

**TOWN OF NEVERSINK TOWN BOARD
TOWN BOARD MEETING
TENTATIVE AGENDA NOVEMBER 12, 2025**

CALL TO ORDER

The Regular Meeting of the Town of Neversink Town Board called to order at **7:30 p.m.** by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

TOWN BOARD MEMBERS

Supervisor Chris Mathews	
Councilperson Jim Schmidt	ABSENT (PLANNED)
Councilperson Nicole Gorr	
Councilperson Scott Grey	
Councilperson Richard Coombe, Jr.	

OTHER TOWN OFFICIALS

Highway Superintendent Preston Kelly
Parks & Rec Director Tanya Huggler
Bookkeeper/Budget Officer Trish Gold

GUESTS

James Darling Paul Lepke

MINUTES OF PREVIOUS MEETING (S)

Regular Meeting – October 8, 2025
Emergency Meeting – October 16, 2025
Public Hearing – November 5, 2025

SUPERVISOR'S RECEIPTS & DISBURSEMENT REPORT

Month of October 2025
Revenue Report, Expense Report and Trial Balance for 10/1/2025-10/31/2025

TOWN CLERK DECALS AND MONTHLY FEE REPORT

Month of October 2025

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of October 2025
No expenditures made.

REPORTS AND MATTERS OF TOWN OFFICIALS

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Report for October 2025

- 321 Miles
- \$2,053.80 Receipts
- 15 Building Permits, total 75 for year
- 0 Building Permit Renewal, total 1 for year
- 3 Certificate of Occupancy/Certificate of Compliance, total 26 for year
- 0 Complaint, total 1 for year
- 0 Violations, total 3 for year
- 8 Municipal Searches, total 78 for year
- 2 Fire Inspections, total 6 for year
- 0 Junk Yard Permit, total 1 for year

**TOWN OF NEVERSINK TOWN BOARD
TOWN BOARD MEETING
TENTATIVE AGENDA NOVEMBER 12, 2025**

- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 1 for year
- CEO Training Hours, Glenn Gabbard total 40 for year
- 0 FOIL Request, total 2 for year
- 0 Fire Calls, total 6 for year

HIGHWAY SUPERINTENDENT

- Auctions International – trailer results.

PARKS & RECREATION

PLANNING BOARD

- Meeting Minutes from 10/01/2025.

ZONING BOARD

- Meeting Minutes from 9/16/2025.

FILINGS/CORRESPONDENCE WITH TOWN CLERK

- To Be Filed:
 - FOIL request from MDS of NY Corp re: purchasing records – Completed
 - FOIL request from SmartProcure re: 497 Myers Rd – Completed
 - FOIL request from Susan Buckley re: Supervisor Compensation/Benefits - Completed
 - Commercial Insurance Policy – Sprague & Killeen
 - Contract between Town and M&L Masonry for FG Pav Ext.
 - SCAR Decision from Sullivan Supreme & County Court Clerk's Office
- Correspondence:
 - Email from Ashley Wightman re: FFA Flower Baskets
 - Email from DEC re: NYC DEP - Shields Rd, Permit Modification

PUBLICATIONS

Talk of the Towns & Topic – Sept/Oct 2025

SUPERVISOR

- Res. No. 26 of 2025 – Budget Amendment
- Res. No. 27 of 2025 – Budget Amendment
- Res. No. 28 of 2025 - Adopt 2026 Final Budget
- ZBA – Alternate Status

PAYMENT OF CLAIMS AND VOUCHERS

- | | |
|--------------------|----------------------|
| • Health Insurance | \$ 86,217.49 |
| • Vendor Payments | \$ 5,084.43 |
| • Abstract # 11 | <u>\$ 181,411.28</u> |
| Total | \$ 272,713.20 |

ADJOURN OR RECESS:

**TOWN OF NEVERSINK TOWN BOARD
PUBLIC HEARING MINUTES
BUDGET 2026
NOVEMBER 5, 2025**

CALL TO ORDER

The Public Hearing with regard to the 2026 Preliminary Budget was called to order at 7:30 PM by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	ABSENT (PLANNED)
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

Other Officials

Bookkeeper/Budget Officer Trish Gold	PRESENT
--------------------------------------	---------

GUESTS

None

The Town Clerk read the Notice of Public Hearing as published and posted.

PUBLIC PARTICIPATION – None

On motion by Councilperson Richard Coombe Jr., seconded by Councilperson Scott Grey, put to a vote and UNANIMOUSLY CARRIED the Public Hearing was closed at 7:50 PM.

SUPERVISOR

1. The following Resolution was presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 25 OF 2025
PROPERTY OWNER REQUEST TO NYC DEP TO OMIT
RIFLE HUNTING AS A RECREATIONAL USE ON
DEP PROPERTY ID: 1223 - CONSISTING OF 31.44 ACRES**

WHEREAS, the property owned by Michael and Timothy Yager, Co-Trustees of the Thomas and Janice Yager Irrevocable Trust, 441 Moore Hill Road in the Town of Neversink in Sullivan County share a contiguous property line with the New York City Department of Environmental Conservation (DEP), known as DEP Property ID 1223; and

WHEREAS, said DEP owned lands located on the northwesterly side of the Yager property, comprising of 31.44 acres is currently listed as a Public Access Area permitting hunting, hiking and trapping without a DEP Access Permit.

