

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
September 10, 2025**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Highway Superintendent Preston Kelly	ABSENT (PLANNED)
Code Enforcement Officer Glenn Gabbard	PRESENT
Parks & Recreation Director Tanya Huggler	PRESENT

GUESTS

Brian McPhillips	Marty Carmody
Larry Whipple	Vincent Kurzrock
Cher Woehl	Walt Zeitschel

- Supervisor Chris Matthews opened the meeting offering his **thoughts and prayers to the family of Charlie Kirk.**
- **Larry Whipple gave his annual Tri-Valley Little League report.** This year he reported 250 kids participated in the program. Just a few of Little League's accomplishments include:
 - Bringing back girls' softball.
 - The first Little League summer camp.
 - Free baseball clinics.
 - 1st Annual Easter Egg Hunt.
 - Donations in the amount of \$600.00 to Tri-Valley PTO Coat Drive.
 - Providing (19) Thanksgiving dinners to families in need.

He advised that Little League wants to be an organization that plays baseball, represents kids in baseball and also a community organization that gives back to the community. In the future, there are **plans to utilize Field 4 more with the purchase of portable backstops** that would allow the Minors teams and T-ball teams to play on the same field thus increasing the number of games that can be played. He **asked the Town Board to consider budgeting for the purchase of (or to share the cost of) a new mower for the 42 Park.** Councilperson Nicole Gorr voiced appreciation, on behalf of the Town Board, to Larry Whipple and the Tri-Valley Little League for all the great work they do within the community.

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on August 13, 2025 were ACCEPTED AS SUBMITTED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
September 10, 2025

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of August 2025 and the Revenue Report, Expense Report and Trial Balance for 8/1/25-8/31/25 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of August 2025 to be filed on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of August/September 2025

No expenditures made.

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Report for August 2025

- 323 Miles
- \$2309.76 Receipts
- 14 Building Permits, total 52 for year
- 0 Building Permit Renewal, total 1 for year
- 3 Certificate of Occupancy/Certificate of Compliance, total 21 for year
- 0 Complaint, total 1 for year
- 1 Violations, total 3 for year
- 4 Municipal Searches, total 65 for year
- 1 Fire Inspections, total 4 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 1 Fireworks Permit, total 1 for year
- 0 CEO KS Training Hours, total 40 for year
- 0 FOIL Request, total 2 for year
- 0 Fire Calls, total 6 for year

HIGHWAY DEPARTMENT

PARKS AND RECREATION

P&R Director, Tanya Huggler, gave the following updates for **the Parks & Rec Department:**

- The **End of Summer Bash was a big hit**. Tanya noted that the Route 42 Park does not easily run (6) bounce houses; the breaker was tripping and she required a generator.
- There is a **Halloween movie night** planned in October, **Adult & Child Felting classes** in November, a **NYC bus trip** in December, another upcoming trip to the **Shadowlands Theatre**, and **Winterfest (with a Chili Cook-off)** in February.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
September 10, 2025**

PLANNING BOARD

- ❖ Minutes from 09/03/2025 Meeting.

ZONING BOARD

- ❖ Cancellation notice for 08/19/2025.

TOWN CLERK

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. Oath of Office:
 - Paul Lepke, NFD Commissioner
 - Ray Muthig, NFD Commissioner
2. To Be Filed:
 - Custom Ice Inc contract for Ice Rink
3. Correspondence:
 - Letter from DOT re: Superstructure Replacement Rt 42 & Rt 52
 - Notice from Town of Fallsburg re: Declaration of Intent to be lead agency under SEQRA
 - Email from Danny Reed with map re: bike race next summer.
 - E-mail briefly discussed, Town Clerk will issue invite to Mr. Reed to attend Town Board meeting and present a detailed plan for bike race.

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0 ABSENT 0.

PUBLICATIONS

Talk of the Towns & Topics July/August 2025

SUPERVISOR

1. The Town has 28 tons remaining in the County's Spring/**Fall Cleanup** program. The Board decided to offer two additional loads to be used on **October 18th, October 22nd or October 25th, 2025**. Town Clerk will advertise. The following motion was made:

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Nicole Gorr to offer one additional load for Fall Cleanup to be used on October 18th, October 22nd or October 25th, 2025, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 5 NAYS 0 ABSENT 0.

2. **Casey Grey needs to be appointed to BAR.**

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Jim Schmidt, to appoint Casey Grey to the Board of Assessment Review (BAR) for the term of 10/01/25 to 09/30/30, put to a vote and UNANIMOUSLY CARRIED.
VOTE: AYES 4 NAYS 0 ABSENT 0. Councilperson Scott Grey recused himself from the vote.

