

TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
July 09, 2025

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Glenn Gabbard	PRESENT
Parks & Recreation Director Tanya Huggler	PRESENT

GUESTS

Walt Zeitschel	Brian McPhillips	Vincent Kurzrock
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MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on June 11, 2025 were ACCEPTED AS SUBMITTED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of June 2025 and the Revenue Report, Expense Report and Trial Balance for 6/1/25-6/30/25 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of June 2025 to be filed on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of June 2025

ORDERED RESTORED TO \$200.00 by the amount of \$100.00 for counterfeit \$100 bill seized by bank on motion by Nicole Gorr, seconded by Councilman Scott Grey, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

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- ❖ Obtaining a cash counting/counterfeit detecting machine for Town Clerk's office was discussed. Approval was given.

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Report for June 2025

- 1476 Miles
 - \$1394.60 Receipts
 - 8 Building Permits, total 34 for year
 - 1 Building Permit Renewal, total 1 for year
 - 2 Certificate of Occupancy/Certificate of Compliance, total 14 for year
 - 0 Complaint, total 1 for year
 - 1 Violations, total 3 for year
 - 7 Municipal Searches, total 55 for year
 - 1 Fire Inspections, total 1 for year
 - 0 Junk Yard Permit, total 1 for year
 - 0 Mobile Home Park Permit Renewal, total 0 for year
 - 0 Operating Permit, 0 total for year
 - 0 Special Use Permit, total 0 for year
 - 0 Fireworks Permit, total 0 for year
 - 0 CEO GG Training Hours, total 40 for year
 - 0 FOIL Request, total 0 for year
 - 0 Fire Calls, total 1 for year
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- ❖ Councilperson Richard Coombe, Jr asked CEO to look into what is happening at the **house on State Route 42 where the Town of Neversink sign is located**. The property appears vacated and the grass has not been cut in some time. If it is now owned by a bank then it is his opinion that the Town may want to consider cutting the grass. CEO stated he will look into this.
 - ❖ CEO also advised that he was recently requested by the Sheriff's Dept to go to a property on **Claryville Rd where hording/animal hording is occurring**. He advised the Town Board that Adult Protective Services was called.

PARKS & RECREATION

1. Director Tanya Huggler gave the following update:
 - a. **Child & Adult Felting** classes are occurring.
 - b. First **Movie night** July 18th showing Snow White.
 - c. **Youth Bureau Grant was revised** and she will use funds to buy **bounce houses** and plan some other events for the Town including looking into getting **Zoom Flume tickets for Town residents to do a bus trip**.
 - d. Planning has begun on a **"Back to School Bash"** for a date in August before kids return to school.
- ❖ **Personnel Committee** advised Huggler that they will meet with Parks & Rec Board applicants on July 22, 2025 for interviews.

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HIGHWAY DEPARTMENT

1. Highway Superintendent Preston Kelly asked permission from the Town Board to remove **the tie walls at the Denman Mountain Rd flower bed and replace them with stone** donated by Councilperson Richard Coombe, Jr.
2. Also noted during Preston Kelly's update is that the **Town Barn needs new garage doors and there should be discussion around Budget time** to get this accomplished.
3. Supervisor Mathews invited Preston Kelly to attend meeting with Joe Bagley and Glenn Smith this Monday to **discuss addition to Fairgrounds Pavillion**. Kelly stated he will be there. Mathews also **thanked Hwy Dept for fixing a recent issue at the Transfer Station**.

PLANNING BOARD

- Minutes from July 2, 2025

ZONING BOARD

- Minutes from June 17, 2025
- Cancellation Notice of July 15, 2025 Meeting

TOWN CLERK
FILINGS

- 2025 Final Assessment Roll.
- Notice of Democratic Caucus July 14th, 2025.
- Roundout Neversink Stream Program agreement for Slater Rd Culvert
- Fully executed Sullivan County Abstract of Settlement for Town of Neversink 2025 Tax Season

CORRESPONDENCE

- Daniel Pierce Library Thank You letter for sponsoring 39th Annual Pumpkin Party Booklet.
- Letter from Monticello FD re: sponsorship of 96th Annual Sullivan County Firefighters Parade.
- Letter from Selective Insurance re: March 14, 2024 Claim #22606119.
- Email from Sullivan County Division of Planning, Development & Environmental Management re: letter of support request.
- Email from Sullivan County Deputy Commissioner- Division of Public Works re: changes to Solid Waste rules effective July 1st, 2025.