WHEREAS, the Yager's are in the process of constructing a private residence on said adjoining property; and

**TOWN OF NEVERSINK TOWN BOARD
PUBLIC HEARING MINUTES
BUDGET 2026
NOVEMBER 5, 2025**

WHEREAS, rifle hunters actively hunting within 500 feet of said residence poses an elevated risk for the occupants of said parcel; and

WHEREAS, the DEP has requested the consent of the Neversink Town Board to the Yager's request to remove rifle hunting as a recreational use on said DEP owned property; and

NOW THEREFORE, BE IT RESOLVED, that the Neversink Town Board affirms its concurrence that the DEP omit rifle hunting on said 31.44 acres known as NYC DEP Property ID 1223 and that bow hunting, hiking and trapping be continued as allowed recreational uses.

Moved by: Councilperson Richard Coombe, Jr.

Seconded by: Councilperson Scott Grey

And Adopted on Motion: November 5, 2025

2. The following motion was made:

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, to make the **Preliminary Budget the Final Adopted Budget**, put to a vote and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Schmidt).

EXECUTIVE SESSION(S)

The Board **entered** into **Executive Session** at 7:40 pm on motion made by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, to discuss the hiring, firing, personnel issue of a particular Town employee, put to a vote and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Schmidt).

The Board **returned** from **Executive Session** at 8:25 pm on motion made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Schmidt).

ADJOURN OR RECESS

On motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, the meeting was adjourned at 8:26 pm, put to a vote and **UNANIMOUSLY CARRIED**.

Respectfully submitted,



Staci Conjura, Town Clerk

**TOWN OF NEVERSINK TOWN BOARD
EMERGENCY TOWN BOARD MEETING
OCTOBER 16, 2025**

The emergency meeting of the Town Board of the Town of Neversink was called to order at 4:00 P.M. by Supervisor Chris Mathews with the Pledge of Allegiance.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	PRESENT

OTHER TOWN OFFICIALS

Bookkeeper Patricia Gold	PRESENT
--------------------------	---------

SUPERVISOR

1. Supervisor Chris Matthews discussed a few **items he would like to see completed in the future.** These included discussing **pay for CEO Glenn Gabbard & fencing/lighting at the Transfer Station.** Councilperson Richard Coombe, Jr. recommended that Bookkeeper Patricia Gold look at Transfer Station fees (total transfer station revenue vs total transfer station expenditures) to see if **Transfer Station Fees need to be updated.** A **Solid Waste committee** was set-up including Supervisor Chris Mathews and Councilperson Jim Schmidt to discuss the C & D items brought into the Transfer Station.
2. The following Resolution was brought before the Board:

**TOWN OF NEVERSINK
RESOLUTION NO. 24 OF 2025**

**“A local law to override for fiscal year 2026 the tax levy limit established by
General Municipal Law Section 3-c for the Town of Neversink,
Sullivan County, New York.”**

At a regular meeting of the Town Board of the Town of Neversink, Sullivan County, New York, held at the Town Hall, 273 Main Street, Grahamsville, New York, in said Town, on the 16th day of October, 2025, at 4:00 p.m., prevailing time.

The meeting was called to order by Supervisor Mathews and upon roll being called, the following were:

PRESENT:

Supervisor Chris Mathews
Councilperson Jim Schmidt
Councilperson Nicole Gorr
Councilperson Scott Grey
Councilperson Richard Coombe, Jr.

ABSENT: None

**TOWN OF NEVERSINK TOWN BOARD
EMERGENCY TOWN BOARD MEETING
OCTOBER 16, 2025**

The following resolution was introduced by Councilperson Scott Grey, who moved its adoption, and seconded by Councilperson Jim Schmidt, to wit:

WHEREAS, Introductory Local Law No. 1 of the Year 2025 entitled “A local law to override for fiscal year 2026 the tax levy limit established by General Municipal Law section 3-c for the Town of Neversink, Sullivan County, New York” was introduced before the Town Board of the Town of Neversink, County of Sullivan, State of New York, on September 10, 2025; and

WHEREAS, a public hearing was held at the Town of Neversink Town Hall, 273 Main Street, Grahamsville, New York at 7:15 p.m., prevailing time, on October 1, 2025; and

WHEREAS, the Town Clerk of the Town of Neversink published or caused to be published a public notice in the Sullivan County Democrat of such public hearing at least five (5) days prior thereto.

NOW, THEREFORE, BE IT RESOLVED, that introductory Local Law No. 1 of the Year 2025 entitled “A local law to override for fiscal year 2026 the tax levy limit established by General Municipal Law section 3-c for the Town of Neversink, Sullivan County, New York” be and the same hereby is enacted as Local Law No. 1 of the Year 2025 in the form annexed hereto; and be it further

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, resulting as follows:

Supervisor Christopher Mathews	voting	AYE
Councilperson James Schmidt	voting	AYE
Councilperson Nicole Gorr	voting	AYE
Councilperson Scott Grey	voting	AYE
Councilperson Richard Coombe, Jr.	voting	AYE

The resolution was thereupon declared duly adopted.

3. The Town’s **revised Tentative Budget** was discussed. The following motion was made:

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Scott Grey, to make the **Tentative Budget the Preliminary Budget**, put to a vote and UNANIMOUSLY CARRIED.

