service Events (1)

Service Session added by Kaylee Wagner on 7/8/2025 9:14:29 AM

 Summary: Suspected Counterfeit Bill  
Created On: 07/08/2025 09:17AM Created By: Kaylee Wagner (4308) - Hudson Valley Credit Union  
Primary Assigned Associate: Kaylee Wagner (4308) - Hudson Valley Credit Union Date Needed By:

Status: Resolved

Private Event: False

Secondary Assigned Associates:

Comments: \*\*\*Added by: Kaylee Wagner - 4308 -- 7936 On: 07/08/2025 09:17:45 AM\*\*\*  
Bill being sent out to Counterfeit Currency Processing Facility for confirmation.

\*\*\*Added by: Kaylee Wagner - 4308 -- 7936 On: 07/08/2025 09:17:05 AM\*\*\*  
Suspected counterfeit \$100 bill presented. Ran through ARCA Cash Machine, Cummins Allison Cash Counter both reported as suspect.  
Counterfeit pen ran and instantly turns dark brown. Bill shows proof of tampering.  
Member must have received from one of their customers during a cash transaction.

Initial Request

Date:	7/8/2025
Denomination:	One Hundred
Amount:	100.00
Serial Number:	LD49372914C
Branch:	Grahamsville

No Accounts associated with this Event  
No Activities associated with this Event

# MONTHLY STATEMENT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF NEVERSINK

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement  
of all moneys received and disbursed by me, as Supervisor, during the month of  
June 2025:

RECEIPTS		
SOURCE: TRUST & AGENCY ACCOUNT		AMOUNT RECEIVED
6/12/2025	PR 12, 12L Transfer from MM savings	\$ 78,908.46
6/26/2025	PR 13, 13L Transfer from MM savings	76,122.71
6/24/2025	Health Insurance - A. Hummel Jul25	1,479.53
Total Receipts		\$ 156,510.70

DISBURSEMENTS			
SOURCE: TRUST & AGENCY ACCOUNT			AMOUNT DISBURSED
6/4/2025	ACH	NYSLRS May 2025	\$ 4,593.20
6/12/2025	10046	NYS Health Insurance Pending - A. Hummel Jul25	1,479.53
6/12/2025	10047-10063	PR 12, 12L Paper checks	10,767.54
6/12/2025	ACH	PR 12, 12L Direct deposit	39,146.10
6/12/2025	10064	PR 12, 12L AFLAC	208.56
6/12/2025	10065	PR 12, 12L AFLAC WWHQ	103.76
6/12/2025	ACH	PR 12, 12L Fed/FICA	17,593.85
6/12/2025	ACH	PR 12, 12L NYS Income tax	2,928.95
6/12/2025	ACH	PR 12, 12L NYS Deferred Comp	4,694.16
6/12/2025	ACH	PR 12, 12L NYS Deferred Comp - Roth	1,133.98
6/20/2025	10066	AFSCME AFL-CIO Union Dues May25	694.85
6/26/2025	10067	AFSCME AFL-CIO Union Dues Jun25	694.85
6/26/2025	10068-10080	PR 13, 13L Paper checks	11,283.28
6/26/2025	ACH	PR 13, 13L Direct deposit	38,031.85
6/26/2025	10081	PR 13, 13L AFLAC	208.56
6/26/2025	10082	PR 13, 13L AFLAC WWHQ	103.76
6/26/2025	ACH	PR 13, 13L Fed/FICA	17,225.99
6/26/2025	ACH	PR 13, 13L NYS Income tax	2,908.92
6/26/2025	ACH	PR 13, 13L NYS Deferred Comp	2,883.32
6/26/2025	ACH	PR 13, 13L NYS Deferred Comp - Roth	1,133.98
Total Disbursements			\$ 157,818.99

Date

Supervisor, Town of Neversink

# MONTHLY STATEMENT OF SUPERVISOR

To the **Town Board** of the Town of Neversink

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of June 2025.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Supervisor

Town of Neversink

# **TOWN OF NEVERSINK**

## **Building Department**

Code Enforcement Report for the Month of June 2025

Town Car Mileage: 1476

Office Receipts: \$1,394.60

- ☐ Building Permits Issued: M - 8 Y - 34
- ☐ Building Permit Renewals: M - 1 Y - 1
- ☐ Certificates of Occupancy / Compliance: M - 2 Y - 14
- ☐ Complaints: M - 0 Y - 1
- ☐ Violations: M - 1 Y - 3
- ☐ Municipal Search: M - 7 Y - 55
- ☐ Fire Inspections: M - 1 Y - 3
- ☐ Junkyard Permit: M - 1 Y - 1
- ☐ Mobile Home Park Permit: M - 0 Y - 2
- ☐ Operating Permit: M - 0 Y - 0
- ☐ Special Use Permit: M - 0 Y - 0
- ☐ Fireworks Permit: M - 0 Y - 1
- ☐ Training Hours CEO GG: Y - 40
- ☐ FOIL: M - 0 Y - 2
- ☐ Fire Call: M - 0 Y - 6