3. A 30-Day Advance Notice to Local Municipality was received from **Dark Sky Hospitality LLC** informing the Town of the restaurant's application for **Alcoholic Beverage Control Retail License on Premises; located 7991 State Route 55, Grahamsville, NY.**

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
September 10, 2025**

A motion was made by Councilperson Jim Schmidt, seconded by Councilperson Nicole Gorr, to approve and expedite the 30-Day Advance Notice to Local Municipality of Alcoholic Beverage Control Retail License on Premises received from Dark Sky Hospitality LLC, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 0. Councilperson Richard Coombe, Jr., recused himself from the vote.

4. A **ZBA Alternate Board member** is needed. Ian Constable recommended Jenna Burns and asked that this recommendation be known to Town Board via meeting agenda. Supervisor Chris Mathews recommended **advertising for the position** to allow all those interested to apply. The following motion was made:

A motion was made by Councilperson Nicole Gorr, seconded by Councilperson Jim Schmidt, to allow Town Clerk to advertise for ZBA Alternate Board member position, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

5. Supervisor Chris Mathews advised Town Board that he met with Town Engineer Glenn Smith regarding the **concrete pad for the Fairgrounds Pavillion Extension**, the plans have been drawn and gone out to bid.
6. The following (2) Resolutions were presented to the Board:

**TOWN OF NEVERSINK
RESOLUTION NO. 19 OF 2025
BUDGET AMENDMENT**

WHEREAS, there needs to be an increase to A1310.4, Director of Finance, Contractual Expense for the Financial Officer's fees for \$ 2,800.00, to be transferred from A1990.4, Contingent Account; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to do the above transfer and that the following budget amendment be made:

A960 Appropriations - \$ 2,800.00
A1990.4 Contingent Account \$ 2,800.00
A960 Appropriations - \$ 2,800.00
A1310.4 Director of Finance, Contractual Expense \$ 2,800.00

Moved by: Councilperson Jim Schmidt

Seconded by: Councilperson Nicole Gorr

And Adopted on Motion: September 10, 2025

**TOWN OF NEVERSINK
RESOLUTION NO. 20 OF 2025**

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
September 10, 2025**

INTRODUCTION OF LOCAL LAW NO. 1 OF 2025

**“A local law to override for fiscal year 2026 the tax levy limit established by
General Municipal Law Section 3-c for the Town of Neversink,
Sullivan County, New York.”**

At a regular meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town Hall, 273 Main Street, Grahamsville, New York, in said Town, on the 10th day of September, 2025, at 7:30 p.m., prevailing time.

The meeting was called to order by Supervisor Mathews and upon roll being called, the following were:

PRESENT: Supervisor Chris Mathews
Councilperson Jim Schmidt
Councilperson Nicole Gorr
Councilperson Scott Grey
Councilperson Ricard Coombe Jr.

ABSENT:

The following resolution was introduced by Councilperson Nicole Gorr, who moved its adoption, and seconded by Councilperson Scott Grey, to wit:

BE IT RESOLVED, that introductory Local Law No. 1 of the Year 2025 entitled “A local law to override for fiscal year 2026 the tax levy limit established by General Municipal Law section 3-c for the Town of Neversink, Sullivan County, New York” is hereby introduced before the Town Board of the Town of Neversink, County of Sullivan, State of New York; and

BE IT FURTHER RESOLVED, that copies of the aforesaid local law be laid upon the desk of each member of the Town Board; and

BE IT FURTHER RESOLVED, that the Town Board hold a public hearing on the aforesaid local law at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York, at 7:15 p.m., prevailing time, on October 1, 2025; and

BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a public notice in the Sullivan County Democrat, of such public hearing at least five (5) days prior thereto.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Christopher Mathews	voting	AYE
Councilperson James Schmidt	voting	AYE

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
September 10, 2025**

Councilperson Nicole Gorr	voting	AYE
Councilperson Scott Grey	voting	AYE
Councilperson Richard Coombe, Jr.	voting	AYE

The resolution was thereupon declared duly adopted.

EXECUTIVE SESSION(S)

The Board **entered** into **Executive Session** at 8:01 pm on motion made by Supervisor Chris Mathews, seconded by Councilperson Nicole Gorr, to discuss the hiring, firing, personnel issue of a particular Town employee, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 0.

The Board **returned** from **Executive Session** at 9:05 pm on motion made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 0.

OTHER

The following motion was made:

A motion was made by Councilperson Jim Schmidt, seconded by Councilperson Richard Coombe, Jr., to allow Town Clerk to advertise for a Full Time Budget Accounting Coordinator – Municipality (Civil Service), to be hired provisionally, with a salary of \$70,000.00 (+) depending on experience, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

PAYMENTS OF CLAIMS AND VOUCHERS

• Health Insurance	\$ 85,665.64
• Vendor Payments	\$ 6,256.89
• Abstract # 9	<u>\$ 224,819.85</u>
Total	\$ 316,742.38

Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 5 NAYS 0 ABSENT 0.

ADJOURN OR RECESS

On motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, the meeting was adjourned at 9:08 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully submitted,

Staci Conjura, Town Clerk