VOTES: AYE 5 NAY 0 ABSENT 0.

4. Supervisor Chris Mathews discussed **Gregson McKenna’s Eagle Scout project**. He advised Town Board that McKenna asked Fallsburg Lumber for a donation and will be receiving one. Supervisor Mathews asked if the Town Board would also like to donate to the portable shed project for the Route 42 Park. After discussion, it was decided that Councilperson Scott Grey (as Little League Liaison) will reach out to Gregson McKenna to advise that if **Little League pays 1/3 of the cost of the portable shed, Fallsburg Lumber pays 1/3 of the cost, then the Town will pay the remaining 1/3 of the cost for the shed.**
5. The following motion was made:

A motion was made by Councilperson Richard Coombe, Jr., seconded by Councilperson Jim Schmidt, to authorize the Town Clerk to **re-advertise for the position of Full-time Budget/Accounting Coordinator**, put to a vote and UNANIMOUSLY CARRIED.
VOTES: AYE 5 NAY 0 ABSENT 0.

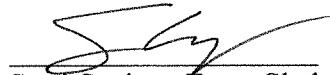
**TOWN OF NEVERSINK TOWN BOARD
EMERGENCY TOWN BOARD MEETING
OCTOBER 16, 2025**

6. The Town Clerk was asked to look into **starting an Indeed account** to advertise the Budget/Accounting Coordinator position in conjunction with the newspaper (Democrat) advertisement.
7. The decision was made to **cancel the October 29, 2025 Town Board work meeting**.

ADJOURN OR RECESS

On motion by Councilman Richard Coombe, Jr., seconded by Councilman Jim Schmidt, the meeting was adjourned at 4:37 pm, put to a vote and UNANIMOUSLY CARRIED.

Respectfully Submitted,



Staci Conjura, Town Clerk

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 8, 2025**

CALL TO ORDER

The regular meeting of the Town Board of the Town of Neversink was called to order at 7:30 P.M. by Supervisor Chris Mathews.

ROLL CALL

Board Members

Supervisor Chris Mathews	PRESENT
Councilperson Jim Schmidt	PRESENT
Councilperson Nicole Gorr	PRESENT
Councilperson Scott Grey	PRESENT
Councilperson Richard Coombe Jr.	ABSENT (PLANNED)

Other Officials

Highway Superintendent Preston Kelly	PRESENT
Code Enforcement Officer Glenn Gabbard	ABSENT (PLANNED)
Parks & Recreation Director Tanya Huggler	PRESENT
Bookkeeper Patricia Gold	PRESENT

GUESTS

Gregson McKenna	Cindy McKenna
Cher Woehl	Walt Zeitschel
Andrew McCabe	Brian McPhillips
Vincent Kurzrock	Diana Grey
Kevin Cotto	Janet Cotto

- **Boy Scout Gregson McKenna** addressed the Town Board to propose building a portable shed for the Tri-Valley Little League, at the Route 42 Park, for his Eagle Scout project. He presented drawings and a materials list to the Board. Councilperson Scott Grey recommended additional braces and advised that Little League would need to know that they are responsible for the maintenance of the shed. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, giving permission to Gregson McKenna to build a portable shed at the Route 42 Park, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

- **Legislator Brian McPhillips** spoke briefly about the **Waste-to-Energy program**, he advised there will be some informational sessions in order to present the public with correct information regarding the program. He also advised that **tonnage fees** (for Sullivan County) **will not go up this year**.
- Bookkeeper Patricia Gold advised that since the Work Session Meeting (October 1, 2025) she has continued to work on the Town budget as per the recommendations of the Board and Town Finance Director. At this time, she reports that the **budget will come in**

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 8, 2025**

at a 3.91% increase due to health insurance premiums and other unavoidable expenses. Supervisor Chris Mathews made recommendation that the Town move to Override the 2% Tax Cap. Public Hearing for Local Law 1 of 2025 - Tax Cap Override was held on October 1, 2025. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt to pass a resolution to Override the 2% Tax Cap, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

- **Bookkeeper Patricia Gold asked that the Tentative Town Budget 2026 be approved as the Preliminary Budget 2026 and that the Public Hearing for the Preliminary Budget be set for November 5, 2025.** After discussion, it was decided that a work session meeting be set for October 29th at 7:30 PM and the following motion was made:

A motion was made by Councilperson Nicole Gorr, seconded by Councilperson Jim Schmidt, to hold Public Hearing for Preliminary Town Budget 2026 on November 5, 2025 at 7:30 PM, put to a vote and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

MINUTES OF PREVIOUS MEETING(S)

Minutes of the Regular Meeting held on September 10, 2025, Public Hearing held on October 1, 2025 and Work Meeting held on October 1, 2025 were ACCEPTED AS SUBMITTED on motion by Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

SUPERVISOR'S RECEIPTS AND DISBURSEMENTS REPORT

The Supervisor's Report for the month of September 2025 and the Revenue Report, Expense Report and Trial Balance for 9/1/25-9/30/25 were ACCEPTED AS RECEIVED and filed on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

TOWN CLERK DECALS AND MONTHLY FEE REPORT

ACCEPTED AS SUBMITTED for the month of September 2025 to be filed on motion by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

TOWN CLERK MONTHLY PETTY CASH REPORT

Month of September/October 2025

No expenditures made.