Glenn A. Gabbard

Code Enforcement Officer

# Permit Monthly Report

06/01/2025 - 06/30/2025

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
<b>June 2025</b>						
BP-2025-027	06/03/2025	Robert Landau	Res. Accessory	399 Mutton Hill Rd SBL#: 43.-1-9.4		\$40.00
<b>Description of Work:</b>						
<i>Installation of an accessory structure (shed) 440SF. Work shall comply with the 2020 Residential Code of NYS.</i>						
BP-2025-028	06/03/2025	Catskill Modern Home Builders LLC	Res. Conventional	84 Skyline Dr		\$275.60
<b>Description of Work:</b>						
<i>Construct a single family dwelling and septic system. Work to comply with the 2020 Residential Code of NYS.</i>						
BP-2025-029	06/03/2025	Natalia Ann Moore	Res. Accessory	212 Shumway Rd SBL#: 30.-1-65	\$4,000.00	\$40.00
<b>Description of Work:</b>						
<i>Construct above ground pool deck. Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.</i>						
BP-2025-030	06/10/2025		Res. Conventional	389 Myers Rd SBL#: 35.-1-27.1	\$350,000.00	\$615.00
<b>Description of Work:</b>						
<i>Construction of a single family dwelling. Work shall comply with the 2020 Residential Code of NYS.</i>						
BP-2025-031	06/12/2025	Joseph Galli	Demolition	1076 Claryville Rd SBL#: 3.-1-15.1		\$50.00
<b>Description of Work:</b>						
<i>Removal of a UST formally serving a single family dwelling. Work to comply with the 2020 Fire Code of NYS.</i>						
BP-2025-032	06/17/2025	Omar De La Cuadra	Res. Accessory	7 Drake Rd SBL#: 36.A-3-4	\$5,000.00	\$76.00
<b>Description of Work:</b>						
<i>Construction of a 16' x 24' residential deck. Work shall comply with appendix "J" of the 2020 Residential Code of NYS.</i>						
BP-2025-033	06/24/2025	Conor & Katerina Crickmore	Res. Alter/Renovate	627 Claryville Rd SBL#: 9.-1-14.3	\$65,000.00	\$75.00
<b>Description of Work:</b>						
<i>Perform structural repairs to an existing single family dwelling. Work to comply with Appendix "J" of the 2020 Residential Code of NYS.</i>						

# Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
BP-2025-034	06/24/2025	Charles Barnard	Res. Accessory	181 Moore Hill Rd	\$7,000.00	\$40.00
<b>Description of Work:</b>						
<i>Installation of accessory structure (shed, 200SF) Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.</i>						
June 2025 Total:					\$431,000.00	\$1,211.60
Reporting Period Total:					\$431,000.00	\$1,211.60

Year 2025

[illegible]

1476 total miles

10-2-2016

In  
Out

18,333.00 +  
16,857.00 -

002

Total miles

1,476.00

18,213.00 +  
16,857.00 -

002

Total Maintenance Miles  
ED to water school

1,226.00

0.00

18,333.00 +  
16,213.00 -

002

Total CEO miles

120.00

0.00

000

1,356.00 +  
120.00 -

002

Total Mileage

1,476.00

12/2/16  
12/2/17

**TOWN OF NEVERSINK  
RESOLUTION NO. 11 OF 2025  
BUDGET AMENDMENT**

**WHEREAS**, on October 6, 2020, \$4,320,975.83 was received for the Community Wastewater Management Program for the Hamlet of Claryville in Town of Neversink per an agreement with Catskill Watershed Corporation (“CWC”) established on June 2, 2015; and

**WHEREAS**, the funds are set up in a Community Wastewater Management Capital District, and \$150,000.00 needs to be appropriated for the 2025 year coming from the District’s Fund Balance; and

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Supervisor to increase CM8130.2 Sewage Treatment and Disposal, Capital Outlay for \$150,000.00, coming from CM 599 Sewage Treatment and Disposal, Fund Balance and that the following budget amendment be made;

CM599 - Sewage Treatment and Disposal, Fund Balance   \$ 150,000.00  
CM960 - Appropriation   150,000.00  
CM8130.20 Sewage Treatment & Disposal, Cap Outlay 150,000.00

**TOWN OF NEVERSINK  
RESOLUTION NO. 12 OF 2025  
BUDGET AMENDMENTS**

**WHEREAS**, appropriations need to be increased in A8510.4 Community Beautification, Contractual Expense for the purchase of flag banners from Downtown Decorations, Inc. with a total cost of \$4,831.65 to display in town, coming from Gifts and Donations, and the Town Clerk has received community sponsorships for 23 flag banners totaling \$4,600.00; and

**WHEREAS**, the Town will subsidize the remainder of the cost of the flag banners as approved at the April 9, 2025 Town Board Meeting in the amount of \$231.65, and \$4,831.65 needs to be transferred to A8510.4 Community Beautification, Contractual Expense from A1990.4 Contingent Account; and

**NOW THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the Supervisor to increase the appropriations and to do the above transfer and that the following budget amendments be made:

A510 Estimated Revenue	\$4,600.00
A2705 Gifts and Donations	\$4,600.00
A960 Appropriations	\$231.65
A1990.4 Contingent Account	\$231.65
A960 Appropriations	\$4,831.65
A8510.4 Community Beautification, Contractual Expense	\$4,831.65



## Department of Taxation and Finance

### County Director and Assessor Appointment and Reappointment Information

After completing this form, please return it to [orpts.edservices@tax.ny.gov](mailto:orpts.edservices@tax.ny.gov) or fax it to (518) 435-8628.

Effective date of appointment: October 1, 2025 - September 30, 2031

**Please check one:**

New assessor

☐

Reappointed assessor

☐

New county director

☐

Reappointed County director

☐

<b>Town or city of</b>	Town of Neversink
<b>Appointee's name</b>	
<b>Official street mailing address</b>	273 Main St, Grahamsville, NY 12740
<b>Post office box</b>	PO Box 307, Grahamsville, NY 12740
<b>Municipality and zip code</b>	Town of Neversink, 12740
<b>Official e-mail address</b>	
<b>Work phone (include area code)</b>	845-985-2262 ext 323
<b>Town or city clerk's contact info</b>	Staci Conjura 845-985-2262 ext 307