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

PUBLICATIONS

- Talk of the Towns & Topics – May/June2025

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SUPERVISOR

1. The following resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 13 OF 2025
BUDGET AMENDMENT**

WHEREAS, on October 6, 2020, \$4,320,975.83 was received for the Community Wastewater Management Program for the Hamlet of Claryville in Town of Neversink per an agreement with Catskill Watershed Corporation ("CWC") established on June 2, 2015; and

WHEREAS, the funds are set up in a Community Wastewater Management Capital District, and \$150,000.00 needs to be appropriated for the 2025 year coming from the District's Fund Balance; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to increase CM8130.2 Sewage Treatment and Disposal, Capital Outlay for \$150,000.00, coming from CM 599 Sewage Treatment and Disposal, Fund Balance and that the following budget amendment be made;

CM599 - Sewage Treatment and Disposal, Fund Balance \$ 150,000.00
CM960 - Appropriation 150,000.00
CM8130.20 Sewage Treatment & Disposal, Cap Outlay 150,000.00

Moved By: Councilperson Jim Schmidt
Seconded By: Councilperson Nicole Gorr
And Adopted on Motion: July 9, 2025

**TOWN OF NEVERSINK
RESOLUTION NO. 14 OF 2025
BUDGET AMENDMENTS**

WHEREAS, appropriations need to be increased in A8510.4 Community Beautification, Contractual Expense for the purchase of flag banners from Downtown Decorations, Inc. with a total cost of \$4,831.65 to display in town, coming from Gifts and Donations, and the Town Clerk has received community sponsorships for 23 flag banners totaling \$4,600.00; and

WHEREAS, the Town will subsidize the remainder of the cost of the flag banners as approved at the April 9, 2025 Town Board Meeting in the amount of \$231.65, and \$4,831.65 needs to be transferred to A8510.4 Community Beautification, Contractual Expense from A1990.4 Contingent Account; and

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NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to increase the appropriations and to do the above transfer and that the following budget amendments be made:

A510 Estimated Revenue	\$4,600.00
A2705 Gifts and Donations	\$4,600.00
A960 Appropriations	\$231.65
A1990.4 Contingent Account	\$231.65
A960 Appropriations	\$4,831.65
A8510.4 Community Beautification, Contractual Expense	
	\$4,831.65

Moved By: Councilperson Nicole Gorr
Seconded By: Councilperson Richard Coombe, Jr.
And Adopted on Motion: July 9, 2025

2. The following motions were made by the Town Board:

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey for the Town Clerk to advertise to **go to bid on the Fairgrounds Ice Rink with bid opening to occur July 22, 2025 at 2:00 PM**, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey to **re-appoint Bryan Delaney as Tax Assessor** of the Town of Neversink, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Jim Schmidt to **appoint Ernest Degastonguay as Part-time Utilities Plant Attendant for the Town of Neversink water testing** as of June 26, 2025, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

EXECUTIVE SESSION(S)

The Board **entered** into **Executive Session** at 8:02 pm on motion made by Supervisor Chris Mathews, seconded by Councilperson Jim Schmidt, to discuss the hiring, firing of a particular Town employee, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0.

The Board **returned** from **Executive Session** at 8:40 pm on motion made by Councilperson Scott Grey, seconded by Councilperson Richard Coombe Jr., put to a vote and UNANIMOUSLY CARRIED.

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VOTE: AYES 5 NAYS 0.

PAYMENTS OF CLAIMS AND VOUCHERS

- Health Insurance \$ 86,769.34
- Vendor Payments \$ 2,275.12
- Abstract #7 \$ 333,302.22
- Total \$ 422,346.68

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0.

ADJOURN OR RECESS

On motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, the meeting was recessed at 8:43 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Staci Conjura, Town Clerk