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 8, 2025**

HIGHWAY SUPERINTENDENT

1. Highway Superintendent Preston Kelly updated the Board on the **work being done at the Fairgrounds**. Blacktop is out & stone is going in to bring everything up to grade.
2. Preston discussed **selling (2) older trailers on Auctions Unlimited** now that new beavertail trailer has arrived. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt approving the sale of (2) trailers on Auctions International, put to a vote and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

PARKS & RECREATION

P&R Director, Tanya Huggler, gave the following updates for **the Parks & Rec Department**:

1. P&R will be **hosting a trunk at TVCSD Trunk or Treat Event** this month, **Adult & Child Felting classes** in November, a **trip to Shadowlands Theatre & the NYC bus trip** in December, and **Winterfest (with a Chili Cook-off)** in February.
2. **Tree Lighting Event will be held December 6th**.
3. The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr authorizing Town Clerk to advertise for **(2) Alternate Parks & Recreation Board members**, put to a vote and **UNANIMOUSLY CARRIED**.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Report for September 2025

- 356 Miles
- \$814.20 Receipts
- 8 Building Permits, total 60 for year
- 0 Building Permit Renewal, total 1 for year
- 2 Certificate of Occupancy/Certificate of Compliance, total 23 for year
- 0 Complaint, total 1 for year
- 0 Violations, total 3 for year
- 5 Municipal Searches, total 70 for year
- 2 Fire Inspections, total 6 for year
- 0 Junk Yard Permit, total 1 for year
- 0 Mobile Home Park Permit Renewal, total 2 for year
- 0 Operating Permit, 0 total for year
- 0 Special Use Permit, total 0 for year
- 0 Fireworks Permit, total 1 for year

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 8, 2025**

- CEO GG Training Hours, total 40 for year
- 0 FOIL Request, total 2 for year
- 0 Fire Calls, total 6 for year

PLANNING BOARD

Minutes from 09/03/2025 Meeting.

ZONING BOARD

Minutes from 09/16/25 Meeting.

FILINGS AND CORRESPONDENCE FILED WITH TOWN CLERK

1. To Be Filed:
 - Oath of Office:
 - Casey Grey – Board of Assessment Review
 - Samantha Reeb-Wilson – TON Parks & Recreation Board
 - Victoria Garigliano – TON Parks & Recreation Board
 - GFD – Notice of Public Hearing – 2026 Budget
 - CFD – Notice of Public Hearing – 2026 Budget
 - NFD – Notice of Public Hearing – 2026 Budget
 - Sullivan County Clerk's Office - Survey Map of Lot Improvement for Jason McCarthy & Sun Trail LLC
 - FOIL request from CivicIQ re: Staff Directory - Completed
2. Correspondence:
 - Letter from Beverly Muthig to CEO Glenn Gabbard re: new septic system on property adjacent to her property.
 - Email from DPW re: designating County Road No. 84 as a restricted highway for approx. 45 days

Items were ORDERED LOGGED and FILED on motion by Councilperson Richard Coombe, Jr., seconded by Councilperson Nicole Gorr, put to a vote, and UNANIMOUSLY CARRIED.

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

PUBLICATIONS

SUPERVISOR

1. The following Resolutions were presented for the Board's consideration:

**TOWN OF NEVERSINK
RESOLUTION NO. 21 OF 2025
BUDGET AMENDMENT**

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 8, 2025**

WHEREAS, the Sullivan 180 2025 Golden Feather Community Impact Grant has been approved to the Town of Neversink for improvements to the ice rink at the Grahamsville Fairgrounds, and an appropriation needs to be made for it; and

WHEREAS, appropriation A7310.42 Sullivan 180 Grant needs to be increased for \$125,000.00 and Estimated Revenue A2705 Gifts and Donations needs to be increased for \$125,000.00; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to increase these appropriations, and that the following budget amendment be made:

A510 - Estimated Revenue	\$125,000.00
A2705 – Gifts and Donations	125,000.00
A960 – Appropriation	\$125,000.00
A7310.42 - Sullivan 180 Grant	125,000.00

Moved by: Councilperson Jim Schmidt

Seconded by: Councilperson Scott Grey

And Adopted on Motion: October 8, 2025

**TOWN OF NEVERSINK
RESOLUTION NO. 22 OF 2025
BUDGET AMENDMENT**

WHEREAS, at the October 1, 2025 Board Meeting, the Town Board approved the purchase of a new John Deere Z930M ZTrak Zero-Turn Mower up to \$ 13,000.00 from Mullally Tractor Sales, Inc.; and

WHEREAS, there needs to be an increase to A7110.2 Park Maintenance, Equipment and Capital Outlay, for the mower purchase in the amount of \$ 9,245.00, to be transferred from A3620.1 Safety Inspection, Personal Services; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to complete the above transfer and that the following budget amendment be made:

A960 APPROPRIATIONS - \$ 9,245.00
A3620.1 Safety Inspection, Personal Services \$ 9,245.00
A960 APPROPRIATIONS - \$ 9,245.00
A7110.2 Park Maintenance, Equipment and Capital Outlay \$ 9,245.00

Moved by: Councilperson Scott Grey

Seconded by: Councilperson Jim Schmidt

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 8, 2025**

And Adopted on Motion: October 8, 2025

**TOWN OF NEVERSINK
RESOLUTION NO. 23 OF 2025
BUDGET AMENDMENT**

WHEREAS, at the October 1, 2025 Board Meeting, the Town Board approved the purchase of a new server up to \$ 15,000.00 and the purchase of services for website development in the amount of \$ 6,300.00 and an annual website hosting, support, and maintenance package in the amount of \$ 3,500.00 for a total of \$ 9,800.00; and

WHEREAS, there needs to be an increase to A1620.2 Buildings, Equipment for the purchase of a Lenovo ThinkSystem ST650 V3 server from Provantage LLC in the amount of \$ 4,500.00 to be transferred from A1420.4 Attorney, Contractual Expense; and there needs to be an increase to A1650.4 Central Communication System for the website development and annual package from ES11, LLC in the amount of \$ 8,900.00 to be transferred from A1420.4 Attorney, Contractual Expense; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to complete the above transfers and that the following budget amendments be made:

A960 APPROPRIATIONS - \$ 13,400.00

A1420.4 Attorney, Contractual Expense \$ 13,400.00

A960 APPROPRIATIONS - \$ 13,400.00

A1620.2 Buildings, Equipment \$ 4,500.00

A1650.4 Central Communication System \$ 8,900.00

Moved by: Councilperson Scott Grey

Seconded by: Councilperson Jim Schmidt

And Adopted on Motion: October 8, 2025

2. Supervisor Chris Mathews reported that the **bid** for the **Fairgrounds Pavillion Extension** was **opened on Monday, October 6th, 2025 at 2:00 pm.** Town Engineer Glenn Smith made the recommendation (via email) to award the bid to M & L Masonry (sole bidder). The following motion was made:

A motion was made by Councilperson Scott Grey, seconded by Councilperson Jim Schmidt, to **award the bid for concrete at the Fairgrounds Pavillion Extension to M & L Masonry in the amount of \$30,600.00**, put to a vote and **UNANIMOUSLY CARRIED**.
VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

**TOWN OF NEVERSINK TOWN BOARD
REGULAR MEETING
OCTOBER 8, 2025**

Grahamsville Fairgrounds Pavillion Extension Bids

Democrat: 09/03/2025

Opened: 10/06/2025 @ 2:00 PM

NAME	TOTAL	Date Received	Item # 1	Item # 2
M & L Masonry 449 Thunder Hill Rd Woodbourne, NY 12788	\$30,600.00	9/30/25 1:52 PM	\$26,600.00	\$4,000.00
No Other Bids				

3. The **Veterans Day Celebration** was discussed. The Town Board will provide food/cider and Legislator Brian McPhillips may speak.
4. Supervisor Chris Mathews confirmed that a **letter was sent to Neversink Agricultural Society regarding the Fairgrounds Pavillion Extension** and asked Councilperson Nicole Gorr if the project can move forward “smoothly.” Councilperson Nicole Gorr then asked for clarification from Highway Superintendent Preston Kelly on how much of the road will be impacted by the extension; Kelly advised that approximately 4’ of one corner will be shaved off and the pole might need to be moved. Councilperson Gorr stated that she did not think it will be an issue for NAS but the letter has not yet been discussed at a meeting.

PAYMENTS OF CLAIMS AND VOUCHERS

- Health Insurance \$ 86,217.49
- Vendor Payments \$ 7,886.19
- Abstract # 9 \$ 108,223.41
- Total \$ 202,327.09

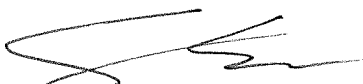
Vouchers, Claims were reviewed by the Board and authorized to be paid on motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, put to a vote and **UNANIMOUSLY CARRIED.**

VOTE: AYES 4 NAYS 0 ABSENT 1 (Coombe).

ADJOURN OR RECESS

On motion by Councilperson Scott Grey, seconded by Councilperson Nicole Gorr, the meeting was adjourned at 7:59 pm, put to a vote and **UNANIMOUSLY CARRIED.**

Respectfully submitted,



Staci Conjura, Town Clerk

Date: Oct 2025

Total Sales

Town Commission

Amount to NYSDEC

[illegible]

Bank Int .13

96.08

to DEC

11/3 ck # 307

C. Matthews, Supervisor

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Supervisor	Marriage License	2	15.00
		Photocopies	1	37.50
		Sub-Total:		\$52.50
A1603	Supervisor	Certified Death	24	240.00
		Certified Marriage	2	20.00
		Sub-Total:		\$260.00
A2115	Supervisor	Lot Line Improvement Fee	3	165.00
		Sub Division Fees	2	120.00
		Sub-Total:		\$285.00
A2130	Supervisor	Coupon Book C/ D	5	150.00
		Coupon Book S/ W	301	7,525.00
		Land Fill Tires	1	20.00
		Landfill Freon Removal Fee	11	165.00
		Landfill Temporary	5	580.00
		Permits	13	325.00
		Replacement Card	2	4.00
		Sub-Total:		\$8,769.00
A2401	Supervisor	Bank Interest Received	1	0.32
		Sub-Total:		\$0.32
A2544	Dog Licensing	Female, Spayed	23	34.50
		Female, Unspayed	2	15.00
		Male, Neutered	17	25.50
		Male, Unneutered	3	22.50
		Sub-Total:		\$97.50
A2590	Supervisor	Building Permits	15	1,773.80
		Municipal Search	8	280.00
		Sub-Total:		\$2,053.80
A2701	Supervisor	Ornaments	4	20.00
		Sub-Total:		\$20.00

Total Local Shares Remitted: \$11,538.12 # 2023

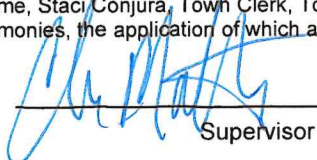
Amount paid to: N Y S Health Dept 45.00 # 2020
Amount paid to: NYS Ag. & Markets for spay/neuter program 55.00 # 2021

Total State, County & Local Revenues: \$11,638.12

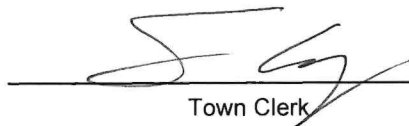
Total Non-Local Revenues: \$100.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Staci Conjura, Town Clerk, Town of Neversink during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.


Supervisor

11/10/25
Date


Town Clerk

11/6/25
Date

MONTHLY STATEMENT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF NEVERSINK

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement
of all moneys received and disbursed by me, as Supervisor, during the month of
October 2025:

RECEIPTS		
SOURCE: TRUST & AGENCY ACCOUNT		AMOUNT RECEIVED
10/2/2025	PR 20 Transfer from MM savings	\$ 72,802.90
10/16/2025	PR 21 Transfer from MM savings	72,396.20
10/30/2025	PR 22 Transfer from MM savings	75,909.86
Total Receipts		\$ 221,108.96

DISBURSEMENTS		
SOURCE: TRUST & AGENCY ACCOUNT		AMOUNT DISBURSED
10/2/2025	10218-10228 PR 20 Paper checks	\$ 9,501.17
10/2/2025	ACH PR 20 Direct deposit	36,664.96
10/2/2025	10229 PR20 AFLAC	369.62
10/2/2025	10230 PR 20 AFLAC WWHQ	148.01
10/2/2025	ACH PR 20 Fed/FICA	16,652.31
10/2/2025	ACH PR 20 NYS Income tax	2,870.28
10/2/2025	ACH PR 20 NYS Deferred Comp	2,944.00
10/2/2025	ACH PR 20 NYS Deferred Comp - Roth	1,183.98
10/6/2025	10231 NYS Health Insurance Pending - A. Hummel Nov25 FINAL	1,479.53
10/16/2025	10232-10243 PR 21 Paper checks	9,851.21
10/16/2025	ACH PR 21 Direct deposit	36,000.74
10/16/2025	10244 PR 21 AFLAC	369.62
10/16/2025	10245 PR 21 AFLAC WWHQ	148.01
10/16/2025	ACH PR 21 Fed/FICA	16,554.77
10/16/2025	ACH PR 21 NYS Income tax	2,854.70
10/16/2025	ACH PR 21 NYS Deferred Comp	2,994.00
10/16/2025	ACH PR 21 NYS Deferred Comp - Roth	1,183.98
10/7/2025	ACH NYSLRS September 2025	3,135.00
10/17/2025	10246 Shelter Point 3Q2025	115.76
10/30/2025	10247-10260 PR 22 Paper checks	11,062.10
10/30/2025	ACH PR 22 Direct deposit	37,617.40
10/30/2025	10261 PR 22 AFLAC	369.62
10/30/2025	10262 PR 22 AFLAC WWHQ	148.01
10/30/2025	ACH PR 22 Fed/FICA	17,176.85
10/30/2025	ACH PR 22 NYS Income tax	2,935.70
10/30/2025	ACH PR 22 NYS Deferred Comp	2,994.00
10/30/2025	ACH PR 22 NYS Deferred Comp - Roth	1,183.98
Total Disbursements		\$ 218,509.31

Date

Supervisor, Town of Neversink

MONTHLY STATEMENT OF SUPERVISOR

TO THE TOWN BOARD OF THE TOWN OF NEVERSINK

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement
of all moneys received and disbursed by me, as Supervisor, during the month of
October 2025:

RECEIPTS		
SOURCE: PARK TRUST FUND		AMOUNT RECEIVED
10/1/2025	Interest, Hudson Valley Credit Union - September 2025	\$ 3.42
Total Receipts		\$ 3.42

DISBURSEMENTS		
SOURCE: PARK TRUST FUND		AMOUNT DISBURSED
Total Disbursements		\$ -

Date

Supervisor, Town of Neversink

MONTHLY STATEMENT OF SUPERVISOR

To the **Town Board** of the Town of

Neversink

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of October 2025.

Dated:

11/10/25



Supervisor

Town of Neversink

TOWN OF NEVERSINK

Building Department

Code Enforcement Report for the Month of October 2025

Town Car Mileage: 321

Office Receipts: \$2053.80

- ☐ Building Permits Issued: M - 15 Y - 75
- ☐ Building Permit Renewals: M - 0 Y - 1
- ☐ Certificates of Occupancy / Compliance: M - 3 Y - 26
- ☐ Complaints: M - 0 Y - 1
- ☐ Violations: M - 0 Y - 3
- ☐ Municipal Search: M - 8 Y - 78
- ☐ Fire Inspections: M - 2 Y - 6
- ☐ Junkyard Permit: M - 0 Y - 1
- ☐ Mobile Home Park Permit: M - 0 Y - 2
- ☐ Operating Permit: M - 0 Y - 0
- ☐ Special Use Permit: M - 0 Y - 0
- ☐ Fireworks Permit: M - 0 Y - 1
- ☐ Training Hours CEO GG: Y - 40
- ☐ FOIL: M - 0 Y - 2
- ☐ Fire Call: M - 0 Y - 6



Glenn A. Gabbard

Code Enforcement Officer

Permit Monthly Report

10/01/2025 - 10/31/2025

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
October 2025						
BP-2025-069	10/02/2025	Jan Ranck - Gustafson	Res. Addition	1264 Cooley Rd SBL#: 15.-1-25.1	\$100,000.00	\$692.15
Description of Work:						
EXISTING SF HOUSE - FINAL PHASE, 2 STORY ADDITION - FINISH 24.3 X 33.3 POST/BEAM ADDITION, 1ST FL. LAUNDRY ROOM, KITCHEN, F BATH, ENTRY. (952 SF) 2ND FL. OFFICE, STUDIO, F. BATH. (794 SF) EXTERIOR - 2 BALCONIES, 2 COVERED PORCHES, CONNECTION TO AN EXISTING CABIN STRUCTURE. (306 SF) AS PER PLANS. ELECTRICAL INSPECTION BY AUTHORIZED 3RD PARTY AGENC						
BP-2025-070	10/07/2025	Angela Mueller	Res. Accessory	7137 State Route 42 SBL#: 44.-1-15	\$2,500.00	\$40.00
Description of Work:						
Construct carport 12' x 18' Type VB construction, accessory to an existing single family dwelling. Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.						
BP-2025-071	10/14/2025	Beverly Muthig	Res. Accessory	6 Dorothy Ln SBL#: 12.-1-9.8	\$5,000.00	\$75.00
Description of Work:						
Removal of an AST (275 gal.) and installation of a new AST (275 gal.), for an existing single family dwelling. Work shall comply with the 2020 Fire Code of NYS.						
BP-2025-072	10/14/2025	Uri Dallal	Res. Alter/Renovate	15 Hanofee Rd (Dallal) SBL#: 29.-1-5.1	\$100,000.00	\$130.65
Description of Work:						
Perform level 2 alteration to a basement in an existing single family dwelling. Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.						
BP-2025-073	10/16/2025	Service Center LLC Zanetti	Com. Alteration	7922 State Route 55 SBL#: 25.-1-35.1	\$41,000.00	\$150.00
Description of Work:						
Replacement of HVAC equipment for an existing commercial building. Work shall comply with the 2020 Existing Building Code of NYS.						
BP-2025-074	10/16/2025	Trude Holm	Res. Accessory	38 East Mountain Rd SBL#: 6.-1-13.1	\$5,000.00	\$51.00
Description of Work:						
Construct residential deck 340 S.F., for a sleeping unit. Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
BP-2025-076	10/21/2025	Barbara Hamilton	Solar - Res.	95 Kaplan Dr SBL#: 34.-1-20.5	\$33,126.00	\$150.00
Description of Work:						
<i>Installation of a roof mounted PV array and energy storage system. Work shall comply with the 2020 Residential Code of NYS.</i>						
BP-2025-075	10/21/2025	The Setinieri Family Savings Trust	Solar - Res.	192 Skyline Dr SBL#: 44.-1-1.4		\$75.00
Description of Work:						
<i>Installation of a 13.05KW ground mount PV array for an existing single family dwelling. Work to comply with the 2020 Residential Code of NYS.</i>						
BP-2025-077	10/23/2025	Lisa Titus	Res. Accessory	413 Sundown Rd SBL#: 6.-1-21.1		\$50.00
Description of Work:						
<i>Installation of a 14KW standby generator & ATS, for an existing single family dwelling. Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.</i>						
BP-2025-078	10/23/2025	Brian Swarthout	Res. Alter/Renovate	497 Myers Rd SBL#: 30.-1-15.14	\$2,000.00	\$40.00
Description of Work:						
<i>Construction of a porch roof for an existing single family dwelling. Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.</i>						
BP-2025-079	10/28/2025	Evelyn Valley	Res. Accessory	45 Overlook Rd SBL#: 37.-3-16	\$10,488.00	\$50.00
Description of Work:						
<i>Installation of a 24K BTU air source heat pump, for an existing single family dwelling. Work shall comply with Appendix J of the 2020 Residential Code of NYS.</i>						
BP-2025-080	10/28/2025	Susan Bivins	Res. Accessory	10 Claryville Rd SBL#: 25.-1-8.8	\$18,550.00	\$50.00
Description of Work:						
<i>Installation of two air source heat pumps (30K & 18K BTU) for an existing single family dwelling. Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.</i>						
BP-2025-081	10/30/2025	Catskill Holdings LLC	Res. Alter/Renovate	Hunter Rd SBL#: 24.-1-2	\$20,000.00	\$40.00
Description of Work:						
<i>Repair and conversion of deck into covered porch for an existing single family dwelling. Work shall comply with Appendix "J" of the 2020 Residential Code of NYS.</i>						
October 2025 Total:					\$337,664.00	\$1,593.80

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
Reporting Period Total:					\$337,664.00	\$1,593.80

**TOWN OF NEVERSINK
RESOLUTION NO. 26 OF 2025
BUDGET AMENDMENT**

WHEREAS, the Highway Superintendent received Town Board approval to purchase a 2026 Mack Granite 4x4 plow truck at a total cost of \$ 300,478.77 to be spent out of Machinery Capital Reserve; and

WHEREAS, the Town Board authorizes the Supervisor to transfer \$ 300,478.77 from H9-599 Machinery Capital Reserve Fund Balance and to increase appropriations in H9-5130.2 Machinery Capital Reserve, Equipment; and

NOW THEREFORE, BE IT RESOLVED that the Town Board authorizes the Supervisor to do the following budget amendment:

H9-599 APPROPRIATED FUND BALANCE \$ 300,478.77

H9-960 APPROPRIATION \$ 300,478.77

H9-5130.2 Machinery Capital Reserve, Equipment \$ 300,478.77

**TOWN OF NEVERSINK
RESOLUTION NO. 27 OF 2025
BUDGET AMENDMENT**

WHEREAS, the Town of Neversink has been awarded the Sullivan 180 2025 Golden Feather Community Impact Grant for improvements at the ice rink at the Grahamsville Fairgrounds, and this grant has a match requirement from the Town in the amount of \$ 25,000.00; and

WHEREAS, the Town Board has approved an additional \$ 50,000.00 allocation for the pavilion extension project at the Grahamsville Fairgrounds; and

WHEREAS, there needs to be an increase to A7310.42 Sullivan 180 Grant – Ice Rink for the Town’s match requirement in the amount of \$ 25,000.00 as well as an increase to A7110.2 Park Maintenance, Equipment and Capital Outlay, for the pavilion extension project in the amount of \$ 50,000.00, to be transferred from A1620.1 Safety Inspection, Personal Services in the amount of \$ 38,500.00, from A7180.4 Special Rec Facilities (Pool) – Contractual Expense in the amount of \$ 8,000.00, and from A9050.8 Unemployment Insurance in the amount of \$ 3,500; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes the Supervisor to complete the above transfers and that the following budget amendments be made:

A599 FUND BALANCE	\$ 25,000.00	
A960 APPROPRIATIONS	\$ 50,000.00	
A1620.1 Safety Inspection, Personal Services		\$ 38,500.00
A7180.4 Special Rec Facilities (Pool) – Contractual Expense		\$ 8,000.00
A9050.8 Unemployment Insurance		\$ 3,500
 A960 APPROPRIATIONS	 \$ 75,000.00	
A7310.42 Sullivan 180 Grant – Ice Rink, Town Match		\$ 25,000.00
A7110.2 Park Capital Outlay		\$ 50,000.00

**TOWN OF NEVERSINK
RESOLUTION NO. 28 of 2025
ADOPTION OF FINAL BUDGET FOR 2026**

WHEREAS, a Tentative Budget was submitted to the Town Board on October 1, 2025
and

WHEREAS, at the Recessed Town Board Meeting held on October 8, 2025 the
Tentative Budget with the minor changes made, was accepted as the Preliminary Budget and was
considered to be suitable and workable for the needs of the Town for the fiscal year beginning
January 1, 2026 and

WHEREAS, a Public Hearing was held on November 5, 2025 at which time any persons
wishing to be heard in favor of or in opposition to was given the opportunity to do so; and

NOW, THEREFORE, BE IT RESOLVED, that the Preliminary Budget, as presented
on November 5, 2025 is hereby adopted as the Final Budget for the fiscal year beginning January
1, 2026.

The foregoing resolution was moved by Councilperson _____, seconded by
Councilperson _____ and adopted by a roll call vote as follows:

Supervisor Chris Mathews	voting	
Councilperson Jim Schmidt	voting	ABSENT
Councilperson Nicole Gorr	voting	
Councilperson Scott Grey	voting	
Councilperson Richard Coombe Jr.	voting	

The resolution was thereupon declared duly adopted/not adopted.

Dated: November 12, 2025
Town of Neversink
Grahamsville, New York

From: Wightman, Ashley <ashleywightman@trivalleycsd.org>
Sent: Wednesday, October 15, 2025 3:24 PM
To: Cathy Russo - GRH; Town Clerk (Town of Neversink); Larry Bracken
Subject: Flower Baskets 2026

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon!

The Ag Department is reaching out to see if you are interested in working with the FFA again for town baskets in 2026. While it seems like a long way off, we are working to determine what materials we need to order if we will be doing the baskets again.

In 2025 we charged \$30 per basket with each organization providing the baskets and hangers. This year we will be increasing our price to \$32 per basket or planter due to the rise in soil and transportation costs. Please let me know by Friday, October 31, 2025 if you would like baskets and how many baskets you will need. My e-mail is ashleywightman@trivalleycsd.org.

We would also need to know what colors you would prefer. Let me know if you would like the same as last year or something different.

Thank you!
Ashley

--

Mrs. Ashley Wightman
Agriculture Teacher & FFA Co-Advisor
Greenhouse & Community Garden Coordinator
Tri-Valley Central School



AUDREY HEPBURN

**"TO PLANT A GARDEN
IS TO BELIEVE IN
TOMORROW."**